

## MUTUAL OPERATIONS

### SHAREHOLDER REGULATIONS

#### Caregivers – Mutual Six

##### 1. Licensing Requirements

- a. Shareholder or responsible person must ensure that caregiver will report to Stock Transfer Office within three days of employment to register as required under this policy.
- b. In order to work as a caregiver in Mutual Six, caregiver should have a valid Seal Beach Business License or work for an agency with a valid Seal Beach Business License, per Seal Beach City Ordinance 1435. A copy of the license should be in the possession of caregiver at all times unless a caregiver works with an agency.

Exemption: A family member (of a Shareholder) who is acting in the capacity of a caregiver is exempt from possessing a business license.

- c. A caregiver working in Mutual Six must have a valid driver's license if driving a vehicle into Leisure World.

##### 2. Pass and Badge Requirements

- a. All caregivers, whether working as a family member, as an individual, or through an agency, must apply and receive a caregiver's pass and clear badge holder through the Golden Rain Foundation Stock Transfer Office.
  - 1) The pass must be renewed every six months.
  - 2) The pass must be worn in clear sight at all times.
  - 3) Passes or badge holders may not be transferred or lent to anyone.

##### 3. Use of Laundry Facilities

- a. Part-time caregivers may use laundry facilities for Shareholder's laundry only. *Part-time caregivers who use Mutual laundry facilities for their personal or family use will be barred from using laundry room facilities.*
- b. Caregivers who are 24-hour live-ins may use washers and dryers for their personal use, but may not use the washers and dryers for other family members or friends.
- c. Washers and dryers are to be cleaned after every use.

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- d. Only two washers and dryers may be used at a time.
- e. Washed items are not allowed to be hung on home patios.
- f. Part-time caregivers who use Mutual laundry facilities for their personal or family use will be permanently barred from Leisure World.

4. **General Requirements**

- a. Caregiver must cease any noise that could be considered disruptive after 10 p.m.; i.e., no loud televisions, radios, or talking, so as not to disturb the quiet enjoyment of neighbors.
- b. Caregivers are not allowed to bring family members or friends to the unit.
- c. Caregivers are not allowed to bring pets into Leisure World.
- d. Caregivers are not allowed to use any community facilities.

5. **Parking Regulations**

- a. If Shareholder does not have a vehicle, caregiver may use the carport space for their own vehicle after obtaining a temporary parking pass through the Stock Transfer Office.
  - 1) The temporary parking pass must be clearly displayed on dashboard of caregiver’s vehicle at all times.

**MUTUAL ADOPTION**

**AMENDMENT(S)**

SIX: 09-23-08

05-30-14