



## MUTUAL ADMINISTRATION COMMITTEE SPECIAL MEETING MINUTES

Building Five, Conference Room B

Monday, October 23, 2017

2:00 PM

### CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Special Meeting of the Mutual Administration Committee was called to order by Chair Hopewell at 2:00 p.m., on Monday, October 23, 2017, in Building Five, Conference Room B. Mrs. Reed led the Committee in the Pledge of Allegiance.

### ROLL CALL

Present: Ms. S. Hopewell, Chair  
Ms. L. Stone, Ex-Officio  
Ms. K. Rapp  
Mr. P. Moore

Ms. J. Reed  
Ms. P. Snowden  
Mr. Crossley

Absent: Ms. R. Winkler, Vice Chair  
Mr. R. Stone

Staff and  
Guests: Mr. R. Ankeny, Executive Director  
Ms. B. Fernandez, Mutual Administration Manager  
Ms. N. Ray, Stock Transfer Manager  
Mrs. K. Aquino, Recording Secretary  
Five shareholder/members

In accordance with California Civil Code Section 4090, please be advised that a quorum of the Golden Rain Foundation (GRF) Board of Directors (BOD) is present at today's posted meeting. The business of the Mutual Administration Committee will be conducted in accordance with the agenda. As a quorum of the board if present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF BOD at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes at the next Committee meeting.

## **CHAIR'S ANNOUNCEMENTS**

The Chair welcomed the Committee Members, guests and staff, including GRF President Linda Stone, Executive Director Randy Ankeny, Mutual Administration Manager Blessilda Fernandez, Stock Transfer Manager Nancy Ray, and Recording Secretary Kheara Aquino. She requested that members exhibit an appropriate amount of decorum and turn off cell phones.

## **SHAREHOLDER COMMENTS**

No shareholder/member spoke on today's Committee agenda items.

## **CORRESPONDENCE**

The Committee received no correspondence.

## **UNFINISHED BUSINESS**

The Committee had no Unfinished Business to discuss.

## **NEW BUSINESS**

### Guest Passes – Wording Update

Ms. Rapp MOVED, seconded by Ms. Snowden and carried unanimously by the Committee members,

**TO**, approve the updated wording of the guest passes with the removal of line number four (4) observe all posted speed limits, and replace with must abide by all GRF and Mutual Policies (rules), the removal of if found return to: GRF, P.O. Box 2069, Seal Beach, CA 90740, and replace with [www.lwsb.com](http://www.lwsb.com), and to include the addition of line item number five (5); shareholder is responsible for actions of their guests.

The motion was carried unanimously by Committee members present.

## **POLICIES**

The Committee had no policies to review.

## **STAFF REPORTS**

The Committee had no staff reports.

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**SHAREHOLDER/MEMBER COMMENTS**

Several shareholder/members spoke on various items related to the purview of the Committee.

**PRESIDENTS COMMENTS**

President Stone spoke on topics discussed at today's Committee meeting.

**COMMITTEE MEMBER COMMENTS**

Several Committee members spoke on the proceedings of the Special Committee meeting.

**CHAIR'S COMMENTS**

The Chair thanked committee members, staff and guests for attending

**ADJOURNMENT**

The Chair adjourned the meeting at 2:24 p.m.



Ms. S. Hopewell, Chair  
Golden Rain Foundation  
kla 10.24.17