



RECREATION COMMITTEE

Agenda

Thursday, April 13, 2017

Administration Conference Room B, 1:00 p.m.

1. Call to Order/Pledge of Allegiance

2. Roll Call/Notice of Quorum

3. Chairs Announcements

a. Introduction of Guests and Staff

Rocco Campanozzi, Mission Landscape

Randy Ankeny, Executive Director

Terry De Leon, Recreation Manager

Vanessa Morris, Library Supervisor

Katya Lukina, Recording Secretary

b. Rules of Order

c. Chair's Report

4. Approval of Minutes

a. Minutes of March 8, 2017 (pp. 1-10)

5. Shareholder/Member Comments – Agenda Items Only

(Limited to 3 minutes per person)

6. Correspondence

a. Thank You Letter, Richard and Barbara Houck

b. LW Drones Service Club, John Garrett (pp. 11-14)

c. St. Theodore Episcopal Church, Anne Walshe and the Bishop's Committee
of St. Theodore Episcopal Church (pp. 15-20)

7. Old Business

a. Multipurpose Court, Clubhouse Two (pp. 21-22)

8. New Business

a. Billiard Tables, Clubhouses One and Two. Patio Furniture in a Pool Area
(handout)

b. Hospitality Service Carts (handout)



RECREATION COMMITTEE

9. Policies

- a. Policy 1409-50, Amphitheater Dancing (p. 23)
- b. Policy 1485-50, Prohibition of Radio- or Remotely-Controlled Vehicles – Trust Property (p. 24)
- c. Approve:
 - i. Policy 1021-30, Posting of Signs on Trust Property (p.25)
 - ii. Policy 1202-50, Club Membership (p. 26)
 - iii. Policy 1401-50, Use of Community Facilities (p. 27)
 - iv. Policy 1403-50, Commercial Use (pp. 28-29)
 - v. Policy 1406-50, Limitations on Use (pp. 30-36)
 - vi. Policy 1411-50 Recreational Facilities (pp. 37-41)
 - vii. Policy 1422-50, Marquee (p. 42)
 - viii. Policy 1428-50, Clubhouse Artwork Displays (p.43)
 - ix. Policy 1431-50, Liability Insurance – Clubs (p.44-45)
 - x. Policy 1466-50, Exercise Room Rules, Limitations and Etiquette (pp. 46-48)
 - xi. Policy 1468-50, Pool Rules, Limitations and Regulations (pp. 49-51)
 - xii. Policy 1480-50 Arts and Crafts Festival (pp. 52-53)
 - xiii. Policy 1710-50, Adult Education (p. 54)
 - xiv. Policy 2609-30, Foundation Equipment (p. 55)
 - xv. Policy 5562-50, Amphitheater program (pp. 56-57)

10. Sub-Committee Reports

11. Staff Reports

- a. Recreation Supervisor
 - i. Monthly Activity Counts, March 2017 (pp. 59-60)
- b. Recreation Manager
 - i. Events Report (p. 61)



RECREATION COMMITTEE

- ii. Events Calendar 2017 (pp. 62-63)
- iii. 2017 Amphitheater Movie Schedule (pp. 64-66)
- iv. Budget Variance Report (pp. 67-68)
- v. Budget Comparison Report (pp. 69-78)
- vi. Café Commission Report (pp. 79-80)
- c. Library Supervisor's Report (81-90)
- d. Executive Director

12. President's Comments

13. Shareholders/ Members Comments

(Limited to 3 minutes per person)

14. Committee Members Comments

Next Meeting/ Adjournment

Wednesday, May 10, 2017, 1:00 p.m.

Conference Room B, Building 5



RECREATION COMMITTEE MINUTES

March 8, 2017

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Moore on Wednesday, March 8, 2017, in Conference Room B, Building Five, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Mr. P. Moore, Chair	Ms. L. Perrotti
	Ms. S. Fekjar	Ms. K. Rapp
	Mr. S. McGuigan	Mrs. J. Reed
	Mr. P. Pratt	Mrs. C. Damoci, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director
Ms. P. Snowden, GRF Representative, Mutual Two
Ms. L. Stone, GRF Representative, Mutual Three
Mr. B. Lukoff, GRF Representative, Mutual Fourteen
Ms. H. Tran, GRF Representative, Mutual Fifteen
Hon. Ms. S. Massa-Lavitt, Mayor of Seal Beach
Mr. T. De Leon, Recreation Manager
Ms. K. Lukina, Recording Secretary
Eight Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Moore declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF

Board of Directors at its regular Board meeting on the 2nd Wednesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in April, 2017.

RULES OF ORDER

Chair Moore reviewed meeting rules, and asked Committee members and guests for the courtesy, and respectfulness to be acknowledged at all times, and wait for their turn to be called out.

CHAIR'S REPORT

Chair Moore had no report to present at the time of the meeting.

APPROVAL OF MINUTES

The Chair declared the regular meeting minutes of February 8, 2017 accepted, as presented.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

One shareholder/member commented on the piece of correspondence, as presented.

CORRESPONDENCE

Barbara and Richard Houck, Use of the Swimming Pool, Mut. 10, 243-F

The Committee reviewed the piece of correspondence from Mutual Ten residents asking for the Committee's permission to allow their daughter, who is also a member of this community, use the GRF Swimming Pool with small child fins as part of her physical therapy.

After a brief discussion, Ms. Fekjar MOTIONED, seconded by Ms. Rapp –

TO allow Debbi Eftekhari, a co-occupant in Mutual Ten apartment, use the GRF Swimming Pool with 16" child swim fins, as part of the aqua physical therapy authorized by her doctor.

The motion passed by Committee members present with one "No" vote (J. Reed).

OLD BUSINESS

In response to the Committee's inquiry on the Multipurpose Court, and the Clubhouse Two status, the Recreation Manager stated that those are being delayed for financial reasons, and more information will be presented for the Committee's review at its upcoming meeting.

