



EXECUTIVE COMMITTEE MINUTES

Monday, November 13, 2017

The meeting of the Executive Committee and the Golden Rain Foundation Board of Directors was held on Monday, November 13, 2017. The meeting was called to order at 9:00 a.m. by Chair Damoci, in the Administration Conference Room, followed by the Pledge of Allegiance led by Mrs. Reed.

ROLL CALL

Present:	Mrs. C. Damoci, Chair	Mrs. L. Perrotti
	Ms. L. Stone, President	Ms. K. Rapp
	Ms. S. Hopewell	Mrs. J. Reed
	Mr. B. Lukoff	
Staff and Guests:	Mr. R. Ankeny, Executive Director	
	Ms. C. Flynn, Director of Human Resources	
	Ms. B. Shuler, Finance Manager	
	Mr. E. Gomez, Safety/Emergency Coordinator	
	Ms. N. Ray, Stock Transfer Supervisor	
	Ms. C. Knapp, Elections Specialist	
	Mrs. D. Bennett, Recording Secretary	
	Ms. P. Snowden, GRF Representative, Mutual Two	
	Ms. R. Winkler, GRF Representative, Mutual Ten	
	Mr. P. Moore, GRF Representative, Mutual Seventeen	
	Two Foundation Members	

CHAIR'S ANNOUNCEMENTS

The Chair welcomed and introduced Foundations members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with; there was not a quorum of the Golden Rain Foundation Board of Directors (GRF BOD).

In accordance with California Civil Code Section 4090, please be advised that a quorum of the Golden Rain Foundation Board of Directors (GRF BOD) is present at today's posted meeting. The business of the Executive Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy *and/or* provide recommendations to the GRF BOD at its regular Board meeting on the 4th Tuesday of the month. GRF Board members

who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes at the meeting in December.

CHAIR'S ANNOUNCEMENTS

The Chair introduced Executive Director Randy Ankeny, Human Resources Director Cindy Flynn, Finance Manager Barbara Schuler, Stock Transfer Supervisor Nancy Ray, Safety/Emergency Coordinator Eloy Gomez, Elections Specialist Courtney Knapp, and Recording Secretary Deanna Bennett.

CHAIR'S REPORT

The Chair did not present a report.

APPROVAL OF COMMITTEE MINUTES

The minutes of October 13 were approved, as presented.

SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)

No shareholder/members spoke on agenda topics.

CORRESPONDENCE

No items of correspondence were received by the Committee.

UNFINISHED BUSINESS

Review Building Inspector Position Description

Upon discussion, the Committee concurred to postpone discussion of this topic until the Management Services Review Ad hoc Committee completes their discussion of the Physical Property Department segment.

Uniforms for Security – Update

The Executive Director provided an update on the polo shirts for Security staff and advised that the project is being moved to the Purchasing Department; color choices will be discussed at the Architectural Design and Review Committee meeting.

Policy 5025-30, Election Procedures

The Elections Specialist reviewed the draft 2018 election packet documents.

Ms. Rapp MOVED, seconded by Mrs. Reed and carried unanimously by the Committee members-

TO recommend the GRF Board of Directors accept the amended 2018 draft Election packet at the December 19 Board meeting.

Ms. Hopewell MOVED, seconded by Mrs. Reed and carried unanimously by the Committee members-

TO recommend the GRF BOD amend Policy 5025-30, Election Procedures.

Approve Draft Community Disaster Procedure Outlined Document

The Safety/Emergency Coordinator presented the Employee Emergency Operations Plan booklet. The Committee requested he continue to revise and resubmit the Plan to the Committee. The Safety/Emergency Coordinator took the opportunity to reiterate the dangers of downed high tension lines.

Mrs. Perrotti MOVED, seconded by Ms. Hopewell and carried unanimously by the Committee members –

TO request the Finance Committee review available Surplus Operations funds, in an amount not to exceed \$5,000, for Emergency Operations Center.

NEW BUSINESS

Policy 4162, Gift Disclosures, Discussed with Mutual and GRF Staff

The Executive Director advised that Policy 4162, Gift Disclosures was discussed at the Presidents' Council meeting with the Mutual Directors and with GRF Staff at the staff meeting on November 3, 2017.

Workers' Compensation Renewal

The Human Resources Director advised that the renewal amount has not yet been received.

Staff Holiday Incentive/GRF Employee Holiday Luncheons

Mr. Lukoff MOVED, seconded by Ms. Rapp –

TO increase the amount of the employee holiday bonus gift card to \$100.

The motion to amend the motion failed with five no votes (Damoci, Hopewell, Perrotti, Rapp, Reed) and one recusal (L. Stone).

Mrs. Damoci MOVED, seconded by Mrs. Perrotti –

TO request the Finance Committee review available Surplus Operations funds and recommend the GRF BOD approve an

employee holiday bonus of a \$50 gift card for all Full-time and Part-time GRF employees, in an amount not to exceed \$11,600, and to approve funding for a holiday meal for all Full-time and Part-time GRF employees, in an amount not to exceed \$2,320.
The motion was carried with one recusal (L. Stone).

SUBCOMMITTEE REPORTS

Emergency Council Report

Ms. Snowden, the Liaison to the Emergency Council, reported on activities of the Council, The Council will present a consolidated consensus document to the Committee, when it is available. Ms. Snowden broached the subject of publishing the document, as an insert, in the LW Weekly.

GRF Director Booklet Sub-Committee

Mrs. Reed reported that the next meeting will take place on November 21; the Sub-committee is requested to review the draft for discussion next month.

STAFF REPORTS

Human Resources Director

The Human Resources Director presented the Human Resources report, as attached.

Finance Manager

The Finance Manager presented the Finance Manager's report, as attached.

Executive Director

The Executive Director on reported on subjects pertaining to the community.

MEMBER COMMENTS

One member spoke on various items pertaining to the Committee's area of purview.

COMMITTEE MEMBERS

Three Committee members spoke on topics related to today's Committee meeting.

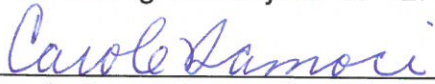
Mrs. Reed MOVED, seconded by Ms. Rapp and carried unanimously by the Committee members –

TO go into Executive Session.

The Chair called a 10 min break at 11:06 a.m.

ADJOURNMENT

The meeting was adjourned 12.11 p.m.



Carole Damoci
Chair, Executive Committee
11.13.17