



## RECREATION COMMITTEE MINUTES June 8, 2015

The regular meeting of the Recreation Committee was held on Monday, June 8, 2015 at 1:00 p.m. was called to order by Chair Rapp, in the Administration Conference Room, followed by the Pledge of Allegiance.

### ROLL CALL

Present:	Mr. L. Blake	Ms. K. Rapp, Chair
	Mr. D. Craig	Ms. L. Stone
	Mrs. C. Damoci, Vice Chair	Mrs. J. Reed
	Mr. B. Lukoff	Ms. R. Winkler, Ex-Officio

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. T. DeLeon, Recreation Supervisor
- Ms. V. Morris, Library Operations Supervisor
- Ms. L. Lubin, Recording Secretary
- Ms. P. Snowden, GRF Representative, Mutual Two
- Mr. P. Hood, GRF Representative, Mutual Five
- Mrs. M. Wood, GRF Representative, Mutual Six
- Mr. P. Moore, GRF Representative, Mutual Seventeen
- Twenty-four Foundation Members

There being no objections, Chair Rapp declared the reading of the Quorum Notification be dispensed with by unanimous consent.

There being no corrections or additions, the regular meeting minutes of May 11, 2015 were approved by Chair Rapp.

Chair Rapp and Committee members gave a warm welcome to Ms. Vanessa Morris, Library Operations Supervisor who will join future meetings as a regular staff member of the Committee.

### CHAIR'S ANNOUNCEMENTS

The Chair welcomed the Committee members, guests and staff to today's meeting.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be

limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in July.

### **Guest comments on agenda items**

Many guests voiced their support for the dog park concept and spoke on agenda topics such as: Seal Beach Centennial celebration, Centennial celebration bricks, and portable stage for Clubhouse Four.

Many guests thanked Chair Rapp for her leadership, Committee members for all their hard work throughout the year, and staff for their hard work.

A few guests thanked the Committee for adding many social events that have encouraged shareholders to get out of their units, mingle, and get exercise.

The featured guest Mr. Tim Kelsey, Recreation Manager, City of Seal Beach was unable to attend the meeting and his presentation will be rescheduled for a future meeting.

### **CORRESPONDENCE**

#### **Saturday Night Dances**

A letter was received from a shareholder requesting that ballroom dance bands remain for the Saturday Night Dances in Clubhouse One. After discussion, the Committee concurred that the band schedule will remain the same. A letter will be sent to the shareholder stating the Committee's decision to take no action at this time.

#### **Farmers' Market Access to Military**

An email was received from a shareholder suggesting access be granted to the community's Sunday Farmers' Market to personnel and families stationed at the nearby Naval Weapons Station military base. After discussion, the Committee concurred to forward the request to next year's Committee Chair.

### **UNFINISHED BUSINESS**

#### **Clubhouse One Wind Wall**

The Recreation Supervisor reported that he checked the wind walls prior to today's meeting and they are scheduled to be completed by the end of the week and just in time for picnic season.

Dog Park

The Facilities Director reported that this item has been sent back to the Recreation Committee from the Physical Property Committee for possible inclusion in the 2016 Budget. He reported that cost estimates provided in the Dog Park Subcommittee's report are accurate and that staff has researched the cost of additional items such as a key card entry and water access for the dogs and were included as low bid scenarios.

The cost of the three locations are as follows, using the least expensive bid in each area: Clubhouse Two lawn bowling area \$97,251; Clubhouse Two shuffleboard \$55,488; and, Clubhouse Three lawn area \$50,435.

The Facilities Director reported that the least favorable area would be at the Clubhouse Two shuffle board area due to artificial turf directly installed on the concrete this would limit the lifetime of turf. He also reported that upkeep to the Dog Park area would cost about \$14,000 per year and the cost could be offset with the use of volunteers.

After discussion regarding potential liability, exclusive use, budget, leasing, and noise level concerns the Committee concurred to table this item until the next meeting which will have new Board and Committee members.

Ms. Paula Snowden was thanked by the Committee and shareholders for chairing the Subcommittee and for doing a great job.

July 4<sup>th</sup> Celebration

The Recreation Supervisor reported he is working with the News Office to promote the event through flyers and articles. The event will be in the parking lot and downstairs in Clubhouse Six. Events will include a classic car show, golf cart decorating contest, food trucks, face painting for visiting children, a country music band, and crafts for sale.