NEW BUSINESS**Clubhouse Two Griddle**

The Recreation Manager spoke of his request on providing electrical upgrades needed to accommodate the installation of the new griddle at Clubhouse Two, and the bids received from three contractors as presented.

After a brief discussion, Mrs. Reed MOTIONED, seconded by Ms. Rapp –

TO award Shlick Services, Inc. with a contract to provide electrical upgrades needed to accommodate the installation of the new griddle at Clubhouse Two in the amount of \$4,412.18, and \$2,500 for contingencies, in the total amount not to exceed \$6,912.18 from the Capital portion of the budget, and forward this request to the Finance Committee for funding approval.

The motion was carried unanimously by Committee members present.

POLICIES**Rescind:**

Policy 5561-50 Recreation Program;

Policy 1411.3-50 Maximum Room Capacities

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Perrotti –

TO recommend the GRF Board of Directors to rescind the Policies 5561-50, Recreation Program, and 1411.3-50, Maximum Room Capacities.

The motion was carried unanimously by Committee members present.

Amend:

Policy 1405-50 Literature – Community Facilities

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Fekjar –

TO recommend the GRF Board of Directors to amend the Policy 1405-50, Literature – Community Facilities.

The motion was carried unanimously by Committee members present.

Amend:

Policy 1471-50 Display of Trophies and Plaques

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Fekjar –

TO recommend the GRF Board of Directors to amend the Policy 1471-50, Display of Trophies and Plaques.

The motion was carried unanimously by Committee members present.

Amend:

Policy 1511-50 Dissemination of Information – Clubs

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Fekjar –

TO change the Policy number from 1511-30 to 1511-50, Dissemination of Information – Clubs, and recommend the GRF Board of Directors to amend it.

The motion was carried unanimously by Committee members present.

Review of the Recreation Committee GRF Policies

After a discussion, Ms. Rapp MOTIONED, seconded by Mrs. Reed –

TO recommend the GRF Board of Directors to amend the Policy 1423-50, Bulletin Boards, with the following correction: replace the “lifeguards” to “pool attendants” under 1a, and add the new amendment date.

The motion was carried unanimously by Committee members present.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Fekjar –

TO add Saturday car sales to the Policy 1406-50, Limitations on Use, and send it to the Policy Re-write Committee.

The motion was carried unanimously by Committee members present.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Perrotti –

TO send the following Policies, except the Policy 5135-50, Recreation Committee, to the Policy Re-write Committee:

Policy 1422-50, Marquee; Policy 5562-50, Amphitheater Program; Policy 1202-50, Club Membership; Policy 1466-50, Exercise Room Rules, Limitations and Etiquette; Policy 1468-50, Pool Rules, Limitations and Etiquette; Policy 1428-50, Clubhouse Artwork Displays; Policy 1401-50, Use of Community Facilities; Policy 1403-50, Commercial Use; Policy 1411-50, Community Operations – Recreational Facilities; Policy 1431-50, Liability Insurance Clubs; Policy 1480-50, Arts and Crafts Festival; Policy 1412.02-50, Smoking Prohibition; Policy 1710-50, Adult Education; Policy 1409-50, Amphitheater Dancing; Policy 1485-50, Prohibition of Drones.

The motion was carried unanimously by Committee members present.

SUB-COMMITTEE REPORTS

There were no Sub-Committee reports presented at the time of the meeting.

STAFF REPORTS

Recreation Manager

The Recreation Manager spoke of the completed, and upcoming community events, as presented, and stated that the appreciation letter was put in Leisure World News for the events volunteers. He also stated that the Valentine's Day dinner was well attended, and will happen again next year along with St. Patrick's Day celebration. The Executive Director stated that in the future the terms for event tickets purchase will change to accommodate large single groups of shareholders.

The Recreation Manager also informed the Committee of the upcoming trip to La Mirada theatre, a documents shredding event organized by GAF, and the senior awareness fraud seminar organized by Travis Allen.

The Committee and the Recreation Manager also discussed putting GRF's commission from the vending machines towards lowering the prices on products, and possibly placing a food kiosk near the library.

Library OPS Supervisor

The Committee reviewed the Library Supervisor's reports as presented.

Executive Director

The Executive Director thanked the Recreation Manager and staff for their hard work, and stated that within the next two months GRF will make a decision in regards to the Recreation Supervisor's position.

SHAREHOLDERS/MEMBERS COMMENTS

Four shareholders/members spoke on the items pertaining to the Committee's area of purview including refurbishing the pool furniture, replacement of the cabinets for the Shuffleboard Club, renewal of Leisure World ID Cards event, and Pageant of the Masters Festival.

PRESIDENT'S COMMENTS

The President spoke on various items pertaining to the Committee's area of purview throughout the meeting, and reminded the Committee of the upcoming ID Cards renewal event scheduled to take place during the second week of May, in Clubhouse Six, from 8 a.m. to 1 p.m.

COMMITTEE MEMBERS COMMENTS

One member spoke on the items pertaining to the Committee's area of purview.

Chair Moore stated that the Recreation Committee's next meeting was rescheduled for April 13th, 2017 at the Conference Room B, 1:00 p.m.

ADJOURNMENT

Chair Moore adjourned the meeting at 1:58 p.m.

