



## EXECUTIVE COMMITTEE MINUTES Friday, May 12, 2017

The meeting of the Executive Committee and the Golden Rain Foundation Board of Directors was held on Friday, May 12, 2017. The meeting was called to order at 1:00 p.m. by Chair Stone, in the Administration Conference Room, followed by the Pledge of Allegiance led by Mrs. Reed.

### ROLL CALL

Present: Ms. L. Stone, Chair Mr. P. Moore  
Mrs. C. Damoci, President Ms. K. Rapp  
Mr. P. Hood Mrs. J. Reed, Corporate Secretary  
Mr. B. Lukoff

Staff and Mr. R. Ankeny, Executive Director  
Guests: Ms. B. Shuler, Finance Manager  
Mrs. D. Bennett, Recording Secretary  
Mrs. L. Perrotti, GRF Representative, Mutual One  
Mr. R. Stone, GRF Representative, Mutual One  
Ms. P. Snowden, GRF Representative, Mutual Two  
Ms. R. Winkler, GRF Representative, Mutual Ten  
Mrs. H. Tran, GRF Representative, Mutual Fifteen  
Two Foundation Members

### CHAIR'S ANNOUNCEMENTS

The Chair welcomed and introduced Foundations members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with; there was not a quorum of the Golden Rain Foundation Board of Directors (GRF BOD).

In accordance with California Civil Code Section 4090, please be advised that a quorum of the Golden Rain Foundation Board of Directors (GRF BOD) is present at today's posted meeting. The business of the Executive Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF BOD at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation

Members/Shareholders. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes at the meeting in July.

### **CHAIR'S ANNOUNCEMENTS**

The Chair introduced the Executive Director, the Finance Manager, the Stock Transfer Supervisor and the Recording Secretary.

The Chair reviewed the meeting rules and asked that courtesy and respectfulness be acknowledged at all times. The Chair respectfully requested the committee members wait to be called on.

### **APPROVAL OF COMMITTEE MINUTES**

The minutes of April 14, 2017 were approved, as presented.

### **SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)**

No shareholder/members spoke on agenda topics.

### **CORRESPONDENCE**

No correspondence was received by the Committee.

### **ELECTION UPDATE**

The Stock Transfer Officer Supervisor will have a ballot update on Monday. She will provide further updates every 10 days.

### **OLD BUSINESS**

#### Bylaws

The Committee agreed to address this topic at the July Committee meeting.

### **NEW BUSINESS**

#### 5.5 Acre Lot Attendant

Ms. Rapp MOVED, seconded by Mr. Moore and carried unanimously by the Committee –

**TO** approve the Recreational Vehicle Lot Services Attendant position, as amended and to be reviewed by the Committee Chair.

Ms. Rapp MOVED, seconded by Mr. Moore and carried unanimously by the Committee –

**TO** approve the Recreational Vehicle Lot Services Attendant position at salary grade 6.

### Additional Staffing – Building Inspector

The Committee concurred to address the topic at the July Committee meeting.

### **POLICIES**

#### Amend Policy 5041, Real Property Acreage

The Policy will be reviewed at the July meeting.

#### Amend Policy 5110-30, Committee Charter

Mrs. Reed MOVED, seconded by Ms. Rapp and carried unanimously by the Committee members-

**TO** recommend the GRF BOD accept amendment to Policy 5110-30, Executive Committee Charter.

#### Amend Policy 5231-30, Donations

Mrs. Reed MOVED, seconded by Mr. Hood and carried unanimously by the Committee members-

**TO** recommend the GRF BOD accept amendment to Policy 5231-30, Donations.

#### Amend Policy 5508-30, Renewal of Service and Maintenance Contracts

Mrs. Reed MOVED, seconded by Mr. Moore and carried unanimously by the Committee members-

**TO** recommend the GRF BOD accept amendment to Policy 5508-30, Renewal of Service and Maintenance Contracts.

The Committee concurred to recommend the GRF BOD rescind Policy 5611-30, Calling a Special Meeting.

The Committee concurred to refer to the Policy Re-write Sub-committee Policies 5026-30, Election of Officers; 5518-30, Contract Procedures; 5604-30, Publication of Minutes and 5610-30, Participation by Foundation Shareholder/members.

The Committee concurred to post notice of review, to the GRF Website, of Policies 1022-30, Petitions; 5024-30, Committee Structure; and 5025-30, Election Procedure; 5092-30, Board of Directors' Code of Ethics and Conduct; 5092.01-30, Board of Directors' Censure Procedure; and 5092.02-30, Motion to Censure.

### **SUBCOMMITTEE REPORTS**

#### Emergency Planning Sub-committee

The Committee Chair presented an update on Emergency Preparedness Fair reported activities of the Sub-committee.

Mr. Hood MOVED, seconded by Mrs. Reed and carried unanimously by the Committee members-

TO recall all outstanding Red Books, which have been deemed outdated, to be returned to the Library book drop.

Emergency Council Report

Ms. Snowden, the Liaison to the Emergency Council, reported the activities of the Council.

**STAFF REPORTS**

Human Resources Director

The Executive Director presented the Human Resources report, as attached.

Finance Manager

The Finance Manager presented the Finance Manager's report, as attached.

Executive Director

The Executive Director on reported on subjects pertaining to the community.

**MEMBER COMMENTS**

Three members spoke on various items pertaining to the Committee's area of purview.

**COMMITTEE MEMBERS**

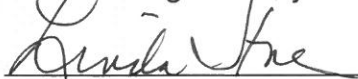
Seven Committee members spoke on topics related to today's Committee meeting.

Ms. Rapp MOVED, seconded by Mrs. Reed and carried unanimously by the Committee members

TO go into Executive Session.

**ADJOURNMENT**

The meeting was adjourned 4:08 p.m.



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Linda Stone  
Chair, Executive Committee  
05.12.17/dfb

**RECAP OF MOTIONS AND ACTIONS TAKEN AT THE EXECUTIVE COMMITTEE MEETING  
ON MAY 12, 2017**

**ACTIONS**

- By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with;
- The minutes of April 14, 2017 were approved, as presented;
- The Committee concurred to address additional staffing-Building Inspector at the July Committee meeting;

**MOTIONS**

- **TO** approve the Recreational Vehicle Lot Services Attendant position, as amended, at salary grade 6.
- **TO** recommend to the GRF BOD amendment of Policies 5110-30, Executive Committee; 5231-30, Donations; and 5508-30, Renewal of Service and Maintenance Contracts;
- **TO** recommend to the GRF BOD rescission of 5611-30, Calling a Special Meeting;
- **TO** forward Policies 5026-30, Election of Officers; 5518-30, Contract Procedures; 5604-30, Publication of Minutes and 5610-30, Participation by Foundation Shareholder/members to the Policy Re-write Committee;
- **TO** post notice of review, to the GRF Website, Policies 1022-30, Petitions; 5024-30, Committee Structure; and 5025-30, Election Procedure; 5092-30, Board of Directors' Code of Ethics and Conduct; 5092.01-30, Board of Directors' Censure Procedure; and 5092.02-30, Motion to Censure;
- **TO** recall all outstanding Redbooks, which have been deemed outdated, to be returned to the Library Book drop.