



RECREATION COMMITTEE MINUTES
May 9, 2016

The regular meeting of the Recreation Committee was held on Monday, May 9, 2016, at 1:00 p.m. and was called to order by Chair Hood in the Administration Conference Room and followed by the Pledge of Allegiance.

ROLL CALL

Present: Mr. P. Hood, Chair
Ms. K. Rapp, Vice Chair
Mr. B. Lukoff
Mrs. L. Perrotti
Mr. P. Pratt
Mrs. J. Reed
Ms. R. Winkler, Ex-Officio

Absent: Mr. S. McGuigan

Also Present: Mr. R. Ankeny, Executive Director
Mr. T. De Leon, Recreation Manager
Mr. T. Fileto, Recreation Supervisor
Mrs. L. Whitlock, Recording Secretary
Mrs. C. Damoci, GRF Representative, Mutual Twelve
Ms. M. Greer, GRF Representative, Mutual Eleven
Mr. P. Moore, GRF Representative, Mutual Seventeen
Ms. P. Snowden, GRF Representative, Mutual Two
Ms. L. Stone, GRF Representative, Mutual Three
Mr. R. Stone, GRF Representative, Mutual One
Hon. S. Massa-Lavitt, Mayor, City of Seal Beach
Twenty-Five Foundation Members

INTRODUCTION OF STAFF AND GUESTS

Chair Hood greeted and welcomed everyone to the first Recreation Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee

policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in July, 2016.

RULES OF ORDER

Chair Hood reviewed the meeting rules and asked that courtesy and respectfulness be acknowledged at all times. Chair Hood also respectfully requested the committee members wait to be called on.

APPROVAL OF MINUTES

The regularly scheduled Committee meeting minutes of April 11, 2016, were approved with corrections.

SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)

Three shareholders spoke on various topics under the Committee's purview.

CORRESPONDENCE

The Committee received three pieces of correspondence that was reviewed and discussed by staff and the Committee members.

It is the consensus of the Committee to post for 30-days the two Awards of Excellence received by the Orange County Healthcare Agency on all electronic monitors and our Leisure World Website.

OLD BUSINESS

Farmers' Market

Recreation Manager reported that currently, the Farmers' Market has been on a decline, and in its current condition, will not be able to meet the expectations of our Shareholders. He also reported that the Recreation Department is requesting that the Committee cancel the current Farmers' Market and allow them to research other options for the Community.

After a brief discussion by the Committee and staff, Ms. Rapp MOTIONED, seconded by Mr. Pratt and unanimously carried by members present –

TO cancel the current Farmers' Market activity and allow the Recreation Department to research other options for the Community.

Bocce Ball Court

Executive Director reported that he and Chair Hood attended the Mutual Seventeen Board of Directors meeting on May 3, 2016, to present the Recreation Committee's action in reference to allowing Bocce Ball to be played on Trust property, adjacent to Mutual Seventeen. He also requested for the Committee to review Mutual Seventeen's Board's concerns of parking; noise; personal and property damage; enforcement and signage.

After a brief discussion by the Committee and staff, Mr. Lukoff MOTIONED, seconded by Ms. Rapp and unanimously carried by members present –

TO allow Bocce Ball court implementation on Trust property in Mutual One, along with appropriate signage, indicating activity permitted Monday through Sunday, from 8:00 a.m. to 5:00 p.m. for a six-month period. This activity to be monitored through security cameras.

Oven Replacement, Clubhouse 2

Recreation Manager presented quotes for the replacement of the inoperable stove top and oven combination in Clubhouse 2 from the following vendors:

Vendor	Amount
Burkett Restaurant Equipment & Supplies	\$7,882.20
Hotel Restaurant Supply	\$7,862.42
Restaurant Equipment Club	\$7,867.20

Recreation Manager is requesting for the Committee to approve the replacement of the Hobart Stovetop and Oven unit in Clubhouse Two with a new Vulcan unit from vendor, Hotel Restaurant Supply in the amount of \$7,862.42, and to authorize Recreation Manager to place the order for said unit. Funds for this replacement will come from the Reserves.