Perry Moore, Chair
RECREATION COMMITTEE

kl 03.08.17

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE RECREATION COMMITTEE MEETING

MOTIONS

- There being no objections, Chair Moore declared the reading of the Quorum Notification be dispensed with by unanimous consent;
- Minutes from the February 8, 2017 meeting were approved, as presented;
- **TO** allow Debbi Eftekhari, a co-occupant in Mutual Ten apartment, use the GRF Swimming Pool with 16" child swim fins, as part of the aqua physical therapy authorized by her doctor;
- **TO** award Shlick Services, Inc. with a contract to provide electrical upgrades needed to accommodate the installation of the new griddle at Clubhouse Two in the amount of \$4,412.18, and \$2,500 for contingencies, in the total amount not to exceed \$6,912.18 from the Capital portion of the budget, and forward this request to the Finance Committee for funding approval;
- **TO** recommend the GRF Board of Directors to rescind the Policies 5561-50 and 1411.3-50;
- **TO** recommend the GRF Board of Directors to amend the Policy 1405-50, Literature – Community Facilities;
- **TO** recommend the GRF Board of Directors to amend the Policy 1471-50, Display of Trophies and Plaques;
- **TO** change the Policy number from 1511-30 to 1511-50, Dissemination of Information, and recommend the GRF Board of Directors to amend it;
- **TO** recommend the GRF Board of Directors to amend the Policy 1423-50, Bulletin Boards, with the following correction: replace the "lifeguards" to "pool attendants" under 1a, and add the new amendment date;
- **TO** add Saturday car sales to the Policy 1406-50, Limitations on Use, and send it to the Policy Re-write Committee;
- **TO** send the following Policies, except the Policy 5135-50, Recreation Committee, to the Policy Re-write Committee: Policy 1422-50, Marquee; Policy 5562-50, Amphitheater Program; Policy 1202-50, Club Membership; Policy 1466-50, Exercise Room Rules, Limitations and Etiquette; Policy 1468-50, Pool Rules,

Limitations and Etiquette; Policy 1428-50, Clubhouse Artwork Displays; Policy 1401-50, Use of Community Facilities; Policy 1403-50, Commercial Use; Policy 1411-50, Community Operations – Recreational Facilities; Policy 1431-50, Liability Insurance Clubs; Policy 1480-50, Arts and Crafts Festival; Policy 1412.02-50, Smoking Prohibition; Policy 1710-50, Adult Education; Policy 1409-50, Amphitheater Dancing; Policy 1485-50, Prohibition of Drones;

- The meeting adjourned at 1:58 p.m.

Correspondence: Thank You Letter, Barbara and Richard Houck

From: Richard & Barbara Houck [<mailto:richbarb3534@roadrunner.com>]
Sent: Thursday, March 09, 2017 7:46 AM
To: Kathy Thayer <kathyt@lwsb.com>
Subject: Agenda Item for Recreation Committee

To GRF Recreation Committee:

Thank you very much for your consideration is allowing Debbi to use her swim fins at the pool. We appreciate your time and service.

As a side note, Debbi says her therapist scolds them if they splash with their fins....they are supposed to only have ripples, or they are not using them right.

Thanks again.

Barbara & Richard Houck, and Debbi

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Terry DeLeon

From: John Garrett <jgarrett02@yahoo.com>
Sent: Monday, March 27, 2017 7:56 PM
To: Terry DeLeon
Cc: Randy L. Ankeny; Don Marshall; Don Chovanec; Mike Marshall; Carole Damoci Forwarding Address
Subject: AMA Charter Club Certificate & Summary of Insurance Protection
Attachments: LWDSC AMA Club Certificate Ins. Coverage.pdf

Terry:

Effective March 31st, the LWDSC has become a AMA Charter Club (No. 5367). We have more insurance coverage than required of approved GRF contractors.

We still need a place to train pilots, and the Clubhouse 2 area previous identified is really attractive to the club.

Regards,

John Garrett
President, LWDSC



CHARTER CLUB CERTIFICATE

LEISURE WORLD DRONES SERVICE

AMA Charter Club #5367

Effective MARCH 31, 2017, the LEISURE WORLD DRONES SERVICE is an officially chartered club of The Academy of Model Aeronautics, Inc.

The club is entitled to all privileges and benefits afforded under the AMA charter club program.

Executive Director

This charter status expires on March 31, 2018, unless the club renews its status prior to the expiration date.

Summary of Liability Insurance Protection

for Charter Clubs, Chapters, and Sanctioned Events

This summary of insurance coverages is merely descriptive and should be used for familiarization and general reference purposes only. For specific policy information including coverage exclusions, limitations for conditions, copies of master policy(s) can be downloaded at www.modelaircraft.org¹.

The General Liability Insurance policy coverage for chartered clubs, chapters, designated site owners and sanctioned event sponsors is effective March 31 each year, subject to the terms and conditions of the policies issued by Westchester Surplus Lines Insurance Company. These insurance policies provide legal liability coverage for AMA chartered clubs, chapters, and sanctioned events if they are sued or claimed to have been negligent in causing bodily injury or property damage. Coverage for liability arising from club modeling operations is also extended to designated site owners who are issued an official Certificate of Insurance as evidence of coverage. Policy benefits include assignment of legal counsel and payment of legal cost related to the investigation, defense or settlement of a covered claim and payment of bodily injury, property damage or limited personal injury (libel, slander, defamation, invasion of privacy) settlements or judgments up to the limits of the policy. Clubs, chapters and sanctioned event sponsors are provided this liability insurance as excess of any other coverage for accidents; however, coverage for designated site owner(s) is primary.

Club officers, contest directors of sanctioned events, and other volunteer worker(s) for AMA, while acting at the direction of, and within the scope of their duties for AMA, are afforded primary liability coverage under this policy. The insurance industry calls this the "vicarious liability" for the acts of others or accidents caused by others.

The maximum per occurrence limit of coverage available by this policy is \$2,500,000 involving bodily injury, personal injury and/or property damage with an overall limit of \$5,000,000 in the aggregate. These limits are for claims occurring during the policy period. Model cars, boats and rockets are included. Property damage liability coverage is subject to a \$250 per claim deductible payable by the club or sanctioned event. The deductible does not apply to bodily injury. There is no coverage for damage caused to models. Liability coverage is not provided under the policy for AMA members in suits or claims asserted by members of their own household. Likewise, no coverage is provided for claims arising from the use of private or commercial aircraft, automobiles or other motor vehicles, or water craft which transport people as operators or passengers in conjunction with club, chapter or sanctioned event activities.

Site Owner Coverage Includes:

- ◆ Premises liability for injury to spectators at a flying event.
- ◆ Liability for injury or damage off-site (i.e. a model that strays from the site and injures someone on adjoining property).
- ◆ Legal cost for defense of a lawsuit naming the site owner.
- ◆ Contractual Liability coverage for contracts between the club and site owner holding the site owner harmless for claims or suits involving injury or damage caused by the club's activities.
- ◆ AMA insurance is primary.
- ◆ Separation of insured protects site owners from member or club acts voiding coverage.

