



RECREATION COMMITTEE

SUMMARY REPORT
Monday, March 4, 2019
1:00 p.m.

Action/Request	Person Responsible	Finance	BOD
1. NEW CORRESPONDENCE: Lockers for Clubhouse One – M. Thompson The Committee reviewed the correspondence and the Executive Director informed the Committee that staff is working on a Locker Usage Policy, which will be discussed at the next Committee meeting.	Executive Director		
2. NEW CORRESPONDENCE: Marquee Variance – Velvetones The Committee reviewed the correspondence and requested the Recording Secretary send a letter advising this topic will be discussed at the next Committee meeting.	Recording Secretary		
3. NEW CORRESPONDENCE: Room use Fees – M. Dodero The Committee reviewed the correspondence and requested the Recording Secretary send a letter advising this topic is being addressed by the Facilities and Amenities Review Ad Hoc Committee.	Recording Secretary		
4. NEW CORRESPONDENCE: Special Event Cost – M. Thompson The Committee reviewed the correspondence and concurred to request staff bring back special event cost information for the last five years.	Recreation Director		
5. UNFINISHED BUSINESS: Outdoor Storage Shed at Mission Park The Committee moved to recommend the purchase of a Rubbermaid storage shed, as submitted from Home Depot, in an amount not to exceed \$503, Non-Budgeted Operating expense, pending Finance Committee review.	Recording Secretary	X	
6. UNFINISHED BUSINESS: Learning Center The Committee moved to request the Physical Property Committee, obtain cost and layout specifications for a Learning Center to be located in Clubhouse Three and return the proposal back to the Recreation Committee for review.	Recording Secretary		
7. UNFINISHED BUSINESS: eBooks The Committee moved to forward a request to the GRF Board to bring Overdrive eBook Services to the Leisure World Library for a cost not to exceed the approved budgeted amount of \$6,000.	Library Operations Supervisor		X

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<p>8. UNFINISHED BUSINESS: CLUBHOUSE THREE – BLIND REPLACEMENT The committee moved to approve the installation of all new blinds by Coast Factory Blinds in all the rooms in Clubhouse Three in an amount not to exceed \$8,296.23, pending Finance Committee approval.</p>	Recreation Director	X	
<p>9. UNFINISHED BUSINESS: Saturday Night Dances – Continuance The Committee moved to continue Saturday Night Dances for the remainder of 2019, as approved within the budget.</p>	Recreation Director		
<p>10. NEW BUSINESS: Approve Leisure World Olympic Medal Ceremony The Committee concurred to schedule the Leisure World Olympic Medal Ceremony for Wednesday, June 5, 2019.</p>	Recreation Manager		
<p>11. NEW BUSINESS: VETERANS PLAZA SHADE The Committee moved to request the Physical Properties Committee, obtain plans and cost for a permanent shade structure located at Veterans Plaza with the possibility of incorporating it into other projects, and consideration of solar panels.</p>	Recording Secretary		
<p>12. NEW BUSINESS: Golf Course T-Box Replacement The Committee moved to request staff bring back cost to replace all Golf Course T-Boxes at the Golf Course.</p>	Recreation Director		
<p>13. NEW BUSINESS: Golf Course Fountain Replacement The Committee moved to forward to the Physical Properties Committee the replacement of the lake’s fountains/aerators for an estimated expense of \$7,500 (3 self-contained units to exceed \$2,500 each). Upon sourcing the pricing suitable fountains/aerator, forward a Capital/Reserve funding request to the Finance Committee, and upon funding approval forward the replacement of the fountains/aerators to the Board of Directors.</p>	Recreation Director	X	X
<p>14. NEW BUSINESS: Event Schedule – REC General The Committee moved to approve the Recreation Department 2019 schedule of events, as presented.</p>	Recreation Manager		
<p>15. NEW BUSINESS: Event Schedule – Library The Committee moved to approve the Library’s 2019 schedule of events, as presented.</p>	Library Operations Supervisor		
<p>16. NEW BUSINESS: Janitorial Bids The Committee moved to recommend the GRF Board approve the selection of Innovative Cleaning Services and authorize the Executive Director confirm costs with Innovative Cleaning Service.</p>	Recreation Director		X
<p>17. POLICIES: Adopt Policy 14XX-50, Guidelines for Leasing of Trust Property It was the consensus of the Committee to request staff schedule a special meeting to discuss this topic and include the Finance Committee.</p>	Recording Secretary		