

AGENDA
COMMUNICATIONS COMMITTEE
Clubhouse Three, Room Six
Friday, April 11, 2014 – 10:00 a.m.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Approval of Regular Meeting Minutes of March 13, 2014
5. Chair's Announcements
6. **STAFF REPORTS**
 - a. Section Editor/Staff Writer, Ruth Osborn
 - b. Executive Director, Randy Ankeny
 - c. ITS Manager, Steve Perez
7. **COMMENT PERIOD**
 - a. Foundation Members
 - b. Committee Members and Ex Officio Member
8. **CORRESPONDENCE**
9. **UNFINISHED BUSINESS**
 - a. Finances
 - 1) Pre-budget planning
 - 2) Sales numbers for 2012, 2013, 2014
 - 3) Telephone Book – culling, soliciting
 - 4) Sales Reports Format
 - b. Content - Website
 - 1) Subcommittee Report – Betty Coven
 - c. Content – *Golden Rain News*
 - 1) *Navigator*
 - d. Community
 - 1) Centenarian Subcommittee Report – Pat Wilson
10. **NEW BUSINESS**
 - a. Election policies and the need to redraft – discussion only
 - b. Community information phone number – draft of new policy
 - c. Electronic Billboard – update
 - d. Receipts for Article Submissions
11. Next meeting: Thursday, May 8, 2014, 1:30 p.m., Administration Conference Room
12. Adjournment

****Agenda is Subject to Change****

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Dear Chair Coven and Committee Members,

COPY

According to the job description for a new GRF newspaper manager, the GRF wants someone like a Leo Labast to manage our newspaper.

Now someone or some clique wants to radically change the manager's job description and duties.

Why? For thirty years our community has enjoyed having a wonderful newspaper. The present manager knew what a community of diverse cultures, personalities, and interest wanted in their community newspaper.

The GRF members wanted and needed a Village Voice, a community bulletin board, information on activities, club news, and a way to communicate with each other.

An electronic whizkid, IT techie, or a PC computer geek is not what the community needs as their newspaper manager. The manager manages a staff of professionals who know how to write, gather information, lay out a page, and communicate a feeling of harmony between all our GRF members.

Please, for the sake of harmony, and tranquility in our community - keep the newspaper just like it is now, a wonderful newspaper!

cc: Exec. Comm.

D. Bruce Smith M-7
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PHONE and EMAIL SALES LOG

EMPLOYEE NAME : Karen McElwain
 Printed April 1, 14

Date	Company / City	Contact / Position	Phone / Email	Time	Recap / Follow-up
1 3/4/2014	Newport Ortho N P B	Candace	Cthompson@newportortho. Com	2:06	suggested a 2x3 ad to run
2 3/4/2014	Alliance Imaging	Jeff	Jsbradley@allianceimaging. Com	11:01	availability of large bus signs
3 3/5/2014	The Angel Store Seal Beach	Marygrace Owner	Theangelstore@icloud.com	11:33	also 1:55 working on a pro directory
4 3/6/2014	Premium Mattress Anaheim	Rick Owner	Saout@pacbell.net	8:37	gave me the ad from oc registrar we will build a pro/dir from the info 3/7 sent for ok to run \$\$\$
5 3/6/2014	Western Heating & Plumb	Rick Owner Partner	Rickv@westernpros.com	9:49	sent pricing and mailed a media kit
6 3/10/2014	Newport Ortho N P B	Candace	Cthompson@newportortho. Com	8:43	she is working on artwork
7 3/10/2014	Old World Restaurant H B	Jim	Jwgrp@att.net	8:49	sent pricing and mailed a media kit
8 3/11/2014	Find Nibbles Cerritos	Shawn Partner	562-677-5745	9:10	talked about the 7,000 inserts for 3/20
9 3/11/2014	Los Al Eye Physicians Los Alamitos	Caroline	562-598-7728		called her not sure of time ok no late chg if pd in full as per Dave...told I took over the account
10 3/12/2014	5 Star In- Home Care	Geoffrey Owner	310-849-9537	9:20	sent pricing and mailed a media kit
11 3/12/2014	Tom Mckenzie Los Alamitos	Erin Office Mgr.	562-598-7728		not sure of time got correct mailing address told i was taking over Dave's account
12 3/13/2014	Find Nibbles Cerritos	Shawn Partner	562-677-5745	9:30	We can not have them delivered Monday will have to run 3/27/14

PHONE and EMAIL SALES LOG

EMPLOYEE NAME : Karen McElwain
 Printed April 1, 14

Date	Company / City	Contact / Position	Phone / Email	Time	Recap / Follow-up
13 3/14/2014	Chumley Seal Beach	Verna Sales	562-598-1388	3:00	informed them I will be taking over Dave's account
14 3/14/2014	Aladdin Sleep Center Long Beach	Mervyn Owner	562-598-9544		mailed informed them I will be taking over Dave's account
15 3/14/2014	Walnut Village Anaheim	Angela Administator	714-776-7150	4:10	sending pricing News and Navigator
16 3/17/2014	Glenn Hoxie Long Beach	Glenn Owner	Glenn.hoxie@gmail.com	8:57	11:07-1:52-3:50 worked out a pro/dir ad for 3/20
17 3/17/2014	Insurance Services Long Beach	Pam Owner	Pamreddoch@gmail.com	8:45	putting together an 1/8 th page ad for 3/27
18 3/18/2014	Karlton Residential Care Anaheim	Barbara Administrator	714.236.1170	9:09	again at 10:00 chg in ad Told I am taking over account for Dave
19 3/18/2014	Greenfield Acupunture Seal Beach	Dr. Jung Owner	562-596-2257	9:15	Told I am taking over account for Dave
20 3/18/2014	Tom Mc Kenzie Los Alamitos	Tom Owner	562-594-4200	11:00	called for advertiing and Told I am taking over account for Dave
21 3/19/2014	Western International Seal Beach	Fariba	562-756-2675	9:15	left message to call for advertising date
22 3/19/2014	American Media L L C Dublin C A	Paul	925-521-8698	9:20	left message w/ accts payable to call
23 3/19/2014	City National Bank Long Beach	Kristine Manager	562-936-5810	9:29	left message to have her call about Grand Opening
24 3/19/2014	Dr. Laos Seal Beach	Carol Office Mgr.	562-596-7484	10:45	ready to advertise first part of April Carol then doing mktg.

PHONE and EMAIL SALES LOG

EMPLOYEE NAME : Karen McElwain
 Printed April 1, 14

Date	Company / City	Contact / Position	Phone / Email	Time	Recap / Follow-up
25 3/20/2014	One West Bank Long Beach	Edith Manager	Edith.rodriguez@owb.com	9:26	reminder of the 9,000 inserts she wants to run in the Spring
26 3/21/2014	Send It Packing Seal Beach	Jim Owner	562-596-7363	9:32	sent pricing news and navigator
27 3/21/2014	American Media L L C Dublin	Pablo Liu Sales Manager	Pliu@americanmediallc.com	10:00	Please get in touch with me about monies owed the LW News you have a signed 26x contract
28 3/21/2014	Mae Morgan Carson	Elizabeth Asst Mgr	310-217-9408	9:45	set up appt in office 9:00 Wed 26th
29 3/21/2014	Chic Wide Shoes Cypress	Bill Manager	714-821-5111	3:15	Sent media kit
30 3/24/2014	American Media Lic Dublin Ca		925-521-8698	9:20	number no longer belongs to american mrdia
31 3/24/2014	B & J Car Co. Orange	Brandon Owner	Bjmccredie@yahoo.com	3:59	and 4:15 & 4:40 changes and approving the ad for 4/3/14
32 3/24/2014	Magic Touch Homecare	Charlette Marketing	Char.palencia@gmail.com	11:09	and 11:27 talked about a 1/8 pg
33 3/24/2014	Stone Ways Westminster	Mike Owner	Aloha2u@earthlink.net	11:03	interested in a pto/dir and 1/8 page
34 3/25/2014	Altruist Home Care La Puente	Grace Owner	Gutierrez@altruisthomecare.com	9:49	reminder id the 20% discount for Navigator
35 3/25/2014	Freedom Village Lake Forest	Diane Marketing	206-853-6655	955	left message to call me today
36 3/25/2014	American Media L L C Dublin	Carl Stanley	925-803-1448	9:58	left message asked him to give me the number for accounts payable will call tomorrow too