Specifically Note:

1. Claim reporting: any incident or claim must be reported immediately to AMA Headquarters, (765) 287-1256, or email claims@modelaircraft.org.

¹ Choose "AMA Documents" from the menu then select "Safety and Member Benefits" from the contents section. The liability policies are Documents 500-L and 500-LA.

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Correspondence: St. Theodore Episcopal Church

From: kathyt@lwsb.com
To: walshstein@aol.com, knebel1502@yahoo.com
CC: terryd@lwsb.com
Sent: 3/30/2017 10:51:07 A.M. Pacific Daylight Time
Subj: St. Theodore Episcopal Church

Good morning, Anne and Ken:

According to a relatively new procedure, we are required to move groups with dwindling attendance out of large rooms into smaller ones when another group, who meets at the same time, has outgrown their space and can be moved to the larger one. We now have this situation in that another church has been growing consistently and will soon be in violation of fire codes if they stay in their currently assigned space.

We will be tracking their attendance for one month to confirm the size. At that point, we will need to relocate St. Theo's to another room. My concern is the volume of equipment you are currently using in your setup, so logically the best solution would be to keep you in Room 9, which is close to your lockers, and simply eliminate your lobby reservation.

Please inform your board and members of the likely change so that they will be prepared for the transition which will begin in May if the other group's attendance continues on trend.

I regret the inconvenience but thank you for your understanding and cooperation.

Kathy Thayer

Office Secretary / Reservations
Golden Rain Foundation
PO Box 2069, Seal Beach, CA 90740

From: WALSHSTEIN@aol.com [<mailto:WALSHSTEIN@aol.com>]
Sent: Thursday, March 30, 2017 11:12 AM
To: Randy L. Ankeny <randya@lwsb.com>
Cc: betshobbs@hotmail.com; Ken Knebel <knebel1502@yahoo.com>
Subject: Fwd: St. Theodore Episcopal Church

Randy....i don't think is a very good way to do business. St Theodores Episcopal Church has held services in CH3 for 54 years. We are well aware of our dwindling congregation and have been thinking of what our alternatives are. Would it not have been better and more respectful for the Recreation Department to ask us to come in to discuss this with us rather than sending an email???? After all, as i have previously pointed out...we are not just some 'club' or 'group'...we are an organized religion and deserving of that recognition.

my response was:

all sounds good...i've thought the same many times...but it's likely impossible given the amount and size of our altar...communion rails...lecturn....and the organ....i'll do some measurements and get back to you

anne

nonetheless...i don't like how this was done...don't tell me as you have in the past 'we can do better'

show me...do it

thanks

anne

Terry DeLeon

From: Kathy Thayer
Sent: Monday, April 03, 2017 8:48 AM
To: Terry DeLeon
Subject: FW: st theo #1

Kathy Thayer
Office Secretary / Reservations
Golden Rain Foundation
PO Box 2069, Seal Beach, CA 90740



☎ (562) 431-6586, ext. 398 | ✉ kathyt@lwsb.com | 🌐 www.lwsb.com

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From: WALSHSTEIN@aol.com [mailto:WALSHSTEIN@aol.com]
Sent: Sunday, April 02, 2017 7:04 PM
To: Kathy Thayer <kathyt@lwsb.com>
Cc: Ken Knebel <knebel1502@yahoo.com>
Subject: st theo #1



40' x 28' footprint for St Theos weekly service
organ 60" x 66"

stored in inside 12' x 5' closet: Altar 90" x 76" and items in email #2

stored in outside 11' x 5 1/2' closet:

two prie dieu

two communion rails

lecturn, sign, and rolling cart

Room 9 is 33' x 25', short of what we need in length and width
the larger rooms in CH 3 will not accommodate our organ and where would the altar
and everything behind it in the closet be stored? see St theo #2

Terry DeLeon

From: Kathy Thayer
Sent: Monday, April 03, 2017 8:48 AM
To: Terry DeLeon
Subject: FW: st theo #2

Kathy Thayer
Office Secretary / Reservations
Golden Rain Foundation
PO Box 2069, Seal Beach, CA 90740



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From: WALSHSTEIN@aol.com [mailto:WALSHSTEIN@aol.com]
Sent: Sunday, April 02, 2017 7:05 PM
To: Kathy Thayer <kathyt@lwsb.com>
Subject: st theo #2



12' x 5' closet that houses the altar and things we use weekly for our service

maybe these built-in cabinets with drawers could be moved, but where?

Ken and I are happy to meet with you to discuss the options...or you could come any Sunday about 10am so we could show you what the issues are.

anne

I am the Bishop's Warden of St Theodores Episcopal Church, which has has been meeting every Sunday in the lobby of CH 3 for the past 54 years. We have been asked by the Recreation Department to move from this space to another room.

It is apparent that the Recreation Department is unaware of what setting up for our service entails: we have an altar, altar linens, communion vessels, vestments, organ, tables, kneelers, chairs, etc.

We are not some club that can just be shuffled around from room to room.

I invite you, the members of the recreation committee, to come Sunday morning April 9 between 9:30 - 10AM, before our 10:30am service and ahead of the April 13th committee meeting to see what St Theodores is about and what it is to set up for our weekly service. Watching us set-up will give you a better understanding of the difficulties inherent in moving us.

I look forward to seeing you this Sunday.

Sincerely,

Anne Walshe, Bishop's Warden
and the congregation of St Theodores Episcopal Church

Correspondence: St. Theodore Episcopal Church

From: WALSHSTEIN@aol.com [mailto:WALSHSTEIN@aol.com]
Sent: Monday, April 10, 2017 8:08 AM
To: Perry Moore <pmoore@lwsb.com>
Cc: Carole Damoci Forwarding Address <caroledamoci@yahoo.com>; Randy L. Ankeny <randya@lwsb.com>; Terry DeLeon <terryd@lwsb.com>
Subject: Recreation committee meeting 4/13/17

It is unfortunate that no member of the Recreation Committee came to observe the set-up for our St Theodores Episcopal Church on Sunday. We welcomed GRF President Carole Damoci who was able to attend to see what is involved. We think it is important for you to see what is involved, not just hear about it.

