



## **RECREATION COMMITTEE MINUTES**

### **September 8, 2020**

The Recreation Committee meeting was held on Tuesday, September 8, 2020, and was called to order at 1:00 p.m. by Chair Perrotti in Clubhouse Four, followed by the Pledge of Allegiance.

#### **ROLL CALL**

Present: Ms. L. Perrotti, Chair  
Mr. P. Friedman  
Ms. I. Heinrichs  
Ms. M. Gerber (Zoom)

Ms. K. Rapp  
Ms. J. St. Aubin  
Ms. L. Stone  
Ms. S. Hopewell, Ex-Officio

Also Present: Mr. N. Massetti, GRF Board Member, Mutual Seventeen  
Mr. L. Melody, GRF Board Member, Mutual Fourteen  
Mr. L. Slutsky, GRF Board Member, Mutual Eight  
Mr. R. Ankeny, Executive Director  
Mr. T. DeLeon, Recreation Director  
Mr. T. Fileto, Recreation Manager  
Ms. K. Thayer, Assistant Recreation Manager  
Ms. D. Bennett, Executive Coordinator  
Ms. K. Lukina, News Editor, Copywriter, Page Designer  
Eight Shareholders/Members

The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's committee meeting will be presented to the Board for approval following the approval of the Committee meeting minutes in October of 2020.

#### **CHAIR'S ANNOUNCEMENTS**

Chair Perrotti greeted and welcomed everyone to the Recreation Committee meeting and introduced Foundation members, guests and staff, including Recreation Director Terry De Leon, Recreation Manager Tommy Fileto, Assistant Recreation Manager Kathy Thayer, Executive Coordinator Deanna Bennett and News Editor, Copywriter, Page Designer Katya Lukina.

Rules of Order

Chair Perrotti asked everyone to silence their cell phones, be open-minded, treat everyone with courtesy and respect, wait for their turn to speak and avoid side conversations.

Chair's Report

Chair Perrotti had no report to present at the time of the meeting.

**SHAREHOLDER/MEMBER COMMENTS**

Two shareholders/members spoke on livestreaming of the meeting and the masks requirement on LW Golf Course.

**APPROVAL OF MINUTES**

The minutes of March 2, 2020, Recreation Committee meeting were approved as presented.

**CORRESPONDENCE**

Rowing Machine in Gym

The Executive Director stated that the new fitness equipment was selected based on unique needs of this demographic and the results of the questionnaire conducted prior to the Fitness Center renovation. He also stated that selected equipment meets current safety standards and falls under full manufacturer insurance and care.

The Committee concurred to send a "thank you" letter to Ms. O'Rourke for her input.

Request for Refund

Following a brief discussion, the Assistant Recreation Manager stated that this issue has been re-investigated and the refund has been issued to the author.

Tax Program in Clubhouse Six

The Executive Director stated that GAF tax program will continue taking place despite the changes in Clubhouse Six. The Committee concurred to send a letter to Mrs. Damoci stating that GRF will be working with GAF on allocating the appropriate space for a GAF tax program.

Proposed New Bocce Ball Court

Following a brief discussion, the Committee concurred to send a letter to Mr. Berry stating that this item will be honored at a future Recreation Committee meeting.

#### Golf Cart Club

Following a discussion, the Recreation Director stated that the topic of the Golf Cart Club accepting the donations will be further discussed by the Committee in the beginning of 2021, to set clear rules and expectations for Club operations.

#### Guest Passes for the Pool

The Executive Director suggested to consider how the LW swimming pool is utilized for the first few months, once it reopens, before discussing the allowance of guests. The Committee concurred to send a “thank you” letter to Ms. Forray and notify her of the Committee’s decision.

#### Golf Reservation

Following a discussion, the Committee concurred to notify the appropriate department of an outstanding GRF employee performance, as noted in Ms. Moore’s letter.

#### Social Club

The Assistant Recreation Manager stated that numerous meetings were held with both clubs – Filipino American Association and Phil-Am Social Club, and the options to keep the clubs active were explained to both parties. Following a discussion, the Committee concurred to tackle this topic in accordance with Policy 70-1203-1, Membership of Clubs.

#### Photo Arts Club

The Committee concurred to forward the correspondence regarding the artwork display in Clubhouse Three by the Photo Arts Club to the ADR Committee.

