



RECREATION COMMITTEE MINUTES April 13, 2015

The regular meeting of the Recreation Committee was held on Monday, April 13, 2015 at 1:00 p.m. was called to order by Chair Rapp, in the Administration Conference Room, followed by the Pledge of Allegiance led by Chair Rapp.

ROLL CALL

Present: Mr. L. Blake
Mrs. C. Damoci, Vice Chair
Mr. B. Lukoff
Ms. K. Rapp, Chair

Ms. L. Stone
Mrs. J. Reed
Ms. R. Winkler, Ex-Officio

Absent: Mr. D. Craig

Also Present: Mr. R. Ankeny, Executive Director
Mr. T. DeLeon, Recreation Supervisor
Ms. L. Lubin, Recording Secretary
Ms. P. Snowden, GRF Representative, Mutual Two
Mr. P. Hood, GRF Representative, Mutual Five
Mr. S. McGuigan, GRF Representative, Mutual Eight
Mr. L. Krieger, GRF Representative, Mutual Nine
Mr. P. Moore, GRF Representative, Mutual Seventeen
Mrs. S. Massa-Lavitt, Council Member, District Five, City of Seal Beach
Seven Foundation Members

There being no objections, Chair Rapp declared the reading of the Quorum Notification be dispensed with by unanimous consent.

There being no corrections or additions, the regular meeting minutes of March 9, 2015 were approved by Chair Rapp.

CHAIR'S ANNOUNCEMENTS

The Chair welcomed the Committee members, guests and staff to today's meeting.

Guest comments on agenda items

Guests spoke on agenda topics such as: Centennial celebration bricks, Clubhouse Four flooring, bus service and thanked the staff and Committee for stable temperatures at the pool and hot pool.

CORRESPONDENCE**Bus Bench Plaque**

The Committee discussed a letter from a shareholder who is a member of the Leisure World Y Service Club regarding the attaching of a memorial plaque on a bench at Clubhouse Four.

Mrs. Reed MOVED, seconded by Mrs. Damoci and passed unanimously –

TO approve the thoughtful request to attach a memorial plaque to a bench donated by the Y's Men's Club at Clubhouse Four to honor founding members Jim and Audrey Mueller.

A letter will be sent to the shareholder with the Committee's decision.

Glass Melting Kiln Replacement

The Committee discussed a letter from the Lapidary and Jewelry Club requesting the replacement of a kiln used primarily for glass melting projects.

The Recreation Supervisor reported that the unit was built in the late 1950s or early 1960s and is well past its useful lifespan and unable to calibrate.

After discussion regarding researching prices, budgeting, and usage, Mr. Lukoff MOVED, seconded by Mr. Blake and passed unanimously –

TO send the replacement of the glass melting kiln to the Finance Committee for capital funding sources.

A letter will be sent to the shareholder with the Committee's decision.

Smoking Near Buildings

The Committee discussed a letter from a shareholder regarding smoking in the community. Discussion took place on removing ashtrays which encourage smoking, better signage, creating clearly designated areas for smoking, suggestions for smoking areas, and current policies in regard to smoking in or around buildings.

Mr. Blake MOVED, seconded by Mrs. Damoci and passed unanimously –

TO send Policy 1412.2-50 – Smoking Prohibition to the Policy Re-Write Subcommittee for review.

A letter will be sent to the shareholder with the Committee's decision.

New Policy Numbering

An email was received from a Board member's letter requesting that Cost Centers be listed on Policy numbers pertaining to that Committee.

Mrs. Damoci MOVED, seconded by Mrs. Reed and passed unanimously –

TO have Cost Centers or an equivalent number designation listed in the revised policies.

Scooter Parking

A letter from a shareholder which was received prior to the meeting was discussed regarding scooter parking near the sliding doors at Clubhouses Three and Four.

The Committee concurred to send scooter parking signage to the Architectural Design Review Committee (ADRC) for review.

In response to a Committee member that reported his bicycle was damaged by a car while parked in the bike racks at a clubhouse, the Recreation Supervisor will review the area to recommend a different location.

