

MUTUAL OPERATIONS

RESIDENT REGULATIONS

Laundry Room Use – Mutual Seventeen

1. Laundry room facilities are for the exclusive use of residents of Mutual Seventeen. Non-residents are prohibited from using the laundry rooms, except that caregivers may use the laundry facilities to do a resident's laundry and their own laundry IF they reside with a resident on a 24-hour basis. It is the resident's responsibility to instruct their caregiver(s) in the proper use of the laundry facilities and to ensure that caregiver(s) comply with all the laundry room regulations. Part-time caregivers and visitors are not allowed to use the laundry facilities to do their own laundry.
2. Residents are responsible for any damage to the laundry room facilities caused by themselves or their caregiver.
3. Laundry room facilities are available for use between the hours of 7 a.m. and 10 p.m. only. All laundering operations must be completed by 10 p.m.; if they are not, the machines must be shut down for the night and the work resumed the next day.
4. Only residents' reasonably-sized personal items are to be washed and dried. Washing and/or drying commercial-type items, or items brought in from outside the Mutual, is prohibited. The following items are also prohibited:
 - Drapes, heavy blankets, comforters, quilts, sleeping bags, and car covers;
 - Materials containing grease, gritty dirt, polishes, waxes or animal hair;
 - Rubber- or plastic-backed mats, rugs or runners;
 - Footwear of any kind, except light, soft bedroom slippers;
 - Any fiberglass material, including curtains;
 - Large or heavy rugs of any kind; the maximum allowable size is 24" x 36";
 - Pillows.
5. Washers must be loaded properly; i.e., maintain the proper amount of items in the machines so as not to under-load or overload the machines. Improper loading often causes the machines to be damaged when they become imbalanced. Loading with just one or two items, apart from being an unnecessary waste of water, is almost guaranteed to cause imbalance during the spin cycle. If there is any uncertainty about the loading, residents should stay with the machine when it spins and rearrange the load if there is any sign of imbalance. Conserve water by washing full loads only, as much as possible. Check and remove any items from the pockets of

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all clothing before placing clothing in a machine (be especially careful to remove Kleenex-type tissues).

6. Carefully read the detergent instructions on the container to determine the correct amount of detergent to be used based on the load size. The use of too much detergent often causes a washing machine to overflow.
7. Dyeing or tinting fabrics in the washing machines or laundry tubs is prohibited.
8. Small items and items with metal zippers, metal buttons, clips or any other attached metal objects must be placed inside a suitable mesh or cloth bag before being washed or dried.
9. Items that have been hand washed, or other items containing excess water, such as wet bathing suits, must not be placed in the dryers unless they are cushioned with a reasonable amount of other spun-dried items.
10. A maximum of three washers or three dryers may be used at any one time by a resident. Machines must be emptied within 20 minutes of cycle completion or anyone waiting to use the machine(s) may remove the load in order to do so.
11. If you open a dryer containing laundry belonging to someone else, and the contents are not dry, remember to restart the dryer after you close the door.
12. Keep the laundry room clean and tidy at all times. If you spill detergent, bleach, softener, etc. on the machine or floor, clean it up. The trash containers are for lint, fabric softener sheets, and other small miscellaneous items. Detergent or bleach containers may not be placed in these trash containers – they must be taken to the recycle bin in the garage area.
13. Always clean the dryer lint filter after each use. Lint which is left to accumulate in the dryer vent pipes can be a fire hazard. Lint filters may not be rinsed in the laundry tubs since the lint tends to clog the drain line.
14. If you find a washer or dryer that is not functioning correctly, place an “Out of Order” sign on it and notify one of the directors or attach a separate note to the machine

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explaining the problem.

15. Turn off the lights if there is no one in the laundry room when you leave. The door must be kept closed at all times.

MUTUAL ADOPTION

AMENDMENTS

SEVENTEEN: 04 Apr 07