#### Room Reservation Deposit

Following a discussion, the Committee suggested to have a system in place when the room is reserved, in terms of use of GRF equipment and space. It was concurred to reimburse Ms. Prays with reservation deposit.

#### RV Storage Lot Space

The Recreation Manager stated that under current Policy 70-1487-1, Recreational Vehicle Lot (RVL) Rules and Regulations, the tow vehicle does not qualify to be parked on the RV lot. Following a discussion, the Committee concurred to send a letter to Mr. Gould notifying him that there will be no variance to the above Policy at this time.

Horse Trailers Parking

Following a discussion, the Committee concurred to further discuss the horse trailer parking (as a vehicle for recreational activity) at the RV Lot at the work study, as part of Policy 70-1487-1, Recreational Vehicle Lot (RVL) Rules and Regulations.

Clubhouse Two Pool Room Wall Décor

The Committee concurred to forward this piece of correspondence to the ADR Committee and notify Mr. Edrich of the Committee's decision.

Pickleball Court Safety

Chair Perrotti stated that this piece of correspondence has been forwarded to the COVID-19 Ad Hoc Committee for review and asked the Recording Secretary to notify Ms. Boyce of the Committee's decision.

Amphitheater Shows

Following a discussion, the Committee concurred to send a letter to Ms. Herman letting her know that her letter will be reviewed.

**STAFF REPORTS**Recreation Director  
Budget Variance Report

The Recreation Director provided the Committee with updates on custodial/cleaning services and answered the Committee's questions regarding budget variances as presented.

Library Supervisor

The Recreation Manager, on behalf of the Library Supervisor, spoke of the budget reports for CC 735 as presented. The Committee concurred to have the Library Supervisor present materials checkout report under new and existing patrons and follow up on NOCE classes at the next scheduled Committee meeting. Based on last meeting's set of minutes, the Committee also concurred to have the Recreation staff follow up on ESL classes and Mini-Farms and provide an update on both items at the next scheduled Committee meeting.

Executive Director

The Executive Director provided the Committee with updates on ongoing projects and awaiting a permit to continue the LW swimming pool remodeling. He also spoke of a residential size pool table donation that temporarily has been placed in Clubhouse Two. Following a discussion, the Committee concurred to review the costs to relocate the donated pool table to Clubhouse One and replace it with a commercial size pool table at the next scheduled Committee meeting.

**SUB-COMMITTEE REPORTS (N/A)**

**UNFINISHED BUSINESS**

Reevaluation of the Loft Remodel

Following a discussion, Ms. Rapp MOTIONED, seconded by Mr. Friedman –

**TO** send the presented scope of work to the Physical Property Committee for review.

The motion passed with one abstention (Stone).

Fitness Center Renovations

The Executive Director provided the Committee with updates on LW Fitness Center and stated that the photos of it will be shared once the new equipment is in.

North Orange Continued Education Classes. Update

The Committee discussed this item under the Library Supervisor report.

Weekend Band Sponsorship

The Recreation Director stated that this item will be put on hold until January of 2021.

**NEW BUSINESS**

Selection of GRF Committee Vice-Chair

The Committee concurred to appoint Ms. J. St. Aubin as Vice-Chair.

Selection of Entertainment Sub-Committee

The Committee concurred to appoint Ms. K. Rapp, Mr. L. Perrotti, Ms. L. Stone and Ms. J. St. Aubin as the members of Entertainment Sub-Committee.

The Approval of Entertainment Agent and Amphitheater Show Productions

Following a discussion, Ms. Rapp MOTIONED, seconded by Ms. St. Aubin –

**TO** conceptually approve the ruling of the sound and entertainment contracts into one, and further discuss it at the work study.

The motion was carried unanimously by the Committee members present.

Chair Perrotti called for a break at 2:37 p.m. The meeting resumed at 2:55 p.m.

Toys for Tots, Canned Food Drive, Christmas Tree Lighting, Fall Festival, Arts & Crafts Festival

Following a discussion, the Committee concurred to have the Recreation Department staff present a plan on holding those events outside, as budgeted, under constraints of COVID-19, at the next scheduled Committee meeting.