We respectfully request that the issue of our use of the lobby in CH3 on Sundays be moved from the April agenda to the May agenda of the Recreation Committee. Our senior member, Betty Hobbs, is recovering from surgery and will not be available to attend the April 13th meeting. Additionally, our Diocese, the Los Angeles Diocese of the Episcopal Church, is not able to respond with such short notice.

We hope some members of the committee will be able to come see our set-up before the May meeting, but if not, we will see you then.

Thank you.

Bishop's Committee of St Theodores Episcopal Church
Betty Hobbs, Theresa Smith, Ken Knebel, Jean Gaines, Anne Walshe

OLD BUSINESS Item 7A



LEGEND	
NO.	DESCRIPTION
A	EXISTING PARKING LOT TO REMAIN
B	EXISTING WALL TO REMAIN
C	RECONFIGURED ENTRY FROM PARKING LOT
D	NEW PICKLE BALL COURTS
E	SAFETY FENCE DIVIDING PICKLE BALL COURTS
F	REMOVE EXISTING SHADE STRUCTURES TO ALLOW ENOUGH SPACE FOR PROPOSED PICKLE BALL COURTS
G	NEW 42" CHAIN LINK FENCE
H	SPECTATOR SEATING
I	EXISTING BIKE RACKS TO BE REMOVED AND REPLACED
J	LAWN AREA WITH OPPORTUNITY FOR CASUAL SEATING SUCH AS ADIRONDACKS
K	NEW FIRE PIT GATHERING SPACE WITH SEAT WALL AND LOUNGE SEATING
L	NEW CONCRETE WALKWAY
M	NEW PLANTING AREA WITH SHRUBS
N	NEW SPECIMEN SHADE TREE
O	NEW ACCENT TREES
P	NEW BARBECUE ISLAND
Q	NEW CONCRETE FOR OUTDOOR DINING SPACE
R	NEW SHADE SAILS
S	POSSIBLE OUTDOOR GATHERING SPACE
T	EXISTING SHED TO REMAIN
U	EXISTING PLANTING AREA TO REMAIN
V	EXISTING LIGHT POLES TO REMAIN
W	EXISTING GARDEN TO REMAIN

CLUBHOUSE #2



MISSION LANDSCAPE ARCHITECTURE

CONCEPT PLAN - PICKLEBALL LAYOUT AND OUTDOOR GATHERING SPACE

Leasure World Clubhouse
SEAL BEACH, CALIFORNIA 13533

OLD BUSINESS
foundation

LC1.0

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GOLDEN RAIN OPERATIONS

AMPHITHEATER

Dancing

Dancing at Amphitheater performances is limited to the upper platforms east and west of the stage.

Policy

Adopted: 23 Aug 16

Reviewed:

(Aug 16)

GOLDEN RAIN FOUNDATION
Seal Beach, California

1485-50 COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

ADOPT

Prohibition of Radio- or Remotely-Controlled Vehicles – Trust Property

The use of radio-controlled and/or remotely-controlled vehicles is prohibited upon/within/above Trust Property, unless approved by the Executive Director or Golden Rain Foundation President or Golden Rain Foundation Board of Directors, in an emergency situation. These vehicles include, but are not limited to: cars, toys, drones, helicopters, and airplanes.

Policy
Adopted: 25 Nov 16
Reviewed:

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Posting of Signs on Trust Property

Posting signs on trust property by individuals, organizations or businesses is prohibited at all times **unless approved by the Recreation Manager**. This includes, but is not restricted to:

1. **Carport, Patio, and Estate Sales;**
2. Political posters;
3. Functions of ~~Leisure World~~ **LW Community** organizations;
4. Advertising by outside businesses and organizations;
5. Signs attached to or displayed in vehicles offered for sale while parked on trust property to include, but not be limited to, bicycles, electric cars, motor vehicles, recreation vehicles and trailers; **and**
6. Open house and "For Sale" signs.

Policy
Adopted: 15 Sept 87
Amended:

GOLDEN RAIN FOUNDATION
Seal Beach, California

(Sept 87)

Page 1 of 1

COMMUNITY OPERATIONS

RESIDENT PARTICIPATION

Club Membership

1. Membership of all clubs, organizations, societies and groups using Golden Rain Foundation (GRF) clubhouses and/or recreational facilities shall be limited to ~~Foundation~~ GRF members.
2. Commonly recognized patriotic; fraternal; religious; service or veterans' organizations affiliated with recognized regional, national or international groups, whose members are also ~~Foundation~~ GRF members shall be eligible to use the clubhouses.

It is the intent of this section to allow only the above types of organizations who qualify as GRF ~~Foundation~~ organizations to use the meeting facilities.

3. The Recreation ~~Supervisor~~ Manager is responsible for maintaining a record of all recognized clubs and organizations using the ~~Trust Foundation~~ facilities. ~~He and~~ shall report annually in May to the Recreation Committee on the status of all clubs and organizations.
4. Club members have the right to invite guests to meetings of any club or organization held in the clubhouses. Guests must be accompanied by a ~~Foundation~~ GRF member. Guests can not constitute a majority of the group.
5. ~~Guests who are not Foundation members may not be active club members or hold office.~~
6. Caregivers can not be a member or guest of any club but may attend club meetings with their employer when on duty. A current caregiver badge must be worn at all times.

Policy

Adopted: 27 Aug 65
Amended: 18 May 71
Amended: 19 Dec 72
Amended: 16 May 78
Amended: 31 Jan 95
Amended: 22 Apr 14
~~Amended:~~

GOLDEN RAIN FOUNDATION
Seal Beach, California

(Apr 14)

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Outside Buses

1. The City of Seal Beach and the Golden Age Foundation (GAF) are is authorized to provide extend their free bus service for GRF members to local locations. between Old Ranch Town Center or downtown Seal Beach and Leisure World.

