



RECREATION COMMITTEE MINUTES

January 11, 2017

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Moore on Wednesday, January 11, 2017, in Conference Room B, Building Five, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mr. P. Moore, Chair
Ms. S. Fekjar
Mr. S. McGuigan
Mr. P. Pratt
Ms. L. Perrotti
Ms. K. Rapp
Mrs. J. Reed
Mrs. C. Damoci, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director
Mr. R. Stone, GRF Representative, Mutual One
Ms. P. Snowden, GRF Representative, Mutual TWO
Ms. L. Stone, GRF Representative, Mutual Three
Mr. B. Lukoff, GRF Representative, Mutual Fourteen
Ms. H. Tran, GRF Representative, Mutual Fifteen
Hon. Ms. S. Massa-Lavitt, Mayor of Seal Beach
Mr. T. De Leon, Recreation Manager
Ms. V. Morris, Library Supervisor
Ms. K. Lukina, Recording Secretary
Thirteen Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Moore declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee

will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 2nd Wednesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in February, 2017.

RULES OF ORDER

Chair Moore reviewed the meeting rules and asked that courtesy and respectfulness be acknowledged at all times. He also respectfully asked the members, shareholders and guests to turn off their cell phones, and wait for their turn to be called out.

CHAIR'S REPORT

There were no reports made by the Chair at the time of the meeting.

APPROVAL OF MINUTES

The Chair declared the regular meeting minutes of December 14, 2016, approved, as submitted.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Four shareholders/members commented on the items pertaining to the committee's area of purview.

The Seal Beach Mayor informed the Committee of a donation received by the City of Seal Beach from the Walt Disney Foundation in the amount of \$5,000 towards the beach clean-up. The Mayor also stated that she would appreciate the Golden Rain News to publish this announcement.

CORRESPONDENCE

Girl Scout Cookie Sales

Chair Moore read a piece of correspondence from Cindy Duncan, a local Girl Scout Troop leader, forwarded to the Committee by Mr. Lukoff, asking for Committee's approval to sell Girl Scout cookies in the community. The Committee reviewed the request, and agreed on adhering to the policies on vendor activities within the community, and forwarding it to the Board of Directors for approval.

After a discussion, Ms. Rapp MOTIONED, seconded by Ms. Perrotti –

TO approve the Girl Scout Troop from Seal Beach sell Girl Scout cookies on trust property for one year, have the President draft a policy, and present it to the Board of Directors for approval.

The motion was carried unanimously by committee members present.

OLD BUSINESS

Clubhouse Three, Room Eight, Kitchen Modification. Update

The Recreation Manager presented the updates on this project, and informed the Committee that painting and flooring will complete the kitchen modification in Clubhouse Three, room Eight. The final touch-ups will be done by the Service Maintenance Department, and presented to the Architecture Design and Review (ADRC) Committee for review, and possible floor tile installation. The Executive Director stated that the Committee could also consider an epoxy flooring, depending on the budget allowance.

Activities (Cost and Participation). Visitor Use of Facilities/Fees. Cost of Use of Facilities. Added Amenities. Additional Services Fees

The Recreation Manager stated that with some of the upcoming events the Committee should look into allowing the outside vendors to provide their services within the community, and permitting the shareholders to conduct sales on trust property. The Committee also agreed on looking into the organizational aspect of the set-up and sales activities, and considered charging outside vendors a participation fee to cover custodial services.

After a discussion, Ms. Perrotti MOTIONED, seconded by Ms. Fekjar –

TO allow the shareholders park their vehicles and scooters for sale purposes in the parking lot of the Medical Center once a month, until 5:00 p.m., beginning in March, 2017, and send it to the Board of Directors for approval.

The motion was carried unanimously by committee members present.

It was the consensus of the Committee to further discuss this topic at the next scheduled meeting.

NEW BUSINESS

Policy Draft Allowing the Committee to Offset Donated/Collected Funds to Benefit the Community

The President stated that this Policy has already been written, and approved, and will no longer be a topic of discussion by this Committee.

Committee Charter

The President stated that the Committee needs to start reviewing its Policies at the next meeting, and send recommended changes to the Board of Directors for approval.

After a discussion, Chair Moore asked the Recording Secretary to prepare printed copies of the Policies for committee members' review, organized by the time they were adopted/amended from oldest to newest, and begin discussing them at the next scheduled meeting.

Business Drones on GRF Properties

After a brief discussion, the President stated that GRF's Drones Policy is in effect, and advised the Committee to no longer hold the discussion on this topic.

