AGENDA

REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS SEAL BEACH MUTUAL FIVE January 15, 2014

8:45 a.m. to 9:00 a.m. Executive Session Meeting starts 9:00 a.m. in ADMINISTRATION BUILDING CONFERENCE ROOM

1. CALL TO ORDER Mr. Jarecki 2. PLEDGE OF ALLEGIANCE Mr. Kimbrough 3. ROLL CALL 4. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S), AND STAFF: Mr. Jarecki Ms. Furlow and Dr. Haider, Health Care Center Ms. Coven, GRF Representative Mrs. Weller, Mutual Administration Manager Mr. Case, Building Inspector Ms. Day, Recording Secretary Mutual Five shareholders and welcome guests from other Mutuals 5. APPROVAL OF MINUTES: Regular Monthly Meeting of November 20, 2013 6. GUEST SPEAKERS – Health Care Center Ms. Furlow, Dr. Haider 7. BUILDING INSPECTOR'S REPORT Mr. Case REPORT BY GRF REPRESENTATIVE Ms. Coven 9 PRESIDENT'S REPORT Mr. Jarecki 10. VICE PRESIDENT'S REPORT Mr. Kimbrough SECRETARY'S REPORT Ms. Bittner CHIEF FINANCIAL OFFICER'S REPORT Mr. Hood LANDSCAPE COMMITTEE REPORT Ms. Trembly LAUNDRY ROOM COMMITTEE REPORT Ms. Bittner PHYSICAL PROPERTY COMMITTEE REPORT. Mr. Kimbrough CARPORT COMMITTEE REPORT Ms. Stewart 17. EMERGENCY PREPAREDNESS REPORT Mr. Blakeslev 18. MUTUAL ADMINISTRATION MANAGER'S REPORT Mrs. Weller STAFF SECRETARY BREAK (TIME TO BE DETERMINED BY PRESIDENT) 19. OLD BUSINESS - a. Miscellaneous/actionable topics 20. NEW BUSINESS – a. BBQ policy for Mutual (attached) b. Carport issues

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- 21. SHAREHOLDERS' COMMENTS
- 22. EXECUTIVE SESSION (member, contract, legal issues, if required)
- 23. ADJOURNMENT

STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 P.M.

NEXT BOARD MEETING: February 19, 2014, 9:00 a.m., Administration Bldg. Conf. Rm. cd:1/08/14

MUTUAL OPERATIONS

DRAFT

PHYSICAL PROPERTY

Barbecues - Usage and General Safety Precautions - Mutual Five

Barbecue Usage

- 1) Propane, butane, charcoal, or other type barbecues shall only be used in a location that is at least 10 feet away from all structures. They are permitted to be used on sidewalks and lawns if it is safe to stand on the lawn when using them. After barbecuing, the barbecue may be left in place overnight to allow the appliance or charcoal to cool down (CA Fire Code Section 1102.5.2.2).
- Propane, butane, charcoal, or other type barbecues shall not be used under a patio roof due to the possibility of large flare-up flames while cooking (CA Fire Code Section 1103.3.2.6).
- 3) Propane, butane, charcoal, or other type barbecues shall never be used inside an apartment for cooking, heating or storage purposes (CA Fire Code Section 1103.3.2.6).

Charcoal Briquettes

If charcoal briquettes are used, a bucket of water must be kept near the barbecue in order to douse the flame if it gets out of control.

In order to prevent possible spontaneous combustion, charcoal briquettes, especially the self-starting type, may not be stored in the sun on the patio.

Charcoal briquettes must be left in the barbecue to cool down before disposing of them. **DO NOT** place hot charcoal briquettes in trash cans or bins, and **ALWAYS** make sure that the fire is extinguished before disposing of ashes.

Barbecue Storage

- 1) Propane, butane, charcoal, or other type barbecues shall be stored on the outside, open patio of apartments, but never stored in an enclosed patio.
- 2) Propane, butane, charcoal, or other type barbecues shall not be stored inside an apartment (CA Fire Code Section 1103.3.2.6).
- 3) Propane, butane, or other compressed gas shall not be stored on an enclosed patio or inside an apartment.

MUTUAL ADOPTION

FIVE: