

**RECREATION COMMITTEE BOARD MINUTES  
JULY 14, 2014**

The regular meeting of the Recreation Committee and GRF Board of Directors held on Monday, July 14, 2014 at 1:00 p.m. was called to order by Chair Rapp, in the Administration Conference Room, followed by Pledge of Allegiance.

Present:        Mr. L. Blake (1:20 pm)                                Mrs. J. Reed  
                     Mr. D. Craig    Ms. R. Winkler, Ex-Officio  
                     Mrs. C. Damoci     Ms. L. Stone  
                     Ms. K. Rapp

Absent:        Mr. B. Lukoff

Also Present:    Mr. R. Ankeny, Executive Director  
                     Mr. T. DeLeon, Recreation Supervisor  
                     Ms. C. Miller, Controller  
                     Ms. L. Lubin, Recording Secretary  
                     Mrs. M. Wood, GRF Representative, Mutual Six  
                     Mr. L. Krieger, GRF Representative, Mutual Nine  
                     Mr. P. Moore, GRF Representative, Mutual Seventeen  
                     Nine Foundation Members

Welcome to Guests and Rules of Order

Chair Rapp went over the Rules of Order for the meeting and asked that the shareholders hold their comments until later in the meeting.

**CHAIR'S ANNOUNCEMENTS**

The Chair welcomed the Committee members, guests and staff to today's meeting.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation

member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in August.

### Election of Vice Chair

Chair Rapp called for nominations for Vice Chair for the 2014-2015 term. Ms. Rapp nominated Mrs. Damoci. There being no further nominations, Mrs. Damoci was declared Vice Chair of the Recreation Committee by acclamation.

### MINUTES

Due to lack of quorum of Committee members from the past term, Chair Rapp declared the minutes of the regular meeting minutes of May 12, 2014, approved as amended.

Mr. Craig MOVED, seconded by Mrs. Damoci and passed unanimously –

TO add Farmer's Market at the Administration Building  
Parking Lot under Unfinished Business, item 7 c.

### CORRESPONDENCE

#### Saturday Night Dance Entertainment

A letter was sent by a shareholder couple who enjoys the Fabulous Footnotes trio band that plays music at the Saturday night dances in Clubhouse One.

The Committee concurred to send a letter of appreciation to the band and to the shareholder couple for their letter.

#### Art Room

A letter was received from the past president of the Art League, who was present and spoke at the meeting, stating that the Clubhouse Four Art Room has been used with short or no notice to accommodate various Foundation meetings; especially in the past year.

After discussion regarding Foundation business versus shareholder needs, the Committee concurred to look into alternate meeting places in the future as space is limited at the present time in an effort to lessen the impact to the users of the Art Room. A letter will be sent to the shareholder with the Committee's decision.

Koffels Food Service- Food Truck

A letter was received from the owner of the food truck that has been asked to move to the parking lot near the bus parking at the Amphitheater and staff parking lot on weekdays during lunch time. The owner believes his business has been affected by the change in location.

After discussion, the Committee concurred to have staff post a sign on the community billboard in the area announcing the new location.

The Committee also concurred to allow the food truck to park in the same location from 6-8 p.m. on Amphitheater show nights through the end of the season. The Recreation Department will run advertisements in the Golden Rain *NEWS* announcing their extended service times, and the new location of the food service truck.

A letter will be sent to Koffel's Food Service stating the Committee's decision on both requests.

OCFA dancing fire code

A response letter was received from the Orange County Fire Authority (OCFA) in regard to a complaint regarding impromptu dancing in the aisles and exit paths of the Amphitheater. Upon inspection of the Amphitheater and a review of the fire code, the Assistant Fire Marshal did not find that the impromptu dancing would cause an obstruction to exit paths.

A Committee member reported that the Saturday night dances are well attended and there are opportunities to dance and that most people want to watch the performances.

After discussion, the Committee concurred to keep the dancing at the "wings" areas near the sides of the stage that was adopted last year.

Clubhouse Five Downstairs Lobby Bulletin Board

The Recreation Supervisor presented the quotes for aluminum and oak framed bulletin boards for the downstairs lobby in Clubhouse Five as an "information corridor" and similar to those on display in other clubhouses.

After discussion, the Committee concurred to postpone a decision on the bulletin boards until the lobby design and budget are completed and also to have staff inspect the current bulletin boards in the other clubhouses for presentation aesthetics and up-to-date information.

Farmers Market in Administration Parking Lot

The Recreation Supervisor and Executive Director reported on their discussions with Enriched Farms which is a Farmers Market organizer. The vendors would have booths open between 10 a.m. and 3 p.m. on Saturdays in the parking lot in front of the Administration Building; sell food and natural cosmetic goods; and would clean the area by 2 pm.

The Committee discussed the matter. Mr. Craig MOVED, seconded by Ms. Stone and passed unanimously –

**TO** recommend the Board conduct a trial of the Farmers Market in the Administration parking lot for 90 days and, if successful, to recommend the Board consider negotiating a rental agreement with the organizer.

Proposed 2015 budget for cost center 40, 46, 48, 49, 51, 52, 53, 54, 55, 56

Staff presented the Budget work papers for Cost Centers 40, Recreation; 46, Golf Course; 48, Swimming Pool; 49, Janitorial; 51, Clubhouse One; 52, Clubhouse Two; 53, Clubhouse Three; 54, Clubhouse Four; 55, Clubhouse Five; and 56, Clubhouse Six.

