

MUTUAL OPERATIONS

RESIDENT REGULATIONS

Laundry Room Use – Mutual Fifteen Only

Mutual Fifteen has 104 washers and dryers in 13 laundry rooms. The laundry rooms are cleaned once a week. Please use the washers and dryers with care; protect your investment.

1. Laundry room facilities are available for use solely by residents of their respective Mutual only.
 - a. Non-residents are prohibited from using the laundry rooms for personal use of any kind.
 - b. Residents with caregivers should oversee and instruct the caregiver when doing the resident's laundry. *Exception: Caregivers who reside with a resident on a 24-hour basis may use the laundry room to wash their personal laundry.*
 - c. Residents are responsible for any damage to the laundry room facilities when they or their caregiver are doing their laundry. Please see the operating instructions shown on the interior door of the washer or dryer.
2. Laundry room facilities are available for use between the hours of 6 a.m. and 10 p.m. only.
3. As shown on the laundry door, residents should use the laundry room to which they are assigned.
4. A maximum of two machines may be used at one time. Please be considerate.
5. Turn off the lights and close the door when the laundry room is not in use.
6. Residents are required to remove their laundry from a machine within thirty (30) minutes of completion or the next resident in line to wash or dry may remove any laundry from a machine.
7. Smoking is prohibited in the laundry rooms at all times.
8. If a washer or dryer is out of order, immediately notify a director (names are posted in

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every laundry room) and tell them the laundry room letter and machine number. Place an “Out of Order” sign on top of the non-working machine (signs are pinned to the bulletin board).

9. Check for proper machine settings before operating machines.
10. Conserve water – always try to have a full load (but, not too large) as it is important that the machine is not overloaded. Improper loading of a machine with an unbalanced load may damage the machine. If there is any uncertainty about the load, please stay with the machine until you are sure that it is operating smoothly. If necessary, rearrange the items. Wait for the light to turn off, which is an indication that the cycle has been completed, then open the door.
11. Carefully read the detergent instructions on the container to determine if it is for laundering clothes and for the amount of detergent to be used for various load sizes. It is important to use the correct amount of detergent as too much can cause an imbalance and severe damage to a machine.
12. Washing or drying plastic or fiberglass items is prohibited. The following items are also prohibited: drapes, heavy blankets, comforters, quilts, sleeping bags, car covers, rugs, rubber- or plastic-backed mats or carpets, or shoes or sneakers, .
13. Dyeing or tinting fabrics in machines is prohibited. Drying a fabric cleaned in a flammable liquid is also prohibited.
14. Hand-washed clothing or other items may not be placed in the dryers due to the excessive amount of water contained in them. The excessive water could damage the electrical circuits in the machine. Use the exterior clothesline to dry hand-washed items, if desired, but please don't hang them in your patio. Please do not leave items in machines or on the clothesline overnight.
15. Clothing or other items with metal buttons, clips, etc. must be turned inside out or placed in a small cloth bag or pinned inside a pillowcase before being put in a dryer.
16. In order for your clothes to dry properly, and for the consideration of the next person

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using the dryer, always clean the dryer filter after each use, and dispose of the lint in the trash container. An accumulation of lint can be a fire hazard.

17. Leave the laundry room and machines clean. If you spill laundry detergent, bleach, or a liquid fabric softener on the floor, please clean it up and be considerate of the residents using the laundry room.
18. Items containing grease, gritty dirt, polishes, waxes, etc. that can leave a residue in the machines may not be washed or dried in the machines.
19. Garden hoses, or other hoses, may not be hooked up to the laundry rooms.

MUTUAL ADOPTION**AMENDMENTS**

FIFTEEN: 09-18-06

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