Golden Rain Foundation

RECREATION COMMITTEE

Agenda

Administration Conference Room
Monday, November 5, 2018
1:00 p.m.

1. **Call to Order/Pledge of Allegiance**
2. **Roll Call/Notice of Quorum**
3. **Chairs Announcements**
    a. Introduction of Guests and Staff
        i. Linda Stone, GRF President
        ii. Randy Ankeny, Executive Director
        iii. Terry DeLeon, Recreation Director
        iv. Vanessa Morris, Library Operations Supervisor
        v. Marcy Kmieciak, Recording Secretary
    b. Rules of Order
    c. Chairs Comments
4. **Approval of Minutes**
    a. Minutes of the Meeting, October 1, 2018 (pp. 1-6)
5. **Staff Reports**
    a. Recreation Director
        i. Budget Variance Report (pp. 7-8)
        ii. Budget Comparison Report (pp. 9-20)
        iii. Events Report (pp. 21-23)
        iv. RV Lot – Update (p. 24)
    b. Library Supervisors Report (pp. 25-36)
    c. Executive Director
6. **Shareholder/Member Comments – Agenda Items Only**
    (Limited to 3 minutes per person)
7. **Policies**
    a. Policy 1412.2-50, Smoking Prohibition (p. 37)
    b. Policy 1468-50, Pool Rules, Limitations and Etiquette (pp. 38-40)
    c. Policy 1406-50, Limitations-on-Use (pp. 41-46)
    d. Policy 1400-33, Co-Occupants and QPR (p. 47)
    e. Policy 1401-50, Use of Community Facilities (p. 48)
    f. Policy 1411-50, Community Oper-Recreational Facilities (pp. 49-54)

8. **Correspondence**
   a. Reservation Deposit – Refund Request (pp. 55-56)
   b. Saturday Night Dances – Seven Items (pp. 57-72)
   c. Street Lights – M. Marshall (p. 73)
   d. Bus Trip to Beautiful – T. Speir (p. 74)
   e. Clubhouse Two Window Covers – E. Christensen (p. 75)
   f. Good Rhythm Club – M. Rozendaal (p. 76)
   g. Bocce Ball Court – M. Thompson (p. 77)
9. **Unfinished Business**
   a. Library Table Games (pp. 78-82)
   b. Hand Dryers – Front Gate and Security Office
   c. Mission Park
      i. Fencing between Courts
      ii. Gates at the Entrance (pp. 83-85)
      iii. Storage Lockers
   d. Recreation Subcommittee
      i. Leisure World Olympic Games
      ii. Special Olympics – Torch Run
      iii. Entertainment
   e. OLLI Attendance Review
10. **New Business**
   a. Clubhouse Four – Projector Replacement (p. 86)
   b. Amphitheater Stage Extension (pp. 87-89)
   c. Mission Park
      i. BBQ – Relocation
      ii. Multi-use Court Usage
11. **President's Comments**
12. **Shareholder Member Comments**
    (Limited to 3 minutes per person)
13. **Committee Member Comments**
14. **Next Meeting**

    Monday, December 3, 2018
    Administration Conference Room – 1:00 p.m.
15. **Adjournment**

RECREATION COMMITTEE MINUTES

October 1, 2018

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Perrotti on Monday, October 1, 2018, in the Administration Conference room, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Ms. L. Perrotti, Chair	Ms. K. Rapp
	Mr. T. Dodero	Mr. P. Moore
	Ms. I. Heinrichs	

Also Present:
Mr. R. Ankeny, Executive Director
Mr. T. Fileto, Recreation Manager
Ms. V. Morris, Library Operations Supervisor
Mr. T. Green, Library Operations Assistant
Mrs. C. Mancilla, Recording Secretary
Hon. S. Massa-Lavitt, City Counsel
Mr. R. Stone, GRF Representative, Mutual One
Ms. P. Snowden, GRF Representative, Mutual Two
Ms. R. Winkler, GRF Representative, Mutual Ten
Mr. B. Lukoff, GRF Representative, Mutual Fourteen
Mr. P. Friedman, GRF Representative, Mutual Fifteen
21 Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in November, 2018.

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RULES OF ORDER

Chair Perrotti reviewed group norms, and asked Committee members and guests to be on time; respect the speaker, do not interrupt and have one conversation at a time; wait to be called; be present and productive; no side bar conversations; turn off or silent cell phones, and treat everyone how they would like to be treated.

CHAIR'S ANNOUNCEMENTS

Chair Perrotti introduced guests and staff – Executive Director Randy Ankeny, Recreation Manager Thomas Fileto, Library Supervisor Vanessa Morris, Library Operations Assistant Taylor Greene, and Recording Secretary Corina Mancilla.

APPROVAL OF MINUTES

The minutes of the September 6, 2018, regular meeting were approved, as presented.

STAFF REPORTS

Recreation Manager

The Recreation Manager spoke of his reports and upcoming events as presented.

Library Supervisor

The Library Supervisor spoke of future events and will present her staff report at the next scheduled meeting.

Executive Director

The Executive Director commented on items pertaining to the Committee's area of purview throughout the meeting.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

17 Shareholders/Members spoke on items on the agenda.

CORRESPONDENCE

The Committee reviewed five pieces of correspondence regarding the amphitheater shows, the RV Lot (a reimbursement), OLLI and requested that the Recording Secretary send letters of acknowledgement.

Following a brief discussion, Mr. Moore MOTIONED, seconded by Ms. Rapp and carried unanimously by the Committee -

TO reimburse the prorated monthly rent, for space B30 at the RV Lot.

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UNFINISHED BUSINESS

Library Table Games

The Library Supervisor provided an update on the library table games.

Library Video Games

The Library Operations Assistant provided an update on the survey for the library video games.

Basketball Court Naming

Following a brief discussion, Mr. Moore MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee -

> **TO** recommend the GRF BOD purchase a memorial plaque for the basketball court honoring Thomas Amberry, for a cost not to exceed $250.

Scheduling Facilities Walkthrough

Chair Perrotti announced that facility walkthroughs have been scheduled through January and posted on the GRF google calendar.

Hand Dryers – Front Gate and Security Office

The Committee discussed this agenda item. No Action was taken pending more information to be brought at the next scheduled meeting.

Recreation Subcommittee – Update

I. Leisure World Olympic Games
II. Special Olympic – Torch Run
III. Entertainment

The Recreation Subcommittee's provided an update on current projects.

NEW BUSINESS

Mission Park

I. Fencing between Courts

The Executive Director provided an update on the fencing between courts. No action was taken.

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II. Gates at the Entrance

It was consensus of the Committee to address this agenda item at the next scheduled meeting. No action was taken.

III. Delineators

Following a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Moore and carried unanimously by the Committee –

TO authorize the Executive Director install delineators in Mission Park.

IV. Sign Post with White Board

Following a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Heinrichs and carried unanimously by the Committee –

TO approve the conceptual idea to install sign posts with white board, forward the request to the Architectural Design and Review Committee, for color approval and bring back at the next scheduled meeting.

V. Storage Locker

The Recreation Manager provided an update on the storage locker. It was consensus of the Committee to address this agenda item at the next scheduled meeting. No action was taken.

VI. Additional Concrete

Following a brief discussion, Ms. Rapp MOTIONED, seconded by Mr. Moore and carried unanimously by the Committee -

TO add additional concrete where the benches have been moved to, West side of Clubhouse Two, funds allocated from the Mission Park project.

Amphitheater Feedback

The Recreation Manager presented feedback from the 2018 Amphitheater season, as presented.

Chair Perrotti called in for a fifteen-minute break at 2:30 p.m.

Saturday Night Dances

It was a Consensus of the Committee to send this agenda item to the Facilities and Amenities Review (FAR) Ad Hoc Committee and bring back at a future meeting.

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Event Trailer Equipment

Following a brief discussion, Mr. Moore MOTIONED, seconded by Ms. Rapp and carried unanimously by the Committee -

> **TO** recommend the GRF BOD approve the purchase of equipment, to add stock to the events trailer, in the amount of $4,243.23 Capital funding, pending Finance approval.

Replacement of Pool Hot tub Covers

Following a brief discussion, Ms. Rapp MOTIONED, seconded by Mr. Moore and carried unanimously by the Committee -

> **TO** recommend the GRF BOD approve the purchase of new Swimming Pool and Hot Pool covers from Lincoln Aquatics, in the amount of $6,876.72 Reserve funding, pending Finance approval.

It was Consensus of the Committee to continue the regular maintenance at the pool, send to the Facilities and Amenities Review (FAR) Ad Hoc Committee and bring back at a future meeting.

Sound Equipment – Clubhouse Six

It was a consensus of the Committee to send this agenda item to the Facilities and Amenities Review (FAR) Ad Hoc Committee and bring back at a future meeting.

Monday Night Dinners

It was the consensus of the Committee to allow Monday night dinners from different vendors, once a month.

POLICIES

It was consensus of the Committee to address all policies at the next scheduled meeting:

Policy 1412.2-50 – Smoking Prohibition
Policy 1468-50 – Pool Rules, Limitations and Etiquette
Policy 1406-50 – Limitations-on-Use
Policy 1400-33 – Co-Occupants and QPR
Policy 1401-50 – Use of Community Facilities
Policy 1411-50 – Community Oper-Recreational Facilities

No Action was taken.

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PRESIDENT'S COMMENTS

The President was not able to attend today's meeting.

SHAREHOLDERS/MEMBERS COMMENTS

No shareholders/members spoke.

COMMITTEE MEMBERS COMMENTS

No Committee members spoke on the items pertaining to the Committee's area of purview.

NEXT MEETING

October 1, 2018, 1:00 p.m.

Administration Conference Room.

ADJOURNMENT

Chair Perrotti adjourned the meeting at 3:26 p.m.

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Leah Perrotti, Chair
RECREATION COMMITTEE

cm 09.06.18

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Budget Variance Report - September - 2018

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 40 there is a Favorable variance of 5,056 to the budget. The variance is due to the following.				
40	6481500	Community Entertainment	(19,884.00)	Unfavorable-Due to timing of events & new facilities
40	6481505	Special Outside Events	(48,439.00)	Unfavorable-Offset by Special Events Income.
40	5380455	Special Outside Events Income	49,320.00	Favorable-Special Events sales.
40	5385000	Other Income Recreation	16,687.00	Favorable-Internal Special Events sales.
40	6484000	Permits & Licenses	(1,688.00)	Unfavorable-Due to early billing.
40	6951000	Committee Discretionary Expense	1,000.00	Favorable-Funds not needed at this time.
		Total Explained Variances	(3,004.00)	

cc	GL Code	Account Description	Variance	Explanation
For Cost center 45 there is a Unfavorable variance of -18,397 to the budget. The variance is due to the following.				
45	6410020	Equipment Expense	(2,126.00)	Unfavorable-Due to added equipment needs.
45	6471000	Building Repair & Maintenance	(2,640.00)	Unfavorable-Repairs needed for summer season
45	6472000	Equipment Repair & Maintenance	(1,041.00)	Unfavorable-Repairs needed for summer season
45	6484000	Permits & Licenses	(3,984.00)	Unfavorable-Movie Licenses.
45	6485000	Production Expense	(3,049.00)	Unfavorable-Due to added staff tiff time needed for shows.
		Total Explained Variances	(12,840.00)	

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 46 there is a favorable variance of 3,572 to the budget. The variance is due to the following.				
46	6100000	Salaries & Wages	(5,306.00)	Unfavorable-Due to staff safety training and meetings
46	6410020	Equipment Expense	(1,654.00)	Unfavorable-Unplanned equipment replacement.
46	6471000	Building Repair & Maintenance	(1,694.00)	Unfavorable-Unplanned equipment replacement.
46	6472000	Equipment Repair & Maintenance	(1,007.00)	Unfavorable-Unplanned equipment replacement.
46	6475600	Landscape Maint. Extras	14,105.00	Favorable not all available funds needed at this time.
46	6475100	Landscape Maint. Contract	(2,204.00)	Unfavorable-Actual contract cost higher
		Total Explained Variances	2,240.00	

For Cost Center 47 there is a favorable variance of 3,891 to the budget. The variance is due to the following.

47	6422000	Telephone	(2,742.00)	Unfavorable-DSL internet service and equipment to connect to GRF network

Budget Variance Report - September - 2018

cc	GL Code	Account Description	Variance	Explanation
47	6471000	Building Repair & Maintenance	2,166.00	Favorable-repairs needed to lot were less than expected
47	6910000	Uncollectable Customer Receivables	1,125.00	Favorable-No funds needed at this time.
		Total Explained Variances	549.00	

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 48 there is a favorable variance of 9,414 to the budget. The variance is due to the following.				
48	6410020	Equipment Expense	3,420.00	Favorable-Not all funds needed at this time
48	6425100	Natural Gas	1,134.00	Favorable-Not all funds needed at this time
48	6472000	Equipment Repair & Maintenance	2,308.00	Favorable-Repairs not needed at this time
		Total Explained Variances	6,862.00	

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 49 there is a unfavorable variance of -3,204 to the budget. The variance is due to the following.				
49	6410040	Janitorial Supplies	(2,728.00)	Unfavorable-More supplies being used than expected.
		Total Explained Variances	(2,728.00)	

cc	GL Code	Account Description	Variance	Explanation
For cost Center 51 there is a Unfavorable variance of -1,641 to the budget. The variance is due to the following.				
51	6410005	Building Supplies	1,388.00	Favorable-All funds needed at this time
51	6420100	Electricity	(4,406.00)	Unfavorable-Due to high a/c usage.
51	6471000	Building Repair & Maintenance	(2,957.00)	Unfavorable-Repair and paint needed to interior
51	6472000	Equipment Repair & Maintenance	2,570.00	Favorable-Equipment repair not needed at this time
51	6478000	Service Contracts	1,350.00	Favorable-Due to not all funds needed at this time.
		Total Explained Variances	(2,055.00)	

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 52 there is a favorable variance of 5,495 to the budget. The variance is due to the following.				
52	6420100	Electricity	1,126.00	Favorable-Due to not all funds needed at this time.
52	6471000	Building Repair & Maintenance	(1,691.00)	Unfavorable-Due unexpected repairs.
52	6472000	Equipment Repair & Maintenance	3,626.00	Favorable-Due to lower use during building repair