The Controller and staff reviewed the cost center line items and discussed staffing, capital acquisitions, and budget assumptions.

After discussion about Amphitheater show sponsorship and this season's budget, Mrs. Reed MOVED, seconded by Mr. Blake and passed unanimously –

**TO** increase the Amphitheater show budget by \$25,000 to add one more headlining act to next year's season.

After discussion, the Controller was excused at 2:15 pm

Donation of Big Screen Television

A donation request was received from a shareholder offering to donate a large screen television.

Mr. Blake MOVED, seconded by Mrs. Damoci and passed unanimously –

**TO** accept the donation of a big screen television, send a letter of thanks to the shareholder, and request staff construct a standing rolling base for the television.

### Donation of Baby Grand Piano

A donation request was received from a shareholder offering to donate a Baby Grand Piano which is currently housed in Clubhouse One.

Ms. Stone MOVED, seconded by Mr. Craig and passed unanimously –

TO decline the donation of a baby grand piano and have staff dispose of the instrument due to its poor condition.

### Cable Television Service in Clubhouse One

After discussion regarding subscription television options and reasons a large flat screen television was installed, the Committee concurred to have staff research costs for satellite television service in Clubhouse One and present findings at the next meeting.

## REPORTS

Recreation Supervisor: A project summary report was presented. He reported that the adoption of amended Policy 1466, Exercise Room Rules, Limitations and Etiquette for the weight room are still pending the completion of a 30 day notification to the membership and a final decision at the July 22, 2014 GRF Board meeting.

With the completion of electrical work and painting, the reupholstered furniture will be moved from storage locations in Clubhouse Five to Clubhouse One in the next week or two. Committee members suggested it would be a great photo opportunity in the *NEWS*.

The replacement of blinds in Clubhouse Three is complete. The automatic doors in the Clubhouse Three bathrooms will be completed next week when the remote control push buttons are installed.

### Committee Member comments

Several Committee members stated that it was a good meeting and thanked staff for the helpful reports.

Several Committee members commented on the continual problem with non-working microphones and their quality.

The Recreation Supervisor and Executive Director and two Committee members reported that the constant moving of the equipment and lack of training on their care and use leads to its damage. The Recreation Supervisor showed pictures of cracking

due to excessive tightening of the microphone bases and general abuse. Providing training to those who use the equipment and purchasing new equipment were discussed.

### Guest Comments

Shareholders spoke on issues including: improvement of the pool, Amphitheater dancing, trash left behind at the Amphitheater after shows, and golf course improvements.

In response to a shareholder the Recreation Supervisor will have the grills inspected for proper operation.

In response to a shareholder the Recreation Supervisor will follow-up with the supplier on the back ordered part for the hot tub heating device.

Next meeting: Monday, August 11, 2014 – 1:00 p.m., Administration Conference Room

### ADJOURNMENT

Chair Rapp adjourned the meeting at 2:45 p.m.

  
Kathleen Rapp, Chair  
RECREATION COMMITTEE

|| 07/17/14

**MOTIONS:**

- Mrs. Damoci was declared Vice Chair of the Recreation Committee by acclamation.
- Add the Farmer's Market at the Administration Building Parking Lot under Unfinished Business as item 7 c.
- Concurred to keep the dancing at the "wings" areas near the sides of the stage that was adopted last year.
- Recommend the Board conduct a trial of the Farmers Market in Administration parking lot for 90 days and, if successful, to recommend the Board consider negotiating a rental agreement with the organizer.
- Request the Board increase the Amphitheater show budget by \$25,000 to add one more headlining act to next year's season.
- Accept the donation of a big screen television, send a letter of thanks to the shareholder, and request staff construct a standing rolling base for the television.
- Decline the donation of a baby grand piano and have staff dispose of the instrument due to its poor condition.

**ACTIONS:**

- Send a letter of appreciation for their performances at the Clubhouse One Saturday Night Dances to the Fabulous Footnotes trio band.
- Send a letter to shareholders thanking them for their letter regarding the Saturday Night Dances.
- Research alternate Foundation meeting places in the future as space is limited at the present time in an effort to lessen the impact to the users of the Art Room.
- Post a sign on the community billboard in the area announcing the new location of the food truck during weekday lunch time.
- Allow the food truck to park in the bus parking area near the Amphitheater from 6-8 p.m. on Amphitheater show nights through the end of the season and encourage Koffels Food Service to run ads in the *NEWS* stating their extended

service times. A letter will be sent to Koffel's Food Service stating the Committee's decision on both requests.

- Staff to inspect the current bulletin boards in the Clubhouses for presentation aesthetics and up-to-date information.
- Staff to research costs for satellite television service in Clubhouse One and present findings at the next meeting.
- With the completion of electrical work and painting, the reupholstered furniture will be moved from storage locations in Clubhouse Five to Clubhouse One.
- The automatic doors in the Clubhouse Three bathrooms will be completed next week when the remote control push buttons are installed.
- Recreation Supervisor to have the grills inspected for proper operation.
- Recreation Supervisor to follow-up with the supplier on the back ordered part for the hot tub heating device.