Clubhouse Chairs Upholstery Cleaning

The Recreation Supervisor reported that the request for upholstery cleaning of the clubhouse chairs has been forwarded to the Finance Committee for funding sources and once approved it will be ordered.

The Recreation Supervisor reported that the Naugahyde vinyl chairs in Clubhouse Four will be taken to the hospitality area at Clubhouse Six by the end of next week.

Additional Food Truck Events

The Recreation Supervisor reported that a food truck roundup is being planned for next year.

The Executive Director reported that Enriched Farms has been approached about providing gourmet food trucks with \$5 to \$6 price point specials offered during the Amphitheater season.

In response to a Committee member, the Recreation Supervisor reported that the conversations with Pick Up Stix restaurant to have a Chinese take-out night have been on hold for the time being and that conversations and negotiations with Denny's restaurant has been moving ahead.

#### Clubhouse One – Pool Room Painting

The Facilities Director reported that one quote has been received and two more are forthcoming and the Clubhouse One Pool Room Painting project and will be forwarded to the Finance Committee for funding sources. At its July meeting, the Architectural Design Review Subcommittee (ADRC) will choose the paint color.

#### Holiday Decorations

After discussion regarding past research and current condition of decorations, new potential social events tied to the installation of the decorations, and funding, the Committee concurred to leave Holiday Decorations on the agenda for the next meeting.

#### Sprung Floor at Clubhouse Six, Section C

The Recreation Supervisor presented costs and flooring types at the last meeting and no decision was made.

The Committee concurred to leave Sprung Floor at Clubhouse Six, Section C on the agenda for the next meeting for further evaluation and that since no floor type was selected the item will not be forwarded to the Finance Committee.

### **NEW BUSINESS**

#### Scooter Parking at Amphitheater

The Facilities Director reported that the Project Coordinator has been in conversations with the ADA consultant that designed plans for the Health Care Center/Administration Entry project and received potential ideas for mobility scooter parking, pathways, wheelchair accessibility, and chair removal at the back row of seating that would be explored while developing the plans.

The Physical Property Committee has forwarded a request for \$3,000 to Finance for potential funding sources for construction drawings to be used in the bidding process.

This item will remain with the Physical Property Committee and will be dropped from the Recreation Committee Agenda.

#### Amphitheater Shows – Donations

During discussion, the Committee concurred that the three shows chosen for donations are as follows:

August 20th	3rd Marine Aircraft Wing Band	Food Drive for Homeless Veterans
July 30	Elvis Tribute (Raymond Michaels as Elvis)	School Supplies Drive for local students
July 9th	Charo	Pet Supplies Drive for local animal shelter

The Recreation Supervisor stated and Committee concurred that flexibility may be needed to accommodate potentially large donations.

Food trucks are being planned for the August 6<sup>th</sup> show of The Eagles tribute band Desperado.

The Committee concurred that shows restricting the number of guests to one per shareholder are to include: June 25<sup>th</sup> Debby Boone, July 23<sup>rd</sup> Righteous Brothers Bill Medley in Concert, and August 27<sup>th</sup> December '63 Tribute to the Original Jersey Boy.

#### Denny's Food Service at Clubhouse One

The Recreation Supervisor reported that there have been a couple of meetings with Denny's Westminster Avenue store management. Logistics and a location to hold a Grand Slam breakfast event is being developed. Currently Clubhouse One is the favored location with the least effect on club reservations.

After discussion regarding Denny's ability to cook onsite versus bringing in pre-cooked food, staff for cleaning, and facilities available for Denny's to use, Mrs. Reed MOVED

**TO** request the Board approve Denny's restaurant to offer a Grand Slam breakfast event in the community on a trial basis through the summer.

After discussion about taking further exploratory steps and obtaining a formal signed agreement, Mrs. Reed withdrew her motion.

Further discussion took place regarding permission for displaying Denny's advertising signage, obtaining a full indemnity agreement, and getting a commitment from Denny's for a thorough cleanup.

The Committee concurred to direct the Recreation Supervisor to continue discussions with Denny's and work out details to present at a future meeting.

A GRF representative and guest, reported that the event could strengthen the establishment of a partnership between Denny's and the Foundation which includes the development of bus service to Denny's, Trader Joes, and the movie theater.