PHONE and EMAIL SALES LOG

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 Printed April 1, 14

Date	Company / City	Contact / Position	Phone / Email	Time	Recap / Follow-up
37 3/25/2014	Trident Society Plantation Fl	Elyse Accts Payable	954-556-9400 #3	10:18	elyse in accts payable had tol her we would write off interest if they paid in full...paid 3/6/14
38 3/25/2014	5 Star Homecare	Geoffrey	Geoffreyjimenez@yahoo	4:36	Are you ready to advertise?
39 3/26/2014	Memorial Medical Hospital	V. P. Marketing Richele	Rsteale@memorialcare.org	10:10	pricing for the News
40 3/28/2014	Eldorado Park Long Beach	Morgan	Privateeventmanager@eldor Adoparkgc.com	2:32	remind about Easter if a brunch?
41 3/28/2014	Freedom Village Lake Forest	Diane Marketing	Dmasson@fmcwest.com	9:00	semnt invoice fpor FP Navigator
42 3/28/2014	Old World Restauant Huntington	Cyndie Marketing	Cyndie@oldworld.ws	8:48	3:48 deciding on a quarter page in Navigator
43 3/31/2014	Queen Mary Long Beach	Carol	Carol. Cochrane@queenmary.com	3:33	interested in the Navigator leisure time
44 3/31/2014	Dr. Parr Mission Viejo	Dr. Parr	Parr@healthmobile.org	5:21	sent info on News and Navigator
45 3/31/2014	Cash Auto Buyers Westminster	Mark	714-222-1862	3:00	interested in inserts 9,000

FIELD SALES LOG

EMPLOYEE NAME : Karen McElwain
 Printed April 1, 14

Date	Company / City	Contact / Position	Phone / Email	Odometer Start / Stop / Finish	Recap / Follow-up
1					
2	Brittany House Long Beach	Office Mgr Colleen	562-222-7588	53919 53928 53919 53928	gave information for the Navigator told I took over Dave's accounts
3	The Breakfast Bar Long Beach	Josh & Pamela	562-726-1700	53974 53984 53974 53984	Gave LW info was invited to their opening
4	Dr. Unatin, D D S Seal Beach	Office Mgrs Lisa	562-430-1054	54020 54020	sold navigator introduced myself to staff told I took over Dave's acct
5	Coastline Auto Seal Beach	Office Mgrs Gary	562-430-7559	54023 54026 54023 54026	introduced myself told I took over Dave's acct
6	Lenning Seal Beach	Office Stephanie	562-594-9729	54050 54050 54050 54050	took over navigator Lenning out introduced myself taking over Dave's accounts
7	Nu- Kote San Clemente	Gray	562-833-3911	54050 54050	brought in inserts to office introduced myself as taking over Dave's accounts
8	J & L Fine Jewelry Long Beach	Owner's Son Jason	562-986-4380	54075 54082	showed interest in The paper wants to talk to sister has LW clients
9	Betty Brite Cleaners Long Beach	Reception Sofia	562-438-6129	54104 54106	will give information to owner when he returns and Luna
10	Coastline Auto Seal Beach	Gary	562-430-7559	54119 54119 54119 54119	told him he owes money wants to chg ad prices will pay \$2,000
11	Spin Pizza Seal Beach	Mgr On Duty Brandon	bhoffman@hoffmangroup. com	54119 54121	Tried again to make contact... will give to Brad Hoffman owner/partner
12	Luna Long Beach	Sales Kim	562-987-4780	54204 54207 54204 54207	Kim told me they only do TV advertising

FIELD SALES LOG

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Date	Company / City	Contact / Position	Phone / Email	Odometer		Recap / Follow-up
				Start / Stop	Finish	
13 3/25/2014	Elite Tax Service Long Beach	Owner Nancy Eisner	562-856-4815	54271	54271	54274 talked about newspaper ads for the acct area
14 3/25/2014	Greenfield Acupuncture Seal Beach	Dr. Jung	csjungomd320@hanmail.net	54274	54274	54274 he is near office introduced myself told I was taking Dave's acct sold Navigator
15 3/26/2014	Mae Morgan Agency Carson	Brenda	310-217-9000	54301	54301	54301 came into office
16 3/28/2014	Red Wok Los Alamitos	Lu	562-493-2685	54354	54354	54354 came into office had offered buy two get two earlier
17 3/31/2014	Yogurt Land Long Beach	Theresa	562-439-2500			
18 3/31/2014	The Discovery Shop Long Beach	Janet	562-621-6787	54384	54384	54384 will look at prices has several volunteers from LW now

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PHONE and EMAIL SALES LOG

EMPLOYEE NAME : Dede Martin
 Printed March 31, 2014

Date	Company / City	Contact / Position	Phone / Email	Time	Recap / Follow-up
1 3/11/14	Seal Beach Seaport Marina Hotel	Director Of Sales Angela	Angela. R@seaportmarinahotel.com 562.240.8469	8:34am	Emailed Nav and followup to visit yesterday.
2 3/4/14	Innerspin - Bicycle Casino	Amy Wang	Amy@innerspin.com	3:48am	Emailed to touch base regarding when she wants to start advertising. Started 3/20/14
3 3/4/14	The Pilates Place		Thepilatesplace@hotmail. Com	4:25pm	Emailed NAV rates.
4 3/7/14	Sonus	Lori	Lori. Woroschuk@socalsonus.com 714-898-5732	4:28pm	Emailed re: set up meeting on 3/13. Daves acct previously.
5 3/10/14	Congregation Sholom	Helen	Goldbergsr16@gmail.com	9:02am	Emailed Nav rates and reach out. Dave's acct previously.
6 3/10/14	Normandy Park, Wa Imcg Global Inc	Tom Bryant	Tom.bryanthomas@gmail. Com	11:05am	Emailed to set up appt to meet. He came in 3/11 at 11am.
7 3/10/14	Gilbert	Gilbert	Equippedcleaning@gmail. Com	8:48am	Emailed rates and mailed out hard copy. Lead from Les Cohen.
8 3/10/14	Los Angeles Excellent Companion Home Care	Victor Besana	Victorbesana17@att.net 562.673.7682	3:06pm	Called and emailed MK and Nav. My acct who hasn't advertised in a while.
9 3/7/14	Grand Circle Travel	Dawn Womer	Dwomer@oattravel.com	9:46am	Emailed rates again per Dawn's request.
10 3/6/14	Anchor Home Support	Erin Tracy	Erin@anchorhomesupport. Com 562.395.3580	10:27am	Emailed MK and NAV rates per her request.
11 3/10/14	Congregation Sholom	Jeff Sacks	Jfsacks@yahoo.com	9:03am	Emailed Jeff who now handles acct. Dave's acct previously.
12 3/11/14	Anaheim Convention Center	Anaheim Convention Center	Info@anaheimconventioncen Ter.com	11:47am	Emailed NAV. Found online.

PHONE and EMAIL SALES LOG

EMPLOYEE NAME : Dede Martin
 Printed March 31, 2014

Date	Company / City	Contact / Position	Phone / Email	Time	Recap / Follow-up
13 3/11/14	City Of Anaheim Anaheim		Citymanager@anaheim.net	12:27pm	Emailed NAV. Found online.
14 3/10/14	Anaheim		Mhenry@anaheim.net	11:48am	Emailed NAV. Found online.
15 3/7/14	Stem Cells Usa	Ryan	Ryan@stemcellusa.net	1:07pm	Emailed re: questions regarding advertising in NAV.
16 3/10/14	Los Angeles Excellent Companion Home Care	Victor Besana	Victorbesana17@att.net	3:06pm	Emailed rates per request. My account.
17 3/14/14	Hunt Beach Sunrise Dental	Dr. Shao	Sshao@sunrisedds.com	11:01am	Emailed follow up to field call. My account under new mgmt.
18 3/20/14	Mc Kenzie Mortuary	Ken	Kenjmckenzie@aol.com 800.791.4099	8:57am	Emailed MK follow up to visit.
19 3/20/14	Long Beach Marlora Rehab Hospital	Director Of Nursing Elizabeth	Elizabeth@marlora.com 562.494.3311	9:00am	Emailed MK and NAV as follow up to visit.
20 3/28/14	The Jcb Group	Denise Barker	Denisebarker@gmail.com 562.333.5872	11:33am	Emailed MK. She sent letter to us stating she was a notary.
21 3/31/14	Advanced Wellness	Mark De Dubovay	Drmark@advancedwellness. Org 562.795.6680		Emailed MK and NAV follow up to visit.