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Recreation				
23,101	24,110	1,009	6100000 40	Salaries & Wages - Recreation	229,198	235,070	5,872	314,632
1,727	1,772	46	6140000 40	Employment Taxes - Recreation	18,096	20,413	2,317	26,261
1,613	2,091	478	6142000 40	Workers' Compensation - Recreation	13,900	18,819	4,919	19,573
3,565	2,761	(804)	6143000 40	Group Insurance - Medical - Recreation	29,392	24,849	(4,543)	33,132
78	64	(14)	6143300 40	Group Insurance - Dental - Recreation	665	576	(89)	768
48	38	(10)	6143500 40	Group Insurance - Vision - Recreation	410	342	(68)	456
371	371	0	6144000 40	401(k) Match - Recreation	3,705	3,619	(86)	4,844
112	112	0	6145000 40	Group Insurance - Life - Recreation	1,018	1,008	(10)	1,344
96	131	35	6146000 40	Long Term Disability Insurance - Recreat	868	1,179	311	1,572
0	0	0	6211000 40	Continuing Education - Recreation	157	200	43	300
56	100	44	6214000 40	Meals & Special Events - Recreation	103	550	447	650
218	175	(43)	6215000 40	Mileage - Recreation	2,418	1,575	(843)	2,100
28	29	1	6217000 40	Uniforms & Laundry - Recreation	1,037	261	(776)	348
95	100	5	6410000 40	Office Supplies - Recreation	604	900	296	1,200
0	10	10	6410005 40	Building Supplies - Recreation	192	90	(102)	120
21	83	62	6410010 40	Hospitality - Recreation	76	747	671	996
0	83	83	6410015 40	Computer Supplies - Recreation	279	747	468	996
0	25	25	6410020 40	Equipment Expense - Recreation	327	150	(177)	175
58	41	(17)	6410030 40	Printer / Copier Supplies - Recreation	238	369	131	492
0	0	0	6422000 40	Telephone - Recreation	302	0	(302)	0
88	41	(47)	6435100 40	Bank Service Fees - Recreation	914	369	(545)	492
0	100	100	6472000 40	Equipment Repair & Maintenance - Recreat	1,039	900	(139)	1,200
0	0	0	6478000 40	Service Contracts - Recreation	0	300	300	400
5,425	5,583	158	6481500 40	Community Entertainment - Recreation	70,131	50,247	(19,884)	66,996
6,078	0	(6,078)	6481505 40	Special Outside Events Expense - Recreat	48,439	0	(48,439)	0
110	0	(110)	6482000 40	Dues, Memberships & Books - Recreation	110	75	(35)	100
0	0	0	6484000 40	Permits & Licenses - Recreation	3,456	1,768	(1,688)	10,819
0	0	0	6951000 40	Committee Discretionary Expense - Recrea	0	1,000	1,000	1,000
42,888	37,820	(5,068)		Total Expenses	427,075	366,123	(60,952)	490,966
				Other Cost Recovery				
4,959	0	4,959	5380455 40	Special Outside Events Income - Recreati	49,320	0	49,320	0
1,270	0	1,270	5385000 40	Other Income - Recreation	16,687	0	16,687	0
6,229	0	6,229		Total Other Cost Recovery	66,007	0	66,007	0
40,914	40,914	0	5330000 40	Income / Refund from Mutuals - Recreatio	368,226	368,226	0	490,966
47,143	40,914	6,229		Total Cost Recovery	434,233	368,226	66,007	490,966

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Off Budget Items				
4,254	3,094	1,160		Net Income / (Expenses)	7,159	2,103	5,056	0

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Amphitheater				
0	0	0	6410000 45	Office Supplies - Amphitheater	8	0	(8)	0
1	100	99	6410005 45	Building Supplies - Amphitheater	604	600	(4)	700
0	0	0	6410010 45	Hospitality - Amphitheater	16	0	(16)	0
689	100	(589)	6410020 45	Equipment Expense - Amphitheater	2,726	600	(2,126)	700
1,860	1,866	6	6420100 45	Electricity - Amphitheater	13,079	12,852	(227)	15,953
176	100	(76)	6471000 45	Building Repair & Maintenance - Amphithe	4,040	1,400	(2,640)	1,500
522	200	(322)	6472000 45	Equipment Repair & Maintenance - Amphith	2,041	1,000	(1,041)	1,000
40	40	0	6477210 45	Pest Control - Amphitheater	360	560	200	680
0	40	40	6478000 45	Service Contracts - Amphitheater	0	320	320	400
42,881	45,000	2,119	6481500 45	Community Entertainment - Amphitheater	220,011	220,000	(11)	220,000
0	0	0	6484000 45	Permits & Licenses - Amphitheater	4,534	550	(3,984)	550
1,125	3,544	2,419	6485000 45	Production Expense - Amphitheater - Amph	17,225	14,176	(3,049)	17,720
47,293	50,990	3,697		Total Expenses	264,645	252,058	(12,587)	259,203
				Other Cost Recovery				
0	3,000	(3,000)	5380450 45	Show Sponsorship Income - Amphitheater	8,190	14,000	(5,810)	14,000
0	3,000	(3,000)		Total Other Cost Recovery	8,190	14,000	(5,810)	14,000
20,434	20,434	0	5330000 45	Income / Refund from Mutuals - Amphithea	183,906	183,906	0	245,203
20,434	23,434	(3,000)		Total Cost Recovery	192,096	197,906	(5,810)	259,203
				Off Budget Items				
(26,859)	(27,556)	697		Net Income / (Expense)	(72,549)	(54,152)	(18,397)	0

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Golf Course				
3,828	3,275	(553)	6100000 46	Salaries & Wages - Golf Course	35,107	29,801	(5,306)	39,844
296	406	110	6140000 46	Employment Taxes - Golf Course	3,822	4,130	308	5,070
261	338	77	6142000 46	Workers' Compensation - Golf Course	2,209	3,042	833	3,163
36	51	15	6144000 46	401(k) Match - Golf Course	456	466	10	623
0	0	0	6410000 46	Office Supplies - Golf Course	0	75	75	100
0	100	100	6410005 46	Building Supplies - Golf Course	194	300	106	400
0	0	0	6410020 46	Equipment Expense - Golf Course	1,854	200	(1,654)	200
397	0	(397)	6471000 46	Building Repair & Maintenance - Golf Cou	2,094	400	(1,694)	500
487	0	(487)	6472000 46	Equipment Repair & Maintenance - Golf Co	1,567	560	(1,007)	700
13,105	12,860	(245)	6475100 46	Landscape Maint. - Contract - Golf Cours	117,944	115,740	(2,204)	154,320
607	1,806	1,199	6475600 46	Landscape Maint. - Extras - Golf Course	2,149	16,254	14,105	21,672
19,016	18,836	(180)		Total Expenses	167,397	170,968	3,572	226,592
				Other Cost Recovery				
150	150	0	5396000 46	Taxable Other Income - Golf Course	1,350	1,350	0	1,800
150	150	0		Total Other Cost Recovery	1,350	1,350	0	1,800
18,733	18,733	0	5330000 46	Income / Refund from Mutuals - Golf Cous	168,597	168,597	0	224,792
18,883	18,883	0		Total Cost Recovery	169,947	169,947	0	226,592
				Off Budget Items				
(133)	47	(180)		Net Income / (Expense)	2,551	(1,021)	3,572	0

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - 5.5 Acre Storage Area				
14	5	(9)	6217000 47	Uniforms & Laundry - 5.5 Acre Storage Ar	417	45	(372)	60
0	100	100	6410000 47	Office Supplies - 5.5 Acre Storage Are	615	900	285	1,200
0	0	0	6410010 47	Hospitality - 5.5 Acre Storage Are	56	0	(56)	0
0	0	0	6410015 47	Computer Supplies - 5.5 Acre Storage Are	107	0	(107)	0
35	66	31	6410020 47	Equipment Expense - 5.5 Acre Storage Are	1,103	602	(501)	800
23	167	144	6420100 47	Electricity - 5.5 Acre Storage Are	1,044	1,503	459	2,004
150	20	(130)	6422000 47	Telephone - 5.5 Acre Storage Are	2,922	180	(2,742)	240
0	95	95	6444000 47	Equipment Rental - 5.5 Acre Storage Are	851	855	4	1,140
0	300	300	6471000 47	Building Repair & Maintenance - 5.5 Acre	534	2,700	2,166	3,600
0	66	66	6472000 47	Equipment Repair & Maintenance - 5.5 Acr	558	602	44	800
30	80	50	6477210 47	Pest Control - 5.5 Acre Storage Are	270	720	450	960
0	0	0	6484000 47	Permits & Licenses - 5.5 Acre Storage Ar	192	0	(192)	0
0	125	125	6910000 47	Uncollectible Customer Receivables - 5.5	0	1,125	1,125	1,500
252	1,024	772		Total Expenses	8,668	9,232	564	12,304
				Other Cost Recovery				
(390)	0	(390)	5380701 47	Parking Spot Rental Income - 5.5 Acre St	45,393	42,090	3,303	42,090
(4)	0	(4)	5611000 47	Late Charges - 5.5 Acre Storage Are	24	0	24	0
(394)	0	(394)		Total Other Cost Recovery	45,416	42,090	3,326	42,090
(2,482)	(2,482)	0	5330000 47	Income / Refund from Mutuals - 5.5 Acre	(22,338)	(22,338)	0	(29,786)
(2,876)	(2,482)	(394)		Total Cost Recovery	23,078	19,752	3,326	12,304
				Off Budget Items				
(3,128)	(3,506)	378		Net Income / (Expense)	14,411	10,520	3,891	0

P.O. Box 2069
Seal Beach CA 90740

Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Swimming Pool				
5,791	5,257	(534)	6100000 48	Salaries & Wages - Swimming Pool	49,099	47,843	(1,256)	63,966
434	402	(32)	6140000 48	Employment Taxes - Swimming Pool	4,728	5,452	724	6,686
369	479	110	6142000 48	Workers' Compensation - Swimming Pool	3,141	4,311	1,170	4,483
0	0	0	6144000 48	401(k) Match - Swimming Pool	4	0	(4)	0
0	0	0	6211000 48	Continuing Education - Swimming Pool	112	81	(31)	108
17	916	899	6410000 48	Office Supplies - Swimming Pool	7,312	8,244	932	10,992
23	0	(23)	6410005 48	Building Supplies - Swimming Pool	883	1,200	317	2,000
44	400	356	6410020 48	Equipment Expense - Swimming Pool	180	3,600	3,420	4,800
1,728	1,832	104	6420100 48	Electricity - Swimming Pool	14,507	14,376	(131)	18,567
102	111	9	6422000 48	Telephone - Swimming Pool	936	992	56	1,325
1,082	1,022	(60)	6425100 48	Natural Gas - Swimming Pool	12,901	14,035	1,134	19,123
0	125	125	6471000 48	Building Repair & Maintenance - Swimming	706	1,125	419	1,500
28	375	347	6472000 48	Equipment Repair & Maintenance - Swimmin	1,067	3,375	2,308	4,500
25	33	8	6477210 48	Pest Control - Swimming Pool	225	297	72	396
35	0	(35)	6478000 48	Service Contracts - Swimming Pool	315	250	(65)	250
0	0	0	6484000 48	Permits & Licenses - Swimming Pool	452	800	348	800
9,678	10,952	1,274		Total Expenses	96,567	105,981	9,414	139,496
11,625	11,625	0	5330000 48	Income / Refund from Mutuals - Swimming	104,625	104,625	0	139,496
11,625	11,625	0		Total Cost Recovery	104,625	104,625	0	139,496
1,947	673	1,274		Net Income / (Expense)	8,058	(1,356)	9,414	0

1020 Golden Rain Foundation
Budget Comparison - GRF
09/30/2018

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Janitorial				
14	0	(14)	6410000 49	Office Supplies - Janitorial	14	0	(14)	0
2,077	2,666	589	6410040 49	Janitorial Supplies - Janitorial	26,730	24,002	(2,728)	32,000
96,778	96,778	0	6474100 49	Janitorial Services - Janitorial	863,908	863,410	(498)	1,153,744
98,869	99,444	575		Total Expenses	890,652	887,412	(3,240)	1,185,744
				Other Cost Recovery				
250	250	0	5380490 49	Recovered Janitorial - Janitorial	2,250	2,250	0	3,000
250	250	0		Total Other Cost Recovery	2,250	2,250	0	3,000
98,566	98,562	4	5330000 49	Income / Refund from Mutuals - Janitoria	887,094	887,058	36	1,182,744
98,816	98,812	4		Total Cost Recovery	889,344	889,308	36	1,185,744
				Off Budget Items				
(53)	(632)	579		Net Income / (Expense)	(1,308)	1,896	(3,204)	0

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse One				
259	291	32	6410005 51	Building Supplies - Clubhouse One	1,231	2,619	1,388	3,492
201	400	199	6410020 51	Equipment Expense - Clubhouse One	3,252	3,600	348	4,800
3,147	2,038	(1,109)	6420100 51	Electricity - Clubhouse One	21,462	17,056	(4,406)	21,326
1,077	166	(911)	6471000 51	Building Repair & Maintenance - Clubhous	4,451	1,494	(2,957)	1,992
407	460	53	6472000 51	Equipment Repair & Maintenance - Clubhou	1,570	4,140	2,570	5,520
80	91	11	6477210 51	Pest Control - Clubhouse One	782	819	37	1,092
0	150	150	6478000 51	Service Contracts - Clubhouse One	0	1,350	1,350	1,800
0	30	30	6483000 51	Propane - Clubhouse One	0	60	60	150
0	0	0	6484000 51	Permits & Licenses - Clubhouse One	1,231	1,200	(31)	1,200
5,172	3,626	(1,546)		Total Expenses	33,979	32,338	(1,641)	41,372
3,448	3,448	0	5330000 51	Income / Refund from Mutuals - Clubhouse	31,032	31,032	0	41,372
3,448	3,448	0		Total Cost Recovery	31,032	31,032	0	41,372
(1,724)	(178)	(1,546)		Net Income / (Expense)	(2,947)	(1,306)	(1,641)	0

1020 Golden Rain Foundation
Budget Comparison - GRF
09/30/2018

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Seal Beach CA 90740

Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Two				
(7)	0	7	6410000 52	Office Supplies - Clubhouse Two	(7)	0	7	0
29	125	96	6410005 52	Building Supplies - Clubhouse Two	150	1,125	975	1,500
937	300	(637)	6410020 52	Equipment Expense - Clubhouse Two	3,027	2,700	(327)	3,600
2,982	3,252	270	6420100 52	Electricity - Clubhouse Two	22,268	23,394	1,126	29,503
769	166	(603)	6471000 52	Building Repair & Maintenance - Clubhous	3,185	1,494	(1,691)	1,992
(590)	408	998	6472000 52	Equipment Repair & Maintenance - Clubhou	46	3,672	3,626	4,896
80	80	0	6477210 52	Pest Control - Clubhouse Two	782	720	(62)	960
0	158	158	6478000 52	Service Contracts - Clubhouse Two	150	1,422	1,272	1,896
0	600	600	6484000 52	Permits & Licenses - Clubhouse Two	1,231	1,800	569	1,800
4,200	5,089	889		Total Expenses	30,832	36,327	5,495	46,147
3,846	3,846	0	5330000 52	Income / Refund from Mutuals - Clubhouse	34,614	34,614	0	46,147
3,846	3,846	0		Total Cost Recovery	34,614	34,614	0	46,147
				Off Budget Items				
(354)	(1,243)	889		Net Income / (Expense)	3,782	(1,713)	5,495	0

