



**CHAIR'S ANNOUNCEMENTS**

The Chair welcomed the Committee members, guests and staff to today's meeting asked them to speak and act courteously to each other.

**Guest Comments on Agenda Items**

Guests spoke on agenda topics such as: holiday decorations, Seal Beach Centennial celebration, the Dog Park concept, success of the Grease movie event at the Amphitheater, Pool, Rock and Roll Dance, publicity for dances, computer club, and DVD donations.

**CORRESPONDENCE****Clubhouse One Portable Screens and Card Tables**

A letter was received from a shareholder requesting replacements for the portable screens in Clubhouse One. The Recreation Supervisor reported that replacement screens are not in the Budget and the taller units have been taken out of use due to stability concerns.

In response to the shareholder concerns in the letter regarding the construction of the white folding tables that have replaced a previous table model, the Recreation Supervisor reported that the tables have a strong construction and are more cost-effective if replacement is needed. In response to a Committee member, the Recreation Supervisor reported that there have been no complaints about the white card tables.

The Committee concurred to have staff review the quantity and condition of the screens and the white card tables and report their findings at the next meeting. A letter will be sent to the shareholder stating the Committee's decision.

**Swimming Pool**

A letter was received from a shareholder regarding the lap lanes at the pool. Discussion took place on consternation caused by the motion to limit lane use, enforcement of rules, pool attendant roles, recreational pool versus therapy pool, flotation apparatus, scheduled hours for activities, times of highest and lowest usage at the pool, and lack of consideration by some swimmers.

Mr. Lukoff MOVED, seconded by Mr. Pratt and passed unanimously –

**TO** extend for thirty (30) days and review the motion passed at the last meeting to limit the use of the swimming pool lanes to 30 minutes, with no lane sharing permitted.

A letter will be sent to the shareholder stating the Committee's decision.

**Saturday Night Dances**

Two letters were received from a shareholder expressing concern over the rock and roll band's equipment, moving of tables, and various people taking charge of the event.

The Recreation Supervisor reported that the Assistant Recreation Supervisor will be monitoring these events and that a revised sketch of the table placement was not received by the custodian prior to the setting up time.

The meeting was paused by Vice Chair Rapp to report the news just received of Committee member Mr. Larry Blake's passing last night. A moment of silence was held in his honor and the meeting resumed.

The Recreation Supervisor reported that the band schedule is in place for the remainder of 2015 but that the bands will alternate. The shareholder who wrote the letter was present at the meeting and shared a link to a website page that has been mocked up to advertise the Saturday Night Dances. The suggestion to advertise the GRF amenities and events in the News and website will be forwarded to the Communications Committee and staff will monitor the events for disruptions. A letter will be sent to the shareholder with the Committee's decision.

A link to the mock up for the Saturday Night Dances was given as:

[http://www.lwsb.com/lwsbmaster/sub\\_category\\_list.asp?category=105&title=Saturday+Night+Dance](http://www.lwsb.com/lwsbmaster/sub_category_list.asp?category=105&title=Saturday+Night+Dance)

**Saturday Amphitheater Show**

A letter was received from a shareholder couple expressing their dismay with the vulgar language used in a performance at the Saturday Night Amphitheater Show while grandchildren and others were present.

The Recreation Supervisor apologized on behalf of the performer and said it was the last show and staff should have expressed the decorum for the show to the performer.

The Committee concurred to have staff request a set list prior to future Saturday night performances and to advise the performers on suitable material. A letter will be sent to the shareholder stating the Committee's decision.

**Rock and Roll Saturday Night Dance**

A letter was received from shareholders thanking the Committee for the Rock and Roll dances once a month beginning in 2016 and proposed a schedule. Vice Chair Rapp thanked the shareholders for writing the letter and stated it was nice to receive a thank you. A letter will be sent to the shareholder with the Committee's decision.

### Dog Park

A letter was received from a shareholder stating her concern over liability and cost of the Dog Park passed along to shareholders. The Committee concurred to look into and discuss this matter further. A letter will be sent to the shareholder stating the Committee's decision.