## REPORTS

### Dog Park Subcommittee

Chair Rapp reported the Dog Park Subcommittee is awaiting the new committee year and budget.

### Swimming Pool Sub-Committee

Chair Rapp reported the Swimming Pool Sub-Committee is awaiting a budget.

### Entertainment Sub-Committee

Mr. Blake reported that he was proud that a show was added to the season and that the Subcommittee remained within budget while maintaining quality and diversity and covering the demographics of the community. He reported that positive feedback received confirms that the Subcommittee has achieved their goal.

Chair Rapp expressed her thanks to Mr. Blake and Mrs. Damoci for doing a wonderful job. Chair Rapp also stated that she has heard shareholders say they will be attending the shows even though they have not attended them in the past.

### City of Seal Beach Centennial Sub-Committee

After discussion, Mr. Blake MOVED, seconded by Mr. Craig and passed unanimously –

TO direct staff to prepare a written contract with the City of Seal Beach and Centennial Committee outlining the Centennial Brick monetary commitments and promises made for the film to be shown in the community and the bricks to be signed by an authorized representative for the City, such as Mr. Tim Kelsey, Recreation Manager or Mr. Marc Loopesko, Centennial Committee volunteer.

### Executive Director

The Executive Director reported that the Farmers' Market was a huge success and vendors ran out of food to sell within two hours. The Orange County Health Department inspected the event booths and found no issues of concern.

Enriched Farms was approached about participation in food truck events in the community.

For future events large awnings with tables and chairs, notices that no dogs allowed, additional staffing, more products, more vendors, and better signage were discussed.

The event was well attended and promotion of the event will continue.

Chair Rapp thanked the Recreation Supervisor for a job well done and reported that a good time was had by all.

#### Recreation Supervisor

In response to a Committee member, he reported that although telephones at the clubhouses can dial out, there is a long distance block on the phone lines and that the glass bulletin boards can have the locks changed to prevent further access with the current unauthorized key copies.

#### PRESIDENT'S COMMENTS

President Winkler recognized a shareholder who was seen recently on Channel 2 KCBS-TV reporting the weather for Seal Beach.

President Winkler stated that this has been a busy committee with busy people, with four subcommittees, and a lot of time was spent to do a lot of work.

President Winkler thanked Mr. Larry Blake and Mrs. Carole Damoci for the magnificent job and line up for the Amphitheater season. And she said a special thank you to the Recreation Supervisor for his work related to the upgrades at the Amphitheater.

She thanked the Committee members for their hard work and gave kudos to Chair Rapp for doing double duty between the Recreation and Mutual Administration Committees and keeping a smile on her face during all the activity.

#### COMMITTEE MEMBER COMMENTS

Committee members thanked Chair Rapp for her leadership, organization, and facilitation of projects and working with staff.

Committee members also thanked Chair Rapp for bringing forth new programs and activities within the community and keeping the shareholders foremost in mind during decision making and that they are proud to be part of that.

Committee members thanked shareholders for taking time out of their retirement to work toward solutions in the community, their input has been valuable, and that their presence means something.

Committee members thanked staff for implementing the Committee's decisions and their outstanding work.

#### CHAIR'S COMMENTS

Chair Rapp stated she appreciates the dedicated, respectful, and intelligent people that have participated in this year's meetings and that she was glad to be a part of it. She thanked the Recreation Supervisor, Facilities Director and Recording Secretary for their

hard work this year. And most of all, she thanked the shareholders for their comments, interest, and contributions which helped to make a feeling of community.

**GUEST COMMENTS – AGENDA ITEMS**

Shareholders thanked Chair Rapp and the Committee for all the time they have donated throughout the year and their hard work and said it was greatly appreciated. Shareholders spoke on issues including: Dog Park, success of the Farmers' Market, appreciation for the community's walking trails, and Centennial celebration bricks.

Many shareholders thanked the Committee for considering the Dog Park proposal.

Shareholders thanked Chair Rapp for her hard work and large amounts of time donated to work on several Committees including Recreation, Emergency Preparedness, and Mutual Administration and stated she did a fantastic job.

In response to a question from a shareholder, it was stated that not all clubs advertise their meetings in the NEWS and that listings in the NEWS can be updated as needed.