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Three				
0	0	0	6410000 53	Office Supplies - Clubhouse Three	26	0	(26)	0
71	125	54	6410005 53	Building Supplies - Clubhouse Three	583	1,125	542	1,500
0	166	166	6410020 53	Equipment Expense - Clubhouse Three	2,488	1,494	(994)	1,992
2,601	3,263	662	6420100 53	Electricity - Clubhouse Three	26,572	25,828	(744)	32,578
481	208	(273)	6471000 53	Building Repair & Maintenance - Clubhous	4,080	1,872	(2,208)	2,496
0	416	416	6472000 53	Equipment Repair & Maintenance - Clubhou	306	3,744	3,438	4,992
80	80	0	6477210 53	Pest Control - Clubhouse Three	720	720	0	960
0	0	0	6478000 53	Service Contracts - Clubhouse Three	0	1,200	1,200	1,200
0	0	0	6484000 53	Permits & Licenses - Clubhouse Three	409	500	91	500
3,232	4,258	1,026		Total Expenses	35,183	36,483	1,300	46,218
3,852	3,852	0	5330000 53	Income / Refund from Mutuals - Clubhouse	34,668	34,668	0	46,218
3,852	3,852	0		Total Cost Recovery	34,668	34,668	0	46,218
				Off Budget Items				
620	(406)	1,026		Net Income / (Expense)	(515)	(1,815)	1,300	0

1020 Golden Rain Foundation
Budget Comparison - GRF
09/30/2018

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Four				
0	0	0	6410000 54	Office Supplies - Clubhouse Four	207	0	(207)	0
0	166	166	6410005 54	Building Supplies - Clubhouse Four	648	1,494	846	1,992
0	41	41	6410010 54	Hospitality - Clubhouse Four	42	369	327	492
0	208	208	6410020 54	Equipment Expense - Clubhouse Four	814	1,872	1,058	2,496
2,239	2,432	193	6420100 54	Electricity - Clubhouse Four	19,548	19,468	(80)	24,175
238	288	50	6425100 54	Natural Gas - Clubhouse Four	1,649	1,991	342	2,769
20	166	146	6471000 54	Building Repair & Maintenance - Clubhous	2,890	1,494	(1,396)	1,992
54	625	571	6472000 54	Equipment Repair & Maintenance - Clubhou	295	5,625	5,330	7,500
80	80	0	6477210 54	Pest Control - Clubhouse Four	850	720	(130)	960
5	158	153	6478000 54	Service Contracts - Clubhouse Four	46	1,422	1,376	1,896
3,932	0	(3,932)	6484000 54	Permits & Licenses - Clubhouse Four	4,990	5,463	473	5,463
6,568	4,164	(2,404)		Total Expenses	31,980	39,918	7,938	49,735
4,145	4,145	0	5330000 54	Income / Refund from Mutuals - Clubhouse	37,305	37,305	0	49,735
4,145	4,145	0		Total Cost Recovery	37,305	37,305	0	49,735
				Off Budget Items				
(2,423)	(19)	(2,404)		Net Income / (Expense)	5,325	(2,613)	7,938	0

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Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Six				
5,202	5,360	158	6100000 56	Salaries & Wages - Clubhouse Six	45,857	48,778	2,921	65,216
460	513	53	6140000 56	Employment Taxes - Clubhouse Six	4,970	6,354	1,384	7,677
377	488	111	6142000 56	Workers' Compensation - Clubhouse Six	3,206	4,392	1,186	4,571
104	53	(51)	6144000 56	401(k) Match - Clubhouse Six	922	483	(439)	646
28	0	(28)	6211000 56	Continuing Education - Clubhouse Six	112	81	(31)	108
31	0	(31)	6410000 56	Office Supplies - Clubhouse Six	108	0	(108)	0
83	84	1	6410005 56	Building Supplies - Clubhouse Six	904	756	(148)	1,008
0	208	208	6410020 56	Equipment Expense - Clubhouse Six	1,446	1,872	426	2,496
4,490	4,786	296	6420100 56	Electricity - Clubhouse Six	29,156	35,976	6,820	45,370
110	109	(1)	6422000 56	Telephone - Clubhouse Six	982	981	(1)	1,310
2	166	164	6471000 56	Building Repair & Maintenance - Clubhous	2,331	1,494	(837)	1,992
339	458	119	6472000 56	Equipment Repair & Maintenance - Clubhou	3,560	4,122	562	5,496
80	80	0	6477210 56	Pest Control - Clubhouse Six	720	720	0	960
0	0	0	6478000 56	Service Contracts - Clubhouse Six	2,516	4,100	1,584	4,100
55	406	351	6484000 56	Permits & Licenses - Clubhouse Six	804	1,624	820	1,624
11,362	12,711	1,349		Total Expenses	97,594	111,733	14,139	142,574
				Other Cost Recovery				
0	0	0	5395000 56	Rental Income - Clubhouse Six	12,000	0	12,000	0
0	0	0		Total Other Cost Recovery	12,000	0	12,000	0
11,881	11,881	0	5330000 56	Income / Refund from Mutuals - Clubhouse	106,929	106,929	0	142,574
11,881	11,881	0		Total Cost Recovery	118,929	106,929	12,000	142,574
				Off Budget Items				
519	(830)	1,349		Net Income / (Expense)	21,335	(4,804)	26,139	0

RECREATION DIRECTORS REPORT

TO: RECREATION COMMITTEE
FROM: TERRY DE LEON, RECREATION DIRECTOR
SUBJECT: RECREATION DIRECTOR'S REPORT
DATE: OCTOBER 22, 2018
CC: FILE

EVENTS FOR OCTOBER

October 3, 2018

OPTUM Care grand opening at the health care center.
(No information currently)
COMPLETED

October 6, 2018

Lakers Game

Clippers vs. Lakers **COMPLETED**

October 10, 2018

Carol King the Musical

Segerstrom Center for the Arts **COMPLETED**

October 11, 2018

Amphitheater Equipment trade show review.
(Thursday off and on from 9:30 to 4:00)
COMPLETED

October 12, 2018

Leisure World Health Care Center Flu Shots.

Clubhouse Six from 8:00 am to 4:00 pm **COMPLETED**

October 17, 2018

Leisure World Arts and Crafts Festival sign ups.

Clubhouse Two from 9:00 am to 11:00 am **COMPLETED**

Upcoming events for November

November 2 and 3, 2018

Clubhouse Two Friday from 9:00 am to 2:00 pm and Saturday from 9:00 am to 2:00 pm

November 30, 2018

Christmas tree lighting ceremony at Veterans plaza from 0 pm to 7:00 pm.

COMMITTEE REPORT

TO: RECREATION COMMITTEE
FROM: TERRY DE LEON, RECREATION DIRECTOR
SUBJECT: R.V. LOT REPORT
DATE: OCTOBER 25, 2018
CC: FILE

Recreation Department R.V. lot report for October

- Available spaces 22
- Waiting list 28
- Spaces issued in April on hold until block wall is completed
- Citations issued in March 0
- Correction letters 2

Pending Projects:

- R.V. lot Electrical panel upgrade Work is currently in process
- Block wall installation Installation of the temporary fence is complete.

Budget Variance Report August 2018

Library – CC 35

The Library is showing a ***negative*** budget variance for the month of August in the amount of $19,791. As the year progresses the expenditures for budgeted items will even the variance and budget will stay on track.

Budget Variance Report August 2018
Library - CC 35

GL Code	Account Description	Variance	Explanation
6100000	Salaries and Wages	3,741	Favorable - Actual hours worked is less than budgeted
6142000	Workers' Compensation	3,307	Favorable - Actual premiums are less than planned plus 2017 refund of $562.00.
6410015	Computer Supplies	(1,736)	Unfavorable - Security cameras, computer monitors,printers.
6410024	Library Supplies	(4,152)	Unfavorable - Book Repair machine & supplies.
6410030	Printer / Copier Supplies	(1,197)	Unfavorable - New printer supplies
6412000	Patron Books & Media	(11,204)	Unfavorable - The annual budget is equally spread through the months, budget will stay on track for the year.
6471000	Building Repair & Maint.	(1,721)	Unfavorable - Roof patch, paint touch up.
6472000	Equipment Repair	(291)	Unfavorable - Paint touch up, phone jack and line clean up.
6481000	Computer Maint.	(686)	Unfavorable - Computer software upgrades.
6481500	Community Entertainment-Library	(11,921)	Unfavorable - unbudgeted events added to the calendar.
	Total Explained Variances	(25,860)	

P.O. Box 2069
Seal Beach CA 90740

Aug Actuals	Aug Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Library				
17,703	17,700	(3)	6100000 35	Salaries & Wages - Library	130,930	134,671	3,741	200,852
1,450	1,293	(157)	6140000 35	Employment Taxes - Library	11,242	12,528	1,286	17,366
1,160	1,503	343	6142000 35	Workers' Compensation - Library	8,717	12,024	3,307	14,076
1,922	1,953	31	6143000 35	Group Insurance - Medical - Library	15,551	15,624	73	23,436
56	58	2	6143300 35	Group Insurance - Dental - Library	455	464	9	696
35	35	0	6143500 35	Group Insurance - Vision - Library	288	280	(8)	420
194	70	(124)	6144000 35	401(k) Match - Library	1,239	528	(711)	787
70	51	(19)	6145000 35	Group Insurance - Life - Library	576	408	(168)	612
68	60	(8)	6146000 35	Long Term Disability Insurance - Library	558	480	(78)	720
130	0	(130)	6211000 35	Continuing Education - Library	2,786	2,720	(66)	2,720
124	0	(124)	6214000 35	Meals & Special Events - Library	437	925	488	925
129	0	(129)	6215000 35	Mileage - Library	192	200	8	200
(83)	50	133	6410000 35	Office Supplies - Library	467	400	(67)	600
16	50	34	6410005 35	Building Supplies - Library	189	400	211	600
40	50	10	6410010 35	Hospitality - Library	218	400	182	600
743	50	(693)	6410015 35	Computer Supplies - Library	2,136	400	(1,736)	600
1,217	500	(717)	6410024 35	Library Supplies - Library	8,152	4,000	(4,152)	6,000
183	10	(173)	6410025 35	Lunch Room Supplies - Library	265	80	(185)	120
1,074	50	(1,024)	6410030 35	Printer / Copier Supplies - Library	1,597	400	(1,197)	600
6,315	3,100	(3,215)	6412000 35	Patron Books - Library	36,372	25,168	(11,204)	37,868
661	860	199	6412500 35	Patron Magazines Subscriptions - Library	2,672	2,703	31	5,948
2,544	2,168	(376)	6420100 35	Electricity - Library	11,133	12,801	1,668	18,103
199	200	1	6422000 35	Telephone - Library	1,586	1,600	14	2,400
18	21	3	6425100 35	Natural Gas - Library	602	621	19	814
109	112	3	6444000 35	Equipment Rental - Library	871	896	25	1,344
426	25	(401)	6471000 35	Building Repair & Maintenance - Library	1,921	200	(1,721)	300
0	0	0	6472000 35	Equipment Repair & Maintenance - Library	301	10	(291)	20
80	80	0	6477210 35	Pest Control - Library	640	820	180	1,140
23	24	1	6478000 35	Service Contracts - Library	158	192	34	288
942	942	0	6481000 35	Computer Maintenance & Software - Librar	11,028	10,342	(686)	10,342
3,715	0	(3,715)	6481500 35	Community Entertainment - Library	13,921	2,000	(11,921)	2,000
0	0	0	6482000 35	Dues, Memberships & Books - Library	0	20	20	290
0	0	0	6484000 35	Permits & Licenses - Library	451	548	97	548
41,263	31,015	(10,248)		Total Expenses	267,651	244,853	(22,798)	353,335
				Other Cost Recovery				
732	450	282	5380331 35	Copy Fee Income - Library	4,003	3,600	403	5,400
249	270	(22)	5380350 35	Library Fine Income - Library	2,664	2,160	504	3,240
0	0	0	5385100 35	Unrestricted Donations - Library	100	0	100	0
0	0	0	5385105 35	Donations - Friends of the Library - Lib	2,000	0	2,000	0

1020 Golden Rain Foundation
Budget Comparison - GRF
08/31/2018

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Seal Beach CA 90740

Aug Actuals	Aug Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
981	720	261		Total Other Cost Recovery	8,767	5,760	3,007	8,640
28,725	28,725	0	5330000 35	Income / Refund from Mutuals - Library	229,800	229,800	0	344,695
29,706	29,445	261		Total Cost Recovery	238,567	235,560	3,007	353,335
				Off Budget Items				
(11,558)	(1,570)	(9,988)		Net Income / (Expense)	(29,084)	(9,293)	(19,791)	0

MONTHLY STATISTICS REPORT 2018
LIBRARY - CC 35

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Material Usage	4,877	4,832	5,893	5,038	4,991	4,992	5,088	5,111					**40,822**
Patrons Visits	4,491	5,050	5,749	5,089	5,086	5,194	5,004	5,125					**40,788**
Computer Patrons	208	238	228	220	203	220	209	184					**1,710**
New Patrons	43	48	45	35	44	32	28	-					**275**
Materials Added	268	323	388	414	418	324	326	493					**2,954**
Materials Deleted (Printed)	97	44	19	199	80	146	76	112					**773**
Materials Deleted (Digital)	6	7	2	6	77	8	-	8					**114**

GRF

Golden Rain Foundation

MONTHLY DISCARD REPORT - August 2018

Date	Hardcover / Non-Fiction		Paperback		Visual Media		Audiobook	
	Friends	Trash	Friends	Trash	Friends	Trash	Friends	Trash
1								
2	1							
3								
4								
5								
6								
7								
8								
9					1			
10								
11								
12								
13								
14								
15					1			
16								
17								
18								
19								
20								
21	111						1	
22								
23								
24								
25								
26								
27								
28								
29					5			
30								
31								
TOTALS	112	0	0	0	7	0	3	0

GRAND TOTAL	122	Friends: $ 122	Trash: $ 0

Value of Materials	Hardcover/ Non-Fiction	Paperback	Visual Media	Audiobook
	$1.00	$0.50	$1.00	$0.50

Budget Variance Report September 2018

Library – CC 35

The Library is showing a ***negative*** budget variance for the month of September in the amount of $21,477. As the year progresses the expenditures for budgeted items will even the variance and budget will stay on track.