### Clubhouse Reservations / Space Available

A letter was received from a shareholder requesting Clubhouse room reservations be more accurate for the number of people who are attending the function. Discussion took place on standing club reservation with membership number changes, estimates on number of attendees, and custodian attendance reports.

The Committee concurred to instruct staff to investigate reservations and if on the third time a room is not used properly for its size a letter will be sent. A letter will be sent to the shareholder stating that the Facilities and Amenities Review Ad hoc Committee will be reviewing Clubhouse usage and that staff will monitor reservations.

### Sewing Room

Two letters were received from a shareholder in regard to signage for the Sewing Room in Clubhouse Four. A letter will be sent to the shareholder stating that the signage request has been forwarded to the Architectural Design Review Committee (ADRC) for approval of a design.

### Swimming Pool

A letter was received from a shareholder stating the lane swimming time limits should be better enforced, requesting clear notification of lap lane rules, concerns over liability issues for those using floatation devices in the deep end of the pool. The Committee concurred that this issues has been handled in previous correspondence and a letter will be sent to the shareholder stating the Committee's decision.

### Grease Movie Event

A letter was received from a shareholder who is also a member of the Centennial Subcommittee expressing her appreciation and enjoyment of the Grease movie event and thanked President Winkler, the L.W. Theatre Club and the Golden Age Foundation for their participation and support and made the event a success. Vice Chair Rapp thanked the shareholder, who was present at the meeting, for her positive letter.

### Swimming Pool

A letter was received from a group of 19 shareholders requesting the previous lap swim lane sharing without time limits be re-enacted and that shower usage at the pool locker rooms be monitored and enforced better.

Discussion took place on posted water conservation signage, a small number of individuals creating the challenges, and health department regulations.

Mr. Pratt MOVED, seconded by Mr. Lukoff and passed unanimously –

TO request staff discuss shower water temperature regulations with the California Department of Public Health as a deterrent to extended shower use and to report their findings at the next meeting.

## **OLD BUSINESS**

### **Hot Diggity Dog Club**

The Hot Diggity Dog Club President, Ms. Darlene Boyce, thanked the Committee for allowing the Club to present their report that covered artificial turf, maintenance, fundraising, donations, and the social aspect of the dog park. She explained that the club originally wanted to manage all aspects of the Dog Park but in time realized they would not have the time or authority to implement. She reported that she spoke to members of the Friends of Animals club at Walnut Creek Leisure World and shared that the club and dog park has been existence for 15 years and there have been no lawsuits.

Vice Chair Rapp and the Committee thanked her for the very complete report.

### **Holiday Decorations**

Mr. Pratt reported on the presentation at the ADRC meeting and presented information regarding the holiday decoration rental option proposal for the front entrance, along Golden Rain Road, and at the Administration Building. Mr. Pratt recommended that new outlets for the decoration be worked out with the contractor within the design approved by ADRC.

Mrs. Reed MOVED, seconded by Mr. Pratt and passed unanimously –

TO forward a proposal from the Christmas Kings to the Finance Committee to secure funding and increase the budget in an amount not to exceed \$15,000 for the rental of holiday decorations for 2015 recommended by the Architectural Design Review Committee at the front gate, along Golden Rain Road and at the Administration Building.

### **Proposed 2016 Budget for Cost Center 35**

The Library Operations Supervisor reported there are no significant increases in Cost Center 35 for the Library and in response to a Committee member she reported that there are no Capital Requests.

The Executive Director reviewed the Cost Center Budget with the Committee and reported that a donation that is made by the Friends of the Library was removed.

In response to a Committee member, the Controller reported that the higher education budget could be reduced in response to other cuts but was not.

Discussion took place regarding the magnetic strip security feature on library materials that went into effect this year.

Mr. Pratt MOVED, seconded by Mrs. Reed and passed unanimously –

TO recommend the Finance Committee approve the Library Supplies, 6410024 35, 2016 budget for Cost Center 35 at the amount approved in the 2015 Budget.

Mrs. Reed MOVED, seconded by Mr. Pratt and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 35.