Next meeting: TO BE DETERMINED

**ADJOURNMENT**

Chair Rapp adjourned the meeting at 3:08 p.m.

---

Kathy Rapp, Chair  
RECREATION COMMITTEE  
II 06/12/15



**MOTIONS:**

- Clubhouse One Pool Room Painting project will be forwarded to the Finance Committee for funding sources.
- Concurred that the three shows chosen for donations: August 20<sup>th</sup> - 3rd Marine Aircraft Wing Band, Food Drive for Homeless Veterans; July 30 - Elvis Tribute (Raymond Michaels as Elvis), School Supplies Drive for local students; July 9<sup>th</sup> - Charo, Pet Supplies Drive for local animal shelter.
- Concurred that flexibility may be needed to accommodate potentially large donations at the Amphitheater shows featuring donations.
- Concurred that shows restricting the number of guests to one per shareholder are to include: June 25<sup>th</sup> Debby Boone, July 23<sup>rd</sup> Righteous Brothers Bill Medley in Concert, and August 27<sup>th</sup> December '63 Tribute to the Original Jersey Boy.
- Concurred to direct the Recreation Supervisor to continue discussions with Denny's and work out details to present at a future meeting.
- Direct staff to prepare a written contract with the City of Seal Beach and Centennial Committee outlining the Centennial Brick monetary commitments and promises made for the film to be shown in the community and the bricks to be signed by an authorized representative for the City.
- Request for upholstery cleaning of the clubhouse chairs has been forwarded to the Finance Committee for funding sources and once approved it will be ordered.

**ACTIONS:**

- A reply letter will be sent to a shareholder stating that the band schedule will remain the same at the Saturday Night Dances in Clubhouse One.
- Concurred to forward a shareholder's request to grant personnel and families stationed at the nearby Naval Weapons Station military base access to the Farmers' Market in the community to the next Recreation Chair.
- Concurred to table further Dog Park discussion until the next meeting featuring new Board and Committee members.
- Recreation Supervisor is working with the News Office to promote the July 4<sup>th</sup> event through flyers and articles.
- Naugahyde vinyl chairs in Clubhouse Four will be taken to the hospitality area at Clubhouse Six by the end of next week.
- Architectural Design Review Subcommittee (ADRC) will choose the paint color for

the Clubhouse One Pool Room Painting project at its next meeting.

- Holiday Decorations to be placed on the agenda for the next meeting.
- Concurred to leave Sprung Floor at Clubhouse Six, Section C on the agenda for the next meeting for further evaluation.
- Food trucks are being planned for the August 6th show of The Eagles tribute band Desperado.
- For future Farmer's Market events large awnings with tables and chairs, notices that no dogs allowed, additional staffing, more products, more vendors and better signage were discussed.

YEAR	2015	JAN	JAN	FEB	FEB	MARCH	MARCH	APRIL	APRIL
TOTAL FOR YEAR 2014	PLACE	EVENTS PER MONTH	# OF USERS	EVENTS PER MONTH	# OF USERS	EVENTS PER MONTH	# OF USERS	EVENTS PER MONTH	# OF USERS
22,583	CLUBHOUSE 1	70	3,136	69	3,199	77	3,538	83	3,862
2,837	WOODSHOP 1	6 dys	89	6 dys	224	6 dys	270	6 dys	160
874/31	POOL ROOM	daily	72/3	daily	78	daily	65/1	daily	97/10
475/12	"L" POOL ROOM	daily	96	daily	74	daily	92	daily	59/2
37,897	Total Ch. 1		3,396		3,575		3,966		4,190
42,011	CLUBHOUSE 2	41	4,019	46	3,945	53	4,055	53	4,786
3,115	WOODSHOP 2	5 dys	258	5 dys	244	5 dys	240	5 dys	201
1,923/185	POOL ROOM	daily	139/17	daily	138/17	daily	91/15	daily	125/13
47,244	Total Ch. 2		4,433		4,344		4,401		5,125
145,048	CLUBHOUSE 3	531	12,092	529	11,889	547	12,183	575	11,842
1,504/107	POOL ROOM	daily	122/4	daily	110/5	daily	110/7	daily	78/6
631/76	SEWING ROOM	daily	56/20	daily	98/21	daily	72/17	daily	149/13
147,324	Total Ch. 3		12,294		12,123		12,389		12,088
58,552	CLUBHOUSE 4	55	3,676	65	4,688	66	4,732	66	6,067
2,241/345	ART ROOM	55	212/42	49	253/36	50	197/33	50	175/41
2,537/162	CERAMICS RM	22	202/10	20	202/13	23	200/19	23	114/24
2,016/76	LAPIDARY RM	5 dys	160/9	5 dys	150/7	5 dys	177/6	5 dys	39
65,928	Total Ch. 4		4,311		5,349		5,364		6,460

