

MUTUAL OPERATIONS

RESIDENT REGULATIONS

Caregivers - Mutual Twelve Only

1. Licensing Requirements

- a. In order to work as a caregiver in Mutual Twelve, caregiver should have a valid Seal Beach Business License or work for an agency with a valid Seal Beach Business License, per Seal Beach City Ordinance 1435. A copy of the license should be in the possession of caregiver at all times.

Exemption: A family member (of a shareholder) who is acting in the capacity of a caregiver is exempt from possessing a Seal Beach business license, but must apply for and receive a GRF Mutual Twelve caregiver's pass and badge.

- b. A caregiver working in Mutual Twelve must have a valid driver's license and proof of insurance if driving a vehicle into or in Leisure World.

2. Pass and Badge Requirements

- a. All caregivers, whether working as a family member, as an individual, or through an agency, must apply and receive a caregiver's pass and clear badge holder through the Golden Rain Foundation Stock Transfer Office.

- 1) The pass must be renewed every six months.
- 2) The pass must be worn in clear sight at all times.
- 3) Passes or badge holders may not be transferred or lent to anyone.

3. Use of Laundry Facilities

- a. Part-time caregivers may use laundry facilities for shareholder's laundry only. *Part-time caregivers who use Mutual laundry facilities for their personal or family use will be permanently barred from Mutual Twelve.*
- b. Caregivers who are 24-hour live-ins may use washers and dryers for their personal use, but may not use the washers and dryers for other family members or friends.

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- c. Caregivers must comply with Policy 7575.12 – Laundry Room Use.
- d. No items soiled with human waste may be placed in washers.
- e. Washed items may not be hung on apartment patios.

4. General Requirements

- a. A licensed medical physician's written certificate stating the shareholder's need for a caregiver is required and it needs to be renewed yearly.
- b. Caregiver must comply with and assist shareholder in complying with all Mutual Twelve policy and Occupancy Agreement requirements. Neighbors' right to peaceable possession must be respected.
- c. Caregivers are not allowed to bring family members or friends to the apartment.
- d. Caregivers are not allowed to bring pets into Leisure World.
- e. Caregivers are not allowed use of GRF community facilities, other than to accompany the shareholder to the facility.

5. Caregiver Vehicle and Parking Regulations

- a. Caregivers must obtain a temporary parking pass through the Stock Transfer Office and display it on their vehicle's dashboard at all times.
- b. Caregivers must comply with all Leisure World traffic regulations.
- c. If shareholder does not have a vehicle, caregiver may use the carport space for their own vehicle.

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I hereby acknowledge that I am aware of the provisions of this policy and agree to abide by them.

Caregiver Name _____ Apt. _____
Print

Caregiver Signature _____ Date: _____

MUTUAL ADOPTION

TWELVE: 9 Oct 08

AMENDMENTS

01-10-13
11-14-13

(Nov 13)