Budget Variance Report September 2018
Library - CC 35

GL Code	Account Description	Variance	Explanation
5385105	Donations - FOL	6,984	Favorable - FOL will continue to donate to reach $20,000 commitment.
6100000	Salaries and Wages	4,003	Favorable - Actual hours worked is less than budgeted
6142000	Workers' Compensation	3,651	Favorable - Actual premiums are less than planned plus 2017 refund of $562.00.
6410015	Computer Supplies	(1,793)	Unfavorable - Security cameras, computer monitors,printers.
6410024	Library Supplies	(4,025)	Unfavorable - Book Repair machine & supplies.
6410030	Printer / Copier Supplies	(1,283)	Unfavorable - New printer supplies
6412000	Patron Books & Media	(15,698)	Unfavorable - The annual budget is equally spread through the months, budget will stay on track for the year.
6471000	Building Repair & Maint.	(1,793)	Unfavorable - Roof patch, paint touch up.
6472000	Equipment Repair	(291)	Unfavorable - Paint touch up, phone jack and line clean up.
6481000	Computer Maint.	(686)	Unfavorable - Computer software upgrades.
6481500	Community Entertainment-Library	(15,256)	Unfavorable - unbudgeted events added to the calendar.
	Total Explained Variances	(26,187)	of ($21,477)

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Seal Beach CA 90740

Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Library				
15,129	15,391	262	6100000 35	Salaries & Wages - Library	146,059	150,062	4,003	200,852
1,138	1,126	(12)	6140000 35	Employment Taxes - Library	12,380	13,654	1,274	17,366
1,160	1,503	343	6142000 35	Workers' Compensation - Library	9,876	13,527	3,651	14,076
1,922	1,953	31	6143000 35	Group Insurance - Medical - Library	17,473	17,577	104	23,436
56	58	2	6143300 35	Group Insurance - Dental - Library	511	522	11	696
35	35	0	6143500 35	Group Insurance - Vision - Library	323	315	(8)	420
133	60	(73)	6144000 35	401(k) Match - Library	1,372	588	(784)	787
70	51	(19)	6145000 35	Group Insurance - Life - Library	647	459	(188)	612
68	60	(8)	6146000 35	Long Term Disability Insurance - Library	627	540	(87)	720
0	0	0	6211000 35	Continuing Education - Library	2,786	2,720	(66)	2,720
0	0	0	6214000 35	Meals & Special Events - Library	437	925	488	925
0	0	0	6215000 35	Mileage - Library	192	200	8	200
28	50	22	6410000 35	Office Supplies - Library	495	450	(45)	600
16	50	34	6410005 35	Building Supplies - Library	205	450	245	600
24	50	26	6410010 35	Hospitality - Library	242	450	208	600
107	50	(57)	6410015 35	Computer Supplies - Library	2,243	450	(1,793)	600
373	500	127	6410024 35	Library Supplies - Library	8,525	4,500	(4,025)	6,000
6	10	4	6410025 35	Lunch Room Supplies - Library	271	90	(181)	120
136	50	(86)	6410030 35	Printer / Copier Supplies - Library	1,733	450	(1,283)	600
7,595	3,100	(4,495)	6412000 35	Patron Books - Library	43,966	28,268	(15,698)	37,868
1,350	1,450	100	6412500 35	Patron Magazines Subscriptions - Library	4,022	4,153	131	5,948
1,471	1,892	421	6420100 35	Electricity - Library	12,604	14,693	2,089	18,103
197	200	3	6422000 35	Telephone - Library	1,783	1,800	17	2,400
19	31	12	6425100 35	Natural Gas - Library	620	652	32	814
109	112	3	6444000 35	Equipment Rental - Library	979	1,008	29	1,344
97	25	(72)	6471000 35	Building Repair & Maintenance - Library	2,018	225	(1,793)	300
0	0	0	6472000 35	Equipment Repair & Maintenance - Library	301	10	(291)	20
80	80	0	6477210 35	Pest Control - Library	720	900	180	1,140
26	24	(2)	6478000 35	Service Contracts - Library	184	216	32	288
0	0	0	6481000 35	Computer Maintenance & Software - Librar	11,028	10,342	(686)	10,342
3,335	0	(3,335)	6481500 35	Community Entertainment - Library	17,256	2,000	(15,256)	2,000
190	0	(190)	6482000 35	Dues, Memberships & Books - Library	190	20	(170)	290
0	0	0	6484000 35	Permits & Licenses - Library	451	548	97	548
34,870	27,911	(6,959)		Total Expenses	302,521	272,764	(29,757)	353,335
				Other Cost Recovery				
846	450	396	5380331 35	Copy Fee Income - Library	4,849	4,050	799	5,400
163	270	(107)	5380350 35	Library Fine Income - Library	2,827	2,430	397	3,240
0	0	0	5385100 35	Unrestricted Donations - Library	100	0	100	0
4,984	0	4,984	5385105 35	Donations - Friends of the Library - Lib	6,984	0	6,984	0

P.O. Box 2069
Seal Beach CA 90740

Sep Actuals	Sep Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
5,993	720	5,273		Total Other Cost Recovery	14,760	6,480	8,280	8,640
28,725	28,725	0	5330000 35	Income / Refund from Mutuals - Library	258,525	258,525	0	344,695
34,718	29,445	5,273		Total Cost Recovery	273,285	265,005	8,280	353,335
				Off Budget Items				
(152)	1,534	(1,686)		Net Income / (Expense)	(29,236)	(7,759)	(21,477)	0

MONTHLY STATISTICS REPORT 2018
LIBRARY - CC 35

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Material Usage	4,877	4,832	5,893	5,038	4,991	4,992	5,088	5,111	4,375				**45,197**
Patrons Visits	4,491	5,050	5,749	5,089	5,086	5,194	5,004	5,125	4,551				**45,339**
Computer Patrons	208	238	228	220	203	220	209	184	170				**1,880**
New Patrons	43	48	45	35	44	32	28	-	38				**313**
Materials Added	268	323	388	414	418	324	326	493	256				**3,210**
Materials Deleted (Printed)	97	44	19	199	80	146	76	112	-				**773**
Materials Deleted (Digital)	6	7	2	6	77	8	-	8	1				**115**

GRF

Golden Rain Foundation

MONTHLY DISCARD REPORT - September 2018

Date	Hardcover / Non-Fiction		Paperback		Visual Media		Audiobook	
	Friends	Trash	Friends	Trash	Friends	Trash	Friends	Trash
1								
2								
3								
4					1			
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
TOTALS	0	0	0	0	1	0	0	0

GRAND TOTAL	1	Friends: $ 1	Trash: $ 0

Value of Materials	Hardcover/ Non-Fiction	Paperback	Visual Media	Audiobook
	$1.00	$0.50	$1.00	$0.50

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Smoking Prohibition

1. Smoking is prohibited in the Amphitheater area, including the stage, rest rooms and sound booth.

2. Smoking is prohibited in all Trust buildings and within twenty feet of all Trust Building.

3. Smoking is prohibited on the golf course, in the interior of the golf starters' area, and rest rooms.

4. Smoking is prohibited in the pool area.

5. Smoking* or other use of tobacco and/or marijuana products (included, but not limited to, cigarettes, e-cigarettes, pipes, cigars, hookahs, snuff, all forms of smokeless tobacco or chewing tobacco) is not permitted.

   ***Smoking** refers to inhaling, exhaling, burning or carrying of any lighted or heated tobacco/marijuana product, as well as non-tobacco smoking substances and smoking instruments.*

Policy:
Adopted: 18 Sep 84
Amended: 16 Apr 91
Amended: 20 Dec 94
Amended: 20 Jan 98
Amended: 16 Oct 01
Amended: 28 Jul 06
Amended: 18 Sep 07
Amended: 25 Nov 14
Amended: 24 May 16
Amended: 21 Jun 16
Reviewed: 02 Aug 17

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Pool Rules, Limitations and Etiquette

The following rules are to be posted at the pool facilities:

1. The pool and shower facilities are for Golden Rain Foundation (GRF) members only;
2. The shower facilities are for members using the pool facilities only;
3. Members must shower before entering the swimming pool or hot pool;
4. Members must provide their own towel for drying their bodies and/or hair (paper towels may not be used for this purpose);
5. Flip flops or shower-type shoes must be worn in the shower facilities and locker area;
6. Coloring hair in any pool facility is prohibited;
7. Only waterproof sunscreen lotion may be applied when using the pool facilities;
8. Light snacks are permitted in the table area only;
9. Glassware is not permitted in the pool area;
10. Swimming caps are recommended for members with long hair;
11. No Diving allowed.
12. Members must observe hot pool time limit (15 minutes);
13. Running on pool deck is prohibited;
14. Seats may not be reserved;
15. Personal belongings are to be kept in a locker, but overnight storage of personal belongings is prohibited;
16. Approved swim fins are permitted between the hours of 11:00 am to 2:00 pm;
17. Approved flotation devices are permitted between the hours of 11:00 am to 4:00 pm; and

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Pool Rules, Limitations and Etiquette

18. The pool attendant is in charge of the pool area at all times.

Pool Temperatures

In conformity with the recommendations of the Medical Director of the Health Care Center on Golden Rain Road and the requirements of the GRF's liability insurance carrier, the following pool temperatures will be maintained:

1. Swimming Pool: 82° to 84°
2. Hot Pool: Not more than 104°

Anyone who has been consuming alcoholic drinks should not use the hot pool. Hot pool use is limited to 15 minutes.

Hot Pool Information

When your body, that has a normal temperature of 98.6°, is immersed in water with a temperature of 102°-104°, your body temperature increases and eventually becomes the same temperature as the water. As your body attempts to lower in temperature, the heart rate increases and capillary blood vessels dilate. This causes the blood pressure to drop and may cause fainting when you stand. The blood pressure can drop further as a result of perspiration from the heat.

Be aware that using the hot pool does or can cause the following:

1. Increase the workload of your heart.

2. Causes your blood pressure to drop, which may cause fainting when you stand and injury may occur from the resulting fall.

3. Can cause dehydration.

People have been hospitalized with hyperthermia after using the hot pool. The Health Care Center on Golden Rain Road makes 4 or 5 emergency calls a year to aid persons who have fainted after using the hot pool.

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Pool Rules, Limitations and Etiquette

When using the hot pool, alternate 5 minutes in the hot pool and the regular pool, but spend no more than a total of 15 minutes in the hot pool.

If you are being treated for high blood pressure or heart trouble, you must have your doctor's written permission to use the hot pool.

Pool Rules of Etiquette

To maintain an atmosphere in which all people feel comfortable, the GRF insists on certain standards of behavior.

1. The lap swimming area is designated by the parallel lane lines on the bottom of the pool.

2. Lap swimmers must swim parallel between lanes.

3. There are four swimming lanes available. The first swimmer in each lane has priority.

4. If more than four lap swimmers are present, no priority exists. Everyone must make room for additional swimmers.

5. People wading, exercising, or socializing should remain in the shallow area adjacent to the steps.

6. Backstroke swimming will not be permitted when the pool attendant deems conditions unsafe.

Policy:
Adopted: 22 Jul 14
Amended: 13 Apr 17
Amended: 22 May 18

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS

USE OF TRUST FACILITIES

Limitations on Use

Limitations have been placed on certain Golden Rain Foundation (GRF) Trust facilities. The Recreation Department (RD) is authorized to verify the status of any user and may enlist the Security Department (SD) and/or other agencies to enforce this policy.

1. The following Trust facilities are provided for the use of GRF Members in good standing:

a. Car wash;
b. Exercise room (Policy 1466-50);
c. Golf course (Policy 1429.1-50 & 1429.2-50);
d. Lapidary room;
e. Swimming pool (Policy 1468-50); and
f. Woodshops.

Caregivers may assist Members who use the facilities and remain with them, but they may not use the above facilities themselves.

Special events take precedence when approved by the RD.

2. Due to safety factors, the following limitations must be adhered to:

a) Power equipment, such as the equipment used in the lapidary room, woodshop or exercise room, shall not be used except under the supervision of a RD approved attendant or supervisor;
b) Football, baseball, soccer, hockey, basketball and other contact sports may not be played on GRF Trust property due to the possibility of injury to Members and/or guests;
c) Risers may not be stacked upon one another for any activity in a clubhouse; and
d) Use of skateboards, razor-type scooters, roller skates, hoverboards, a Segway or roller blades is prohibited on all Trust property.

3. The following Trust facilities are provided for the use of GRF Members in good standing and their guests who are at least eighteen (18) years old. Members must be present at all times when guests are using these facilities:

a. Amphitheater (Policy 1412-50);
b. Art room;
c. Billiards rooms;
d. Card room;
e. Ceramics room;
f. Sewing room;
g. Shuffleboard Court; and
h. Table tennis area (Policy 1463-50).

COMMUNITY OPERATIONS

USE OF TRUST FACILITIES

Caregivers may assist Members who use the facilities and remain with them, but they may not use the above facilities themselves.

4. The following limitations must be adhered to for craft fairs, flea markets, rummage sales, and swap meets excluding the GRF Arts and Crafts Festival: (Policy 1480-50)

a. Will not be allowed for a four-week period prior to the GRF Arts and Crafts Festival;
b. The maximum number of tables allowed shall be approved by the RD;
c. All items for sale must be sold by GRF Members; and
d. Operations will be monitored by the RD to ensure that all policies are followed.

Clubhouse Rules

The following rules are to be posted in all clubhouses for the information and guidance of all concerned:

1. Clubhouse lobbies will be available for reservations with RD heads' approval. Lobby furniture may only be moved by custodial staff;

2. Dining and kitchen facilities shall be cleaned by the reserving member after being used. (Policy 1411-50);

3. Clubhouse One (1) Picnic Area shall be cleaned by the reserving member after being used, except for the BBQ, which shall be cleaned by the custodian after it has cooled down;

4. Clubhouse Three (3) BBQ's will be cleaned by the custodians;

5. The regulation of the thermostats shall only be controlled by the custodian on duty;

6. Malfunctioning and/or damaged equipment shall be reported to the custodian or the RD;

7. Items shall not be hung on window coverings or partitions at any time;

8. Only masking tape shall be used to attach items to the walls – no other type of adhesive is authorized. Push pins or tacks may be used to attach items to the soundproofing panels;

9. No push pins or tacks can be used on walls. Any cost to repair will be charged to reserving party;

10. Items shall not be stored behind the stage drapes in Clubhouse Four (4), or in any other area of any clubhouse without RD approval;

11. Decibel sound levels inside clubhouses and outdoor entertainment areas should not exceed eighty (80) decibels and will be monitored by staff on duty;

12. Children under the age of eighteen (18) years shall remain under the constant visual supervision of an adult;

13. No Smoking (Policy 1412.2-50);

14. Only licensed Service or Emotional Support Animals', duly registered with Stock Transfer, are permitted in or on Trust property. (Policy 1023-33);

15. Power-driven mobility devices operated inside the clubhouses shall display an authorized handicap decal issued by the SD. The vehicle shall be operated at the lowest possible speed at all times within a clubhouse. Electric wheelchairs are exempted;

16. Any person, persons or activities which disturb an event shall be brought to the attention of the custodian or the SD;

17. All damages, repairs or unusual cleaning costs shall be the responsibility of the reserving Member;

18. Members shall notify the RD when a caterer will be used. (Policy 1431-50);

19. Candles shall only be used in Trust facilities without carpeting; and

18. GRF reserves the right to disallow the use of Trust property to any Member at any time.

Specific Rules of Clubs or Organizations Using Trust Property

Any club or organization using Trust property cannot make rules or regulations that conflict with the established rules and regulations of the GRF.

Neither the GRF, nor staff employed by the GRF, may become involved with enforcement of club or organization rules or regulations.