2. Los Alamitos Medical Center and the OCTA (Dial a-ride) are permitted to operate a bus service within Leisure World the community.

Tour and Casino Buses

The GRF has constructed and maintains a loading and unloading point facility for tour buses at the east side of the Amphitheater area.

1. All tour buses operated contracted by shareholder/members or for shareholder/member groups shall load and unload at the Amphitheater facility and other designated areas.

2. All tour buses will enter and exit the community through the St. Andrews Gate during the hours that the gate is open.

3. Tour buses will be permitted entrance at the Main Gate only during the hours that the St. Andrews Gate is closed.

4. Tour buses shall arrive no earlier than thirty (30) minutes prior to departure.

5. The Recreation Department shall be called for the scheduling of all tour buses.

6. Refreshments may not be served in the bus stop area. This area is for loading and unloading passengers only. Clubs may reserve a clubhouse room for this purpose.

Policy

Revised 10 Sep 67
Published: 08 Apr 81
Amended: 15 Sep 92
Amended: 16 Mar 93
Amended: 23 Apr 15
Amended:

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS**USE OF COMMUNITY FACILITIES-RESERVATIONS****Commercial Use**

1. The ~~community~~ **Trust** recreational facilities are to be maintained and preserved for the social and recreational benefit and activities of all ~~shareholder~~/members, and not for the operation of commercial endeavors or the practicing of professionals.
2. All clubs and organizations of ~~shareholder~~/members that are recognized by the **Golden Rain Foundation (GRF)** shall have the right to reserve space in the community recreational facilities for any reasonable purpose. Reservation of facilities shall not be granted to any club or organization when the function is advertised outside, and non-members are solicited to attend. Personal guests are welcome when in the company of a ~~shareholder~~/member.
3. Travel and chartered bus tour presentations may be held by a club for its members and their guests during a club's regularly scheduled meeting only.
4. A club may reserve a room for a meeting, other than a regularly scheduled meeting, for the purpose of making a presentation and/or distributing pertinent materials to that club. No sales activity may be conducted.
5. Charges made by any group or organization to cover the cost of serving refreshments are not considered a commercial use. The commercial restriction does not apply to fund-raising within the recognized clubs or groups at regularly scheduled meetings. (See Alcoholic Beverages below)
6. Commercial use of all ~~other community~~ **Trust** facilities, ~~including but not limited to GRF office buildings, maintenance yard, Health Care Center, and streets and sidewalks, is~~ **are** expressly prohibited unless an exemption is granted by action of the GRF Board of Directors.

Sale of Alcoholic Beverages

Existing State law prohibits the sale of alcoholic beverages except by persons licensed by the State Alcoholic Beverage Commission.

The sale of alcoholic beverages is prohibited in all GRF ~~community~~ **Trust** facilities.

Organizations and individuals violating this prohibition will be denied further use of any community facilities.

Policy

Adopted: 16 Aug 64

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Commercial Use

Amended: 16 Jul 74

Amended: 18 Sep 79

Amended: 19 Aug 86

Amended: 14 Oct 86

Amended: 15 Feb 00

Amended: 28 Apr 15

Amended:

COMMUNITY OPERATIONS USE OF COMMUNITY FACILITIES

Limitations on Use

Limitations have been placed on certain community facilities. The Recreation ~~Supervisor~~ **Manager** or approved staff are authorized to verify the status of any user and may enlist the Security Department and/or other agencies to enforce this policy.

1. The following community facilities and appurtenant areas are ~~only~~ provided for the use of ~~current~~ Golden Rain Foundation (GRF) ~~shareholder~~ members in good standing: ~~only~~:

- a. Golf course (See **Policy** 1429.1-50 & 1429.2-50);
- b. Swimming pool (See **Policy** 1468-50);
- c. Wood shop;
- d. Exercise room (See **Policy** 1466-50);
- e. Lapidary room; and
- f. Car wash.

Professional health care providers and caregivers may assist ~~shareholder~~ members who use the facilities and remain with them, but they may not use the above facilities themselves.

Special ~~Scheduled~~ events take precedence when approved in ~~advance~~ by the Recreation **Manager** ~~Supervisor~~.

2. Due to safety factors, the following limitations must be adhered to:

- a. Power equipment, such as the equipment used in the lapidary room, wood shop or exercise room, shall not be used except under the jurisdiction of a supervisor approved by the Recreation Department;
- b. Football, baseball, soccer, hockey, basketball and other contact sports may not be played on GRF Trust property due to the possibility of injury to ~~shareholder~~ members and/or guests;
- c. Risers may not be stacked upon one another for any activity in a clubhouse; and
- d. Use of skateboards, razor type scooters, roller skates or roller blades is prohibited **on all Trust Property** ~~in clubhouse areas~~.

3. Other community facilities and appurtenant areas are provided for the use of ~~current~~ GRF ~~shareholder~~ members in good standing and their guests who are at least eighteen (18) years old. ~~Shareholder~~ **Members** must be present at all times when guests are using these facilities:

- a. ~~Pool~~ **Billiards** rooms;

- b. Table tennis area (See Policy 1463-50);
- c. Sewing room;
- d. Ceramics room;
- e. Amphitheater; (See Policy 1412-50) and
- f. Shuffleboard Court.

4. The following limitations must be adhered to for flea markets, rummage sales, and craft fairs, excluding the GRF Arts and Crafts Festival: (See Policy 1480-50)
- a. Flea markets, rummage sales, or craft fairs will not be allowed for a four-week period prior to the GRF Arts and Crafts Festival;
 - b. The maximum number of tables allowed for flea markets, rummage sales, and craft fairs shall be approved by the Recreation Manager Supervisor;
 - c. All items for sale at flea markets, rummage sales, or craft fairs must be sold by GRF shareholder/members; and
 - d. Operations of the flea markets, rummage sales, or craft fairs will be monitored by the Recreation Manager Supervisor to ensure that all policies are followed.