FIELD SALES LOG

EMPLOYEE NAME : Dede Martin
Printed March 31, 2014

Date	Company / City	Contact / Position	Phone / Email	Start / Stop / Finish	Odometer	Recap / Follow-up
1 3/10/14	Raymond James Seal Beach	Branch Manager Rebecca	562.594.4444	78536	78537	Dave's acct. I went in to introduce myself and take Nav info.
2 3/11/14	Seaport Marina Hotel Long Beach	Receptionist Linda	angela. r@seaportmarinahotel.com 562.240.8469	78537	78539	My account a few years ago. Took Nav and MK. Will follow up with email to Angela.
3 3/11/14	Bay Chiropractic Seal Beach	Receptionist Cathy	562.795.6733	78539	78541	My account. Took Nav.
4 3/13/14	Sonus Hunt Beach	Lori	lori.woroschuk@socalsonus.com 714.898.5732	78601	78606	Dave's acct. I went in per Lori's request to go over advertising schedule and acct.
5 3/13/14	Sunrise Dental Hunt Beach	Maggie	sshao@sunrisedds.com 714.890.1700	78606	78609	Old Acct. Left adv info and will follow up with email.
6 3/18/14	Mc Kenzie Mortuary Services Long Beach	Receptionist Sande	kenjmckenzie@aol.com 800.791.4099	78706	78712	Took MK and NAV. Ken, owner, makes adv decisions. Will send him follow up email.
7 3/18/14	Marlora Rehab Hospital Long Beach	Receptionist Sandra	elizabeth@marlora.com 562.494.3311	78712	78712	Took MK and NAV. Elizabeth, Director of Nursing, makes adv decisions. Will send her follow up email.
8 3/28/14	All Happy Barbers Los Alamitos	Owner Andy	andyhung07@yahoo.com 562.594.4600	78993	78997	My account. Picked up check and scheduled more ads.
9 3/28/14	Advanced Wellness Long Beach	Receptionist Rochelle	drmark@advancedwellness.org 562.795.6680	78997	79003	Took MK and NAV for Dr Mark. Will follow up with email.

GOLDEN RAIN OPERATIONS

Election Procedures

The following will be in effect for the election of representatives to the Golden Rain Foundation Board of Directors:

1. Elections

a. Annual Election

The election of representatives for odd-numbered Mutuals will occur during odd-numbered years and the election of representatives for even-numbered Mutuals will occur during even-numbered years. Each representative shall serve a two-year term.

- 1) One representative will be elected from each Mutual except for Mutuals One and Two where there will be two.

b. Special Elections

Upon the occurrence of a vacancy on the Board of Directors representing an odd- or even-numbered Mutual, the process for a special election will begin within ten (10) days after the Secretary of the Board is notified of the vacancy.

2. Voting

a. Qualification for Voting

Members may vote only by using the mail-in secret ballot. Members may cast one vote, except on the ballots of Mutuals One and Two, members may cast two votes, but they may not be cast cumulatively.

b. Cumulative Voting

There is no provision in the GRF By-Laws for cumulative voting.

3. Candidates

a. Candidate Eligibility and Qualifications

(Feb 11)

GOLDEN RAIN OPERATIONS

Election Procedures

All members of the Golden Rain Foundation “in good standing” are eligible to run for election to the Board of Directors representing the Mutual in which they reside. “In good standing” is defined as a member who is not in arrears of his or her carrying charge to the Mutual.

b. Candidate Resume/Biography

Prior to the deadline established by the association, each candidate shall submit a resume/biography containing up to 300 words. The resume/biography shall be mailed with the ballot.

- 1) The resume/biography shall contain only the candidate’s background and qualifications.

c. Notification of Nominations for Election of Directors

The Golden Rain Foundation shall place a notice in the *Golden Rain News* not less than ninety (90) days prior to the election counting meeting that any member may place his or her name into nomination for the director position representing the Mutual in which they reside. The notice shall be published in the *Golden Rain News* every week thereafter until the election counting meeting is held.

d. Self-Nomination by Members

Members who wish to nominate themselves as a candidate for election to the Board of Directors must do so in writing to the Foundation Board Office not more than ninety (90) days or less than sixty (60) days prior to the election counting meeting.

- 1) All candidates shall be provided candidate instructions upon submitting their name for nomination.

- e. A Mutual Board of Directors may appoint a nominating committee for the purpose of recommending a candidate for the election. Any candidates who are recommended by their Mutual Board of Directors or nominating committee will be given candidate instructions by the GRF Board Office.

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GOLDEN RAIN OPERATIONS

Election Procedures

f. Nominations from the Floor

There is no provision in the By-Laws for nominations from the floor.

g. Campaign Cycle

The campaign cycle shall begin mid-April and end mid-May.

h. Equal Access to Association Media

- 1) Candidates and other members advocating a point of view for purposes reasonably related to the election shall be provided a one-time access to the Association's website during the campaign cycle as follows:
 - A) Submissions shall be posted on the election bulletin board on the LWSB website.
 - B) Submissions shall be limited to 200 words.
 - C) One submission shall be accepted from each candidate or member for posting on the LWSB website.
- 2) Candidates and other members advocating a point of view for purposes reasonably related to the election may purchase, subject to space availability and advertising guidelines established by the News Office, a maximum of a half-page of space in an edition of the *Golden Rain News* at regular advertising rates during the campaign cycle. No other access to the *Golden Rain News* will be granted.
- 3) Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all members advocating a point of view for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.
- 4) In the event that the statements or actions of an incumbent director, who is also a candidate for re-election to the Board, are reported in the Association media solely in the context of that directors' performance of

(Feb 11)

GOLDEN RAIN OPERATIONS

Election Procedures

duties, those reports or statements shall not constitute provision by the Association of access to its media for campaign purposes.

- 5) In the event that the Association's media reports any candidates' statements or actions that are reasonably unrelated to the election, the reporting of such shall not constitute provision by the Association to its media for campaign purposes.
- 6) In accordance with Civil Code 1363.04, no Association funds shall be used for campaign purposes, except to the extent necessary for the Association to comply with the duties imposed upon it by law.
- 7) Provision of Mailing Labels

Candidates are entitled to purchase labels for the addresses in their Mutual at a per-label cost which is to be paid at the time the labels are ordered. Labels can be ordered by completing an "Access to Documents" form in the Accounting Department.

4. Election Meetings

The Golden Rain Foundation Board of Directors will convene a special meeting one week prior to the Annual Meeting for the purpose of counting ballots. All members are welcome to attend the special meeting.

In the case of a special election, the Golden Rain Foundation Board of Directors will convene a special meeting approximately thirty days after the ballots are mailed for the purpose of counting ballots. All members are welcome to attend the special meeting.

5. Election Process

- a. The Executive Committee shall review and approve the election materials and the election process.
- b. The Golden Rain Foundation shall contract with an independent third-party vendor to perform all election services as Inspector(s) of Election. The vendor will be directed to conduct the election, and be accountable for the

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GOLDEN RAIN OPERATIONS

Election Procedures

conduct of the election in accordance with this policy and all applicable codes, By-Laws, and state laws.

- c. During its meeting in February, the Executive Committee of the Golden Rain Foundation Board will recommend that the Board appoint the election services company as its Inspector(s) of Election.
- d. During its meeting in February, the Board of Directors will appoint the election services company as its Inspector of election.
- e. If the Golden Rain Foundation does not contract with a vendor to perform all election services, then the Golden Rain Foundation will conduct the election in accordance with this policy and all applicable codes, By-Laws, and state laws. The Golden Rain Foundation Board of Directors will appoint in-house Inspector(s) of Election.

6. Election Materials

a. Reminder Post Card

The Golden Rain Foundation will prepare, address and mail an "Annual Meeting" reminder post card to all members ten days before the Annual Meeting.

b. Ballot Packet

The ballot packet will consist only of a mail-in secret ballot, voting instructions, any candidate resumes/biographies, two return envelopes, and mailing instructions for the election. The ballot packet will be mailed at least thirty (30) days prior to the ballot counting meeting.

c. Secret Ballots Returned By Mail

The mail-in secret ballot is required to be mailed to the Inspector(s) of the Election for proper verification and validation, and must be received before noon on the date established on the ballot.

(Feb 11)

GOLDEN RAIN OPERATIONS

Election Procedures

The mail-in secret ballot is irrevocable once it is validated by the Inspector(s) of the Election.

The Inspectors of Election will open and process the mail-in secret ballots on the day of the special meeting held for the purpose of counting ballots as outlined under Section 7.

- 1) If a mail-in secret ballot is compromised or improperly sealed or addressed, it will be invalidated by the Inspector(s) of the Election.

7. Inspector(s) of the Election

a. Inspector(s) of the Elections shall perform the following:

- 1) Determine the number of shareholders entitled to vote and the voting power of each.
- 2) Establish a mailing address for mail-in ballots, and the contact phone number for members' questions.
- 3) Prepare and mail to all members in the odd- or even-numbered Mutuels, no later than thirty (30) days prior to the election meeting, the notice letter, mail-in secret ballot, any candidate resumes/biographies, voting instructions, two envelopes, and mailing instructions for the GRF election, in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."
- 4) Receive mail-in secret ballots.
- 5) Open mail-in secret ballots at the special meeting for the purpose of counting ballots.
- 6) Count and tabulate all votes.
- 7) Determine the results of the election.

