



SECURITY, BUS & TRAFFIC COMMITTEE MINUTES December 9, 2015

The regular meeting of the Security, Bus & Traffic Committee and the Golden Rain Foundation Board of Directors was called to order by Chair McGuigan at 1:00 p.m. on Wednesday, December 9, 2015, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mr. S. McGuigan, Chair Ms. R. Winkler, Ex-officio
Mrs. M. Dodero Ms. M. Wood, Vice Chair
Mr. P. Moore Mr. P. Pratt
Ms. M. R. Greer

Absent: Mr. T. Bolton

Also Present: Mr. R. Ankeny, Executive Director
Mr. G. Winford, Fleet Manager
Mr. J. Guerrero, Security Chief
Ms. P. Snowden, GRF Representative, Mutual Two
Mr. Phil Hood, GRF Representative, Mutual Five
Mr. Barry Lukoff, GRF Representative, Mutual Fourteen
Five Guests

CHAIR'S ANNOUNCEMENTS

The Chair welcomed the Committee Shareholder/Members, guests and staff, and requested that Shareholder/Members follow decorum. The reading of the Quorum notification was dispensed with by unanimous consent as suggested by the Chair.

The Quorum Notification

In accordance with California Civil Code Section 4090, please be advised that a Quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Security, Bus & Traffic Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting *and* a Board meeting. The

Agenda actions of the Committee will be limited only to the Shareholder/Members of the Committee and will only constitute such actions in accordance with stated Committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not Committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation Shareholder/Member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Committee meeting will be presented to the Board for approval.

MINUTES

The regular meeting minutes of November 2, 2015, were approved by unanimous consent after a correction was made: Mrs. M. Wood is on the Transportation Sub-Committee, not Ms. M. Greer.

CORRESPONDENCE

A correspondence regarding fire lane needs from Orange County Fire Authority Prevention Specialist Tony Verdenne was read by the Chair. The Executive Director mentioned the trees need to be trimmed on Foxburg Lane to allow clearer access. A Board Member stated we must be compliant with O.C.F.A. requests.

SHAREHOLDER/MEMBER COMMENTS

A Shareholder/Member requested that all traffic guards speak the same language with their hands; and, added that some guards direct traffic in different manners. Chief Guerrero responded he would remind the traffic guards to use the palms up procedure for directing traffic. Another Shareholder/Member asked if the Security Department has come up with a way to prevent visitors from bringing animals into the community. Chief Guerrero answered it is difficult to see animals in high profile vehicles with tinted windows when the guest comes through with a pass. Guests who come into the board lane are easier to screen. However, we cannot prevent service animals from coming into the community.

OLD BUSINESS

Parking and Traffic Sub-Committees Report

The Executive Director stated we would not be able to collect fines from guests and workers, but that the Shareholder/Member sponsoring them would be responsible. This fact would need to be mentioned in Policy 1925, Traffic Enforcement. The GRF only has power to cite and fine its own Shareholders. Offenders could be banned from driving in the community. Security statistics show a high number of guests are ticketed. Shareholders will be advised they are responsible for their guests and workers. The purpose of these changes is to safeguard the community. There will be a second joint meeting of the Parking and Traffic Sub-Committees in January to finalize the changes made to the rules and regulations. Copies for review will be sent out to all

GRF Board Members. The Chair commissioned the Security Chief and Deputy Chief to come up with a schedule of traffic monetary penalties. The Chair said the only business to conduct at the next (February) meeting will consist of: 1) Parking and Traffic; and 2) Transportation. The Chair stated this should be a joint meeting with the entire Board of Directors. After preliminary approval of the Board at that time, the rules and regulation changes would be sent to Legal Counsel for review for an estimated cost of between \$1500 and \$2,000 dollars.

After discussion, Mr. Pratt made the MOTION, seconded by Mrs. Dodero,

To send the rules and regulation changes on Traffic Enforcement Policy 1925 to Legal Counsel for review at a cost not to exceed \$2,000 dollars.

GRF Representatives Snowden and Lukoff were invited to the table for this discussion. The fine schedule should be ready to go with the changes in order to make the traffic rules and regulations policy meaningful. The Executive Director suggested we continue to allow bicycle riding on the sidewalk. A Board Member suggested a sliding scale to raise the fine for multiple offenses. The Security Chief stated fines are standard no matter how many offenses are committed. Copies of Laguna Woods' traffic penalties were passed out for review. Another Board Member suggested repeat offenders have their privilege of driving in the community suspended. Contractors could lose their privilege to work in the community if they are repeat offenders. Even if they are taken off the Vendor List, they can still be called in by individual Shareholder/Members (who would be responsible for any fines incurred).