After a brief discussion by the Committee and staff, Ms. Rapp MOTIONED, seconded by Mrs. Reed and unanimously carried by members present –

TO approve the replacement of the Hobart Stovetop and Oven unit in Clubhouse Two with a new Vulcan unit from vendor, Hotel Restaurant Supply in the amount of \$7,862.42, and to authorize Recreation Manager to place the order for said unit. Funds will come from Reserves. Forwarding this request to the Finance Committee not to exceed \$8,000.00.

Amphitheater Seat Cushions

The Recreation Supervisor reported that he is working with the Golden Age Foundation (GAF), who will take the lead and complete this project of providing Amphitheater Seat Cushions.

Amphitheater, Dancing During Shows

The Executive Director reported he is in receipt of Shareholders' comments regarding dancing during Amphitheater shows. He also provided the following Minutes excerpts regarding this matter from previous meetings:

Minutes Excerpt from July 13, 2015:Amphitheater Stage Dancing

A letter was received from a shareholder couple along with a petition from more than 100 shareholders requesting a dance space at the front and left side of the stage in view of the performers and that seating for the dancers would occupy about 12% of the seating.

Discussion took place about the Fire Marshall's revised decision on fire evacuation access routes at the Amphitheater, number of dancers, distractions to performance, ADA-friendly accessibility, currently accommodating dancers by allowing dancing in the wings areas, and other dancing opportunities in the community.

A Committee member reported that the Physical Property Committee is reviewing the Amphitheater for walkers and scooters and accommodating ADA-friendly needs and is in the process of hiring an engineer to review the area and make recommendations.

In agreement with the plan to reassess the area, Mr. Blake MOVED, seconded by Mr. McGuigan and passed unanimously –

TO deny dancing near the stage, pending an engineer study that will address ADA-friendly needs at the Amphitheater.

A letter will be sent to the shareholders stating the Committee's decision.

Minutes Excerpt from August 10, 2015:Entertainment Sub-Committee

Mr. Blake reported the Amphitheater shows are being well attended. The members of the Sub-Committee are Chair Blake, Mrs. Damoci and Ms. Snowden.

It was the consensus of the Committee members to allow dancing on amateur night and no dancing during professional performances.

After a brief discussion by the Committee and staff, Ms. Rapp MOTIONED, seconded by Mrs. Reed and unanimously passed by Committee members present –

TO draft a policy that would allow Shareholders/Members to dance during Amphitheater shows in designated and noted areas.

NEW BUSINESS

Amphitheater Sound and Lighting Bids

The Recreation Manager reported that the three-year sound and lighting contract for the Amphitheater Show Season expired at the end of the 2015. Bids have been solicited from four companies listed below to provide sound and lighting services for the 2016-2018 Amphitheater Show Season:

Vendor	1-Year	2-Year	3-Year	Contract Total
Mr. Cat Productions	\$15,750	\$15,750	\$15,750	\$47,250
Video Tech Services	No Bids Received			
Larson Lighting & Audio	No Bids Received			
Terry Hill and Associates	No Bids Received			

The Recreation Manager also reported that Mr. Cat Productions was the contractor who provided sound and lighting services for the 2013-2015 Amphitheater Show Seasons and further stated that he proposes to provide the sound and lighting services for the 2016-2018 Amphitheater Show Seasons with no increase from their previous contract.

After a brief discussion by the Committee and staff, Mr. Lukoff MOTIONED, seconded by Ms. Rapp and unanimously carried by the Committee members present –

TO award and approve the 2016-2018 Amphitheater sound and lighting contract to the Mr. Cat Productions in the amount of \$47,250.00, and forward to the Board for final approval and to authorize the President to sign said contract. This contract will be funded from the operating budget.

POLICIES

Committee Functions

After a brief discussion and review of the Golden Rain Operation Policy 5135-50, Committee Functions, Ms. Rapp MOTIONED, seconded by Mrs. Reed and unanimously carried by the Committee members present –

TO accept, approve and recommend to the Board the Golden Rain Operation Policy 5135-50, Committee Functions as written.

Smoking Prohibition

After a brief discussion and review of the Community Operations Policy 1412.2-50, Use of Community Facilities, Ms. Rapp MOTIONED, seconded by Mrs. Reed and unanimously carried by the Committee members present –

TO accept, approve and recommend to the Community Operations Policy 1412.2-50, Use of Community Facilities with corrections.

Foundation Lock Use

After a brief discussion and review of the Community Operations Policy 1415-50, Community Facility Lock Use, it is the consensus of the Committee to return this policy back to the Policy Re-write committee for further review.