UNFINISHED BUSINESSAmend Policies

Chair Rapp commended the Policy Re-Write Subcommittee for a great job.

After discussion, Ms. Stone MOVED, seconded by Mrs. Reed and passed unanimously to recommend the Board amend polices 1401-Outside Buses, 1403-Commercial Use, 1406-Limitations on Use, 1411-Clubhouse Reservations, 1431-Liability Insurance-Clubs, and 1480-Arts and Crafts Festival to reflect the changes made by the Policy Re-Write Subcommittee and Recreation Committee that combine related policies and updates information and to add "- 50" at the end of each policy number.

Rescind Policies

After discussion, Mrs. Reed MOVED, seconded by Ms. Stone and passed unanimously to rescind policies 1401.1-Bus Stops-Outside Buses, 1402-Notice of Closing, 1404-Sale of Alcoholic Beverages, 1408-Tour Buses, 1410-Eligible Organizations, 1410.1-Use of Clubhouse Facilities by Outside Organizations, 1411.1-Reservation Procedures, 1411.2-Clubhouse Cleaning Standards, 1411.6-Reservations by Outside Organizations, 1412-Amphitheater Reservations, 1412.1-Political Meetings, 1413-Charges, 1414-Specific Rules of Clubs or Organizations Using Clubhouses, 1432-Liability Insurance-Caterers, 1440-Hours, 1460-Clubhouse Rules, 1465-Saturday Dances, 1481-Arts and Crafts Festival Regulations to reflect the changes made by the Policy Re-Write Subcommittee and Recreation Committee by deleting policies that are no longer relevant or have been combined into another policy.

Committee members thanked Mrs. Damoci for her hard work and Chair Rapp stated the

changes have made a noticeable improvement.

Farmers Market

The Executive Director reported on the set up of the Farmers Market in the community and finalizing negotiations with the City of Seal Beach and Enriched Farms.

Discussion took place regarding the items that would be available, number of stalls and permits and licenses required.

Ms. Stone MOVED, seconded by Mr. Blake and passed unanimously –

TO approve an amount of \$1,300 to cover expenses for a City business license and 15-20 stalls for a community farmer's market with funds coming from Community Entertainment, to request the Finance Committee review funding sources, recommend the Board authorize the expenditures as an exception to Policy 1403 - Use of Community Facilities – Commercial Use, and to direct the Executive Director to take the steps required to secure a city business license.

Committee members thanked City of Seal Beach Councilperson Mrs. Massa-Lavitt for pushing this through and for her assistance in finding a solution.

NEW BUSINESS

Replace Carpet in Golf Starter Shack

After discussion regarding a field trip to review the area earlier in the year, the Committee concurred to put the replacement of flooring in the Golf Starter Shack area on the agenda for next year and as a recommendation for the 2016 Budget.

New Conference Room – Discussion Only

The Committee discussed the need for an Ad hoc Committee to review better uses of the current facilities and meeting rooms and spaces more effectively, and the development of an overall master plan.

The Committee concurred to issue a request to form an Ad hoc Committee that will not be disbanded at the end of the year and then Ms. Stone MOVED, seconded by Mrs. Damoci and passed unanimously –

TO request the President form an Ad hoc Committee to study current and proposed community facility usage and clubhouse space planning.

Mini Farm Product Use

Following discussion regarding the products being used and having a written record of the

notice, Mr. Blake MOVED, seconded by Mrs. Reed and passed unanimous –

TO send notice to the Mini Farm Club that use of any products within the mini farms must be clearly labeled for horticultural use, applied, and disposed of in strict accordance with all labeled instructions.

Video Projector Replacement

The Recreation Supervisor presented quotes and information for an upgrade to the existing video projection equipment.

After discussion about the current used equipment and funding sources, Mr. Blake MOVED, seconded by Mrs. Damoci and passed unanimously –

TO approve the purchase of a new video projector and DVD player complete system in an amount not to exceed \$2,500 and to send this non budgeted expense to the Finance Committee for funding verification.

In response to a custodian's comments reported by a Committee member, the Recreation Supervisor reported that custodians are trained on the equipment and he will verify with the custodial supervisor that the Sunday custodial staff has received training.

