



**SPECIAL RECREATION COMMITTEE MINUTES**  
**November 30, 2015**  
**10:00 a.m.**

A Special Recreation Committee Meeting was held on Monday, November 30, 2015, in Clubhouse 3, Room #1. Chair Hood called the meeting to order at 10:05 a.m. and was followed by the Pledge of Allegiance.

**ROLL CALL**

Present:	Mr. P. Hood (Chair)	Mr. B. Lukoff
	Mrs. C. Damoci, GRF VP	Mr. P. Pratt
	Ms. K. Rapp	Mrs. J. Reed

Absent: Mr. S. McGuigan

Also Present: Mr. R. Ankeny, Executive Director  
 Mr. T. De Leon, Recreations Supervisor  
 Mr. T. Fileto, Assistant Recreation Supervisor  
 Mrs. L. Whitlock, Recording Secretary  
 Mr. R. Stone, GRF Representative, Mutual One  
 Ms. L. Stone, GRF Representative, Mutual Three  
 Mr. P. Friedman, GRF Representative, Mutual Fifteen  
 Mr. P. Moore, GRF Representative, Mutual Seventeen  
 Ms. P. Snowden, GRF Representative, Mutual Two  
 Ms. S. Massa-Lavitt, Council Member, District Five, City of Seal Beach  
 Four Foundation Members

Presenters Commercial Cleaning Systems  
 Present: Dana Holladay, Sr. Vice President  
 Megan Osbrink, Director of Business Development  
 Tammie Hagadorn, Sr. Account Manager

Innovative Cleaning Services  
 John Gambino, President  
 Jennifer Corbett-Shramo, CEO  
 Martha Gambino, Account Manager

Pegasus Building Services  
 Jeffrey Becker, President  
 Mark Tarin, Sr. Vice President  
 Danna Ford, VP of Sales  
 Laura Cortez, Regional Manager

### **INTRODUCTION OF STAFF AND GUESTS**

Chair Hood introduced and welcomed Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in December.

### **CHAIR'S ANNOUNCEMENTS**

Chair Hood reviewed the meeting rules and asked that courtesy and respectfulness be acknowledged at all times. Chair Hood also respectfully requested the committee members wait to be called on.

### **PRESENTATIONS / INTERVIEWS**

Five companies were present at the Bid Conference on Friday, November 6, 2015. The three lowest bidders were invited to participate in today's Special Recreation Committee meeting for the purpose of a final interview:

- a) Commercial Cleaning Systems (CCS)
- b) Innovative Cleaning Services
- c) Pegasus Building Services

Each company provided a brief history and proposal of their individual companies. The Committee members asked questions of each company as it relates to their experience, knowledge and ability to provide efficient and effective janitorial services as required by Leisure World.

**NEW BUSINESS**

**Janitorial and Custodial Services – Contract Recommendation**

After a detailed discussion by the Committee Members and Staff regarding the benefits of Innovative Cleaning Services, Pegasus Building Services and the current janitorial contractor, Commercial Cleaning Systems, via a motion, Mrs. Perrotti MOVED to recommend Innovative Cleaning Services for the Janitorial and Custodial Contract for Leisure World. Mrs. Perrotti's motion failed due to a lack of a second.

After further discussion, Mr. Lukoff MOVED, seconded by Mrs. Reed and unanimously carried –

**TO** recommend to the GRF BOD to award the Janitorial and Custodial Services contract for 2016 to 2018 to Pegasus Building Services for the amount of \$.1,079,460.00 for each year, with contract total in the amount \$3,238,380.00, and authorize President to sign the contract. This amount does not exceed the 2016 Budget.

**Committee Members' Comments**

Committee members commented on the long relationship with the current janitorial contractor and the new recommended contractor.

**Chairs' Comments**

Chair Hood thanked everyone for their participation and input. The Chair agreed with Committee's observations and decision for a new Janitorial contractor.

**ADJOURNMENT**

Chair Hood adjourned the meeting at 12:54 p.m.

  
Phillip Hood, Chair  
RECREATION COMMITTEE

law:12/14/15