



ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES
April 18, 2016

The regular meeting of the Architectural Design & Review Committee (ADRC) was held on Monday, April 18, 2016, and was called to order at 10:00 a.m. by Chair Reed in the Administration Conference Room followed by the Pledge of Allegiance.

ROLL CALL

Present:	Mrs. J. Reed, Chair	Mr. B. Lukoff
	Ms. L. Stone, Vice Chair	Ms. K. Rapp
	Mrs. M. Dodero	Mrs. M. Wood
	Mr. P. Hood	Ms. R. Winkler, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director
Mr. M. Weaver, Facilities Director
Mrs. L. Whitlock, Recording Secretary
Ms. P. Snowden, GRF Representative, Mutual Two
Mr. R. Stone, GRF Representative, Mutual One
Six Foundation Members

Mr. Trevor Ali, Graphic Artist

CHAIR'S ANNOUNCEMENTS

Chair Reed welcomed the Committee members, guests and staff to the meeting and asked everyone to please turn off all cell phones. Chair Reed also mentioned that she would like to cancel the scheduled Committee meeting of June 20, 2016.

APPROVAL OF THE MINUTES

There being no objections, the minutes from the meeting of March 21, 2016, were approved as presented.

SHAREHOLDER / MEMBER COMMENTS (Agenda Items Only)

One shareholder commented on an item on the agenda.

CORRESPONDENCE

Tree Removed from 1.8 Perimeter Wall (Glinda Davis, Mutual Nine, #214-F)

One piece of correspondence was received from shareholder regarding the trees that were removed from the 1.8 Perimeter Wall.

After review and discussion of correspondence, it is the consensus of the Committee to place Calandra Powder Puffs along the area of the wall mentioned by Ms. Davis and forward to the Physical Property Committee.

OLD BUSINESS

Logo – Design Modifications and Update

Executive Director introduced Mr. Trevor Ali, the graphic artist hired to work on our logo. Mr. Ali presented some logo ideas and samples to the Committee to review. After a brief discussion on what the Committee would like to see in the logo, Mr. Ali stated that he will return to the Committee and present revised logo samples at a future meeting. No action taken.

Flooring –Clubhouse Six

At the Physical Property Committee meeting on April 6, 2016, Facilities Director reported that Bixby Plaza Carpet stated that the original flooring selected by the ADR Committee is no longer available with padding. Therefore, the Physical Property Committee has forwarded this matter back to the ADR Committee to select an alternate flooring material for Clubhouse Six.

Facilities Director reported that Bixby Plaza Carpet presented to him an alternate flooring material, comparable to the original selection by this Committee at the same price. He provided the floor sample for the Committee's review and approval. Flooring Material Name: Largo Plank; Manufacturer: Shaw, Item #SA-608; Color: 771 Milieto.

After a brief discussion by the Committee, Ms. Rapp MOTIONED, seconded by Mrs. Dodero and unanimously carried by Committee members present –

TO accept the recommended flooring material for Clubhouse Six as presented by Bixby Plaza Carpet. Flooring name: Largo Plank; Manufacturer: Shaw, Item #SA-608; Color: 771 Milieto.

NEW BUSINESS

Newspaper Stands

Executive Director provided samples of outdoor and indoor newspaper stands for our newspaper, "The News" and Seal Beach's publication, "The Sun." After a brief discussion by the Committee and staff regarding the Community's need for these stands, Ms. Rapp MOTIONED, seconded by Mrs. Wood and unanimously carried by Committee members present –

TO accept drawing and material selection as presented by Executive Director for the newspaper stands, which will be built by our carpentry staff to match the Formica in the Administration Conference Room.

POLICIES

The Architectural Design and Review Committee Policy, 5160-ADR was reviewed by the Committee for approval. After a brief discussion and changes made to the policy, Ms. Stone MOTIONED, seconded by Mr. Hood and unanimously carried by Committee members present –

TO accept amended Architectural Design and Review Committee Policy, 5160-ADR, and send back to the Policy Ad-Hoc Committee with changes.

STAFF REPORTS

Executive Director

Nothing to report to the Committee at this time.

Facilities Director

Facilities Director provided updates on various projects and presented pictures of progress of the restrooms at the Main Gate / Security Office.

Shareholders Comments

One shareholder spoke on an item pertaining to the Committee's area of purview.

Committee Member Comments

Four Committee members spoke on the proceedings of the Committee meeting.

Chair's Comments

Chair Reed mentioned how she enjoys working with this committee and thanked everyone for participating in today's meeting.

ADJOURNMENT

Chair Reed adjourned the meeting at 11:03 a.m.


Joy Reed, Chair

ARCHITECTURAL DESIGN & REVIEW COMMITTEE

law/04-22-16

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE ARCHITECTURAL DESIGN & REVIEW COMMITTEE MEETING

MOTIONS

- There being no objections, the minutes from the meeting of March 21, 2016, were approved as presented.
- **TO** accept the recommended flooring material for Clubhouse Six as presented by Bixby Plaza Carpet. Flooring name: Largo Plank; Manufacturer: Shaw, Item #SA-608; Color: 771 Milieto.
- **TO** accept drawing and material selection as presented by Executive Director for the newspaper stands, which will be built by our carpentry staff to match the Formica in the Administration Conference Room.
- **TO** accept amended Architectural Design and Review Committee Policy, 5160-ADR, and send back to the Policy Ad-Hoc Committee with changes.

ACTIONS

- Chair Reed canceled regular scheduled Committee meeting of June 20, 2016.
- It is the consensus of the Committee to place Calandra Powder Puffs along the area of the wall mentioned by Ms. Davis and forward to the Physical Property Committee.
- Graphic Artist, Mr. Trevor Ali, stated that he will return to the Committee and present revised logo samples at a future meeting.
- Meeting adjourned at 11:03 a.m.