After discussion, Ms. Greer made the MOTION, seconded by Mr. Moore,

To send the monetary penalties along with the policy revisions to Legal Counsel for review at the same time.

The Executive Director stated the Board will post the policy revisions and the fine schedule for a thirty day period in order for Shareholder/Members to comment. It was reiterated that these changes are being made for the safety of the community. It was agreed that since there is a lot to do, the February meeting will be the time frame for which to have everything done and ready to present to the Board, and then for legal review if approved.

The MOTIONS to send Traffic Policy 1925 revisions and a fine schedule to Legal Counsel for review passed unanimously.

Recreational Vehicle Parking at Clubhouse Four

The Executive Director and the Board Members discussed the fact that the two week permit to park a recreational vehicle at Clubhouse Four is being abused. After the two weeks is up, the offenders leave the community for a while then return. This is a generous amenity made to allow our Shareholder/Members Guests to load and unload for visiting purposes only. No one is allowed to live in the vehicle while it is parked and no sides should be expanded. Guests must be escorted by their Shareholder/Member Host at all times while in the community. It was

suggested that we amend the policy stating that only two weeks per year will be the allotted time for recreational vehicles to park at Clubhouse Four. The Security Chief suggested we post the parking area as a tow away zone for those who park a vehicle beyond the time limit; and, brought up the fact that there is currently an RV parked there which the Committee approved for long term parking. Upon request he agreed to find the Minutes where this decision was made. A fee for parking and exceptions for Shareholder/Members living in an R.V. while having their apartment remodeled were discussed. The Executive Director stated the fees should be according to the space taken up by the vehicle since R.V.s come in different sizes. The cost for R.V. parking on the outside will be researched so that we can come up with an appropriate fee for parking and fine for offenders.

After discussion, there was a CONSENSUS of the Committee –

To move forward on Policies 713 and 714 regarding Recreational Vehicle Parking.

Transportation Sub-Committee Report

GRF Representative Pratt complimented his colleagues on this sub-committee as a fabulous group of people; and, stated the meetings have been giant brain-storming sessions. Week day routes were addressed. Evenings, weekend and special events routes will be considered. The plan is to go more extensively outside the gates with three routes inside, instead of four, with all buses stopping at both the Amphitheater and the Health Care Center. While nothing has been finalized, the fourth route would operate hourly every day, with two alternating trip options. The first would be a long trip, going to Trader Joe's and the Marina Pacifica Mall, which includes Nordstrom Rack, Starbuck's, Best Buy, and Chipotle, then back to Leisure World. The short trip, following the long one, would go to the Pavilion's area. Since they alternate all day long, the short trip would allow the required break for the drivers. A minor adjustment in the pick-up location at the Amphitheater will allow riders a place to park their cars, while offering shelter and extra seating.

At the next meeting Monday, January 11, 2015 at 10:00 a.m. in the Physical Property Conference Room, arrangements regarding transport vehicles, such as Uber, need to be consolidated. Transportation Chair Pratt stated all information should be gathered and ready by March to present to the full Board in April. He invited the GRF President to the next meeting as she has good ideas. The plan is to add value while keeping the finances the same.

The Executive Director stated the Seal Beach Chamber of Commerce agreed to offer a downtown Seal Beach guided tour bus and he will work on the advertising. (Chamber Representative Massa-Lavitt and GRF Representative Hood had already left the meeting.) Our Fleet Manager will coordinate this bus tour.

After discussion, a CONSENSUS of the Committee agreed –

To ove forward with plans for the outside bus routes.

NEW BUSINESS

Purchase of Radar Gun with Built-In Camera

The Security Chief stated this purchase will be covered by the payment of fines; and, is needed for those who will contest their tickets. As there is no money in the budget this year, the Executive Director will recommend that it be put on the Capital Purchase Budget for 2016. The camera will take a photo of the targeted vehicle zoned in on with the speed shown.

After discussion, there was a CONSENSUS from the Committee –

To add this purchase to the Capital Requests for 2016.