Clubhouse Rules

The following rules are to be posted in all clubhouses for the information and guidance of all concerned:

- 1. Clubhouse lobbies shall be available for shareholder/members use and reservation. and Furniture may only be moved and repositioned to original configuration by custodial staff;
- 2. Dining and kitchen facilities shall be cleaned by the reserving member after being used. Refer to Policy 1411-50, Clubhouse Cleaning Standards, for cleaning procedures;
- 3. The Clubhouse One (1) Picnic Area shall be cleaned by the reserving member after being used, except for the BBQ, which shall be cleaned by the custodian after it has cooled down;
- 4. The regulation of the thermostats shall only be controlled by the custodian on duty with adjustment permitted by request of shareholder/members;
- 5. Malfunctioning and/or damaged equipment shall be reported to the custodian or the Recreation Department;
- 6. Items shall not be hung on draperies or partitions at any time;
- 7. Only masking tape shall be used to attach items to the walls – no other type of adhesive is authorized. Push pins or tacks may be used to attach items to the soundproofing panels;

8. Items shall not be stored behind the stage drapes in Clubhouse Four (4), or in any hazardous area of any clubhouse;
9. Decibel sound levels inside clubhouses and outdoor entertainment areas should not exceed eighty (80) decibels and will be monitored by staff on duty;
10. Children under the age of eighteen (18) years shall remain under the constant supervision of a ~~shareholder~~/member;
11. **No Smoking**; ~~of any kind is prohibited in the clubhouses, in common outdoor areas and public patio areas.~~ (See Policy 1412.2-50, Smoking)
12. Only licensed service animals are permitted in ~~community~~ **Trust** facilities. (See Policies ~~y1023-33 & 1023-1~~);
13. Power-driven mobility devices operated inside the clubhouses shall display an authorized handicap decal issued by the Security Department. The vehicle shall be operated at the lowest possible speed at all times within a clubhouse. Electric wheelchairs are exempted;
14. Any person, persons or activities which disturb an event shall be brought to the attention of the custodian or the Security Department;
15. All damages, repairs or unusual cleaning costs shall be the responsibility of the ~~reserving serving shareholder/member~~;
16. ~~Shareholder~~/Members shall notify the Recreation Department when a caterer will be used in a clubhouse. (See Policy 1431-50, Caterers); **and**
17. Candles shall **only** be permitted in ~~community~~ **Trust** facilities **without carpeting if:**
 - ~~a. Birthday candles are placed on birthday cakes (or similar candles on other types of cakes).~~

Specific Rules of Clubs or Organizations Using **Trust Property Clubhouses**

Any club or organization ~~reserving space in the community facilities of the GRF is authorized to enforce any special rule or regulation as long as such rule or regulation~~ **does using Trust Property cannot make rules or regulations that** ~~not~~ conflict with the established rules and regulations of the GRF.

Neither the GRF, nor staff employed by the GRF, may become involved with enforcement of **club or organization** ~~these special rules or regulations.~~

Eligible **Clubs and Organizations**

The ~~community~~ **Trust** facilities shall be maintained and preserved for the social, cultural and recreational benefit of all GRF ~~shareholder~~/members. Policies of control shall be reasonable, and yet not allow for exploitation of ~~shareholder~~/members by individuals or groups.

Standard practices to be followed by clubs **or organizations** using GRF **Trust** facilities shall include the following:

1. The club **or organization** shall have a defined purpose. A current annual application, with bylaws attached, must be filed with the Recreation Department;
2. The club **or organization** shall specify a regularly scheduled meeting time and place;
3. There shall be an annual business meeting, including election of **at least** three (3) officers, and financial accounting to ~~shareholder~~/members **of the club or organization** of all funds;
4. The Recreation Department shall be kept informed of any change of officers, **By-laws** or ~~change in~~ purpose of the club;
5. Although ~~shareholder~~/members are allowed to invite guests, no club may advertise or publicize its activities in outside publications so as to infer its membership or events are open to non **GRF** ~~shareholder~~/members;
6. Caregivers cannot belong to any club; ~~unless they are a GRF shareholder/ member;~~
7. Should a complaint be lodged from a member of a club relating to the financial reporting or condition of that club, a financial statement will be required for the use of the Recreation **Manager Supervisor** in resolving the **complaint problem**; and
8. The GRF reserves the right to disallow the use of any **Trust Property** of its facilities to any club or organization.

Use of Clubhouse Facilities by Outside Organizations

To provide for a fair distribution of limited clubhouse facilities, ~~shareholder~~/members that belong to an organization outside of ~~the community Leisure World~~ **are may be** permitted to reserve a clubhouse facility once each **calendar** year for an event by that organization **if space is available**.

~~Shareholder~~/Members are responsible for the organization's activities and shall ensure that the organization follows all established policies relating to clubhouse use.

~~Residents must use their own funds for any required deposits.~~

In the event more than one ~~member~~ resident belongs to the same outside organization, that organization is still limited to one invitation per ~~calendar~~ year.

Saturday Dances ~~GRF Sponsored Activities~~

~~The Recreation Department will furnish live bands for dances on the following basis:~~

- ~~1. Each Saturday at Clubhouse One (1) except Christmas and New Year's Day when the clubhouses are closed;~~
- ~~2. One band for Clubhouse Four (4), a square dance caller and a round dance cuer for Clubhouse Two (2) on New Year's Eve; and~~
3. Shareholder/Members are able to invite guests as long as the number of guests does not comprise a majority of the attendees.