(Feb 11)

GOLDEN RAIN OPERATIONS**Election Procedures**

- 8) Certify, in writing, that the election was held in accordance with this policy and Section 1363.03 of the Davis-Stirling Common Interest Development Act (the Act).

8. **Observers of the Election**

Any candidate or member of the Association may witness the counting and tabulation of the votes.

9. **Ballot Retention**

The sealed ballots at all times shall be in the custody of the inspector or inspectors of election or at a location designated by the inspector or inspectors until after the tabulation of the vote, and until the time allowed by Section 7527 of the Corporations Code (nine months) for challenging the election has expired, at which time custody shall be transferred to the Association.

After the transfer of the ballots to the Association, the ballots shall be stored by the Association in a secure place for no less than one year after the date of the election.

Policy

Adopted: 15 Jun 76
 Amended: 20 Aug 96
 Amended: 19 Aug 97
 Amended: 15 Sept 09
 Amended: 15 Feb 11

GOLDEN RAIN FOUNDATION
Seal Beach, California

(Feb 11)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, and 16**

In accordance with State Law and the Mutual Bylaws, the following policy is established for the general election of directors to the Mutual Board of Directors.

1. Candidates**a. Candidate Eligibility**

In accordance with the Mutual Bylaws, all members in good standing are eligible to run for election to the Mutual Board of Directors. "Good Standing" means that the member is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month's assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall also place notice in the *Golden Rain News* and in the Mutual laundry rooms not less than 90 days prior to the annual meeting that any member of the Mutual in good standing may place his/her name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Mutual members who wish to nominate themselves as a candidate for election to the Mutual Board of Directors must do so in writing not more than 90 days or less than 60 days prior to the annual meeting date.

d. Nominations from the Floor

Candidates may be nominated from the floor during the annual meeting. There is no provision in the Mutual Bylaws allowing for write-in candidates.

e. Equal Access to Clubhouse Facilities

Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all members advocating a point of view, including those who are not endorsed by the Mutual Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, and 16

2. Election Process

- a. The Golden Rain Foundation will provide a contracted vendor to assume all election services, including inspector(s) of election, who will be directed to conduct the election under current applicable codes.
- b. If the Golden Rain Foundation does not provide a contracted vendor to assume all election services, then Section 3 will be prepared and processed by the Mutual Corporation or Golden Rain Foundation:

3. Election Materials

a. Notice Letter

The notice letter, mail-in secret ballot, voting instructions and mailing instructions for the Mutual annual election shall be mailed out to each Mutual apartment no later than 30 days prior to the annual meeting.

b. Secret Ballots Returned By Mail

The mail-in secret ballot is required to be mailed to the “Inspectors of the Election” for proper verification and validation, and must be received before 4:00 p.m. on the day before the annual meeting.

The mail-in secret ballot, if sealed and properly mailed, will be opened the day of the annual meeting by the inspectors of the election. The mail-in secret ballot is irrevocable once it is validated by the inspectors of election.

4. Inspectors of the Election

a. Qualifications and Number of Inspectors

An inspector of the election may not be a member of the Mutual Board of Directors, or a candidate for the Mutual Board of Directors, or related to a member of the Mutual Board of Directors, or under contract to the association for any compensable services.

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, and 16****b. Observers of the Election Appointed By the Board of Directors**

There shall be three (3) observers of the election appointed by the Mutual Board of Directors (90) days before the annual meeting day. The Board may also appoint alternative observers of the election. The observers of the election may appoint and oversee additional assistant observers of the election in any number deemed to be reasonable by the Mutual Board of Directors.

c. Inspector of the Elections - Duties

- 1) Determine the number of shareholders entitled to vote and the voting power of each.
- 2) Determine the authenticity, validity and effect of proxies, if any.
- 3) Receive mail-in proxy forms and ballots.
- 4) Open mail-in proxy forms and ballots at the annual meeting.
- 5) Hear and determine all challenges and questions in connection to the right to vote.
- 6) Count and tabulate all votes.
- 7) Determine the results of the election.
- 8) Perform his or her duties expeditiously, impartially, and in good faith at all times.

5. Voting**a. Qualification for Voting**

Votes may be cast by mutual members in good standing:

- 1) By ballot in person on the day of the annual meeting; or
- 2) By using the mail-in secret ballot; or
- 3) By using the mail-in proxy form.

b. Cumulative Voting

In accordance with the Mutual Bylaws, voting will be “cumulative.”

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, and 16**c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."

6. Actions by Mutual Boards when a Contracted Vendor is Retained for Elections

- a. Each Mutual may appoint observer(s) who may make their observations to its respective Mutual Board.
- b. Each Mutual Board shall validate its own election.

7. Actions by Shareholders – Mutual Five Only

Any shareholder or contractor of Mutual Five that allegedly intimidates or bullies another shareholder, or forges ballot signatures of another shareholder, shall be requested to appear before the Mutual Five Board of Directors in Executive Session to answer the charges or allegations. If criminal acts have been committed, the Golden Rain Foundation Security Department and the Seal Beach Police Department shall be notified and appropriate action taken.

<u>MUTUAL ADOPTION</u>	<u>AMENDED</u>	<u>MUTUAL ADOPTION</u>	<u>AMENDED</u>
ONE: See 7210.1		TEN: See 7210.10	
TWO: See 7210.2		ELEVEN: 15 Feb 07	
THREE: 09 Feb 07		TWELVE: See 7210.12	
FOUR: 14 Feb 07		FOURTEEN: See 7210.14	
FIVE: 21 Feb 07	17 Aug 11	FIFTEEN: See 7210.15	
SIX: 27 Feb 07		SIXTEEN: 20 Feb 07	
SEVEN: 30 Mar 07		SEVENTEEN: 06 Feb 07	
EIGHT: See 7210.8			
NINE: See 7210.9			

(Aug 11)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections - Mutual One Only

In accordance with State Law and the Mutual One Bylaws, the following policy is established for the general election and all other elections of directors to the Mutual One Board of Directors. The general election of Mutual One is held every other year during even-numbered years. Directors' terms are for two years.

1. Candidates

a. Candidate Eligibility

In accordance with the Bylaws, all Shareholders are eligible to run for election to the Mutual One Board of Directors.

b. Notification of Nominations for Election of Directors

The Board of Directors shall place notice in the *Golden Rain News* and in the laundry rooms not less than 90 days prior to the election meeting that any shareholder of Mutual One may place his/her name into nomination for the election to the Mutual One Board of Directors.

c. Self-Nomination by Shareholders

Shareholders who wish to nominate themselves as a candidate for election to the Board of Directors must do so in writing to the Nominating Committee not more than 90 days or less than 60 days prior to the election meeting date.

d. Nominating Committee

The Mutual One Board of Directors will appoint a Nominating Committee no later than 90 days before the election meeting (no later than the February Board of Directors' Meeting for the annual Board of Directors' election). The complete Nominating Committee Report, including all self-nominated candidates, all incumbents wishing to run, and others agreeing to run, must be delivered to the Inspectors of the Election 45 days before the date of the election meeting.

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections - Mutual One Only

e. Nominations from the Floor

Candidates may be nominated from the floor during the election meeting.

f. Equal Access to Clubhouse Facilities

Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all Shareholders advocating a point of view, including those who are not endorsed by the Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.

2. Election Process

- a. The Golden Rain Foundation may provide a contracted vendor to assume all election services and who will be directed to conduct the election in accordance with this policy and State Law. If the Golden Rain Foundation does not provide a contracted vendor to assume all election services, then the Golden Rain Foundation or the Mutual will conduct the election in accordance with this policy and State Law.

3. Election Materials

a. Notice Letter

The notice letter, mail-in secret ballot, voting instructions and mailing instructions for the election shall be mailed by the Inspector(s) of the Election to each Shareholder no later than thirty (30) days prior to the election meeting.

b. Secret Ballots Returned By Mail

The mail-in secret ballot or proxy form is required to be mailed to the Inspector(s) of the Election for proper verification and validation, and must be received before 4:00 p.m. on the day before the election meeting.

The mail-in secret ballot is irrevocable once the Inspector(s) of the Election validate it.

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections - Mutual One Only

If the mail-in secret ballot or proxy form is sealed and properly mailed, the Inspector(s) of the Election will open the mail-in secret ballot or proxy form the day of the election meeting.

b. Balloting and Proxies at the Election Meeting

If a secret ballot or proxy form has not been recorded with the Inspector(s) of the Election before 4:00 p.m. on the day before the election meeting, a Mutual One Shareholder may record a qualifying secret ballot or proxy form with the Inspector(s) of the Election at the election meeting, up until the time the election is closed by the Mutual One President.

