

MUTUAL OPERATIONS**RESIDENT REGULATIONS****Lock Resolution – Mutual Seventeen**

All residents of Mutual Seventeen have been requested to have lockboxes.

Mutual Seventeen locks on entry doors are not master-keyed to an original keying system, as done in some of the other Mutuals.

Emergencies do arise when it is necessary for Service Maintenance, Security, Physical Property, or Board members to enter apartments in the absence of the resident, in order to protect the property from damage or damage to property of adjacent units, and in the event of any emergency involving illness or potential danger to life or property.

In the event the apartment owner does not have a lockbox with a current door key enclosed, and the nature of the emergency makes it necessary to enter, agents and employees of the Corporation are authorized to obtain entrance by any reasonable method, and the expense of repair, if any, shall be a resident charge.

Service Maintenance has been requested not to enter an apartment without permission from the owner or a Board member, except in an emergency or potential property damage situation. They have been requested to leave a note stating why it was necessary to enter.

Whenever possible, Security will have a Board member, or another resident, accompany them if they are required to enter an apartment when the owner is not at home.

Board members are not provided with lockbox keys. Should they need to enter an apartment, they should call Security or the Physical Property Inspector for the Mutual.

It is, furthermore, requested that any time anyone enters an apartment without the owner's permission, for any reason, they leave a note stating why it was necessary to enter.

MUTUAL ADOPTION

SEVENTEEN: 03 Apr 01

(Apr 01)