REPORTS

Dog Park Subcommittee

Ms. Snowden stated there was no update to report and that the Subcommittee is reviewing products and costs associated with ideas that were discussed.

Swim Pool Subcommittee

Chair Rapp reported that the Subcommittee has not met yet and will not likely meet by June.

Entertainment Subcommittee

Mr. Blake provided an update on the Amphitheater shows and reported that an additional show was added back into the schedule for this year, there are 11 signed contracts, the show season is still under budget, and more sponsorships are being sought.

The Committee thanked Mr. Blake and Mrs. Damoci for a job well done.

Mr. Blake also reported that the movie shown on Easter Sunday had a good turnout. He also reported that more than 70 people attended, the free popcorn was a big hit and gave the opportunity to promote the Board, and asked for additional volunteers to distribute popcorn at future movies.

The Committee agreed that Mr. Blake and Ms. Snowden have a good feel for classic

movies and what shareholders would like to see.

City of Seal Beach Centennial Subcommittee

Discussion took place regarding interest in the community about buying the bricks, miscommunications regarding the bricks, the unknown number of bricks that will be accepted in the community due to space considerations, and City of Seal Beach sponsored Centennial events in and out of the community.

Chair Rapp Thanked President Winkler for her hard work on the Centennial Brick project.

Recreation Supervisor

The Recreation Supervisor distributed information on flooring styles for the area upstairs in Clubhouse Six. The ADRC has approved the flooring color. The Committee concurred to have this item discussed at the next meeting.

He provided updates on staff identification badges and cards, the Cinco de Mayo Taco Tuesday event, Pizza Thursdays, the Amphitheater rigging replacement, and cable/dish service in the Clubhouses.

In response to a Committee Action Request submitted by the Recreation Supervisor for approval of shredding services in the community for the remainder of this year and for next year, the Committee requested he verify that the funding has already been approved and, if so, that services can be ordered without further approval.

PRESIDENT'S COMMENTS

President Winkler stated it was a good meeting, very interesting, and thanked the Policy Re-Write Subcommittee for all their hard work and for doing a great job.

She stated that an Ad hoc Committee will be formed to study the usage of the facilities and make recommendations.

COMMITTEE MEMBER COMMENTS

Committee members thanked the Committee for a great meeting in which they accomplished a lot even with funding constraints. Committee members also acknowledged and thanked the members of the Policy Re-Write and the Entertainment Subcommittees for their efforts and hard work. They also acknowledged stating that a lot of time was spent on policies and well thought out revisions.

Committee members spoke on topics such as: charging fees to use clubhouse lockers, the adding of one amphitheater show back in summer show schedule, Sunday Movie shows, Farmers' Market, Taco Tuesday, and Pizza Thursday.

CHAIR'S COMMENTS

Chair Rapp thanked the Policy Re-Write Subcommittee for all their hard work. She also thanked Mr. Blake and Ms. Snowden of the Entertainment Subcommittee for the Sunday movies and getting more people involved in events.

Chair Rapp also stated that the community is a good value and the Committees do what they can with limited funding. She also thanked Board members for volunteering a lot of their time and keeping expenses down for shareholders whose GRF monthly assessment payments have seen little or no increases.

GUEST COMMENTS

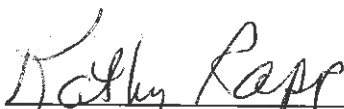
Shareholders thanked the Committee for a good meeting and the hard work they have done throughout the year and spoke on issues including: usage of the lockers in the clubhouses, Centennial Bricks, Expo event, and the Cinco de Mayo event.

The Committee and guests acknowledged Mrs. Sandy Downen's retirement at the end of the month and her hard work while working in the Recreation Department and serving as the Committee's Recording Secretary. Mrs. Wendi Noble was introduced at the meeting as her replacement.

Next meeting: May 11, 2015 at 1:00 p.m. in the Administration Conference Room

ADJOURNMENT

Chair Rapp adjourned the meeting at 3:24 p.m.



Kathy Rapp, Chair
RECREATION COMMITTEE

|| 04/15/15