



**EXECUTIVE COMMITTEE MINUTES**  
**Friday, April 8, 2016**

The meeting of the Executive Committee was held on Friday, April 8, 2016. The meeting was called to order at 1:02 p.m. by Chair Damoci, in the Administration Conference Room, followed by the Pledge of Allegiance led by Mrs. Reed.

**ROLL CALL**

Present: Mrs. C. Damoci, Chair      Mrs. J. Reed, Corporate Secretary  
Mr. P. Hood      Ms. L. Stone, Treasurer  
Mr. B. Lukoff      Ms. R. Winkler  
Ms. K. Rapp

Staff and      Mr. R. Ankeny, Executive Director  
Guests:      Ms. C. Flynn, Human Resources Director  
Ms. B. Shuler, Finance Manager  
Mrs. D. Bennett, Recording Secretary  
Mrs. L. Perrotti, GRF Representative, Mutual One  
Mr. R. Stone, GRF Representative, Mutual One  
Mr. P. Pratt, GRF Representative, Mutual Two  
Mrs. M. Wood, GRF Representative, Mutual Six  
Mr. S. McGuigan, GRF Representative, Mutual Eight  
Mrs. M. Dodero, GRF Representative, Mutual Nine  
Mrs. M. Greer, GRF Representative, Mutual Eleven  
Mr. P. Moore, GRF Representative, Mutual Seventeen  
Three Foundation Members

**CHAIR'S ANNOUNCEMENTS**

The Chair welcomed and introduced Foundations members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the Golden Rain Foundation Board of Directors (GRF BOD) is present at today's posted meeting. The business of the Executive Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in

accordance with stated committee policy and/or provide recommendations to the GRF BOD at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes at the meeting in May.

## **CHAIR'S ANNOUNCEMENTS**

The Chair introduced the Executive Director, the Human Resources Director, the Finance Manager, and the Recording Secretary.

The Chair reviewed the meeting rules and asked that courtesy and respectfulness be acknowledged at all times. The Chair respectfully requested the committee members wait to be called on.

## **APPROVAL OF COMMITTEE MINUTES**

The minutes of March 11, 2016 were approved, as corrected.

## **SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)**

One shareholder/members spoke on agenda topics.

## **UNFINISHED BUSINESS**

### By laws

Upon discussion, the Committee determined that the involvement of corporate counsel would be warranted.

Mr. Hood MOVED, Ms. Rapp seconded and carried unanimously by the Committee members -

**TO** recommend to the GRF BOD involvement of corporate council in amending the by-laws.

### Employee Medical Deductible Fund – Discussion Only

The Human Resources Director presented additional information to the Committee. Although our carrier, Kaiser, was unwilling to share actual claims experience for our group, we obtained general claims information from our broker, ECIA regarding the expected percentage of employees we could expect to require a hospitalization.

The overall estimate for Group Health plans is less than 5%. Based on that estimate, we would expect fewer than 8 hospitalizations for the year for the total of 148 "lives" covered (including covered dependents).

A Fund of \$10,000 would allow the Foundation to reimburse up to 20 hospitalizations for the year at \$500 per claim. Additional funds could be requested in the unlikely event that actual claims exceeded this number.

Mr. Lukoff MOVED, seconded by Ms. Rapp and carried unanimously by the Committee members-

**TO** recommend the GRF BOD approve a Fund for \$10,000.00 to reimburse any covered employee or dependent who incurs a hospitalization during the plan year beginning April 1, 2016 and ending March 31, 2017. The reimbursement will be for \$500 per incident upon the employee providing a receipt for such expense.

#### Employee Holiday Fund

Mr. Lukoff MOVED, seconded by Ms. Rapp and carried unanimously by the Committee members -

**TO** direct the Executive Director to present a conceptual plan for the Employee Holiday Fund to the Executive Committee at the May 2016 meeting.

#### Marking Board Directors' Mailboxes

The Recording Secretary reported that the project has been completed.

#### **NEW BUSINESS**

##### 4000 Policy Series

The project is under review and development.

##### New California Minimum Wage

The Committee members, the Executive Director and the Human Resources Director discussed the financial impact of the new California minimum wage enactment, which will raise the minimum wage to \$15, per hour, by 2021.

#### **POLICIES**

##### Amend Policy 1022-30, Petitions

Mrs. Reed MOVED, seconded by Mr. Hood and carried unanimously by the Committee members-

TO recommend the GRF BOD amend Policy 1022-30, Petitions by adding, in section a. "shareholder/" before the word "member's" and "(printed and signature)" at the end of the phrase.

### **SUB-COMMITTEE REPORTS**

#### **Emergency Planning Sub-Committee**

The Chair of the Sub-committee will bring a year-end report to the May Executive Committee meeting.

### **STAFF REPORTS**

#### **Human Resources Director**

The Human Resources Director presented her report, as attached.

#### **Finance Manager**

The Finance Manager presenter her report, as attached.

#### **Executive Director**

The Executive Director had no further comments other than those offered during the meeting.

### **SHAREHOLDER COMMENTS**

Three shareholder/members spoke on various items pertaining to the Committee's area of purview.

### **COMMITTEE MEMBERS**

Three Committee members spoke on topics related to today's Committee meeting.

Ms. Rapp MOVED, seconded by Mrs. Reed and carried unanimously by the Committee members-

TO go into Executive Session.

The Chair called for a five minute break at 2:23 p.m.

### **ADJOURNMENT**

The meeting was adjourned at 2:52 p.m.

*Carole Damoci*

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Carole Damoci  
Chair, Executive Committee  
04.08.16/dfb

**RECAP OF MOTIONS AND ACTIONS TAKEN AT THE EXECUTIVE COMMITTEE  
MEETING ON APRIL 8, 2016**

**MOTIONS**

- By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with;
- To recommend to the GRF BOD involvement of corporate counsel in amending the by-laws.
- **TO** recommend the GRF BOD approve a Fund for \$10,000.00 to reimburse any covered employee or dependent who incurs a hospitalization during the plan year beginning April 1, 2016 and ending March 31, 2017. The reimbursement will be for \$500 per incident upon the employee providing a receipt for such expense.
- **TO** direct the Executive Director to present a conceptual plan for the Employee Holiday Fund to the Executive Committee at the May 2016 meeting.
- **TO** recommend the GRF BOD amend Policy 1022-30, Petitions by adding, in section a. "shareholder/" before the word "member's" and "(printed and signature)" at the end of the phrase.