Designated Parking on Canoe Brook across from Purchasing

A photo map of the area was projected on the screens. Suggestions were made to make Canoe Brook Drive and Golden Rain Road one-way; or, to make it a two-way stop as the blind corner is dangerous. The second suggestion to make a two-way stop at the intersection of Golden Rain Road and Canoe Brook Drive will be referred to Physical Property. As persons going in to the Purchasing Department cannot drive into the area, two spots on the street could be designated as parking for Purchasing during business hours only, thus making the spots free for the Residents at night.

Repaint Fire Hydrant Curbs

It has come to the attention of the Committee that our fire hydrant curbs are not all in compliance with the regulation for them to be painted red fifteen feet on each side of the hydrant. If we intend to ticket and fine for offenses, we need to be compliant with O.C.F.A. regulations in order to continue their service in our community.

After discussion, Mr. Moore made the MOTION, seconded by Mrs. Dodero, and passed unanimously with all in favor –

To send to the Physical Property Department a request to paint the fire hydrant curbs red fifteen feet on each side of the hydrant in compliance with O.C.F.A. regulations.

STAFF REPORTS

Security Chief

The GRF President requested a yearly report to track changes for the year.

The Security Chief commented that a two hour presentation given on how to prevent fraud was

very informational for our Shareholder/Members since senior citizens are often targeted by scammers.

The Security Department is working with the S.B.P.D. to locate suspects of thefts. The camera surveillance and license recognition system have been of great use in these efforts. Since there are only four detectives in the police department, the window was thirty days before they had time to consider our theft, possibly due to other issues taking higher priority. GRF Representative Moore added that it took Mutual Seventeen President seven hours of watching video to find the golf cart incident.

The Executive Director stated the Dollar Tree Store has requested we put an article on shoplifting, which is at an all-time high, in the newspaper. We should also put an article instructing residents to call the Edison Company, not Security, when there is a power outage. Chief Guerrero said there is a plan to purchase cell phones for staff to use in the case of a power outage when no telephones or computers are available.

New employees who are interns of the Criminal Justice Program must have completed seven of the nine courses, have senior student status, and a 3.0 grade point average. It is a huge benefit to have them in the department as well as our new hires with law enforcement background. The Executive Director added we must hire staff on their skills and abilities.

Fleet Manager

The Fleet Manager stated he enjoyed a lively meeting with Shareholders who participated in the ride-along afterwards. Holiday time ridership has been up. The Health Care Center is a better pick-up location. The "Toys for Tots" program is going as planned to fill the bus to the ceiling! Two large bicycles were donated. The Fleet Manager requested we make copies and distribute the flyer on the Holiday Lights Tour.

Unfortunately, O.C.T.A. is discontinuing Route 211 which is an express route from here to two or three different transport centers. The Fleet Manager stated he will attend a presentation on the Metro-Link service which as yet is not used by many of our residents.

All Clubhouses now have updated generators for use in emergency situations. The new back hoe excavator tool for the Service Maintenance Department will contribute to fewer back injuries.

Executive Director

The Executive Director stated he already made all of his comments during the meeting.

PRESIDENT'S COMMENTS

The President had already left the meeting.

COMMITTEE MEMBER COMMENTS

It was agreed the Committee has accomplished much with a good leader and a great group. One Committee Member stated he now enjoys the constructive activity of the committee despite the fact he was not positive about being involved at the outset.

ADJOURNMENT/NEXT MEETING

The meeting was adjourned at 3:33 p.m. There next meeting of the Security, Bus and Traffic Committee will be on Wednesday, January 13, 2016 at 1:00 p.m. in the Administration Conference Room.



Steven McGuigan, Chair
SECURITY, BUS & TRAFFIC COMMITTEE
SM/fqm: 12.17.15; 1.5.16 revised

MOTIONS RECAP

TO approve the November 2, 2015 minutes with the correction of M. Wood as a Transportation Sub-Committee Member.

To send the rules and regulation changes on Traffic Enforcement Policy 1925 to Legal Counsel for review at a cost not to exceed \$2,000 dollars.

To send the monetary traffic penalties along with the Policy 1925 revisions to Legal Counsel for review at the same time.

To send to the Physical Property Department a request to paint the fire hydrant curbs red fifteen feet on each side of the hydrant in compliance with O.C.F.A. regulations.

ACTION ITEMS

To move forward on Policies 713 and 714 regarding Recreational Vehicle Parking.

To move forward with plans for the outside bus routes.

To add the purchase of a radar gun with built-in camera to the Capital Requests for 2016.