**Proposed 2016 Budget for Cost Centers 40, 45, 46, 48, 49, 51, 52, 53, 54, 55, 56**

**Cost Center 40, Recreation**

Discussion took place on the purchase of a computer for the Assistant Recreation Supervisor, additional events scheduled, entertainment, Saturday Night Dances, and increasing hospitality costs due to more meetings.

Mr. Lukoff MOVED, seconded by Mr. Pratt and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 40, Recreation.

**Cost Center 45, Amphitheater**

Discussion took place on electrical costs and reserve funding for repairs.

Mr. Pratt MOVED, seconded by Mr. Lukoff and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 45, Amphitheater.

**Cost Center 46, Golf Course**

Discussion took place on new tree care using ANSI 300 tree care operations standards, landscaping extras, lacing, root depth, and the water table.

Mrs. Reed MOVED, seconded by Mr. Lukoff and passed with one NO vote (Pratt) –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 46, Golf Course.

The Vice Chair called for a recess from 3:00 p.m. to 3:10 p.m.

**Cost Center 48, Swimming Pool**

Discussion took place on water supplies and needs during different climate changes throughout the year.

Mrs. Reed MOVED, seconded by Mr. Pratt and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 48, Swimming Pool.

**Cost Center 49, Janitorial**

Discussion took place on the 10% increase from current contractor, state and federal minimum wage increases, Davis-Sterling contract length, and staffing janitorial in house.

Mr. Lukoff MOVED, seconded by Mrs. Reed and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 49, Janitorial.

**Cost Center 51, Clubhouse One**

Mr. Pratt MOVED, seconded by Mr. Lukoff and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 51, Clubhouse One.

**Cost Center 52, Clubhouse Two**

Discussion took place on pest control and electrical costs.

Mr. Pratt MOVED, seconded by Mrs. Reed and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 52, Clubhouse Two.

**Cost Center 53, Clubhouse Three**

Mr. Lukoff MOVED, seconded by Mr. Pratt and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 53, Clubhouse Three.

**Cost Center 54, Clubhouse Four**

Mr. Lukoff MOVED, seconded by Mr. Pratt and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 54, Clubhouse Four.

**Cost Center 55, Clubhouse Five**

A Committee member thanked the Recreation Supervisor for researching the electrical costs for the café, which are not a substantial increase, and the amount of money it makes.

Mrs. Reed MOVED, seconded by Mr. Pratt and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 55, Clubhouse Five.

**Cost Center 56, Clubhouse Six**

Mr. Pratt MOVED, seconded by Mr. Lukoff and passed unanimously –

TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 56, Clubhouse Six.

Capital requests were presented.

Ms. Rapp MOVED, seconded by Mrs. Reed and passed unanimously –

TO request the Board approve the engineering and architectural design for a new pool not to exceed \$25,000 as a Capital request.

Mr. Lukoff MOVED, seconded by Mr. Pratt and passed unanimously –

TO recommend the Finance Committee approve the a 7x16 enclosed trailer for new special events and equipment storage in an amount not to exceed \$6,900; 18 new 4x8 portable stage risers with carts in an amount not to exceed \$13,635; and a movie projector and DVD player for the Amphitheater for an amount not to exceed \$26,000 in the Capital Request for the 2016 budget for Cost Centers 40-56.

**Janitorial Contract**

The Recreation Supervisor reported that staff is working on the specifications and incorporating the remaining changes requested by the Contracts and Lease Subcommittee.



**Award / Certificate Displays**

Discussion took place on the display of certificates, discussion that took place at the recent ADRC work study session, use of the technology that is available, and acknowledging those who are honored.

In response to a request from the Executive Director, the Policy and Procedures Subcommittee Chair, who was present at the meeting, stated a write up will be drafted for discussion at their upcoming meeting.

**NEW BUSINESS**

**Clubhouse Five / ITS Office Space**

This item is on hold, pending a decision on staffing of the Information Technology Services Department.

**Farmers' Market**

Discussion took place on creating more attendance, selling more prepared foods, music, sandwich boards, seen as a social event, feature community organizations for exposure to potential new members, free coffee, raffle, and unable to know exact vendors prior to event for publishing in NEWS.

