



**EXECUTIVE COMMITTEE MINUTES**  
**Friday, July 8, 2016**

The meeting of the Executive Committee was held on Friday, July 8, 2016. The meeting was called to order at 1:00 p.m. by Chair Stone, in the Administration Conference Room, followed by the Pledge of Allegiance led by Mrs. Reed.

**ROLL CALL**

Present:	Ms. L. Stone, Chair	Mr. P. Moore
	Mrs. C. Damoci, President	Ms. K. Rapp
	Mr. P. Hood, Treasurer	Mrs. J. Reed, Corporate Secretary
	Mr. B. Lukoff	

Staff and Guests:	Mr. R. Ankeny, Executive Director
	Ms. B. Shuler, Finance Manager
	Mrs. D. Bennett, Recording Secretary
	Mr. R. Stone, GRF Representative, Mutual One
	Ms. P. Snowden, GRF Representative, Mutual Two
	Mr. P. Pratt, GRF Representative, Mutual Two
	Mrs. S. Hopewell, GRF Representative, Mutual Six
	Mrs. H. Tran, GRF Representative, Mutual Fifteen Three Foundation Members

**CHAIR'S ANNOUNCEMENTS**

The Chair welcomed and introduced Foundations members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the Golden Rain Foundation Board of Directors (GRF BOD) is present at today's posted meeting. The business of the Executive Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF BOD at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period,

not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes at the meeting in August.

### **CHAIR'S ANNOUNCEMENTS**

The Chair introduced the Executive Director, the Finance Manager, Human Resources Director, and the Recording Secretary.

The Chair reviewed the meeting rules and asked that courtesy and respectfulness be acknowledged at all times. The Chair respectfully requested the committee members wait to be called on.

### **APPROVAL OF COMMITTEE MINUTES**

The minutes of May 13, 2016 were approved, as presented.

### **SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)**

One shareholder/member spoke on agenda topics.

### **CORRESPONDENCE**

One item of correspondence regarding a drone project was discussed. The Committee reached consensus to acknowledge receipt of the correspondence and to inform the author that the Executive Committee will not be moving forward with his request, at this time.

### **UNFINISHED BUSINESS**

#### By-laws

The Committee agreed to discuss the by-laws in September or October, after the 2017 budget process has concluded.

### **NEW BUSINESS**

#### Establish Emergency Preparedness Sub-committee

The Chair established an Emergency Preparedness Sub-committee, naming Eloy Gomez as Chair. Further, the Chair appointed Director Paula Snowden as liaison to the Mutuals' Emergency Planning Committee, with a reporting relationship to the Emergency Preparedness Sub-Committee.

## News – Notification of GRF BOD Minutes

Mrs. Reed MOVED, seconded by Mr. Hood and carried unanimously by the Committee members-

**TO** recommend the Golden Rain Foundation Board of Directors approve discontinuance of the printing of the Golden Rain Foundation Board of Directors minutes in the News; a summary will be included in the News.

## Code of Ethics

The Committee discussed a code of ethics for the GRF BOD members.

## Establish Policy Re-write Sub-committee

The Chair established a Sub-committee on Policy Re-Write, with Paula Snowden as Chair; the full GRF Board of Directors will serve as roaming members of the Sub-committee.

## **POLICIES**

### Policy Re-numbering

The Committee reached consensus to pursue re-numbering the GRF Policies by affixing the cost center number to the beginning of the policy number and list the policies by department on the web site. This topic will be further discussed at the August Committee meeting.

### Rescind Policy 4161.1, Disclosure Regulation-Information Regulation

Ms. Rapp MOVED, seconded by Mrs. Reed and carried unanimously by the Committee members-

**TO** recommend the GRF BOD rescind Policy 4161.1, Disclosure Regulation-Information Regulation

### Rescind Policy 5023-30, GRF Department Organization Chart

Ms. Rapp MOVED, seconded by Mr. Hood-

**TO** recommend the GRF BOD rescind Policy 5023-30, GRF Department Organization Chart

Four Committee members and the Executive Director spoke on the motion.

The motion was carried unanimously by the Committee members.

## **STAFF REPORTS**

### **Human Resources Director**

The Human Resources Director presented her report, as attached.

### **Executive Director**

The Executive Director spoke on various topics.

### **Finance Manager**

The Finance Manager presenter her report, as attached.

## **SHAREHOLDER COMMENTS**

Three shareholder/members spoke on various items pertaining to the Committee's area of purview.

## **COMMITTEE MEMBERS**

Five Committee members spoke on topics related to today's Committee meeting.

The Chair called for a five minute break at 2:46 p.m.

Ms. Rapp MOVED, seconded by Mrs. Reed and carried unanimously by the Committee members-

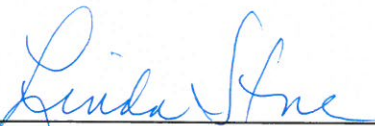
**TO** go into Executive Session.

Ms. Rapp MOVED, seconded by Mrs. Reed

**TO** return to open Executive Committee.

## **ADJOURNMENT**

The meeting was adjourned at 3:53 p.m.



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Linda Stone  
Chair, Executive Committee  
07.08.16/dfb

**RECAP OF MOTIONS AND ACTIONS TAKEN AT THE EXECUTIVE COMMITTEE  
MEETING ON July 8, 2016**

**ACTIONS**

- Consensus to send a letter of acknowledgement to the author of correspondence regarding drones.
- Establishment of a Sub-committee on Emergency Preparedness, appointing Safety/Emergency Coordinator Eloy Gomez as Chair;
- Appointment of Director Paula Snowden as liaison to the Mutual Emergency Planning Counsel, with a reporting relationship to the GRF Emergency Preparedness Sub-committee.
- Establishment of a Policy Re-write Sub-committee, appointing Director Paula Snowden as Chair with the full GRF BOD to serve as members.

**MOTIONS**

- By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with;
- **TO** establish a Sub-committee on Policy Re-Write;
- **TO** recommend the GRF BOD rescind Policy 4161.1, Disclosure Regulation-Information Regulation;
- **TO** recommend the GRF BOD rescind Policy 5023-30, GRF Department Organization Chart.