



Architectural Design Review Committee

Agenda

Administration Conference Room

Monday, January 18, 2016

10:00 a.m.

1. Call to Order/Pledge of Allegiance
2. Roll Call/Notice of Quorum
3. Chairs Announcements
 - a. Introduction of Guests and Staff
 - b. Rules of Order
 - c. Chairs Report
4. Approval of Minutes
 - a. Minutes of October 19, 2015
 - b. Minutes of November 23, 2015
5. Shareholder/Member Comments – Agenda Items Only
(Limited to 3 minutes per person)
6. Correspondence
7. Old Business
 - a. Onsite Sales Office
 - b. Logo – Design Modifications and Update
 - c. Plaque
 - d. Landscape Architect, Mitch Phillippe of VDLA
 - e. Patio Furniture Review
 - f. Planter Behind Administration Building Review
 - g. Christmas Decorations Review
 - h. Landscaping Main Gate

8. New Business
 - a. Centennial Brick Area
9. Policies
 - a. Adopt/Revise
 - b. Rescind
10. Staff Reports
 - a. Facilities Director
 - b. Executive Director
11. President's Comments
12. Shareholder Member Comments
(Limited to 3 minutes per person)
13. Committee Member Comments
14. Upcoming Meetings
 - a. Work Study Session**
Monday, January 25, 2016 - 10:00 a.m.
Administration Conference Room
 - b. Regular Meeting**
Monday, February 15, 2016 – 10:00 a.m.
Administration Conference Room
15. Adjournment

SERVICE CONTRACT

January 11, 2016

Mark Weaver
Golden Rain Foundation
P.O. Box 2069
Seal Beach, CA 90740

PROJECT:

Remodel for Clubhouse #4

SCOPE OF SERVICES:

The scope of work to include:

1. Conversion of existing hard-copy floorplan to CAD formatted drawings for areas to receive new flooring – corridors, and multi-function rooms.(excluding kitchen, stage, restrooms, and craft rooms)
2. Three (3) flooring pattern diagrams using client's selected vinyl material. Flooring diagrams shall be transmitted electronically via PDF format.
3. On-site meetings at client's request are additional and will be invoiced at the hourly rate of 95.00 per (door to door).

FEES

Total Fees for items 1 & 2 - \$800.00

TERMS AND CONDITIONS

50% retainer required to initiate work, the balance due upon completion of Services as stated above.

Hardcopy reproduction (at client's request) is reimbursable at cost + 10% And will be due upon completion of Services stated above.

If this proposal meets with your approval please sign and return one copy.

Very truly,

Amy Hoskins
Principal
Hoskins + Hoskins Corp.

Mark Weaver
Community Facilities Manager
Golden Rain Foundation