Eligible Clubs and Organizations

GRF Trust facilities shall be maintained and preserved for the social, cultural and recreational benefit of all GRF Members. Policies of control shall be reasonable, and yet not allow for exploitation of Members by individuals, groups, clubs or organizations.

Standard practices to be followed by clubs or organizations using GRF Trust facilities shall

include the following:

1. The club or organization shall have a defined purpose. A current annual application, with bylaws attached, must be filed with the RD.

COMMUNITY OPERATIONS

USE OF TRUST FACILITIES

2. There shall be an annual business meeting, including election of at least three (3) officers, and financial accounting to Members of the club or organization of all funds.

3. The club or organization shall specify a regularly scheduled meeting time and place.

4. The RD shall be kept informed of any change of officers, By-laws or purpose of the club.

5. Although Members are allowed to invite guests, no club may advertise or publicize its activities so as to infer its membership or events are open to non-GRF Members.

6. Caregivers cannot belong to any club.

7. Should a complaint be lodged by a member of a club for any reason, the RD can require all pertinent detailed documentation needed to resolve the complaint:

a. If a club refuses to comply with the request, they can have their use of Trust property suspended until they do;

b. If the complaint is found to be valid, the club will be given 30 days to remedy;

c. If the club fails to comply, the clubs status as a recognized club in LW may be terminated, and all further use of Trust property will cease;

d. The Club has the right to appeal the RDs' decision to the Recreation Committee. Appeal must be in writing to the Recreation Committee Chair; and

e. A final appeal to the GRF Board, must be requested in writing to either the Executive Director or GRF President.

8. GRF reserves the right to disallow the use of any Trust property to any club or organization at any time.

Use of Clubhouse Facilities by Outside Organizations

Members that belong to an organization outside ~~of~~ the community may be permitted to reserve a clubhouse facility once each calendar year for an event by that organization if space is available.

A two hundred dollar ($200) refundable fee is required at time of reservation from reserving Member.

A charge will be made for the organization to use Trust property. All money must be paid at least ten (10) business days before the date of the event.

COMMUNITY OPERATIONS

USE OF TRUST FACILITIES

a. Up to two hundred (200) people: $200.00 non-refundable fee.
b. Up to three hundred (300) people: $300.00 non-refundable fee.
c. Up to four hundred (400) people: $400.00 non-refundable fee.
d. Up to 500 hundred (500) people: $500.00 non-refundable fee.
e. Over 501 hundred (501) people: $1,000.00 non-refundable fee.

Members are responsible for the organization's activities and shall ensure that the organization follows all established policies relating to Trust property use.

In the event that more than one Member belongs to the same outside organization, that organization is still limited to one invitation per calendar year.

GRF Sponsored Activities

Members are able to invite guests as long as the number of guests does not comprise a majority of the attendees.

Hours

1. The clubhouses will be open for the use of Members and guests accompanying them from 7:30 am to 10:00 pm.

2. Hours of operation for the Exercise Room. Golf Course, and Swimming Pool will be determined administratively.

3. The Exercise Room. Golf Course, and Swimming Pool will be limited to Members. Caregivers or guests are not permitted to use these areas.

4. The Exercise Room. Golf Course, and Swimming Pool will be closed Thanksgiving, Christmas and New Year's Day.

5. Any Trust facility may be closed at any time for maintenance.

6. No personal trainers are allowed in the Exercise Room.

7. The Amphitheater will be available for use by recognized clubs and organizations by

reservation only. (Policy 1412-50)

8. The Golden Age Foundation can use the hospitality area in Clubhouse Six (6) on any holiday for the benefit of the Members.

9. Clubhouses One (1), Two (2), Four (4), Six (6), and building Five (5) will be closed Christmas and New Year's Day. Exceptions are at the discretion of the RD.

COMMUNITY OPERATIONS

USE OF TRUST FACILITIES

10. Clubhouses One (1), Two (2), Six (6), and building Five (5) will be closed Thanksgiving Day. Exceptions are at the discretion of the RD.

11. Any permanent operational time change(s) must be approved by the Recreation Committee.

Notice of Closing

Whenever it may become necessary to close down or limit the use of any Trust facility for a non-emergency reason, advance notice of up to one month is to be given to the RD, who, will give proper notification to all concerned.

Charges

1. Charges will be assessed for clubs and/or private parties using Trust facilities when the scheduled or actual use extends beyond the official hours, or when additional help or special accommodations are ~~is~~ required. The rate to be used is the lowest established billing rate currently in effect as determined and published by the Accounting Office. In the event of overtime, a minimum of one hour will be charged.

2. Parties requesting the use of meeting rooms will be required to pay all charges for damages, repairs or unusual cleaning costs.

Policy: **GOLDEN RAIN FOUNDATION**
Adopted: 19 Oct 71 **Seal Beach, California**
Amended: 16 May 78
Amended: 18 Sep 79
Amended: 15 Nov 83
Amended: 19 Aug 86
Amended: 21 Oct 86
Amended: 16 Aug 88
Amended: 31 Jan 95
Amended: 20 Aug 96
Amended: 17 Mar 98
Amended: 19 May 98
Amended: 21 Jul 98
Amended: 16 Sep 03
Amended: 20 Mar 07
Amended: 28 Apr 14
Amended: 13 Apr 17
Amended: 19 Dec 17

(Dec 17)

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Co-Occupants and Qualified Permanent Residents

The community facilities of the Golden Rain Foundation are maintained for the use of stockholder/members of Seal Beach Leisure World with the following exceptions:

1. Co-Occupants

   Senior citizens, as defined in California Civil Code Section 51.3 (c)(1), who are not stockholders/members but are approved by the Mutuals to reside with a stockholder, shall be entitled to use all of the community facilities upon payment of a fee equal to the Amenities Fee listed in Policy 5061.

2. Qualified Permanent Residents

   Persons who are not senior citizens as defined in California Civil Code Section 51.3(c)(1), who can present proof that they are eligible to be classified as Qualified Permanent Residents under California Civil Code Section 51.3(c)2), shall be entitled to use all of the community facilities upon payment of a fee equal to the Amenity Fee listed in Policy 5061.

3. Health Care Providers

   Permitted health care residents, as defined in California Civil Code Section 51.3(c)(6), shall be required to obtain Service Passes and are not entitled to use any of the community facilities. The administration shall furnish each Mutual a monthly report of those health care providers residing in the Mutual.

Policy
Adopted: 31 Jan 95
Amended: 22 May 18

GOLDEN RAIN FOUNDATION
Seal Beach, California

(May 18)

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

1. Outside Buses

1.1 The City of Seal Beach) is authorized to extend their free bus service between Old Ranch Town Center or downtown Seal Beach and Leisure World.

1.2. Los Alamitos Medical Center and the OCTA (Dial a-ride) are permitted to operate a bus service on Trust property.

2. Tour and Casino Buses

The Golden Rain Foundation has constructed and maintains a loading and unloading point for tour buses at the east side of the Amphitheater area.

2.1. All tour buses shall load and unload at the Amphitheater facility and other designated areas.

2.2. All tour buses will enter and exit the community through the St. Andrews Gate during the hours that the gate is open and at other times enter at the Main Gate.

2.3 Tour buses shall arrive no earlier than sixty (60) minutes prior to departure.

2.4 The Recreation Department shall be called for the scheduling of all tour buses.

2.5. Refreshments may not be served in the bus stop area. This area is for loading and unloading passengers only.

Policy: **GOLDEN RAIN FOUNDATION**
Revised: 10 Sep 67 **Seal Beach, California**
Published: 08 Apr 81
Amended: 15 Sep 92
Amended: 16 Mar 93
Amended: 28 Apr 15
Amended: 24 Apr 18

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

The Golden Rain Foundation (GRF) Trust facilities will be made available for the use of all Members. The Recreation Department is designated to schedule the use of the clubhouses and other recreational facilities. The Recreation Department head is responsible for the equitable application of this policy.

Reservations will be planned to provide for the following needs:

1. Facilities for the GRF, Mutual boards and committees;

2. Special events sponsored by the Recreation Department;

3. Facilities for religious services;

4. Facilities for Holidays;

5. Programs and/or functions that provide important information or services for the benefit of all Members will be determined administratively;

6. Facilities for recognized GRF clubs/organizations;

7. Reservations for private parties must be made by and/or be for Members only;

8. All regularly scheduled reservations will be automatically cancelled on the following holidays each year: Thanksgiving, Christmas, New Year's Eve and New Year's Day;

    a. The Golden Age Foundation may use the hospitality area of Clubhouse Six (6) on any holiday for the benefit of the Members.

9. Some scheduled reservations may be canceled on Election Days as required, if the clubhouse is to be used for polling, with advance notice to the club/organization; and

10. The Clubhouse Two (2) Card Room is unavailable for reservations and is open for use on a first come first basis whenever the clubhouse is open.

Reservation Procedures

The Recreation Department will supply Community Facility Application forms for Members desiring to make a reservation in a clubhouse or other recreational facility.

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

1) GRF, Mutual boards and committees may make a reservation for meetings without the completion of the standard form.

2) The club or organization desiring a reservation must designate a responsible Member to arrange for the reservation and the setup required. Any communication between the Recreation Department and the club will be through the designated Member.

3) Members must pay a $200 deposit to use a clubhouse or the Clubhouse One (1) and Clubhouse Two (2) Picnic areas. The deposit must be paid ten (10) days prior to the event as a good faith deposit against any damage to the facility or overtime charges. (See policy 1406-50) The deposit will be returned or refunded, less any fee for damages or overtime, within ten (10) working days.

4) The facility must be signed for at the time the request is made.

5) A complete setup plan must be in the Recreation Office ten (10) days prior to a booked event or the event is automatically canceled. If a caterer is to be used, the caterer's name must be on the application (See policy 1431-50).

6) Clubs or Organizations registered with the Recreation Department may make a clubhouse reservation for as many as three (3) meeting periods per week on a regular basis, subject to availability.

7) The limitation on private parties is intended to limit the use of the clubhouse facilities to functions directly related to Members. Functions honoring nonmembers, or relating to nonmembers, cannot be scheduled. Reservations and arrangements can only be made in person by a Member.

8) Adult classes sponsored by the GRF will be supervised by the Recreation Department and will be given the same status as a reservation for recognized clubs. The use of a room or facility and its equipment by a regularly scheduled class will be available only to regularly enrolled students in that class. (See policy 1710-50.)

9) Individuals may not reserve any community facility on a regular basis.

10) All reserved activities in the clubhouses will be held between the hours of 7:30 am and 10:00 pm. Any event extending beyond these hours will be charged overtime at the current rate in accordance with the janitorial contract. In the event of overtime, a minimum of one hour increments will be charged.

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

a) In order for arrangements to be made with the janitorial contractor to provide the appropriate number of staff, advance notice of possible overtime must be given by the Member at the time the reservation is made.

Clubhouse Cleaning Standards

All clubs/organizations using GRF Trust kitchen facilities are held responsible for the cleaning of kitchens and kitchen equipment. All facilities and appliances are to be left clean and orderly.

1. All dishes and silverware ~~is~~ are to be properly washed, dried and placed neatly in the cupboards and drawers.

2. Refrigerators, stove tops, ovens, coffee urns and dishwashers are to be left clean.

   a) The coffee urns are to be assembled in a unit following cleaning and drying.

3. Counter and table tops are to be thoroughly scrubbed and washed down.

4. Shelves from refrigerators and stoves which have been removed are to be replaced.

5. All areas of the Clubhouse One (1) and Clubhouse Two (2) Picnic Areas must be cleaned by the reserving Member, except for the BBQ, which will be cleaned by the custodian.

When Member or club/organization does not leave the kitchen facilities in a reasonably clean and sanitary condition, the clubhouse custodian will do the necessary cleaning and report time and cost involved to the Recreation Department. The Member or club/organization having last used the facilities will be charged. Any such charge must be paid before the Member or club/organization can make any further reservations for use of any Trust facility. The Recreation Department is authorized to refuse further use of the Trust facilities to any Member or club/organization which does not comply with the cleaning standards. This authority includes the right to decide who has violated the regulation. The reports made by the clubhouse custodian may be used as evidence in this determination.

Reservations by Outside Organizations

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

The Executive Director, with the Recreation Committee's approval, is authorized to permit outside organizations and persons to use the clubhouse facilities when a service will be performed which will be of benefit to the GRF Members.
This policy is interpreted to include, but not be restricted to, the following:

1. Elected Officials;

2. Utility company representatives;

3. Governmental Agencies; ~~and~~

4. Special events.

The Executive Director is authorized to approve the following without the Recreation Committee's prior approval:

1. Registrar of Voters and official polling places.

Amphitheater Reservations

All uses of the Amphitheater is scheduled by the Recreation Department.

Priorities for Amphitheater use are:

1. Golden Rain Foundation (GRF) and Mutual annual or special stockholder's meetings;

2. Recreation Department sponsored programs and public functions; ~~or~~

3. Recognized club meetings and programs needing large seating capacity.

4. Any recognized political club of the GRF may obtain reservations for the Amphitheater when they desire to hold an event.

5. The club sponsoring the meeting will be required to meet the following special conditions:

    a. Accept full financial responsibility for any facilities or services provided at the request of the news media or the political organization involved;

Recreational Facilities

b. Notify any concerned individuals that guests other than the official party can be admitted only by individual invitation extended by a Member of GRF;

c. Give written notice to staff members where their participation or assistance is requested; and

d. Hire any staff needed to ensure the fire-permit rules and regulations are enforced. These include capacity limits (2,500) and ensuring no one sits or stands in the aisles.

7. The Security Services Director is responsible for making the necessary contacts with the Seal Beach Police Department and security personnel accompanying the official party.

Policy: **GOLDEN RAIN FOUNDATION**
Seal Beach, California

Adopted: 16 Feb 65
Amended: 21 Jun 66
Amended: 18 May 71
Amended: 21 Jan 75
Amended: 21 Oct 75
Amended: 15 Jul 80
Amended: 21 Jun 83
Amended: 19 Mar 85
Amended: 20 Nov 90
Amended: 08 Mar 94
Amended: 19 Mar 96
Amended: 16 Oct 01
Amended: 16 Sep 03

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

Amended: 22 Apr 14
Amended: 28 Apr 15
Amended: 26 Sept 17

October17,2018

Re: Deposit for Club House 2

For: October13,2018 From 2:00-10:00

I wanted a chance to explain that I had told Kathy Thayer we were having a 90th / Family reunion with people coming from out of town. Every year we have a family reunion picnic at club house 1. This year we combined it. We did'nt have the park reunion. When security callled me on friday I answered all questions. I never thought there was a problem. When I got this letter today October 17, I was so up-set. I feel like this is a huge misunderstanding. I apologize for any problems I may have caused. We left Club House 2 very clean and All tables and Chairs were put away properly We would never abuse or disrespect the recreation department.

Thank You for your time reviewing this for me.

[redacted]

[redacted]

GRF COMMUNITY FACILITY APPLICATION

EVENT DATE: OCTOBER 1, 2018 13

CH AND ROOM: Clubhouse 2
Select...

