



ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES

March 21, 2016

The regular meeting of the Architectural Design & Review Committee (ADRC) was held on Monday, April 21, 2016, and was called to order at 10:00 a.m. by Chair Reed in the Administration Conference Room followed by the Pledge of Allegiance.

ROLL CALL

Present:	Mrs. J. Reed, Chair	Mr. B. Lukoff
	Ms. L. Stone, Vice Chair	Ms. K. Rapp
	Mrs. M. Dodero (10:08 a.m.)	Mrs. M. Wood

Absent: Mr. P. Hood

Also Present:

Mr. R. Ankeny, Executive Director
Mr. M. Weaver, Facilities Director
Mrs. L. Whitlock, Recording Secretary
Mrs. C. Damoci, GRF Representative, Mutual Twelve
Ms. M. Wood, GRF Representative, Mutual Eleven
Ms. P. Snowden, GRF Representative, Mutual Two

CHAIR'S ANNOUNCEMENTS

Chair Reed welcomed the Committee members, guests and staff to the meeting and asked everyone to please turn off all cell phones

APPROVAL OF THE MINUTES

There being no objections, the minutes from the meeting of February 18, 2016, were approved as presented.

SHAREHOLDER / MEMBER COMMENTS (Agenda Items Only)

One shareholder commented on an item on the agenda.

OLD BUSINESS

Onsite Sales Office and Planter Area Behind Administration Building

Facilities Director reported that at the Physical Property Committee meeting on March 2, 2016, the Committee was asked by the ADR Committee to approve the landscape architectural proposal submitted by Hoskins + Hoskins in the amount of \$1,500.00 for the Onsite Sales Office area and the Planter area behind the Administration Building. It was the Physical Property Committee's decision to return item back to the ADRC for approval.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Stone, carried by Committee members present with one abstain (Mr. Lukoff) –

TO approve the landscape architectural services contract as presented by Hoskins + Hoskins for the Onsite Sales Office area and the Planter area behind the Administration Building, in the amount of \$1,500.00, GL 6438000-ADR.

Chair Reed also directed staff to invite Hoskins + Hoskins to the ADRC's next Work Study Session, which is scheduled for March 28, 2016, 10:00 a.m. in the Administration Conference Room.

Logo – Design Modifications and Update

Executive Director presented two samples from the designer for the Committee's review. After a brief discussion, it is the consensus of the Committee for a more stylized, simple design. Dropping the seal from the logo would be acceptable; however, Committee requests to keep GRF and the sun to remain in the logo. Executive Director to provide an update at the next scheduled meeting. No action taken.

Clubhouse 4 – Floor Pattern

Facilities Director provided revised floor pattern design options for Clubhouse 4, as prepared by Hoskins + Hoskins for the Committee's review.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mr. Lukoff and unanimously carried by Committee members present

TO select floor design Option #1, with the removal of the square tiles, changing to a herringbone pattern with a border of the brick pattern from the Lobby area around the perimeter, dividing the assembly halls into three sections. Pattern for this selection is Herringbone and the Flooring selection is TP065.

Christmas Decorations

Chair Reed formed the Christmas Decorations Sub-Committee at this meeting. The members assigned are as follows: Mary Greer (Chair); Members: Paula Snowden, Kathy Rapp, Margie Doderer and Joy Reed.

STAFF REPORTS

Executive Director

Executive Director reported staff is looking for chairs for the new Conference Room in Building 5. He will look into auditorium-style chairs and will bring a report to the

Committee at the next scheduled meeting. He also reported the same carpet in the Administration Conference Room will be used for this new Conference Room.

Executive Director reported some modifications will need to be made to the stage area in Clubhouse 4, and will request input from the ADR Committee for the color of the handrails at a future meeting.

Facilities Director

Facilities Director reported the new sign for the Onsite Sales Office is in place and requested for an additional sign to be placed in front of the Onsite Sales Office.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Stone and unanimously carried by the Committee members present –

TO approve the purchase of another Onsite Sales Office sign to be placed in front of the Sales Office at a cost of approximately \$630.00. Sign will be paid out of funds allocated to the Sales Upgrades Project, Project No. 725-14.

Facilities Director also reported that the vinyl fencing for the Onsite Sales office area comes in various colors. He suggested for the Committee to select a color that will coincide with the Onsite Sales Office color pallet.

After a brief discussion, Ms. Stone MOTIONED, seconded by Mrs. Dodero and unanimously carried by the Committee members present –

TO select the color New Khaki, ECC-54-1, for the vinyl fencing for the Onsite Sales Office area. This color choice goes well with the current color pallet of the Onsite Sales Office upgrades.

Facilities Director also reported that the Astrolabe is still in need of painting the stars, zodiac signs and the Roman numerals. After a brief discussion, it is the consensus of the Committee to direct staff to seek out an art student at a local university.

Committee Member Comments

Two Committee members spoke on the proceedings of the Committee meeting.

Chair's Comments

Chair Reed mentioned how she enjoys working with this committee and thanked everyone for participating in today's meeting.

ADJOURNMENT

Chair Reed adjourned the meeting at 11:18 a.m.



Joy Reed, Chair

ARCHITECTURAL DESIGN & REVIEW COMMITTEE

law/03-12-16

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE ARCHITECTURAL DESIGN & REVIEW COMMITTEE MEETING

MOTIONS

- There being no objections, the minutes from the meeting of February 18, 2016, were approved as presented.
- **TO** approve the landscape architectural services contract as presented by Hoskins + Hoskins for the Onsite Sales Office area and the Planter area behind the Administration Building, in the amount of \$1,500.00, GL 6438000-ADR.
- **TO** select floor design Option #1, with the removal of the square tiles, changing to a herringbone pattern with a border of the brick pattern from the Lobby area around the perimeter, dividing the assembly halls into three sections. Patter for this selection is Herringbone and the Flooring selection is TP065.
- **TO** approve the purchase of another Onsite Sales Office sign to be placed in front of the Sales Office at a cost of approximately \$630.00. Sign will be paid out of funds allocated to the Sales Upgrades Project, Project No. 725-14.
- **TO** select the color New Khaki, ECC-54-1, for the vinyl fencing for the Onsite Sales Office area. This color choice goes well with the current color pallet of the Onsite Sales Office upgrades.

ACTIONS

- It is the consensus of the Committee for a more stylized, simple design. Dropping the seal from the logo would be acceptable; however, Committee requests to keep GRF and the sun to remain in the logo. Executive Director to provide an update at the next scheduled meeting.
- Chair Reed formed the Christmas Decorations Sub-Committee at this meeting. The members assigned are as follows: Mary Greer (Chair); Members: Paula Snowden, Kathy Rapp, Margie Doderer and Joy Reed.
- Facilities Director reported staff is looking for chairs for the new Conference Room in Building 5. He will look into auditorium-style chairs and will bring a report to the Committee at the next scheduled meeting. He also reported the same carpet in the Administration Conference Room will be used for this new Conference Room.
- Executive Director reported some modifications will need to be made to the stage area in Clubhouse 4, and will request input from the ADR Committee for the color of the handrails at a future meeting.