

MUTUAL OPERATIONS

RESIDENT REGULATIONS

Laundry Room Use - (Mutual Eleven Only)

1. Laundry room facilities are available for use solely by residents of their respective Mutual only. The only exception to this is that a caregiver may use the laundry room facilities to do a resident's laundry.
 - a. Residents with caregivers must oversee and instruct the caregiver when doing the resident's laundry. Caregivers may not wash their personal laundry.
Exception: Caregivers who reside with a resident on a 24-hour basis may use the laundry room to wash their personal laundry.
2. Residents are responsible for any damage to the laundry room facilities when they or their caregiver are/is doing the resident's laundry.
3. Laundry room facilities are available for use between the hours of 7:00 a.m. and 9:00 p.m. only.
4. Washers or dryers must be loaded properly, i.e. maintain the proper amount of items in the machines so as not to overload the machines. Improper loading may cause damage to the machines due to being unbalanced.
 - a. If there is uncertainty about the load, stay with the machine to ensure that the load is properly balanced. If necessary, rearrange the load in the machine.
5. Read all labels for laundry products to ensure that the product type is correct and the amount is appropriate.
 - a. Front-loading washers generally require about half the amount needed for a top-loading washer.
6. For front-loading washers, wait until the cycle is completed and the light has gone out **before** opening the machine door. Expensive damage can occur to the machine, which will be the responsibility of the resident, if the door is forced open before the cycle is completed.
7. Laundry room facilities are to be used for washing and/or drying only. Clothing or fabrics may not be dyed or tinted in the washers or dried in the dryers.
8. Any clothing or fabric that has been cleaned in a flammable liquid may not be washed in the washers or dried in the dryers.

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9. The following items may not be washed in the washers or dried in the dryers: rubber- or plastic-backed mats, rugs or runners, sneakers, fiberglass curtains, sleeping bags, heavy blankets, quilts, comforters, or car covers.
10. Hand-washed clothing or other items may not be placed in the dryers due to the excess amount of water contained in them. Use the exterior clothesline for hand-washed items, if desired.
11. Clothing or other items with metal buttons, clips, etc. must be placed in a small cloth bag or pinned inside a pillowcase before being placed in the dryer.
12. Clothing or other items may not be hung on the patio.
13. A maximum of two washers or two dryers may be used at any one time by a resident. Machines must be emptied within 15 minutes of cycle completion.
14. When a washer or dryer is "out of order," notify the Director in charge of that laundry room. Directors' names are posted in each laundry room. If the Director is unavailable, call Service Maintenance.
15. The trash containers in the laundry rooms are for lint and dryer sheets only. Detergent containers, bleach or softener bottles, or other trash must be disposed of in another location.
16. Clean the dryer filter after each use, and dispose of lint in the trash containers.
17. Help keep the laundry rooms clean.
18. Smoking is prohibited in the laundry rooms and the clothes drying area.

MUTUAL ADOPTION

ELEVEN: 19 Mar 09

(Mar 09)