SUB COMMITTEE REPORTS

Swimming Sub Committee

Swimming Sub-Committee Chair, Ms. Rapp reported that she noticed a lot of success with our new maintenance crew. Very pleased with their performance.

STAFF REPORTS

Recreation Manager

The Recreation Manager presented his reports, which is attached.

Recreation Supervisor

The Recreation Supervisor provided updates of various activities in our Community. His report is attached.

Library OPS Supervisor

The Library Operations Supervisor reported that she is in receipt of a donation from an anonymous Shareholder in the amount of \$35.00.

After a brief discussion by the Committee and staff, it is the consensus of the Committee to receive the gift of \$35.00 from the anonymous donor for the Leisure World Library.

She also reported that beginning, May 21, 2016, the Library would like to extend its hours of operations for Saturdays from 9:30 a.m. – 12:00 noon; to 9:30 a.m. – 3:00 p.m. This

will be for a trial-period until September 17, 2016, at which time she will return to the Committee with an update and report.

After a brief discussion by the Committee, Mrs. Reed MOTIONED, seconded by Mrs. Perrotti and unanimously carried by the Committee members present –

TO approve the Leisure World Library to extend its hours of operations for Saturdays from 9:30 a.m. – 12:00 noon to 9:30 a.m. to 3:00 p.m., for a trial period beginning May 21, 2016 to September 17, 2016.

(Library OPS Supervisor was excused from the meeting at 1:26 p.m.)

Executive Director

Provided updates and reports during the meeting.

President's Comments

The President gave high remarks for the accomplishments of the Committee and for all of their hard work.

Shareholder Member Comments

Six shareholders spoke on various items pertaining to the Committee's area of purview and thanked the Committee for all of their work.

Committee Member Comments

Six Committee members spoke on the proceedings of the Committee meeting.

Chair's Comments

Chair Hood thanked everyone for their participation in today's meeting and mentioned he has enjoyed serving as this Committee's Chair. He also thanked all Committee members and staff for all of their hard work.

ADJOURNMENT

Chair Hood adjourned the meeting at 2:57 p.m.


Perry Moore, Chair
RECREATION COMMITTEE

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE RECREATION COMMITTEE MEETING ON MAY 9, 2016**MOTIONS**

- By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with;
- The regularly scheduled Committee meeting minutes of April 11, 2016, were approved with corrections.
- **TO** cancel the current Farmers' Market activity and allow the Recreation Department to research other options for the Community.
- **TO** allow Bocce Ball court implementation on Trust property in Mutual One, along with appropriate signage, indicating activity permitted Monday through Sunday, from 8:00 a.m. to 5:00 p.m. for a six-month period. This activity to be monitored through security cameras.
- **TO** approve the replacement of the Hobart Stovetop and Oven unit in Clubhouse Two with a new Vulcan unit from vendor, Hotel Restaurant Supply in the amount of \$7,862.42, and to authorize Recreation Manager to place the order for said unit. Funds will come from Reserves. Forwarding this request to the Finance Committee not to exceed \$8,000.00.
- **TO** draft a policy that would allow Shareholders/Members to dance during Amphitheater shows in designated and noted areas.
- **TO** award and approve the 2016-2018 Amphitheater sound and lighting contract to the Mr. Cat Productions in the amount of \$47,250.00, and forward to the Board for final approval and to authorize the President to sign said contract. This contract will be funded from the operating budget.
- **TO** accept, approve and recommend to the Board the Golden Rain Operation Policy 5135-50, Committee Functions as written.
- **TO** accept, approve and recommend to the Community Operations Policy 1412.2-50, Use of Community Facilities with corrections.
- **TO** approve the Leisure World Library to extend its hours of operations for Saturdays from 9:30 a.m. – 12:00 noon to 9:30 a.m. to 3:00 p.m., for a trial period beginning May 21, 2016 to September 17, 2016.

ACTIONS

- After a brief discussion and review of the Community Operations Policy 1415-50, Community Facility Lock Use, it is the consensus of the Committee to return this policy back to the Policy Re-write committee for further review.
- After a brief discussion by the Committee and staff, it is the consensus of the Committee to receive the gift of \$35.00 from the anonymous donor for the Leisure World Library.
- Chair adjourned meeting at 2:57 p.m.