NAME: [redacted]

ADDRESS: [redacted]

TELEPHONE: [redacted]

[redacted]

SET-UP NUMBER: SEE SKETCH

EVENT TIME: 4:00 PM TO 10:00 PM **EVENT TYPE:** 90TH BIRTHDAY [redacted]

CATERER INFORMATION: NO

ATTENDING: 175 **VIDEO PROJECTOR:** YES **Initial**

To ensure compatibility when using a video projector with a laptop computer or your own DVD, you must schedule an appointment 2 weeks prior with the Sound Technician, at 562-431-6586, Ext. 398 OR 324.

A $200 refundable deposit , payable to the Golden Rain Foundation, is required for all private parties (except memorial services). POLICY 1411.1 STATES "FUNCTIONS HONORING NON-MEMBERS, OR RELATING TO NON-MEMBERS, CANNOT BE SCHEDULED." IF THIS POLICY IS NOT ADHERED TO, YOUR DEPOSIT COULD BE FORFEITED. **Initial**

Sketch and Deposit are due 10 DAYS PRIOR TO THE EVENT
Failure to comply will result in immediate cancellation.

Date _10/1/18____

The Foundation is not responsible for claims made by reason of negligence or acts of the person or club reserving the use of the space.

Parties requesting use of the above facilities will be required to pay all charges for damages, repairs or unusual cleaning costs.

All regular scheduled reservations are subject to cancellation with due notice by management.

The sale of alcoholic beverages in the community is prohibited.

Please provide the Recreation Department with a copy of the signed contract for catering services, 10 days prior to your event. Please verify that all proper documentation is on file in the Recreation Department before contracting with the caterer. Failure to comply will result in cancellation of the reservation.

All Cancellations are to be called into the Reservation Office immediately at (562) 431-6586, Ext. 398.
I have received a copy of the Clubhouse Cleaning Standards and Clubhouse Rules.

Applicant's Signature: [redacted] Date: 1/10/18

Deposit Received: 9-7-18 Deposit Returned: _____

Employee Initial: _____

CHECK DEPOSITS ARE HELD IN THE RECREATION OFFICE AND WILL BE STAMPED "CANCELLED" AND RETURNED TO YOU BY MAIL WITHIN 10 BUSINESS DAYS AFTER YOUR EVENT.

From: "J. Hlavac" <crossfeed23@gmail.com>
Date: October 29, 2018 at 9:40:55 AM PDT
To: recreationcommittee@lwsb.com
Subject: Saturday Night Dances

The Recreation Committee is proposing to modify the Saturday Night Dance because of the numbers. What are the numbers? Why are the numbers not reported? As a dancer, I see both the custodian taking the count at each dance and the sign-in sheets, but I never see the numbers reported. I have heard that the committee regards the Rock N Roll night as the most well-attended dance. As a regular consumer of the Saturday Night Dance I can assure the committee that that notion is poppycock. I note other departments make a habit of reporting numbers (Security Bus and Traffic Committee: SBTC-10-10-18-Agenda.pdf [pages 9 & 10]; Service Maintenance Committee: SMC-10-25-18-Agenda.pdf [page 4]); even the library usually reports numbers: Recreation Committee: Recreation-Agenda-09-06-18.pdf [pages 38 & 39]. But the numbers for the Saturday Night Dance attendance are simply not reported. How can the Recreation Committee make an informed decision about something under its purview without seeing numbers instead of relying on hearsay? The committee now has before it a petition of residents bearing 127 names asking to keep live music at the Saturday Night Dance. Those are real numbers, not some imagining.

John Hlavac
Mutual 12 - 8C

Marcy Kmieciak

From: J. Hlavac <crossfeed23@gmail.com>
Sent: Friday, October 26, 2018 1:28 PM
To: RecreationCommittee
Subject: Petition concerning live music at Leisure World Saturday Dances
Attachments: Dance Petition 2018.PDF

To the Recreation Committee -
Attached find a petition concerning live music at the Saturday Night Dances here in Leisure World.
In total there are 127 signatures. The actual physical petition turned into the Administration Receptionist had two additional signature in addition to this scanned copy. Ellen Geffner M15 and Ralph Miller M9. I was the petition gatherer.

John Hlavac
Mutual 12 - 8C

Petition to Keep LIVE MUSIC in Leisure World

Please keep live music every week at the Saturday Night Dances in Clubhouse One.

SIGNATURE	PRINTED NAME	Mutual	Apt. #
John R. Hlavac	JOHN HLAVAC	12	8C
Lucille Dixon	Lucille Dixon	3	29A
Donald Jackson	Donald Jackson	4	78J
James Doris	JAMES DORIS	3	30D
Karen Morris	Karen Morris	9	223G
Clayton Rhoads	CLAYTON RHOADS	9	223H
Diane Martin	DIANE MARTIN	11	278D
ROBERT Smith	Robert Smith	11/15	399
Margie Thompson	MARGIE THOMPSON	11	266B
Annette Connell	Annette Connell	2	23J
Jackie Theis	JACKIE THEIS	5	113J
Ford Bauman	FORD BAUMAN	5	113J
Mick OConnell	MICK OCONNELL	2	23J
Magdalena Hutchison	MAGDALENA HUTCHISON	2	50F
Ron Wilson	RON WILSON	5	119-1
RYAN & KAY HONG	Ryan Hong	4	84H
" "	Kay Hong	"	"
Marian Lufitz	MARIAN LUFITZ	4	83L
Dave Lufitz	DAVE LUFITZ	4	83L
Diane Wasserman	Diane Wasserman	4	41G
Elizabeth H Kennedy	Elizabeth H. Kennedy	17	110B
Nicole Kluever	NICOLE KLUEVER	5	69E
Jerome Kluever	Jerome Kluever	5	69E

Petition passed by John Hlavac 13470 St. Andrews Dr. #8C, Seal Beach, CA 90740

Petition to Keep LIVE MUSIC in Leisure World

Please keep live music every week at the Saturday Night Dances in Clubhouse One.

SIGNATURE	PRINTED NAME	Mutual	Apt. #
Marilyn Hewitt	Marilyn Hewitt	6	139G
Marvin Jones	MARVIN JONES	7	146L
Carolyn Mottola	CAROLYN MOTTOLA	5	101F
Johanna Brilman	JOHANNA BRILMAN	17	50A
John Guidi	JOHN GUIDI	17	50A
Claudio Gonzalez	CLAUDIO GONZALEZ	7	161-I
Maria Bogart	MARIA BOGART	15	46-C
Donna O'Keefe	Donna O'Keefe	15	37R
Walter Bier	WALTER BIER	14	20I
George Dominique	GEORGE DOMINIQUE	14	30D
E. Paternoster	E. PATERNOSTER	1	39B
Linda Herman	Linda Herman	12	8C
David Locy	David LOCY	6	134A
Marcella Locy	Marcella Locy	6	134A
Joe Sabroso	JOE SABROSO	6	130-K
Joanne Blum	JOANNE BLUM	1	58H
Helen Spencer	HELEN SPENCER	1	15L
Sandi Holvey	SANDI HOLVEY	11	279A
~~Eileen Gregg~~	~~EILEEN GREGG~~	~~1~~	~~2~~
Byong Choi	~~JOE~~ BYONG CHOI	~~28~~	29J
Yong Choi	YONG CHOI	1	29J
Mary Romero	Mary Romero	15	39B
Alicia De Anda	Alicia DE ANDA	6	58D

Petition passed by John Hlavac 13470 St. Andrews Dr. #8C, Seal Beach, CA 90740

Petition to Keep LIVE MUSIC in Leisure World

Please keep live music every week at the Saturday Night Dances in Clubhouse One.

SIGNATURE	PRINTED NAME	Mutual	Apt. #
	SHERIE N. VANEK	11	26ZA
Sandra Eckhardt	Sandra Eckhardt	4	52F
Chuck OEHL	Chuck OEHL	6	127-H
James Duke Harris	James Duke Harris	5	101-J
Fran Vantoch	FRAN VANTOCH	2	21F
Millie Kilgo	Millie Kilgo	12	71C
Epifanio Perez	EPIFANIO PEREZ MD	23ZB	
Bette B. Smirnoff	BETTE B SMIRNOFF	2	66D
Tillie Stiehr	TILLIE STIEHR	2	44E
Vida Simpson	Vida Simpson	6	140F
Victor Age	Victor Age	1	33B
Eleanor Marteen	ELEANOR MARTEEN	1	2B
Betty West	BETTY WEST	1	21C
Joanna Hatheway	Joanna Hatheway	4	82F
Jean B. Beiro	Jean Beiro	2	16K
Arthur Schwartz	Art Schwartz	5	112K
Accent Reid	ACCENT REID	10	L
Audrey McKenzie	AUDREY MCKENZIE		15-3F
Gaowa Coffee	GAOWA COFFEE	10	#2440
Maurice Schilling	MAURICE SCHILLING	6	#57A
Sylvia Usselton	Sylvia USELTON	1	41-E
[illegible] Ann	Ann [illegible]	4	82-
Laura Sporcich	LAURA SPORCICH	2	61K
Helen Schultz	Helen Schultz	2	40K

Petition passed by John Hlavac 13470 St. Andrews Dr. #8C Seal Beach, CA 90740

Petition to Keep LIVE MUSIC in Leisure World

Please keep live music every week at the Saturday Night Dances in Clubhouse One.

SIGNATURE	PRINTED NAME	Mutual	Apt. #
Dorothy Favre	Dorothy Favre	1	33
Richard Van Wasshnova	RICHARD VAN WASSHNOVA	2	9G
Joseph Lopez	Joseph Lopez	9	236
Akiko Julin	AKIKO Julin	9	236
Henry Huang	Henry Huang	4	40A
Lisin Huang	Lisin Huang	4	40A
Connie Ricci	Connie Ricci	12	6H
Guadalupe Ibarra	Guadalupe Ibarra	01	51F
~~Edward Thomas~~	~~Edward Thomas~~		
James Chub	[illegible]	12	std
Helen Zhu	[illegible]	12	std
Edward F. Langevin	EDWARD F. LANGEVIN	12	11D
Scott A. Davis	Scott A Davis	7	166H
Eileen Merritt	Eileen MERRITT	1	67F
Esalind Hicks	ESALIND HICKS	8	204H
Tony Tabora	TONY TABORA	1	43F
Ric Dizon	Ric Dizon	1	62J
Barbara May	Barbara May	14	25D
Adel TADAWZ	Adel [illegible]	3	2C
Thomas E Nelson	Thomas E Nelson	12	67-C
RUFINO RAMOS	[illegible]	10	253G
DAISY RAMOS	Daisy Ramos	10	253G
Jon Gillespie	[illegible]	16	50K

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Petition passed by John Hlavac 13470 St. Andrews Dr. #8C, Seal Beach, CA 90740

Petition to Keep LIVE MUSIC in Leisure World

Please keep live music every week at the Saturday Night Dances in Clubhouse One.

SIGNATURE	PRINTED NAME	Mutual	Apt. #
Susanna Nixon	Susanna Nixon	2	58D
Sylvia Volen	SYLVIA VOLEN	1	135
Nai Chen Chau	Nai chen Chau	10	270B
James D Porter	JAMES D PORTER	2	33A
Connie Moore	CONNIE MOORE	14	27F
Wes Moore	Wes Moore	14	27F
Carmel Atkinson	CARMEL ATKINSON	7	174E
Miryam Fernandez	Miryam Fernandez	12	7L
Marion E Dodd	Marion E. Dodd	12	6L
Eric G Dodd	ERIC G. DODD	12	6L
Ronald C. Gardner	RONALD C. GARDNER	8	188G
BJ Berg	BEN BERG	8	187A
Steven R Neinast	STEVEN R NEINAST	12	35 C
Linda Neinast	Linda Neinast	12	35C
Linda	LINDA	12	10A
Linda Johnson	Linda Johnson	15	10K
Ms. Diana A Neal	Diana A. Neal	11-2	68C
Alanna Eaby	ALANNA Eaby	12	4 C
Ann Martin	Ann P. Martin	4	87J
Audrey McKenzie	AUDREY MCKENZIE	15	3F
Jon Hall	Jon Hall	2	28A
Sharon Van Otterloo	Sharon VanOtterloo	14	20C
Roy Porter	ROY PORTER	17	105B

Petition passed by John Hlavac 13470 St. Andrews Dr. #8C, Seal Beach, CA 90740

Petition to Keep LIVE MUSIC in Leisure World

Please keep live music every week at the Saturday Night Dances in Clubhouse One.

SIGNATURE	PRINTED NAME	Mutual	Apt. #
Audrey Poitra	AUDREY POITRA	17	105B
Beatriz Zorrilla	BEATRIZ Zorrilla	9	226D.
Betty Castongia	BETTY CASTONGIA	1	41-H
Renato Villanueva	RENATO VILLANUEVA	5	72C
Liu Paul	PAUL LIU	12	10A
M. Javadi	Morteza Javadi	4	14H
Nelly Johnson	1533 Merion WAY	2	26G
Frances Johnson	FRANCES L. JOHNSON	2	26G
Tom Gerrity	Tom Gerrity	4	49K
Joan Shramek	Joan Shramek	12	68K
FRANK SHRAMEK	JOAN SHRAMEK	12	68K
C S Damoci	Carole Damoci	12	68J
Ralph Miller	Ralph Miller	9	230-F
Ellen S Geffner	Ellen Geffner	15	25B

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Petition passed by John Hlavac 13470 St. Andrews Dr. #8C, Seal Beach, CA 90740

From: Linda Herman
Sent: Monday, October 8, 2018 7:49 AM
To: Leah Perrotti <lperrotti@lwsb.com>; Perry Moore <pmoore@lwsb.com>; RecreationCommittee <RecreationCommittee@lwsb.com>; Kathleen Rapp <kathleenr@lwsb.com>; Tony Dodero <tdodero@lwsb.com>; Irma Heinrichs <iheinrichs@lwsb.com>; Linda Stone <lstone@lwsb.com>
Subject: Fw: Saturday night dance

Speaking as a Leisure World resident I'd like to address the issue of the Saturday night dance. I attend as often as I can because I enjoy the social aspect of dancing as well as the fact it is a great exercise.

It is my understanding the recreation committee is considering cutting back on live bands to once a month, which is a death sentence for the dance or cutting it out completely. The committee reason is it is not cost effective. The figure stated is $25,000. I suspect $10,000 of that figure goes to Terry Hill Agency which is an exorbitant amount for someone who books the bands as a "courtesy". That is what I was told many years ago. That leaves the figure at $15,000 for actual cost of the bands. Of course I know this as a fact since I do play for the dance for the price of $300 however the Agency collects $500 when I play. This was accidentally published several years ago. Attached is the accidental published band list for 2016 which states what I wrote above (page3 paragraph 1). Normal commission in the industry is 20 percent I might add.

In comparison Leisure World spent $120,000 on a sound system that is used only 3 months out of the year and that does not consider the cost to hire someone to operate it every year.