The Assistant Recreation Supervisor was acknowledged for a good job at last week's event.

The Recreation Supervisor reported that he is working with Enriched Farms for breakfast truck service and that two bands are interested in playing at the event. He also stated that with the expected El Nino conditions this winter, as well as generally colder and inclement weather that the Farmers Market event may become a seasonal event.

**Walking Trails – Brochure**

A Committee member presented and distributed a draft of a walking trails brochure and the response was positive from the Committee members.

The Committee concurred to forward the walking trails brochure to the ADRC.

**POLICIES**

**Adopt/Revise - Policy 5513-35 Accepting Donation from the Friends of the Library Procedures**

The Chair of the Policy Re-Write Subcommittee reported that the all but one paragraph was deleted and the text that remained was not approved.

The Committee concurred to take this item off of future agendas because it was written but

never approved.

The Executive Director reported that copies of documents can still be obtained using the standard protocols using the Records Access Request Form.

## **REPORTS**

### **Dog Park Subcommittee**

A report by a Subcommittee member was given earlier in the meeting. In response to a Subcommittee member and GRF Board member's request for guidance on how to move approval of the Dog Park concept forward, the Committee responded that they are not ready to make a decision.

Committee members acknowledged the time and effort it took to bring the concept to this point with the details, structure and ideas that have been reviewed by the Committee.

### **Swimming Pool Subcommittee**

Subcommittee Chair Rapp reported the Swimming Pool Sub-Committee has not met.

### **Entertainment Subcommittee**

A Subcommittee member reported that following the announcement of Mr. Blake's passing the remaining members Mrs. Damoci and Mr. Pratt will decide on how to proceed and meet at the end of next month. In response to a question from Mr. Pratt, Mrs. Damoci stated that she and Mr. Blake agreed they were pleased with the events and would like to see more movies shown and have only two shareholder Saturday shows. She stated she is awaiting the Amphitheater season survey forms to see what was liked and what was not. She also stated that a broad spectrum of entertainment was shown to be key in having repeated good attendance at events and addresses the diverse needs of the community.

### **City of Seal Beach Centennial Subcommittee**

The events were completed last weekend. The brick sales remains unresolved and not as many bricks were sold as anticipated. Brick sales were for past and current shareholders, clubs, or honoring someone who served the Foundation.

## **STAFF REPORTS**

### **Library Operations Supervisor**

She provided a summary of her reports.

### **Recreation Supervisor**

He reported that the Holiday Show is scheduled for December 11<sup>th</sup> and other updates were given during the meeting.

**Executive Director**

The Executive Director provided updates during the meeting.

**PRESIDENT'S COMMENTS**

President Winkler stated that news of Mr. Blake's death was a rough shock and there are a lot of thoughts for him.

She gave kudos to Mrs. Damoci and Mr. Blake for the award given on the last night of the Amphitheater show season.

She also stated that the Recreation and Physical Property Committees have a lot of activity and it is not likely to stop for some time. The Fall Festival and Arts and Crafts Show are coming later this year. She thanked the shareholders who remained until the end of the meeting.

**SHAREHOLDER MEMBER COMMENTS – AGENDA ITEMS**

Shareholders thanked Larry Blake for his contributions to the Committee and Foundation and that he will be missed. Shareholders thanked the Committee and staff for the information that is presented at the meeting and for the hard work that is being done. Shareholders thanked the Assistant Recreation Supervisor for his hard work and welcomed him as a new addition to the Recreation staff.

Shareholders spoke on the Dog Park concept and recent lack of forward movement, neighboring dog parks, there were 48 people at last free popcorn movie night, bathrooms at the pool, giving attendants authority to handle issues at the pool, moving reservations around to accommodate other events, get people to use pool during less used times, more cooperative spirit at the pool by swimmers, shade at the pool, and the Twiggy statue at front entrance to Administration Building adds nice aesthetic touch.