The Multipurpose Court and Clubhouse Two

The Executive Director presented General Conceptual Plan for the Multipurpose Court and Clubhouse Two project, and reminded the Committee of the upcoming meeting with the architect on January 17, 2017, at 3:00 p.m. at Clubhouse Two lobby.

The Committee also considered including the volleyball and badminton courts, benches in the seating area, and the sound wall for noise abatement, and present those ideas to the architect for review. The Executive Director stated that additional installations could be added while obtaining the general scope of work from the architect, based on Committee's anticipations and the budget available.

Volunteer Decorating Group

The Recreation Manager asked for the Committee's approval to put together a group of volunteers to help with set-ups, and decorations for upcoming events. The volunteer group will assist custodial staff in events listed in the agenda, including bus trips, and covered under the GRF insurance.

After a brief discussion, Mr. McGuigan MOTIONED, seconded by Ms. Perrotti –

TO approve the volunteer décor group, and forward this request to the Executive Committee for approval.

The motion was carried unanimously by committee members present.

POLICIES

There were no policies to review at the time of the meeting.

SUB COMMITTEE REPORTS**Golf Course Sub-Committee**

There were no updates presented by the Golf Course Sub-Committee at the time of the meeting.

Swimming Pool Sub-Committee

There were no updates presented by the Swimming Pool Sub-Committee at the time of the meeting.

STAFF REPORTS**Recreation Supervisor**

The Recreation Manager spoke of the Recreation Supervisor's reports, as presented, and provided the Committee with updates on the Recreation Department events trailer, and Amphitheater risers.

Recreation Manager

The Recreation Manager spoke of the Budget Comparison, Budget Variance, and Café Commission reports, as presented. The Recreation Manager also informed the Committee that he was not aware of the product selection changes in Café vending machines, and stated that he is still working with the Café vendor on negotiating the price increase be taken from GRF commissions, and to not increase the price to the shareholders.

Library OPS Supervisor

The Library Supervisor presented Library Statistics and Variance reports for the Cost Center 35, GRF Monthly Library Report, and provided the Committee with updates on work stations and sound system installations. The Executive Director stated that the community will be informed of the library's two-day closure during the installations, through the article in Leisure World News.

The Library Supervisor also informed the Committee of a continuous support by Friends of the Library, which exceed an average budget.

Executive Director

The Executive Director spoke on various items pertaining to the Committee's area of purview throughout the meeting, and informed the Committee of temporarily placing the Recreation Supervisor in the position of the Chief of Security, due to recent departure of the former Security Chief.

The Executive Director also stated that ideas and concepts on this matter will be presented to the Executive Committee, and the Recreation Department will receive a temporary assistance due to shortage of staff.

SHAREHOLDERS/MEMBERS COMMENTS

Two shareholders/members spoke on the items pertaining to the Committee's area of purview, including policies, and possibly installing an additional piece of gym equipment. The Committee addressed shareholder's request concluding that a proper etiquette and cooperation, and approaching the gym attendant could help resolve the issue.

PRESIDENT'S COMMENTS

The President spoke on various items pertaining to the Committee's area of purview, and asked the Committee not to budget for any projects unless it is Capital or Reserve projects.

COMMITTEE MEMBERS COMMENTS

Seven Committee members spoke on the items pertaining to the Committee's area of purview

CHAIR'S COMMENTS

Chair Moore thanked the Committee members, shareholders, and staff present for attending and participating in today's meeting.

ADJOURNMENT

Chair Moore adjourned the meeting at 2:36 p.m.

Perry Moore, Chair
RECREATION COMMITTEE

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RECAP OF MOTIONS AND ACTIONS TAKEN AT THE RECREATION COMMITTEE MEETING

MOTIONS

- There being no objections, Chair Moore declared the reading of the Quorum Notification be dispensed with by unanimous consent;
- Minutes from the December 14, 2016 meeting were approved, as presented;
- **TO** approve the Girl Scout Troop from Seal Beach sell Girl Scout cookies on trust property for one year, have the President draft a policy, and present it to the Board of Directors for approval;
- **TO** allow the shareholders park their vehicles and scooters for sale purposes in the parking lot of the Medical Center once a month, until 5:00 p.m., beginning in March, 2017, and send it to the Board of Directors for approval;
- **TO** approve the volunteer décor group, and forward this request to the Executive Committee for approval;
- The meeting adjourned at 2:36 p.m.

ACTIONS

- It was the consensus of the Committee to further discuss Activities (Cost and Participation), Visitor Use of Facilities/Fees, Cost of Use of Facilities, Added Amenities, and Additional Services Fees at the next scheduled meeting.