The topic of guests always comes up also. How many guests are at the amphitheater taking up seats a resident might want? The one show when someone from the audience was asked on stage, that person ended up being from Long Beach, a guest!!!! Why isn't there sign in sheets there???
I personally have no problem with guests. Many guests become residents over time. But guests seem to be an issue with the committee except at the amphitheater.

In conclusion I'm saying, why is the recreation committee singling out the Saturday night dance when it comes to cost and guests?? The attendance throughout 2018 has been overall good. Better than years past. The weakest night has been the 2nd Saturday when the rock n roll band plays, which happens to be the costliest bands. The rock n roll dancers have not supported the event. I have attended those nights and seen this. The committee has not attended. You have the sign in sheets. Yes I know people do resist signing in or they just don't see the sheets. It's not like at the gym where there is one entrance with a paid employee making sure you sign in. However you also have the count by the custodian who counts 3 times a night. Look at all the paperwork.

Respectfully
Linda Herman
Mutual 12. 8C

Terry M. Hill & Associates, Inc.

45120 San Pablo Ave. Ste 2-C - Palm Desert, CA 92260 – Tele 760-674-0540 – Fax 760-674-0740

LEISURE WORLD DANCE BANDS 2016

December 1, 2015

Terry DeLeon
Golden Rain Foundation
P.O. Box 2069
Seal Beach, CA 90740

This is a LETTER OF AGREEMENT wherein Terry M. Hill & Associates will furnish the dance bands for the Leisure World Dances held in Clubhouse One in Seal Beach, California on the following Saturday dates in the year 2016:

January 2	Jim Gilman
January 9	American Gold Band
January 16	Linda Herman
January 23	Don Peterson
January 30	Stardust Trio
February 6	Jim Gilman
February 13	One for the Road
February 20	Linda Herman
February 27	Don Peterson
March 5	Jim Gilman
March 12	TBD
March 19	Linda Herman
March 26	Don Peterson
April 2	Jim Gilman
April 9	TBD
April 16	Linda Herman
April 23	Don Peterson
April 30	Stardust Trio
May 7	Jim Gilman

PLEASE INITIAL_____

Terry M. Hill & Associates, Inc.

45120 San Pablo Ave. Ste 2-C - Palm Desert, CA 92260 – Tele 760-674-0540 – Fax 760-674-0740

May 14	American Gold Band
May 21	Linda Herman
May 28	Don Peterson
June 4	Jim Gilman
June 11	TBD
June 18	Linda Herman
July 2	Jim Gilman
July 9	American Gold Band
July 16	Linda Herman
July 23	Don Peterson
July 25	Stardust Trio
July 30	Stardust Trio
August 6	Jim Gilman
August 13	TBD
August 20	Linda Herman
August 27	Don Peterson
September 3	Jim Gilman
September 10	American Gold Band
September 17	Linda Herman
September 24	Don Peterson
October 1	Jim Gilman
October 8	TBD
October 15	Linda Herman
October 22	Don Peterson
October 29	Stardust Trio
November 5	Dennis Harbaugh
November 12	American Gold Band

PLEASE INITIAL _____

Terry M. Hill & Associates, Inc.

45120 San Pablo Ave. Ste 2-C - Palm Desert, CA 92260 – Tele 760-674-0540 – Fax 760-674-0740

November 19	Linda Herman
November 26	Don Peterson
December 3	Jim Gilman
December 10	TBD
December 17	Linda Herman

As agreed, the cost will be $550.00 (five hundred fifty dollars) for all dances with the exception of Linda Herman who will be $500.00 (five hundred dollars) and One for the Road / American Gold Band who will both be $800 (eight hundred dollars).

As also agreed, the cost for the performers on **December 31, 2016 (New Years Eve)** will be $1,800.00 (one thousand eight hundred dollars) for Jim Gilman, and $370.00 (three hundred seventy dollars) for a caller and a cuer T.B.D. by the Leisure Whirlers.

December 31	Clubhouse 2	T.B.D.
	Clubhouse 4	Jim Gilman

All checks should be made payable to: **Terry M. Hill & Associates, Inc.**

The Out Clause for the above engagements shall be thirty (30) days for the Saturday night dances and forty five (45) days for New Years Eve.

Producer will provide a suitable replacement of equal stature and talent if necessary, with the approval of the purchaser.

If this agreement meets with your approval, please sign the original and return to our office at your earliest convenience. We will then return to you a fully executed copy.

Cordially,

Terry Hill

THIS AGREEMENT MEETS WITH APPROVAL

SIGNED **DATE**

From: Karen
To: RecreationCommittee
Subject: Saturday night dance
Date: Sunday, October 21, 2018 1:46:31 PM

Hi, I am writing on behalf of Myself and Clayton Rhoads. We live at 223G and 223H mutual 9. We both attend the Saturday night dance and love it. Since going we have made many new life-long friends. Clayton has started taking dance lessons which gives him exercise. Had we not started going to the dance we would have not had the opportunity to meet such wonderful people. Please keep our dance going as we enjoy it weekly. Also as a side note Linda Herman is my favorite and the Rock and roll is too loud. Many more people go when Linda is there than the loud rock music. All other bands are great too.

Thanks
Karen Morris

From: Sandie <sandie.email@gmail.com>
Date: October 15, 2018 at 10:10:39 AM PDT
To: lperrotti@lwsb.com, pmoore@lwsb.com, tdodero@lwsb.com, iheinrichs@lwsb.com, kathleenr@lwsb.com
Subject: Rec committee - Saturday Dances

Just over a year ago I moved into LWSB. The variety of activities are wonderful, thank you for your hard work. The Saturday Night Dance as well as the non GRF dances of the Velvetones and Abilene, are always on my calendar. I may not always be able to attend all the dances however, I haven't been able to utilize all the other actives offered either! So much to do - so little time! Very recently, I heard that the Saturday Night Dance may change from live bands to DJ's 3 weeks a month. I'm not sure of the reason however I suspect one maybe low attendance. Respectfully, I disagree that having a DJ will have an effect on the attendance which then will suggest the next step would be to drop the dances all together. I would hate to see this happen. I don't know the answer but maybe consider a survey be taken on Saturdays of the bands that play, I know I like some much better than others.

Thank you and regards,

Sandie Eckhardt, M4, 52F

Marcy Kmieciak

From: Jo Blum <jo.blum1@verizon.net>
Sent: Thursday, October 25, 2018 4:42 PM
To: RecreationCommittee
Subject: Saturday Night Dance

Gentlemen:

My dance partner and I have really enjoyed the Saturday night dance.

Besides the health benefit, both physical and mental, it brings great joy to see people we know and meeting new people.

It is our hope the Recreation Department will continue to have these dances during 2019.

Thank you.

Joanne Blum
Mutual 1 - 58H

Marcy Kmieciak

From: jackietheis@gmail.com
Sent: Tuesday, October 30, 2018 12:02 PM
To: RecreationCommittee
Subject: Saturday Night Dances

Sent from Mail for Windows 10
Time again to ask the recreation committee to continue the Saturday Night Dances. This dance seems to be one of the first targets for budget cuts. Please know that us dancers love our dance and socializing with one another. Have mercy on us. Jackie Theis Mutual 5, 113J

From: mike marshall <waterdogin@yahoo.com>
Date: October 15, 2018 at 12:18:21 AM PDT
To: Randy Ankeny <randya@lwsb.com>
Cc: "president@lwsb.com" <president@lwsb.com>, "blukoff@lwsb.com" <blukoff@lwsb.com>, "sfekjar@lwsb.com" <sfekjar@lwsb.com>, "rwinkler@lwsb.com" <rwinkler@lwsb.com>, "lperrotti@lwsb.com" <lperrotti@lwsb.com>, "rstone@lwsb.com" <rstone@lwsb.com>, "ppratt@lwsb.com" <ppratt@lwsb.com>, "psnowden@lwsb.com" <psnowden@lwsb.com>, "mgerber@lwsb.com" <mgerber@lwsb.com>, "wgould@lwsb.com" <wgould@lwsb.com>, "shopewell@lwsb.com" <shopewell@lwsb.com>, "kathleenr@lwsb.com" <kathleenr@lwsb.com>, "tdodero@lwsb.com" <tdodero@lwsb.com>, "iheinrichs@lwsb.com" <iheinrichs@lwsb.com>, "lfindlay@lwsb.com" <lfindlay@lwsb.com>, "pfriedman@lwsb.com" <pfriedman@lwsb.com>, "smcguigan@lwsb.com" <smcguigan@lwsb.com>, "pmoore@lwsb.com" <pmoore@lwsb.com>
Subject: new lights installed
Reply-To: mike marshall <waterdogin@yahoo.com>

IS it the intention of the GRF to start replacing our street lighting with these new bright white light LEDs??

Over this weekend I noticed that the lighting of the parking lot by clubhouse 2 has been replaced with new super bright LED's. Previously it had mainly been lit by the softer yellow street lamps you see around Leisure World.

As a member of the Astronomy Club I must state that by doing so you have made this area around Mission Park UTTERLY UNUSABLE for the viewing of our night sky.

I understand you believe LEDs to be more cost effective but at what cost to us who enjoy seeing the stars and constellations change throughout the year?

As it is, Leisure World has VERY few dark areas suitable for night sky viewing and the area of the new Mission park was ideal for this. Unfortunately this area will no longer be of use to us because of this lighting. Is it truly necessary to light this area up so bright?
Could these lights be dimmed or turned off at a certain hour?

I hope you will take this issue into consideration and not ruin the night sky for everyone by installing bright lights throughout our community.

With much respect and appreciation for your labors,

Mike Marshall
Mutual 3

-----Original Message-----
From: Terry Speir <activityd16@gmail.com>
Sent: Friday, October 12, 2018 8:22 AM
To: Kathy Thayer <kathyt@lwsb.com>
Subject: Bus trip to Beautiful

Hi Kathy,

I just wanted to let you know how much we enjoyed the the trip to see the “Beautiful” play. The trip was organized very well. The bus was nice and clean and the driver was good and helpful. The price of the trip was reasonable too.

I hope that you will have many more trips to come, because I will sign up and bring along friends as well.

Thank you again,
Terry Speir

Sent from my iPhone

From: Eunis Christensen <cashfit8@icloud.com>
Sent: Friday, September 28, 2018 4:20 PM
To: Kathy Thayer <kathyt@lwsb.com>
Cc: Dave Silva <davesilva165@gmail.com>
Subject: CH2 pool room

Hi. Kathy,

Any chance the two high West windows in CH2 pool room can be covered (maybe with butcher paper or aluminum foil) to prevent afternoon sun from streaming onto pool tables - blinding the players? Dave Silva had asked CH2 staff about this three weeks ago, but perhaps Recreation needs to be notified directly.

Thank you,

Eunis WildFire! Christensen

Sent from my iPhone

To whom it may concern Sept 27, 18

The "Good Rhythm Club" will perform easy songs, skits and public speaking skills

Presently C. H. 4 has 3 Sunday early evening vacancies

Many maintenance projects are on hold thereby allowing ample recreational time for the many share holders to fullfil their off time.

We have the four members needed to make a good start:

President : Martin Rozendaal
Vice President : Irene Rozendaal
Secretary : Diana heal
Treasury : Diane Wasserman

562 331 6513 Sincerely Martin Rozendaal

October 29, 2018

LW Recreation Committee

Re: Bocce Ball Court

Mission Park is a beautiful addition to L.W.

We appreciate the bocce ball court and the nice bench & shade.

However, we would greatly appreciate benches placed at each end of the court.

Is there any way that you can provide that?

Margie Thompson
Mutual 11, 266B

Marilyn Hewitt
Mutual 6 139G

Walter Bier
Mutual 14, 20I

MARY JONES
MTG. 7 146L

COMMITTEE ACTION REQUEST

TO: RECREATION COMMITTEE
FROM: VANESSA MORRIS, LIBRARY OPERATIONS SUPV.
SUBJECT: LIBRARY TABLE GAMES
DATE: OCTOBER 30, 2018
CC: FILE

The Library Department requested that the Recreation Committee approve the purchase of two (2) new game tables to be placed on the library patio area.

At its regularly scheduled meeting on September 26, 2018, The Architectural Design and Review (ADR) Committee reviewed staffs recommendations and moved to approved the perforated round tables with black and white game board inserts in Dark Bronze.

The Library Department is requesting that the Recreation Committee approve the purchse of two (2) round, perforated game tables in Dark Bronze with black and white game board inserts from Dave Bang (see attached) in an amount not to exceed $3,310.01, pending review from the Finance Committee.

I move to recommend the GRF Board approve the purchse of two (2) round, perforated game tables in Dark Bronze with black and white game board inserts from Dave Bang in an amount not to exceeed $3,310.01 capital funds, pending Finance Committee review.

P.O. Box 1088, Tustin, CA 92781
P: (800) 669-2585
F: (800) 729-2483
www.davebang.com LIC # 795052

Since 1979
dave bang associates, inc.

Quotation

CA 137055

To Leisure World
Attn: Vanessa Morris
2300 Northgate Rd
Seal Beach, CA 9070

Quotation Date	Salesperson
10/5/2018	Marc Gutfeld

Terms
Net 20 from Ship Date ONLY with signed quote and approved credit application.
THANK YOU!!

Leisure World
Game Tables

Estimated Shipping Date	Shipped Via	F.O.B.
4-6 Weeks	Truck	Seal Beach

Quantity	Description	Unit Price	Total Extended
2	Wabash # SP105P, 46" Round Game Table, Spyder Series, Perforated Pattern, portable/surface mount	1,214.00	2,428.00
	Less Special Discount	-121.40	-121.40
	Subtotal		2,306.60
	2018 Wabash Steel and Aluminum Surcharge	97.12	97.12
	Shipping	720.00	720.00
	*Pricing Valid until December 31st, 2018		

THIS QUOTATION IS SUBJECT TO THE ATTACHED TERMS & CONDITIONS

THANK YOU FOR THIS CHANCE TO QUOTE

DAVE BANG ASSOICATES, INC OF CALIFORNIA IS PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS QUOTATION IS SUBJECT TO THE ATTACHED TERMS & CONDITIONS, AND IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE.

Subtotal	$3,123.72
Tax (7.75%)	$186.29
TOTAL	$3,310.01

Sa... **Marc Gutfeld** **Accepted** _____ **Date** _____

PLEASE SIGN AND RETURN ONE COPY WHEN ORDERING.

Thank You!

Since 1979
dave bang associates, inc.

TERMS & CONDITIONS - CALIFORNIA

1. General Notes
*Assembly and Installation NOT included unless otherwise noted

*Payment and Performance bonds are NOT included unless otherwise stated. If required, additional charges will apply. Please call for details!

*Customer responsible for quoted quantities and model numbers, please check!

*Price reflects quoted quantity. Please request revision if alternate quantity is desired.