4. Inspectors of the Election

a. Qualifications and Appointment of Inspector(s)

The Mutual One Board of Directors must appoint an Inspector or Inspector(s) of the Election no later than ninety (90) days before the election meeting (no later than the February Board of Directors' Meeting for the annual Board of Directors' election). The Inspector(s) of the Election must be qualified to conduct the election in compliance with this policy and Davis-Stirling State Law and certify the election by the end of the Shareholders' Meeting.

An inspector(s) of the election may not be a member of the Mutual One Board of Directors, or a candidate for the Mutual One Board of Directors, or related to a member of or candidate for the Mutual One Board of Directors, or under contract to Mutual One for any compensable services. (Note: Inspector(s) may be a contractor hired to conduct the election, one to three Shareholders, or any other qualified party.)

b. Observers of the Election Appointed By the Mutual One Board of Directors

There shall be one or three observers of the election appointed by the Board of Directors thirty (30) days before the election meeting day. The Board may also appoint alternative observers of the election. Official observers will be seated

(Mar 11)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections - Mutual One Only

at the counting table across from the inspector(s) to observe the complete counting process. Observers must not interfere with the counting process, but watch and listen. Any issue of concern should be brought to the attention of the lead inspector. All other shareholder observers will be seated six feet away from the counting table.

c. Inspector(s) of the Elections - Duties

1. Determine the number of shareholders entitled to vote and the voting power of each.
2. Determine the authenticity, validity and effect of proxies, if any.
3. Establish the mailing address for mail-in ballots and proxy forms, and the contact phone number for shareholder questions.
4. Prepare and mail to all Mutual One Shareholders, no later than thirty (30) days prior to the election meeting, the notice letter, mail-in secret ballot, voting instructions and mailing instructions for the Mutual One election, in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."
5. Receive mail-in secret ballots and proxy forms.
6. Open mail-in secret ballots and proxy forms at the election meeting.
7. Hear and determine all challenges and questions in connection with the right to vote.
8. Count and tabulate all votes.
9. Determine the results of the election.
10. Perform his or her duties expeditiously, impartially, and in good faith at all times.
11. Certify the election.

5. Voting

a. Qualification for Voting

Mutual One Shareholders may cast votes:

1. By using the mail-in secret ballot; or
2. By ballot in person on the day of the election meeting; or

(Mar 11)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Elections - Mutual One Only**

3. By using a proxy form.

b. Cumulative Voting

The Secret Ballot will state: You have Nine (9) votes: "Vote for Nine (9)," OR "Distribute Nine (9) Votes for One Candidate" OR "Split the Nine (9) Votes between Multiple Candidates as long as the votes cast equal Nine (9).

In accordance with the Mutual One Bylaws voting may be "cumulative."

The following excerpt from the Mutual One Bylaws must be stated clearly on the Secret Ballot:

"Provided the candidate's name has been placed in nomination prior to the voting and one or more shareholders has given notice at the meeting prior to the voting of the shareholder's intent to cumulate the shareholder's votes, every shareholder entitled to vote at any election for Directors may cumulate his votes and give one candidate a number of votes equal to the number of Directors to be elected or distribute his votes on the same principle among as many candidates as he deems fit."

c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the shareholder's vote will be by "secret ballot."

MUTUAL ADOPTION**AMENDMENT**

ONE: 22 Feb 07

24 Mar 11

DAVIS-STIRLING COMMON INTEREST DEVELOPMENT ACT

Civil Code §1363.03, Election Procedures, Secret Ballots, Inspectors of Election

<http://www.davis-stirling.com/MainIndex/Statutes/CivilCode136303/tabid/877/Default.aspx>

(Mar 11)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections - Mutual One Only

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Two

In accordance with State Law and the Mutual By-Laws, the following policy is established for the general election of directors to the Mutual Board of Directors.

1. Candidates

a. Candidate Eligibility

In accordance with the Mutual By-Laws, all Mutual Two shareholders in good standing are eligible to run for election to the Mutual Board of Directors. "Good Standing" means that the shareholder is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month's assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall place a notice in the *Golden Rain News* and in the Mutual laundry rooms not less than 90 days prior to the annual meeting that any shareholder of the Mutual in good standing may place his/her name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Any Mutual shareholder who wishes to have their name placed on the ballot should complete a brief application in the Stock Transfer Office between 90 days and 30 days prior to the annual election meeting.

d. Nominations from the Floor

Candidates may be nominated from the floor during the annual meeting, but the candidate must be present at the Annual Meeting to accept the nomination. There are no provisions allowing for write-in candidates on the ballots.

2. Election Process

- a. The Mutual Corporation may use a contracted vendor to assume all election services including inspector(s) of election who will be directed to conduct the election in accordance with policy, state law and applicable codes.

(Oct 11)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Two

b. The Mutual Board shall validate its own election.

3. Election Materials

a. Ballot Packet

The only items that may be included in the ballot packet are the notice letter, the mail-in secret ballot, voting instructions, candidates' personal statements (if submitted), and mailing instructions for the ballot. The ballot packet shall be sent to each Mutual shareholder no later than 30 days prior to the Annual Meeting. One ballot packet per unit shall be sent.

- 1) Ballots shall be prepared in a manner consistent with providing and ensuring that the shareholder's vote will be by "secret ballot."
- 2) Each candidate may submit a one-page personal statement (preferably typed) to the Stock Transfer office before the announced deadline to be included in the ballot packet. The statement shall be 300 words or less and may contain only the candidate's background and qualifications. Personal statements that advocate the defeat of another candidate or malign another person's character or actions will not be accepted.

4. Access to Media

Candidates and other shareholders advocating a point of view for purposes reasonably related to the election shall be provided a one-time access to the Golden Rain Foundation's website during the campaign cycle. One submission shall be accepted from each candidate or shareholder for posting on the LWSB website.

- a. Candidates and other members advocating a point of view for purposes reasonably related to the election may purchase, subject to space availability and advertising guidelines established by the News Office, a maximum of a half-page of space in an edition of the *Golden Rain News* at regular advertising rates during the campaign cycle. No other access to the *Golden Rain News* will be granted.

(Oct 11)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutual Two**

- b. Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.
- c. In the event that the statements or actions of an incumbent director, who is also a candidate for re-election to the Board, are reported in the *Golden Rain News* solely in the context of that directors' performance of duties, those reports or statements shall not constitute access to media for campaign purposes.
- d. In the event that the media reports any candidates' statements or actions that are reasonably unrelated to the election, the reporting of such shall not constitute provision access to media for campaign purposes.

5. Votinga. Qualification for Voting

In accordance with the Mutual's By-Laws, Article IV, Meeting of Members, Section 8, Proxies, every shareholder entitled to vote may do so, either in person or by written proxy, executed in accordance with the provisions of Sections 604 and 704 of the Corporations Code.

b. Cumulative Voting

In accordance with the Mutual's By-Laws, Article IV, Meeting of Members, Section 7, Voting Rights, Cumulative, if a candidate's name has been placed in nomination prior to the voting and one or more member gives notice of his/her intent to vote cumulatively at the (annual) meeting prior to the voting, then every member who is entitled to vote may cumulate his votes.

Cumulative voting means that the member may give one candidate a number of votes equal to the number of directors to be elected. If there are nine directors to be elected, then the member may give one candidate nine votes, or may distribute the nine votes among any number of candidates.

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Two6. Returning the Secret Ballot or Proxy for Verification and Validation

The secret ballot must be sealed in the postage-paid, self-addressed return envelope included in the ballot packet (see ballot for specific instructions). Secret ballots may be mailed or hand-delivered to the Inspector(s) of Election for proper verification and validation.

- a. If mailed, the secret ballot must be received by the inspectors of election in the mail before 4:00 p.m. on the day before the annual meeting).
- b. If hand-delivered, the secret ballot must be given to the inspector(s) of election between 9:00 and 10:00 a.m. on the day of the annual meeting.
- c. The secret ballot is irrevocable once it is validated by the Inspectors of Election.
- d. The secret ballot, if sealed and properly mailed or hand delivered, will be opened the day of the annual meeting by the Inspectors of Election.

7. Inspectors of Electiona. Qualifications and Number of Inspectors

An inspector of the election may not be a member of the Mutual Board of Directors, or a candidate for the Mutual Board of Directors, or related to a member of the Mutual Board of Directors, or under contract to the association for any compensable services.

Note: this section was moved to Item 8 of the policy (see page 5).

b. Inspector of Elections - Duties

- 1) Determine the number of shareholders entitled to vote.
- 2) Determine the authenticity, validity and effect of proxies, if any.
- 3) Receive mail-in ballots and proxy forms.
- 4) Open mail-in ballots and proxy forms at the annual meeting.

(Oct 11)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutual Two**

- 5) Hear and determine all challenges and questions in connection to the right to vote.
- 6) Count and tabulate all votes.
- 7) Determine the results of the election.
- 8) Perform his or her duties expeditiously, impartially, and in good faith at all times.