Golf Hitting Cage

Following a discussion, the Committee concurred to forward this item to the SPAH Committee for review.

RV Lot Grading

Following a discussion, Mr. Friedman MOTIONED, seconded by Ms. Heinrichs –

**TO** forward the RV Lot grading report, as presented, to the Physical Property Committee for review, evaluation and approval.

The motion was carried unanimously by the Committee members present.

The Executive Director also proposed some improvements to the entry gate of the RV Lot.

Weight Watchers Meeting

The Committee concurred to have the Assistant Recreation Manager present an update on this item at the next scheduled Committee meeting.

Golf Course Naming Contest

The Committee concurred to have the Assistant Recreation Manager present an update on this item at the next scheduled Committee meeting with recommendation to the Board.

Commemorative Donation Wall at Pool

The Recreation Manager stated that this item has been dismissed at the last meeting.

**GOVERNING DOCUMENTS**

Adopt

- i. XX-XXXX-X, New Fitness Center Policy

The Committee concurred to have the Recreation Director present this policy at the next scheduled Committee meeting.

Review

- i. 70-5135-3, Recreation Committee Charter

The Committee concurred to mark this policy as reviewed.

- ii. 70-1203-1, Membership of Clubs

The Committee concurred to make corrections as noted and mark this policy as reviewed.

- iii. 70-1400-1, Use of GRF (Trust) Facilities

The Committee concurred to mark this policy as reviewed.

- iv. 70-1401-3, Outside Bus Service

The Committee concurred to make corrections as noted and mark this policy as reviewed.

- v. 70-1405-1, Literature - Community Facilities

The Committee concurred to mark this policy as reviewed.

- vi. 70-1409-1, Amphitheater Dancing

The Committee concurred to mark this policy as reviewed.

- vii. 70-2504-4, Release of Liability/Library

The Committee concurred to make corrections as noted and mark this policy as reviewed.

- viii. 70-1511-3, Dissemination of Information Form

The Committee concurred to mark this policy as reviewed.

- ix. 70-1482-4, Arts and Crafts Festival Seller's Statement Form

The Committee concurred to make corrections as noted and mark this policy as reviewed.

Rescind

- i. 70-1466-1, Exercise Room Rules

The Committee concurred to rescind this policy.

Amend

- i. 70-1447-1, Use of Community Facilities, Mini Farm - Rules

The Committee concurred to review this policy at the work study.

- ii. 70-1445-1, Mission Park

The Committee concurred to review this policy at the next scheduled Committee meeting.

- iii. 70-1412.02-1, Smoking Prohibition

The Committee concurred to review this policy at the work study.

- iv. 70-1423-3, Bulletin Board Usage

The Committee concurred to make corrections as noted and review this policy at the work study.

- v. 70-2609-1, GRF Equipment Use

The Committee concurred to review this policy at the work study.

- vi. 70-1422-3, Marquee Usage

The Committee concurred to review this policy at the work study.

- vii. 70-1487-1, Recreational Vehicle Lot (RVL) Rules and Regulations (horse trailers)



The Committee concurred to review this policy at the work study.

viii. 70-1406-1, Limitations on Use of Trust Property - Rules (BINGO)

The Committee concurred to review this policy at the work study.

**FUTUTRE AGENDA ITEMS**

- a. Proposed New Bocce Ball Court
- b. Library Checkout Statistics
- c. ESL Classes. Update
- d. NOCE classes. Update
- e. Mini-Farms. Update
- f. Replacement of a pool table in CH 2
- g. Cancellation of 2020 Recreation Department Events
- h. Weight Watchers Meeting. Update
- i. Golf Course Naming Contest. Update
- j. Amphitheater Loft Signage
- k. Adopt: New Fitness Center Policy (Replacement of Policy 70-1466-1 Exercise Rules)
- l. Review: Policy 70-1445-1, Mission Park

**PRESIDENT’S COMMENTS**

President Hopewell commented on agenda items throughout the meeting and added that based on the minutes from last Recreation Committee meeting, the Amphitheater Loft Signage should be added to the next month’s agenda.

**NEXT MEETING**

October 5, 2020

**ADJOURNMENT**

Chair Perrotti adjourned the meeting at 3:32 p.m.

KL 09-08-20

DRAFT