2. Payment / Ordering
*We require a completed friendly one-page credit application or payment with order

*TO ORDER, please sign quote and return via email or fax to avoid any shipping delays. Fax or email copy deemed to be legal equivalent of original. If Payment with Order is required, please sign quote below and return with payment. All past due accounts subject to 1 ½% monthly finance charge. In the event legal action is required to effect collection venue shall be Orange, CA.

3. Shipping / Unloading
*Shipped by Common Carrier – Customer will need 2-4 people to unload. Liftgate NOT included. Items will be boxed and / or stretch wrapped to pallets and customer is responsible for offloading. Delivery Drivers do NOT unload

**IMPORTANT: Customer is responsible for receiving and checking quantities and condition at time of delivery - Please note any shortages or damages on delivery copy.

*Notwithstanding anything to the contrary in any Contract Documents, Customer understands that estimated shipment times for materials are an estimate only. We have no control over shipment dates. We thus make no guarantee to Owner or Customer regarding the projected shipment dates for materials and shall not be liable for any loss caused by the timing of shipments

4. Engineered Wood Fiber
*Customer to provide access for Engineered Wood Fiber delivery with tractor truck and 53' trailer.

*Compaction of the Engineered Wood Fiber is NOT included in the installation cost, if desired, please request an updated proposal. If Compaction of the Engineered Wood Fiber was purchased, a high capacity water source such as a hydrant must be available. If applicable, the cost of a meter and / or the cost of the water is NOT included in the proposal. If we need to acquire the meter and / or pay for the water, please request an updated proposal

5. General Notes for Purchased Installation
*Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders, prep work, flat work, grading, rerouting of water, electric, drainage or sprinkler lines unless otherwise noted in the proposal

*Demo of existing equipment or safety surfacing is NOT included unless otherwise stated in the proposal

*ROCK CLAUSE: Pricing is based on normal soil conditions which would allow an auger on a tractor to dig footings. If rocks/boulders interfere with the progress of the excavation, additional fees may apply.

*ACCESS CLAUSE: Installation based on clear access to area. Customer to provide access for bobcat to work area, bobcat will be provided by installer. Minimum access shall be 7' wide and 7' high. If adequate access is not provided additional charges may apply and repairs to landscape and irrigation may be required. Customer is responsible for any repairs to landscape if proper access is not provided.

*UTILITY CLAUSE: Installation to include marking of utilities by Dig Alert. Dig Alert CANNOT locate any private lines, PVC or plastic water lines. Installation does NOT include repair or relocating any underground utilities, such as drainage, irrigation, live water lines, main low voltage lines, gas, electrical, communication, or sewer etc. Customers responsibility to provide locations of any utilities prior to commencement of work.

*Customer is responsible for all landscape repairs such as, but not limited to damaged trees, bushes, lawn, curbing, sidewalks and/or asphalt paving caused by materials truck and/or 2-ton bobcat needed to complete project.

*Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders unless otherwise noted

*Before we proceed with the playground installation, the playground area MUST be compacted, be free of debris, and excavated accordingly. Please call for details.

*Concrete pad for surface mount items NOT included and MUST be provided by customer unless otherwise stated.

*Private Utility Locator is NOT included unless otherwise noted. Private Utility Locator CANNOT locate any PVC or plastic water lines

*Installation does NOT include saw cutting and/or core drilling unless otherwise noted

*Installation does NOT include jackhammering. Please call for details.

*Area MUST have normal soil conditions and be level.

*All Athletic Equipment Goals such as soccer, football, etc, install location MUST be marked out by customer prior to installation, if installation was purchased

6. Temporary Fencing
*Security guards and/or temporary fencing to prevent injuries, vandalism and/or accidental damage to install area or to the rubberized surface while it sets is NOT included unless noted on quote. If desired, the installers can put up caution tape, but Temporary Fencing is recommended. Although the fencing, if provided, is intended to provide this security, the overall security of the property is ultimately the responsibility of customer. We are not responsible for any vandalism or injuries even with the provision of the fencing.

PO BOX 1088, Tustin, CA 92781 1-800-669-2585 DAVEBANG.COM INFO@DAVEBANG.COM LIC #795053

REVISED 8.19.18 - AM

TERMS & CONDITIONS - CALIFORNIA

7. ADA Access

*Play Equipment MUST be installed over an impact-absorbing surface such as ADA compliant Engineered Wood Fiber or Rubber Surfacing. If not quoted, please call for details.

*This area is NOT ADA compliant without the installation of compliant surfacing and an accessible route up to and into the playground area. Please call for details.

8. Poured-in-Place Rubber Surfacing

*Rubber Surfacing cure time is normally 48-72 hours and can vary depending on weather conditions.

*Rubber Surfacing cannot be installed during extreme weather conditions and may also not be installed if rain or frost is forecast during the cure time.

*48-Hour Manned Security is NOT included for rubber.

9. Shade Shelters (non DSA)

*Shade Shelter installation price EXCLUDES – unless otherwise stated in this quote - engineering, permits, permit submittal, site plans, special inspections, soil reports, impact fees, special assessment fees. Customer is responsible for any and all of these items if required by the City.

*Shade Shelter manufacture time is 6-8 weeks. Permitting can add 2-4 weeks or more to lead time. PLEASE NOTE: Shade Orders are NOT released into production until permit is issued!

*Shade Shelter installation price EXCLUDES concrete pad, footings, masonry columns, electrical wiring and lights unless otherwise noted.

10. Shade Shelters (DSA)

**6-8 Week lead time is AFTER DSA approval by your architect of choice

* Customer to receive shade shelter. If receiving by us is needed, please call for pricing and details!

* Job to be completed in one mobilization. Additional moves will be additional pricing if we are required to remobilize due to schedule issues, stop work or a delay in work not caused by us

*Pricing does NOT include, architectural drawings, site/plot plans, DSA submittal fees, job site inspector fees, shop welding inspection fees, and/or permits

*DSA in-plant Welding Inspector to be hired by the School District. Welding Inspector fee has NOT been quoted.

*School District / Architect responsible for submission of plans to DSA for DSA approval

*Fabrication cannot start until inspections have been coordinated, colors have been selected, and approved plans received.

*Pricing does NOT include footings, steel cages, anchor bolts, or erecting of shade shelter unless otherwise noted

11. Prevailing Wages

*Prevailing Wages NOT included unless otherwise noted. (ie: Davis Bacon, TERO, ect.) If this is a Prevailing Wage project, please request alternate pricing.

*If Prevailing Wages / Davis Bacon Wages were INCLUDED, all other special work fees NOT included - Additional Labor Charges may apply if alternate labor is required.

*If DIR Project Registration is required, work may not begin until we receive DIR Project ID number

12. Indemnity Provision

*Notwithstanding anything to the contrary in any Contract Documents we shall have no duty to defend or indemnify Owner, Customer, or any other party we agree to defend or indemnify in any Contract Documents for that portion of any claim arising out of the comparative fault of any party we agree to defend or indemnify in any Contract Documents.

13. Insurance

Available Insurance

Umbrella / Excess Liability:
Each Occurrence - $2,000,000.00
Aggregate - $2,000,000.00
General Liability Limits:
Deductible - $2,500.00
Each Occurrence - $1,000,000.00
Damage to Rented Premises - $100,000.00
Medical Expense - $5,000.00
Personal & Adv Injury - $1,000,000.00
General Aggregate (per project) - $2,000,000.00
Products Comp/OP Agg - $2,000,000.00
Excludes Contractual Liability
Available Endorsements:
Additional Insured Ongoing Operations CG2010
Additional Insured Completed Operations CG 2037
Primary Noncontributory IFG-G-0094
Waiver of Subrogation CG 2404
Per Project Aggregate IFG-G-0065
Per Location Aggregate IFG-G-0064
Auto Liability Limits:
(Any Auto, Hired Autos, Non-Owned Autos)
Combined Single Limit $1,000,000.00
Available Endorsements:
Auto Blanket Additional Insured/Waiver of Subrogation CAT353
Workers Compensation and Employers Liability:
Each Accident - $1,000,000.00
Disease (Ea Employee) - $1,000,000.00
Disease (Policy Limit) - $1,000,000.00
Waiver of Subrogation Endorsement available upon request
CA WC040306

PO BOX 1088, Tustin, CA 92781 1-800-669-2585 DAVEBANG.COM INFO@DAVEBANG.COM LIC #795022

REV (2) 9.19.18 - AM

Inground

Surface Mount

Choose colors:

Top & seats (plastisol):_____

Frame (powder coated):_____

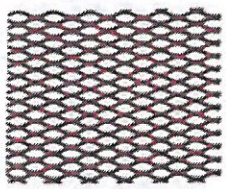
SPECIALTY SERIES GAME TABLES - 46" ROUND SPYDER STYLE

Outdoor Game Tables are a hit in any setting - be it checkers, chess or your pick. This unit is our Spyder Series 46" round table. It includes a POWDER-COATED checker board insert that you can choose any two colors for the insert and the checkers. The remainder of the table top and seats are PLASTISOL coated, while framework is coated in our AAMA 2604-05 compliant powder-coating. Choose either the Inground or Portable/Surface Mount frame (Optional mounting plate covers can be used -sold separately). Select either our DIAMOND or PERFORATED pattern.

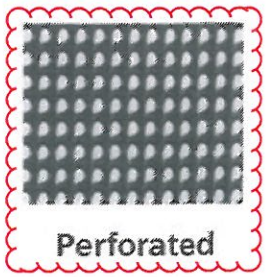
SP105 – 46" Round game table – Portable/Surface-mount

SP200 – 46" Round game table – In-ground

PATTERNS



Diamond



Perforated

COLORS

*Powder-coating available in all colors above. *Plastisol-coating available in all color shown above except: White & Orange. **Dome top lids available in Gray, Red, Brown, Blue, Green or Black*

MOUNTING OPTIONS

PORTABLE
SURFACE MOUNT (must add mounting package)
IN-GROUND

COMMITTEE ACTION REQUEST

TO: RECREATION COMMITTEE
FROM: MARK WEAVER FACILITIES DIRECTOR
SUBJECT: MISSION PARK-GATES AT ENTRANCE
DATE: OCTOBER 26, 2018
CC: FILE

The Physical Property Department was tasked with providing cost to install gates at all openings to Mission Park (see locations on exhibit A). Cost was obtained from MJ Jurado to install gates at these three areas as follows (see exhibit B):

- Location A off El Dorado- $4,070
- Location B Main Parking Lot at ramp- $1,250
- Location C Parking Lot off Canoe Brook- $2,200

I move to recommend the GRF Board award a contract to MJ Jurado for installation of three gates to Mission Park for a cost of $7,520 include a $1,000 contingency for a total cost not to exceed $8,520, pending Finance Committee review.

EXHIBIT A

EXHIBIT B

MJ JURADO INC.
Lic# 950950
General Engineering Contractor
Ph: (714) 397-0143 Lic.# 987670
Fax: (714) 827-2110

Proposal

Date	Estimate #
8/16/2018	17-0461

ATTN:

Golden Rain Foundation
13533 Seal Beach Blvd.
Seal Beach Ca 90740

	Project			
	Clubhouse 2 Rod Iron Fencing& Gates			
	Description	Qty	Rate	Total
A.	Install 5Ft. High Fence Iron Fence Includes 4 Gate , Primered With Sync Coat Powder Coat rust Proof . 37 LF.	37	110.00	4,070.00
B.	Construct 6' x 45" Double Gate Located At Top Of Handicap Ramp For Closing access to Club 2 After Hours . Paint To Match existing	1	1,250.00	1,250.00
C.	7x6 High Double Gate Square with two (2) Post and Concrete Footing.	1	2,200.00	2,200.00

*Exclusions: Demo grading, water, permits, surveys, approved plans, soils tech, inspections, underground utilities that may be damaged during excavation, all work or items furnished by others.

We can schedule this work to meet your production requirements. Thank you for your consideration. We trust we can be of service.
Michael J. Jurado

Total $7,520.00

Approved By: _____ Date: _____

COMMITTEE ACTION REQUEST

TO: RECREATION COMMITTEE
FROM: TERRY DE LEON, RECREATION DIRECTOR (TD)
SUBJECT: CLUBHOUSE FOUR PROJECTOR REPLACEMENT
DATE: OCTOBER 29, 2018
CC: FILE

Due to the need to upgrade the video projector in Clubhouse Four to accommodate the additional demands on the equipment, the Recreation Department is requesting that the unit be replaced with a stronger unit that would be better suited for the current usage.

The IT Department was requested to source a projector unit that would be better suited for the current usage and found that the Epson Powerlite Z9870UNL would suit our needs.

The following companies provided quotes as follows:

1. Proavdealer.com	$5,885.97
2. Evelssupply.com	$5,888.14
3. Protechprojection.com	$8,362.44

I move to recommend the GRF Board approve the purchase of a new Epson Powerlite Z9870UNL projector to replace the unit at Clubhouse Four from Proavdealer.com in the amount of $5,885.97, pending Finance Committee review.

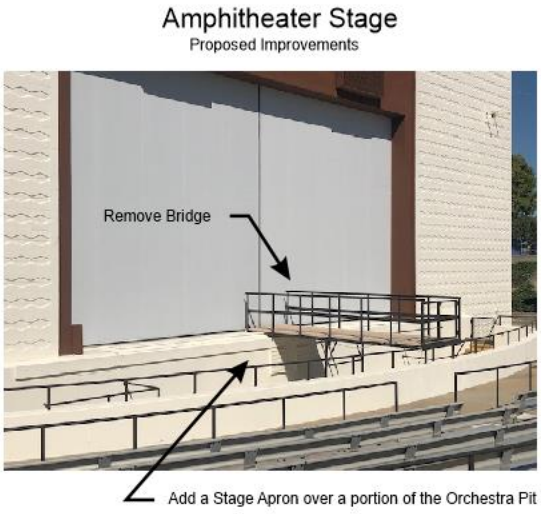
COMMITTEE ACTION REQUEST

TO: RECREATION COMMITTEE
FROM: RANDY ANKENY, EXECUTIVE DIRECTOR
SUBJECT: AMPHITHEATER STAGE EXTENSION
DATE: OCTOBER 21, 2018
CC: FILE

Based upon feedback from entertainers, the following for the review and consideration of the Recreation Committee.

Addition of a stage apron to the amphitheater stage

Stage Apron - the flat wide part of the Elizabethan stage projecting into the audience and can be used as the main acting area.



Proposed stage improvement would allow entertainers a greater opportunity to interact with the audience beyond the curtain line.

Existing

Proposed

Proposed stage improvement would require:

- Removal of the orchestra pit walls and bridge
- Construction of an all-weather stage surface
- Modification/Removal of the existing stage foot lights
- Installation of power, sound and lighting connections
- Installation of a removal safety fence for when the stage is not in use

Due to the scope of work, professional engineering and plans would be required, cost estimated at $5,000 to $7,500.

Construction costs are estimated at $25,000 to $50,000 dependent on total scope of work.

Action Requested

Committee approval for staff to seek the cost for engineering and architectural plans required to draft a Request for Proposal for a stage apron.