8. Observers of the Election Appointed By the Board of Directors

There shall be three (3) observers of the election appointed by the Mutual Board of Directors thirty (30) days before the annual meeting day. Board-appointed observers may request seating to adequately observe the work of the inspectors of election, but may not interfere with the work of the inspectors of election.

Casual observers (shareholders not appointed by the Board of Directors) may observe the work of the inspectors of election from a location established by the inspectors of election.

MUTUAL ADOPTION**AMENDED**

TWO: 27 Oct 11

(Oct 11)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections (Mutual Eight)

In accordance with State Law and the Mutual Eight Bylaws, the following policy is established for all elections and the general election of directors to the Mutual Eight Board of Directors.

1. Candidates

a. Candidate Eligibility

In accordance with the Mutual Eight Bylaws, all Shareholders are eligible to run for election to the Mutual Eight Board of Directors.

b. Notification of Nominations for Election of Directors

The Mutual Eight Board of Directors shall place notice in the *Golden Rain News* and in the Mutual Eight laundry rooms not less than ninety (90) days prior to the election meeting that any shareholder of Mutual Eight may place his/her name into nomination for the election of the Mutual Eight Board of Directors.

c. Self-Nomination by Shareholders

Mutual Eight shareholders who wish to nominate themselves as a candidate for election to the Board of Directors must do so in writing to the Nominating Committee not more than ninety (90) days or less than sixty (60) days prior to the election meeting date.

d. Nominating Committee

The Mutual Eight Board of Directors will appoint a Nominating Committee no later than 90 days before the election meeting (no later than the February Board of Directors' Meeting for the annual Board of Directors' election). The complete Nominating Committee Report, including all self-nominated candidates, all incumbents wishing to run, and others agreeing to run, must be delivered to the Inspectors of the Election forty-five (45) days before the date of the election meeting.

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections (Mutual Eight)

e. Nominations from the Floor

Candidates may be nominated from the floor during the election meeting. There is no provision in the Mutual Eight Bylaws allowing write-in candidates.

f. Equal Access to Clubhouse Facilities

Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all Shareholders advocating a point of view, including those who are not endorsed by the Mutual Eight Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.

2. Election Process

- a. The Golden Rain Foundation may provide a contracted vendor to assume all election services and who will be directed to conduct the election in accordance with this policy and State Law.
- b. If the GRF does not provide a contracted vendor to assume all election services, then the Golden Rain Foundation or the Mutual Eight Corporation will conduct the election in accordance with this policy and State Law.

3. Election Materials

a. Notice Letter

The notice letter, mail-in secret ballot, voting instructions and mailing instructions for the Mutual Eight election shall be mailed by the Inspector(s) of the Election to each Mutual Eight Shareholder no later than thirty (30) days prior to the election meeting.

b. Secret Ballots Returned By Mail

The mail-in secret ballot or proxy form is required to be mailed to the Inspector(s) of the Election for proper verification and validation, and must be received before 4:00 p.m. on the day before the election meeting.

(Mar 08)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Elections (Mutual Eight)**

The mail-in secret ballot is irrevocable once the Inspector(s) of the Election validate it.

If the mail-in secret ballot or proxy form is sealed and properly mailed, the Inspector(s) of the Election will open the mail-in secret ballot or proxy form the day of the election meeting.

c. Balloting and Proxies at the Election Meeting

If a secret ballot or proxy form has not been recorded with the Inspector(s) of the Election before 4:00 p.m. on the day before the election meeting, a Mutual Eight Shareholder may record a qualifying secret ballot or proxy form with the Inspector(s) of the Election at the election meeting, up until the time the election is closed by the Mutual Eight President.

4. Inspectors of the Election

a. Qualifications and Appointment of Inspector(s)

The Mutual Eight Board of Directors must appoint Inspector(s) of the Election no later than ninety (90) days before the election meeting (no later than the February Board of Directors' Meeting for the annual Board of Directors' election). The Inspector(s) of the Election must be qualified to conduct the election in compliance with this policy and State Law and certify the election by the end of the Shareholders' Meeting.

An inspector(s) of the election may not be a member of the Mutual Eight Board of Directors, or a candidate for the Mutual Eight Board of Directors, or related to a member of or candidate for the Mutual Eight Board of Directors, or under contract to Mutual Eight for any compensable services. (Note: Inspector(s) may be a contractor hired to conduct the election, one to three Shareholders, or any other qualified party.)

b. Observers of the Election Appointed By the Mutual Eight Board of Directors

There shall be three (3) observers of the election appointed by the Mutual Eight Board of Directors thirty (30) days before the election meeting day.

(Mar 08)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections (Mutual Eight)

The Board may also appoint alternative observers of the election. Official observers will be seated at the counting table across from the inspector(s) to observe the complete counting process. Observers must not interfere with the counting process, but watch and listen. Any issue of concern should be brought to the attention of the lead inspector. All other shareholder observers will be seated six (6) feet away from the counting table.

c. Inspector(s) of the Elections - Duties

1. Determine the number of shareholders entitled to vote and the voting power of each.
2. Determine the authenticity, validity and effect of proxies, if any.
3. Establish the mailing address for mail-in ballots and proxy forms, and the contact phone number for shareholder questions.
4. Prepare and mail to all Mutual Eight Shareholders, no later than thirty (30) days prior to the election meeting, the notice letter, mail-in secret ballot, voting instructions and mailing instructions for the Mutual Eight election, in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."
5. Receive mail-in secret ballots and proxy forms.
6. Open mail-in secret ballots and proxy forms at the election meeting.
7. Hear and determine all challenges and questions in connection to the right to vote.
8. Count and tabulate all votes.
9. Determine the results of the election.
10. Perform his or her duties expeditiously, impartially, and in good faith at all times.
11. Certify the election.

5. Voting

a. Qualification for Voting

Mutual Eight Shareholders may cast votes:

1. By using the mail-in secret ballot; or
2. By ballot in person on the day of the election meeting; or

(Mar 08)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Elections (Mutual Eight)

3. By using a proxy form.

b. Cumulative Voting

The Secret Ballot will state: You have five (5) votes: "VOTE FOR FIVE (5)".

In accordance with the Mutual Eight Bylaws voting may be "cumulative."

The following excerpt from the Mutual Eight Bylaws must be stated clearly on the Secret Ballot:

"Provided the candidate's name has been placed in nomination prior to the voting and one or more shareholders has given notice at the meeting prior to the voting of the shareholder's intent to cumulate the shareholder's votes, every shareholder entitled to vote at any election for Directors may cumulate his votes and give one candidate a number of votes equal to the number of Directors to be elected or distribute his votes on the same principle among as many candidates as he deems fit."

c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the shareholder's vote will be by "secret ballot."

MUTUAL ADOPTION

EIGHT: 24 March 08

(Mar 08)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections - Mutual Nine Only

The following policy is established for the general election of directors to the Mutual Board of Directors.

1. Candidates

a. Candidate Eligibility

In accordance with the Mutual Bylaws, all members in good standing are eligible to run for election to the Mutual Board of Directors. "Good Standing" means that the member is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month's assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall place a notice in the *Golden Rain News* and/or the Mutual laundry rooms not less than 90 days prior to the annual meeting that any member of the Mutual in good standing may place their name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Mutual members who wish to nominate themselves as a candidate for election to the Mutual Board of Directors must do so in writing not more than 90 days or less than 60 days prior to the annual meeting date.

d. Nominations from the Floor

Candidates may be nominated from the floor during the annual meeting. There is no provision in the Mutual Bylaws allowing for write-in candidates.

e. Equal Access to Clubhouse Facilities

Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all members advocating a point of view, including those who are not endorsed by the Mutual Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections - Mutual Nine Only**f. Nominating Committee

The Mutual Board of Directors may appoint a Nominating Committee.

2. Election Materials

The Golden Rain Foundation will provide a contracted vendor to assume all election services, including inspector(s) of election, who will be directed to conduct the election under current applicable codes.

3. Votinga. Qualification for Voting

Votes may be cast by Mutual members in good standing. A member in good standing is defined as a shareholder who is no more than 30 days in arrears of their carrying charge.

b. Cumulative Voting

Since it is anticipated that one or more members will indicate their intent to cumulate their votes, every member entitled to vote may cumulate their votes for the election of directors.

c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."

4. Actions by Mutual Boards

a. The Mutual may appoint observer(s) who may make their observations to the Mutual Board.

b. The Mutual Board shall validate its own election.

MUTUAL ADOPTION**AMENDED**

NINE: 02-12-07 02-11-08, 03-08-10

(Mar 10)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections (Mutual Ten Only)**

In accordance with State Law and the Mutual Bylaws, the following policy is established for the general election of directors to the Mutual Board of Directors.