**COMMITTEE MEMBER COMMENTS**

Committee members thanked Ms. Rapp for chairing the meeting today that was long and tough and a lot was discussed in regard to the Dog Park concept, Swimming Pool, and 2016 Budget.

Committee members thanked Mr. Blake for his service, historical and current knowledge of the community, that he cared about the bottom line, and stated they were sad to hear of his loss and that he will be missed.

**CHAIR'S COMMENTS**

Vice Chair Rapp acknowledged the contributions, knowledge, and accomplishments of Mr. Larry Blake and stated he will be hard to replace.

She also thanked the staff at the Pool for enduring tumult during the past month when the pool lane access has been restructured and they will endure another month. She wanted to express to the staff that the Committee is supporting them and working on a solution.

Next meeting: Monday, October 12, 2015 at 1:00 p.m., Administration Conference Room

**ADJOURNMENT**

Vice Chair Rapp adjourned the meeting at 4:35 p.m.

  
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Kathy Rapp, Vice Chair  
RECREATION COMMITTEE  
11/09/23/15

**MOTIONS:**

- The regular meeting minutes of September 14, 2015 were approved as amended by Vice Chair Rapp to include Recording Secretaries Mrs. Marisa McAuley and Mrs. Deanna Bennett.
- There being no corrections or additions, the regular Library meeting minutes of May 6, 2015 were approved as submitted by Vice Chair Rapp.
- TO extend for thirty (30) days and review the motion passed at the last meeting to limit the use of the swimming pool lanes to 30 minutes, with no lane sharing permitted.
- TO forward a proposal from the Christmas Kings to the Finance Committee to secure funding and increase the budget in an amount not to exceed \$15,000 for the rental of holiday decorations for 2015 recommended by the Architectural Design Review Committee at the front gate, along Golden Rain Road and at the Administration Building.
- TO recommend the Finance Committee approve the Library Supplies, 6410024 35, 2016 budget for Cost Center 35 at the amount approved in the 2015 Budget.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 35.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 40, Recreation.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 45, Amphitheater.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 46, Golf Course.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 48, Swimming Pool.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 49, Janitorial.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 51, Clubhouse One.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 52, Clubhouse Two.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 53, Clubhouse Three.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 54, Clubhouse Four.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 55, Clubhouse Five.
- TO recommend the Finance Committee approve the proposed 2016 budget for Cost Center 56, Clubhouse Six.

- TO request the Board approve the engineering and architectural design for a new pool not to exceed \$25,000 as a Capital request.
- TO recommend the Finance Committee approve the a 7x16 enclosed trailer for news special events and equipment storage in an amount not to exceed \$6,900; 18 new 4x8 portable stage risers with carts in an amount not to exceed \$13,635; and a movie projector and DVD player for the Amphitheater for an amount not to exceed \$26,000 in the Capital Request for the 2016 budget for Cost Centers 40-56.

**ACTIONS:**

- The Committee concurred to have staff review the quantity and condition of the screens and the white card tables and report their findings at the next meeting. A letter will be sent to the shareholder stating the Committee's decision.
- Letters will be sent to the shareholders who submitted letters stating the Committee's decision on a 30-day extension of the use of the swimming pool lanes to 30 minutes, with no lane sharing permitted.
- A suggestion will be forwarded to the Communications Committee in regard to advertising the GRF amenities and events in the News and website. A letter will be sent to the shareholder with the Committee's decision.
- Staff will monitor the Saturday Night Dance events for disruptions. A letter will be sent to the shareholder with the Committee's decision.
- Concurred to have staff request a set list prior to future Saturday night performances and to advise the performers on suitable material. A letter will be sent to the shareholder stating the Committee's decision.
- A letter will be sent to the shareholder thanking them for the feedback on the Saturday Night Dances and Rock and Roll band.
- Staff to discuss shower water temperature regulations with the California Department of Public Health as a deterrent to extended shower use and to report their findings at the next meeting.
- Concurred to forward the walking trails brochure to the ADRC.
- Concurred to take the Policy 5513-35 Accepting Donation from the Friends of Library Procedures off of future agendas because it was written but never approved.