



## **RECREATION**

### **Committee Charter**

Pursuant to state statute (**Corp. Code §7210; Corp. Code §7212(c)**) and Article VIII of the Bylaws of the Golden Rain Foundation (GRF), the Board of Directors (BOD) hereby establishes the Recreation Committee (RC) and grants to the Committee authority specifically stated within the GRF governing documents.

In accordance with Article VII Section I of the Bylaws, the committee chair and members shall be appointed by the GRF President and approved by action of the BOD.

#### **1. GOALS:**

- 1.1. Increase organizational effectiveness and efficiency
- 1.2. Protect, preserve and improve our assets

#### **2. PURPOSE:**

Oversee the recreational facilities and provide activity opportunities for the general enjoyment of the community.

#### **3. DUTIES:**

- 3.1. Publish an agenda four (4) days in advance of the Committee meeting;
- 3.2. Elect a Vice-Chair at the first meeting;
- 3.3. Review monthly staff report formats to be included in the monthly agenda;
- 3.4. Meet with the Recreation Department staff at least monthly or whenever such meetings are deemed necessary, unless cancelled by the chair;
- 3.5. Review monthly budget comparison for Cost Centers 735 (Library), 740 (Recreation), 745 (Amphitheater), 746 (Golf Course), 747 (5.5 Acre Lot), 748 (Swimming Pool), 749 (Janitorial Service), 651 (Clubhouse One), 652 (Clubhouse Two), 653 (Clubhouse Three), 754 (Clubhouse Four), and 656 (Clubhouse Six);
- 3.6. Receive and analyze requests from GRF Board members, Mutual Boards, Administrative Staff or Members;
- 3.7. Make referrals to the Physical Property Committee for cost and feasibility studies of those projects involving capital construction, additions to or modifications of existing structure or facilities, and/or maintenance thereof, before submitting recommendations to the BOD;
- 3.8. Originate, research, evaluate and develop recreational plans, ideas and programs;
- 3.9. Assist the BOD in understanding compliance with any contracts relating to Recreation;
- 3.10. Initial approval and recommendation to the Finance Committee of the annual budget for Cost Centers 735 (Library), 740 (Recreation), 745 (Amphitheater), 746 (Golf Course), 747 (5.5 Acre Lot), 748 (Swimming Pool), 749 (Janitorial Service), 651



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(Clubhouse One), 652 (Clubhouse Two), 653 (Clubhouse Three), 654 (Clubhouse Four), and 656 (Clubhouse Six), including Capital requests and upcoming Reserve replacements;

- 3.11. Review policies for Cost Centers 735 (Library), 740 (Recreation), 745 (Amphitheater), 746 (Golf Course), 747 (5.5 Acre Lot), 748 (Swimming Pool), 749 (Janitorial Service), 651 (Clubhouse One), 652 (Clubhouse Two), 653 (Clubhouse Three), 654 (Clubhouse Four), and 656 (Clubhouse Six) yearly and send recommended changes to the GRF BOD for approval; and
- 3.12. Furnish a report at the GRF Annual meeting.

### **4. LIMITATIONS:**

It is to be recognized that the function of the Committee is to act in an advisory and consulting capacity.

Regulatory or supervisory activities affecting employed personnel are functions of

Management and not to be encroached upon by any Committee Chairperson or member, either individually or collectively.

The Committee does not have the authority to enter into written contracts or oral agreements with any third parties on behalf of the GRF BOD. Authority to authorize contracts and/or expenses rests solely with the BOD.

### **Document History**

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