1. Candidates**a. Candidate Eligibility**

In accordance with the Mutual Bylaws, all members in good standing are eligible to run for election to the Mutual Board of Directors. "Good Standing" means that the member is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month's assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall place a notice in the *Golden Rain News* and the Mutual laundry rooms not less than 90 days prior to the annual meeting that any member of the Mutual in good standing may place their name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Mutual members who wish to nominate themselves as a candidate for election to the Mutual Board of Directors must do so in writing not more than 90 days or less than 60 days prior to the annual meeting date.

d. Nominations from the Floor

Candidates may be nominated from the floor during the annual meeting. There is no provision in the Mutual Bylaws allowing for write-in candidates.

e. Equal Access to Clubhouse Facilities

Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all members advocating a point of view, including those who are not endorsed by the Mutual Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections (Mutual Ten Only)**f. Nominating Committee

The Mutual Board of Directors may appoint a Nominating Committee.

2. Election Materials

- a. The Golden Rain Foundation will provide a contracted vendor to assume all election services, including inspector(s) of election, who will be directed to conduct the election under current applicable codes.

3. Votinga. Qualification for Voting

Votes may be cast by mutual members in good standing:

- 1) By ballot in person on the day of the annual meeting; or
- 2) By using the mail-in secret ballot.

b. Cumulative Voting

In accordance with the Mutual Bylaws, voting will be "cumulative."

c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."

4. Actions by Mutual Boards

- a. The Mutual may appoint observer(s) who may make their observations to the Mutual Board.
- b. The Mutual Board shall validate its own election.

MUTUAL ADOPTION

TEN: 04-23-08

(Apr 08)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Twelve

In accordance with State Law and the Mutual Bylaws, the following policy is established for the general election of directors to the Mutual Board of Directors.

1. CANDIDATES

a. Candidate Eligibility

In accordance with the Mutual Bylaws, all members in good standing are eligible to run for election to the Mutual Board of Directors. “Good Standing” means that the member is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month’s assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall also place notice in the *Golden Rain News* and in the Mutual laundry rooms not less than 90 days prior to the annual meeting that any member of the Mutual in good standing may place his/her name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Mutual members who wish to nominate themselves as candidates for election to the Mutual Board of Directors must do so by completing an Application for Candidacy in writing not more than 90 days or less than 60 days prior to the annual meeting date.

Applications for Candidacy are available in the Stock Transfer Office. Applications must be returned to the Stock Transfer Office before the close of business on the deadline date. Stock Transfer will provide a receipt for the application.

Any candidate whose application is not received by the deadline will not be listed on the ballot.

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Twelve

d. Clarification of At-Large Candidate Eligibility in the Mutual By-Laws

The Mutual Twelve Application of Candidacy shall include a space for candidates running at large to so indicate.

At-Large candidates are eligible for election in otherwise unrepresented parcels only. Parcel designation for any at-large candidates shall take place at the Organizational Meeting.

e. OFFICIAL NON-REVOCABLE BALLOT

At-Large candidates shall appear after Parcel No. 10 on the ballot.

f. Nominations from the Floor and Write-in Candidates

During the Annual Meeting, nominations from the floor and write-in candidates will be accepted provided the nominee is present to accept the nomination or has submitted an acceptance and the nominee meets the qualifications of a director.

g. Equal Access to Clubhouse Facilities

Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all members advocating a point of view, including those who are not endorsed by the Mutual Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.

h. Candidate Biographies/Resumes

Each candidate may submit a personal resume that may include the candidate's picture, biographical information, qualifications, experience and a brief platform statement. The resume will be included with the Notice Letter provided that:

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS**Annual Elections – Mutual Twelve

1. The resume is no bigger than one side of one 8 ½ x 11” page in length;
2. The resume does not make any reference to other individuals except perhaps family members;
3. The resume does not contain any derogatory statements about other individuals;
4. The resume is a single-person resume; slate resumes will not be accepted.

Positive campaigning is encouraged. However, resume rules do not apply to self-funded campaign materials and activities.

i. Equal Access to Roster of Mutual Addresses

A candidate may request a roster of Mutual Twelve shareholders. The roster will be broken down by building. Telephone numbers and carport numbers will be redacted. The request for a roster must be made in the Accounting Department on an “Access to Documents Form.” The cost to print and redact information will be charged to the candidate and must be paid at the time of the request. A roster will be provided within ten days of the request.

Any shareholder who wishes to “opt out” from the above roster must complete an “Opt Out” form in the Accounting Department at least 100 days prior to the Annual Meeting date.

Rosters that are provided to Mutual Directors throughout the year may not be use for election purposes.

2. ELECTION PROCESS

- a. The Golden Rain Foundation will provide a contracted vendor to assume all election services, including inspector(s) of election, who will be directed to conduct the election under current applicable codes.
- b. If the Golden Rain Foundation does not provide a contracted vendor to assume all election services, then Section 3 will be prepared and processed by the Mutual Corporation or Golden Rain Foundation:

(Mar 12)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Twelve

3. ELECTION MATERIALS

a. Notice Letter

The notice letter, mail-in secret ballot, voting instructions and mailing instructions for the Mutual annual election shall be mailed out to each Mutual apartment no later than 30 days prior to the annual meeting.

b. Secret Ballots Returned By Mail

The mail-in secret ballot is required to be mailed to the “Inspectors of the Election” for proper verification and validation, and must be received before 4:00 p.m. on the day before the annual meeting.

The mail-in secret ballot is irrevocable once it is validated by the inspectors of election.

The mail-in secret ballot, if sealed and properly mailed, will be opened the day of the annual meeting by the inspectors of the election.

4. INSPECTORS OF THE ELECTION

a. Qualifications and Number of Inspectors

An inspector of the election may not be a member of the Mutual Board of Directors, or a candidate for the Mutual Board of Directors, or related to a member of the Mutual Board of Directors, or under contract to the association for any compensable services.

b. Observers of the Election Appointed By the Board of Directors

There shall be three (3) observers of the election appointed by the Mutual Board of Directors (90) days before the annual meeting day. The Board may also appoint alternative observers of the election. The observers of the election may appoint and oversee additional assistant observers of the

(Mar 12)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutual Twelve**

election in any number deemed to be reasonable by the Mutual Board of Directors.

c. Inspector of the Elections - Duties

1. Determine the number of shareholders entitled to vote and the voting power of each.
2. Determine the authenticity, validity and effect of proxies, if any.
3. Receive mail-in proxy forms and ballots.
4. Open mail-in proxy forms and ballots at the annual meeting.
5. Hear and determine all challenges and questions in connection to the right to vote.
6. Count and tabulate all votes.
7. Determine the results of the election.
8. Perform his or her duties expeditiously, impartially, and in good faith at all times.

5. VOTING**a. Qualification for Voting**

Votes may be cast by mutual members in good standing:

- 1) By ballot in person on the day of the annual meeting; or
- 2) By using the mail-in secret ballot; or
- 3) By using the mail-in proxy form.

b. Cumulative Voting

(Mar 12)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutual Twelve**

In accordance with the Mutual Bylaws, voting will be “cumulative.”

c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the member’s vote will be by “secret ballot.”

6. ACTIONS BY MUTUAL BOARDS WHEN A CONTRACTED VENDOR IS RETAINED FOR ELECTIONS

- a. Each Mutual may appoint observer(s) who may make their observations to its respective Mutual Board.
- b. Each Mutual Board shall validate its own election.

MUTUAL ADOPTION**AMENDED**

TWELVE: 08 Feb 07 13 Jan 11, 08 Mar 12

(Mar 12)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Fourteen Only

In accordance with State Law and the Mutual Bylaws, the following policy is established for the general election of directors to the Mutual Board of Directors.

1. Candidates

a. Candidate Eligibility

In accordance with the Mutual Bylaws, all shareholders in good standing are eligible to run for election to the Mutual Board of Directors. “Good Standing” means that the shareholder is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month’s assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall place a notice in the *Golden Rain News* and in the Mutual laundry rooms not less than 90 days prior to the annual meeting that any shareholder of the Mutual in good standing may place his/her name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Mutual shareholders who wish to nominate themselves as a candidate for election to the Mutual Board of Directors must do so in writing not more than 90 days or less than 60 days prior to the annual meeting date.

d. Nominations from the Floor

Candidates may be nominated from the floor during the annual meeting, but the candidate must be present at the Annual Meeting to accept the nomination. There is no provision in the Mutual Bylaws allowing for write-in candidates on the ballots.

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutual Fourteen Only**e. Equal Access to Clubhouse Facilities

Equal access to clubhouse facilities shall be provided at no cost to all candidates, including those that are not incumbents, and to all shareholders advocating a point of view, including those that are not endorsed by the Mutual Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first serve basis.

