



ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES

August 9, 2016

The meeting of the Architectural Design & Review Committee (ADRC) was held on Tuesday, August 9, 2016, and was called to order at 10:00 a.m. by Chair Hopewell in the Conference Room B, Building 5, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Ms. S. Hopewell, Chair	Mr. B. Scheuermann
	Mrs. J. Reed, Vice Chair	Mr. P. Moore
	Mrs. M. Dodero	Ms. L. Stone, Ex-Oficio

Absent: Mr. S. McGuigan

Guest: Mr. T. Ali, Graphic Artist

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. M. Weaver, Facilities Director
- Ms. C. Miller, Director of Finance
- Ms. K. Roberts, Publications Manager
- Mrs. C. Damoci, GRF President
- Mrs. L. Whitlock, Recording Secretary
- Mr. R. Stone, GRF Representative, Mutual One
- Ms. P. Snowden, GRF Representative, Mutual Two
- Mrs. H. Tran, GRF Representative, Mutual Fifteen
- Hon. S. Massa-Lavitt, Mayor of the City of Seal Beach
- Three Shareholders/Members

CHAIR'S ANNOUNCEMENTS

Chair Hopewell greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the

proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in September, 2016.

APPROVAL OF MINUTES

The minutes of the July 12, 2016 meeting were approved as presented.

OLD BUSINESS

2017 Budget, 2nd Draft of Cost Center ADRC

The Director of Finance presented the second draft of the 2017 Budget for Cost Center ADRC and reviewed and discussed with the Committee members.

Mr. Moore MOTIONED, seconded by Mrs. Dodero –

TO recommend to the Finance Committee acceptance of the 2017 Budget for Cost Center ADRC, as presented.

Motioned unanimously carried by Committee members present.

Logo Design, Modification

It is the consensus of the Committee for Graphic Artist, Trevor Ali, to email logo renderings of today's meeting and send to Executive Director. Executive Director will await final mission statement from the Strategic Planning Ad-Hoc to incorporate with the new proposed logo and present to the Committee at a future meeting.

Clubhouse Four Interior Improvements

It is the consensus of the Committee that the selected paint color for the doors in Clubhouse Four is "Barely Dawn." Chair Hopewell and Facilities Director will review color options for the casing of the doors.

It is the consensus of the Committee to select "Norwich Drystack – Misty Morning" for the stone behind the dais. Facilities Director will take pictures of each approved and selected element for the Clubhouse Four Interior improvements.

Approved Tree List

Chair Hopewell stated that she will speak with other committee members to establish Tree-Approval Sub-Committee.

Main Gate Landscape

Facilities Director reported that the Landscape Architect, Hoskins + Hoskins are working on developing a drawing for the Main Gate Landscape and will report back to the Committee at a future meeting. Committee asked Facilities Director to ensure appropriate foliage is selected for the landscape design.

NEW BUSINESSHoliday Christmas Decorations

Chair Hopewell appointed Mrs. Doderio to the Holiday Christmas Decorations Sub-Committee. Chair Hopewell will also reach out to other committee members for possible appointment to this Sub-Committee

General Appearance for Trust Property

Facilities Director suggested that the Committee take a tour of the Trust Property.

It is the consensus of the Committee to schedule a tour on Tuesday, August 16, 2016 at 1:30 p.m. Facilities Director will make arrangements for a bus to be used for this tour. Committee members are to meet at the Amphitheater Parking Lot.

Clubhouse Two Improvements – 2017

It is the consensus of the Committee to direct the Facilities Director to get the cost for the following projects: 1) cost for dropping the ceiling; 2) installation of air walls and/or solid walls; 3) installation of side storage and removal of existing storage, and 4) provide an update to the Committee at a future meeting. No action taken at this time.

Replacement of Leisure World Signage

It is the consensus of the Committee for staff to ascertain the cost for repairs to the Leisure World sign and provide an update at a future meeting.

SHAREHOLDER / MEMBER COMMENTS (Agenda Items Only)

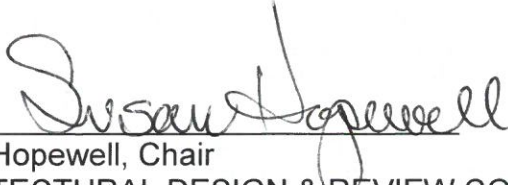
No shareholders had any comments.

COMMITTEE MEMBERS COMMENTS

Four Committee members spoke on the proceedings of the Committee meeting.

ADJOURNMENT

Chair Hopewell adjourned the meeting at 11:21 a.m.

A handwritten signature in black ink, appearing to read "Susan Hopewell", is written over a horizontal line.

Susan Hopewell, Chair
ARCHITECTURAL DESIGN & REVIEW COMMITTEE

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RECAP OF MOTIONS AND ACTIONS TAKEN AT THE ARCHITECTURAL DESIGN & REVIEW COMMITTEE MEETING

MOTIONS

- By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.
- The minutes of the July 12, 2016 meeting were approved as presented.
- **TO** recommend to the Finance Committee acceptance of the 2017 Budget for Cost Center ADRC, as presented.

ACTIONS

- It is the consensus of the Committee for Graphic Artist, Trevor Ali, to email logo renderings of today's meeting and send to Executive Director. Executive Director will await final mission statement from the Strategic Planning Ad-Hoc to incorporate with the new proposed logo and present to the Committee at a future meeting.
- It is the consensus of the Committee to select "Norwich Drystack – Misty Morning" for the stone behind the dais. Facilities Director will take pictures of each approved and selected element for the Clubhouse Four Interior improvements.
- Chair Hopewell stated that she will speak with other committee members to establish Tree-Approval Sub-Committee.
- Chair Hopewell appointed Mrs. Dodero to the Holiday Christmas Decorations Sub-Committee. Chair Hopewell will also reach out to other committee members for possible appointment to this Sub-Committee
- It is the consensus of the Committee to schedule a tour on Tuesday, August 16, 2016 at 1:30 p.m. Facilities Director will make arrangements for a bus to be used for this tour. Committee members are to meet at the Amphitheater Parking Lot.
- It is the consensus of the Committee to direct the Facilities Director to get the cost for the following projects: 1) cost for dropping the ceiling; 2) installation of air walls and/or solid walls; 3) installation of side storage and removal of existing storage, and 4) provide an update to the Committee at a future meeting. No action taken at this time.

- It is the consensus of the Committee for staff to ascertain the cost for repairs to the Leisure World sign and provide an update at a future meeting.
- Chair Hopewell adjourned the meeting at 11:21 a.m.