2015	MAY	MAY
PLACE	EVENTS PER MONTH	# OF USERS
CLUBHOUSE 1	57	2,815
WOODSHOP 1	6 dys	294
POOL ROOM	daily	110/10
"L" POOL ROOM	daily	106
Total Ch. 1		3,335
CLUBHOUSE 2	5 days	4,647
WOODSHOP 2	150/18	210
POOL ROOM	daily	150/18
Total Ch. 2		5,025
CLUBHOUSE 3	508	12,458
POOL ROOM	daily	60/7
SEWING ROOM	daily	80
Total Ch. 3		12,605
CLUBHOUSE 4	61	4,620
ART ROOM	50	243/30
CERAMICS RM	23	195/22
LAPIDARY RM	5 dys	123
Total Ch. 4		5,233

TOTAL FOR YEAR 2014	PLACE	2015		JAN		FEB		MARCH		APRIL	
		EVENTS PER MONTH	# OF USERS	EVENTS PER MONTH	# OF USERS	EVENTS PER MONTH	# OF USERS	EVENTS PER MONTH	# OF USERS		
52,458	CLUBHOUSE 6	183	3,931	200	4,340	216	4,697	214	4,647		
39,847	HOSPITALITY	21	3,183	20	3,492	22	3,744	22	3,830		
82,074	EXERCISE RM	daily	6,992	daily	6,988	daily	7,480	daily	7,250		
25,099/2,805	TABLE TENNIS	daily	1,801/218	daily	1,753/173	daily	1,968/201	daily	2,086/222		
202,283	Total Ch. 6		16,125		16,746		18,090		18,035		
2,773/4	COMPUTER RM	N/A	193	N/A	223	N/A	248	N/A	147		
1,549/38	VIDEO PROD.	N/A	126	N/A	140	N/A	158	N/A	165/7		
51,642/61c	SWIMMING POOL	daily	3,748	daily	5,874	daily	4,673/9	daily	3,612		
3,642	PICNIC AREA	0	0	0	0	0	0	1	1		
48,655	GOLF COURSE	daily	4,079	daily	4,444	daily	4,521	daily	4,006		
1,795	SHUFFLEBOARD	daily	233	daily	172	daily	128	daily	112		
10,007	AMPHITHEATER	58	58	48	1,016	25*	559*	closed	0		
1,155	GRF MOVIES	3+1	74/22	3	108	3	113	3	109		
2,209/1,815	GRF SAT. DANCE	5	486/101	4	192/133	4	170/123	4	225/148		
55% mem		82% mem		59% mem		58% mem		60% mem			
Library items taken out	PLACE	items taken out	Patrons	items taken out	Patrons	items taken out	Patrons	items taken out	Patrons		
159,707	LIBRARY	JAN	JAN	FEB	FEB	MARCH	MARCH	APRIL	APRIL		
Patrons		10,971	4,902	11,839	5,678	13,007	6,124		5,547		
66,291	Volunteers		25		25		25		25		

\* Amphitheater closed 3/16 to 5/30

2015

MAY

MAY

PLACE	EVENTS PER MONTH	# OF USERS
CLUBHOUSE 6	214	4,002
HOSPITALITY	21	3,833
EXERCISE RM	daily	7,083
TABLE TENNIS	daily	1,942/214
Total Ch. 6		17,074
COMPUTER RM	N/A	207/3
VIDEO PROD.	N/A	122/2
SWIMMING POOL	daily	4,060
PICNIC AREA	4	126
GOLF COURSE	daily	4,217
SHUFFLEBOARD	daily	48
AMPHITHEATER	closed	0
GRF MOVIES	3	95
GRF SAT. DANCE	4	347/113

75% mem

PLACE	items taken out	Patrons
LIBRARY	MAY	MAY
	6,472	5,213
Volunteers		25