2. Election Process

- a. The Golden Rain Foundation will provide a contracted vendor to assume all election services, including inspector(s) of election, who will be directed to conduct the election in accordance with this policy, state law and all applicable codes.
- b. If the Golden Rain Foundation does not provide a contracted vendor to assume all election services, then Section 3 will be prepared and processed by the Mutual Corporation or Golden Rain Foundation in accordance with this policy, state law and all applicable codes.

3. Election Materialsa. Notice Letter

The only items that may be included with the notice letter in the ballot packet are the mail-in secret ballot, voting instructions, candidates' personal statements (if submitted), and mailing instructions for the Mutual annual election. This ballot packet shall be sent to each Mutual shareholder no later than 30 days prior to the Annual Meeting. One ballot packet shall be sent per apartment.

b. Candidate's Personal Statement

Each candidate may submit a one-page personal statement (preferably typed) containing information relevant only to his/her own personal background, work experience and goals to the Stock Transfer Office before the announced deadline for insertion and mailing along with the election materials. A candidate statement

(Jan 12)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Fourteen Only

may not include derogatory language toward other candidates or groups of candidates.

c. Secret Ballots Returned By Mail

The mail-in secret ballot, or proxy form if applicable, is required to be mailed to the “Inspectors of the Election” for proper verification and validation, and must be received before 4:00 p.m. on the day before the annual meeting.

The mail-in secret ballot is irrevocable once it is validated by the inspectors of election.

The mail-in secret ballot or proxy form, if sealed and properly mailed, will be opened the day of the annual meeting by the inspectors of the election.

4. Inspectors of the Election

a. Qualifications and Number of Inspectors

An inspector of the election may not be a member of the Mutual Board of Directors, or a candidate for the Mutual Board of Directors, or related to a member of the Mutual Board of Directors, or under contract to the association for any compensable services.

b. Observers of the Election Appointed By the Board of Directors

There shall be three (3) observers of the election appointed by the Mutual President thirty (30) days before the annual meeting day. The Board may also appoint alternative observers of the election. The observers of the election may appoint and oversee additional assistant observers of the election in any number deemed to be reasonable by the Mutual Board of Directors. The observers may be seated near the ballot counters, but they must be quiet and respectful if asking a question on procedures.

(Jan 12)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Fourteen Only

c. Inspector of the Elections - Duties

1. Determine the number of shareholders entitled to vote and the voting power of each.
2. Determine the authenticity, validity and effect of proxies, if any.
3. Receive mail-in ballots and proxy forms.
4. Open mail-in ballots and proxy forms at the annual meeting.
5. Hear and determine all challenges and questions in connection to the right to vote.
6. Count and tabulate all votes.
7. Determine the results of the election.
8. Perform his or her duties expeditiously, impartially, and in good faith at all times.

5. Voting

a. Qualification for Voting

Votes may be cast by mutual shareholders in good standing:

- 1) By ballot in person on the day of the annual meeting; or
- 2) By using the mail-in secret ballot; or
- 3) By using the mail-in proxy form.

b. Cumulative Voting

In accordance with the Mutual Bylaws, voting will be “cumulative.” Each apartment is entitled to one ballot. Each ballot is allotted nine votes (the same number of votes as the number of directors on the Board). The nine votes may be cast in any fashion, i.e. all nine may be cast for one candidate, one vote may be cast for each of the nine candidates, or the votes may be divided amongst any number of candidates in any combination that totals nine votes is permitted.

(Jan 12)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutual Fourteen Only**

Ballots that are turned in with more than nine votes are considered invalid and are not counted.

c. **Voting by Secret Ballot**

All ballots shall be prepared in a manner consistent with providing and ensuring that the shareholder's vote will be by "secret ballot."

6. **Actions by Mutual Boards when a Contracted Vendor is Retained for Elections**

a. Each Mutual may appoint observer(s) who may make their observations to its respective Mutual Board.

b. Each Mutual Board shall validate its own election.

7. **Actions by Shareholders**

When ballots are received in the mail from the election company, shareholders may not go door-to-door in the Mutual to collect ballots or offer their assistance with voting.

Any shareholder of Mutual Fourteen that allegedly intimidates or bullies another shareholder, or forges the signature of another shareholder on a ballot shall be requested to appear before the Mutual Fourteen Board of Directors in Executive Session to answer the charges or allegations. If criminal acts, such as voter fraud or elder abuse, have been committed, the Golden Rain Foundation Security Department and the Seal Beach Police Department shall be notified and appropriate action shall be taken.

MUTUAL ADOPTION

FOURTEEN: 22 Feb 11
(Jan 12)

AMENDED

24 Jan 12

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Fifteen Only

In accordance with State Law and the Mutual Bylaws, the following policy is established for the general election of directors to the Mutual Board of Directors.

1. Candidates

a. Candidate Eligibility

In accordance with the Mutual Bylaws, all members in good standing are eligible to run for election to the Mutual Board of Directors. “Good Standing” means that the member is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month’s assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall also place notice in the *Golden Rain News* and in the Mutual laundry rooms not less than 90 days prior to the annual meeting that any member of the Mutual in good standing may place his/her name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Mutual members who wish to nominate themselves as a candidate for election to the Mutual Board of Directors must do so in writing not more than 90 days or less than 60 days prior to the annual meeting date.

d. Nominations from the Floor

Candidates may be nominated from the floor during the annual meeting, but candidate must be present at meeting to accept nomination. There is no provision in the Mutual Bylaws allowing for write-in candidates.

2. Election Process

- a. The Golden Rain Foundation will provide a contracted vendor to assume all election services, including inspector(s) of election, who will be directed to conduct the election under current applicable codes.

(Nov 10)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Fifteen Only

- b. If the Golden Rain Foundation does not provide a contracted vendor to assume all election services, then Section 3 will be prepared and processed by the Mutual Corporation or Golden Rain Foundation:

3. Election Materials

a. Notice Letter

The only items that may be included with the notice letter in the ballot packet are the mail-in secret ballot, voting instructions, candidates' personal statements (if submitted), and mailing instructions for the Mutual annual election. This mailing shall be sent to each Mutual shareholder no later than 30 days prior to the Annual Meeting.

b. Candidates' Personal Statement

Each candidate may submit a one-page personal statement (preferably typed) containing information relevant only to his/her own personal background, work experience and goals to the Stock Transfer Office before the announced deadline for insertion and mailing along with the election materials.

c. Secret Ballots Returned By Mail

The mail-in secret ballot is required to be mailed to the "Inspectors of the Election" for proper verification and validation, and must be received before 4:00 p.m. on the day before the annual meeting.

The mail-in secret ballot is irrevocable once it is validated by the inspectors of election.

The mail-in secret ballot, if sealed and properly mailed, will be opened the day of the annual meeting by the inspectors of the election.

4. Inspectors of the Election

(Nov 10)

MUTUAL OPERATIONS

STOCKHOLDERS MEETINGS

Annual Elections – Mutual Fifteen Only

a. Qualifications and Number of Inspectors

An inspector of the election may not be a member of the Mutual Board of Directors, or a candidate for the Mutual Board of Directors, or related to a member of the Mutual Board of Directors, or under contract to the association for any compensable services.

b. Observers of the Election Appointed By the Board of Directors

There shall be three (3) observers of the election appointed by the Mutual Board of Directors (90) days before the annual meeting day. The Board may also appoint alternative observers of the election. The observers of the election may appoint and oversee additional assistant observers of the election in any number deemed to be reasonable by the Mutual Board of Directors.

c. Inspector of the Elections - Duties

1. Determine the number of shareholders entitled to vote and the voting power of each.
2. Determine the authenticity, validity and effect of proxies, if any.
3. Receive mail-in proxy forms and ballots.
4. Open mail-in proxy forms and ballots at the annual meeting.
5. Hear and determine all challenges and questions in connection to the right to vote.
6. Count and tabulate all votes.
7. Determine the results of the election.
8. Perform his or her duties expeditiously, impartially, and in good faith at all times.

5. Voting

a. Qualification for Voting

Votes may be cast by mutual members in good standing:

(Nov 10)

MUTUAL OPERATIONS**STOCKHOLDERS MEETINGS****Annual Elections – Mutual Fifteen Only**

- 1) By ballot in person on the day of the annual meeting; or
- 2) By using the mail-in secret ballot; or
- 3) By using the mail-in proxy form.

b. Cumulative Voting

In accordance with the Mutual Bylaws, voting will be “cumulative.”

c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the member’s vote will be by “secret ballot.”

6. Actions by Mutual Boards when a Contracted Vendor is Retained for Elections

- a. Each Mutual may appoint observer(s) who may make their observations to its respective Mutual Board.
- b. Each Mutual Board shall validate its own election.

MUTUAL ADOPTION AMENDED

FIFTEEN: 20 Feb 07 16 Nov 10

(Nov 10)