Hours

1. The clubhouses will be open for the use of shareholder/members and guests accompanying them from 7:30 am to 10:30 pm.
2. Starters for the golf course will be on duty starting at 7:30 am. Starters' quitting time will be determined administratively. ~~Golf starters will not be on duty Christmas and New Year's Day.~~ The golf course and appurtenant areas and facilities will be limited to shareholder/members. Health care providers, caregivers or guests are not permitted to use the golf course.
3. The hours of operation of the exercise room, swimming pool, appurtenant areas and facilities shall be determined administratively. These facilities are for use by shareholder/members only. The swimming pool and exercise room will be closed Thanksgiving, Christmas and New Year's Day.
4. The Amphitheater and stage will be available for use by recognized clubs and ~~associations~~ organizations by reservation only. (See Policy 1412-50)
5. The Golden Age Foundation can use the ~~hospitality~~ area in Clubhouse Six (6) on any holiday for the benefit of the shareholder/members.
6. Clubhouses One (1), Two (2), Four (4), ~~Five (5), and Six (6)~~ Six (6), and building Five (5) will be closed Christmas and New Year's Day. Exceptions are at the discretion of the Recreation Manager Supervisor.
7. Clubhouses One (1), Two (2), Six (6), and building Five (5) ~~Five (5), and Six (6)~~ will

be closed Thanksgiving Day. Exceptions are at the discretion of the Recreation ~~Manager~~ Supervisor.

8. Any permanent operational time change must be approved by the Recreation Committee.

Eligible Organizations

~~The community facilities shall be maintained and preserved for the social, cultural and recreational benefit of all GRF shareholder/members. Policies of control shall be reasonable, and yet not allow for exploitation of shareholder/members by individuals or groups.~~

~~Standard practices to be followed by clubs using GRF facilities shall include the following:~~

- ~~1. The club shall have a defined purpose. A current annual application, with bylaws attached, must be filed with the Recreation Department;~~
- ~~2. The club shall specify a regularly scheduled meeting time and place;~~
- ~~3. There shall be an annual business meeting, including election of three (3) officers, and financial accounting to shareholder/members of all funds;~~
- ~~4. The Recreation Department shall be kept informed of any change of officers, or change in purpose of the club;~~
- ~~5. Although shareholder/members are allowed to invite guests, no club may advertise or publicize its activities in outside publications so as to infer its membership or events are open to non-shareholder/members;~~
- ~~6. Caregivers cannot belong to any club unless they are a GRF shareholder/ member;~~
- ~~7. Should a complaint be lodged from a member of a club relating to the financial reporting or condition of that club, a financial statement will be required for the use of the Recreation Supervisor in resolving the problem; and~~
- ~~8. The GRF reserves the right to disallow the use of any of its facilities to any club or organization.~~

Notice of Closing

Whenever it may become necessary to close down or limit the use of any community facility for a non-emergency reason, advance notice of one week is to be given to the Recreation ~~Manager~~ Supervisor, who, will give proper notification to all concerned.

Charges

1. Charges will be assessed for clubs and/or private parties using clubhouse facilities when the scheduled or actual use extends beyond the official hours, or when additional help ~~or special accommodations are~~ is required. The rate to be used is the lowest established billing rate currently in effect as determined and published by the Accounting Office. In the event of overtime, a minimum of one hour will be charged.

2. Parties requesting the use of meeting rooms will be required to pay all charges for damages, repairs or unusual cleaning costs.

Policy

**GOLDEN RAIN FOUNDATION
Seal Beach, California**

Adopted: 19 Oct 71
Amended: 16 May 78
Amended: 18 Sep 79
Amended: 15 Nov 83
Amended: 19 Aug 86
Amended: 21 Oct 86
Amended: 16 Aug 88
Amended: 31 Jan 95
Amended: 20 Aug 96
Amended: 17 Mar 98
Amended: 19 May 98
Amended: 21 Jul 98
Amended: 16 Sep 03
Amended: 20 Mar 07
Amended:

COMMUNITY OPERATIONS

POLICIES
Item 9C vi

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

The policy of the Golden Rain Foundation (GRF) is that the ~~The~~ Trust facilities will be made available for the use of all ~~shareholder/members~~. The Recreation Department is ~~designated~~ ~~assigned~~ to schedule the use of the clubhouses and other ~~recreational~~ facilities. ~~for shareholder/members and their organizations~~. The Recreation ~~Supervisor~~ ~~Manager~~ is responsible for the equitable application of this policy.

Reservations will be planned to provide for the following needs:

1. Facilities for the ~~Golden Rain Foundation~~ (GRF), Mutual boards and committees;
2. ~~Public~~ ~~Special events~~ sponsored by the Recreation Department;
3. Facilities for religious services, including special services for religious and patriotic Holidays;
4. Programs and/or functions that provide important information or services for the benefit of all shareholder/members (to be determined administratively);
5. Facilities for recognized GRF organizations;
6. Reservations for private parties must be ~~made by and be for shareholder/members~~ only;
7. All regularly scheduled reservations will be automatically canceled on the following holidays each year: Thanksgiving, Christmas, New Year's Eve and New Year's Day;
 - a. The Golden Age Foundation ~~can~~ ~~may~~ use the ~~hospitality~~ area of Clubhouse Six (6) on any holiday for the benefit of the ~~shareholder/members~~.
8. Some scheduled reservations ~~will~~ ~~may~~ be canceled on Election Days as required, if the clubhouse is to be used for polling, with advance notice to the organization; and
9. The Clubhouse Two (2) Card Room is unavailable for reservations.

Reservation Procedures

The Recreation Department will supply Community Facility Application forms for anyone desiring to make a reservation in a clubhouse or other recreational facility.

1. GRF, Mutual boards and committees may make a reservation for meetings without the completion of the standard form.

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

2. The club or organization desiring a reservation must designate a responsible ~~shareholder~~/member to arrange for the reservation and the setup required. Any communication between the Recreation Department and the club will be through the designated ~~shareholder~~/member.
3. ~~Shareholder~~/Members must pay a \$200 deposit to use a clubhouse or the Clubhouse One (1) Picnic area. The deposit must be paid ten (10) days prior to the event as a good faith deposit against any damage to the facility or overtime charges. (See policy 1406-50) The deposit will be returned or refunded, less any fee for damages or overtime, within ten (10) working days.
4. The facility must be signed for at the time the request is made.
5. A complete setup plan must be in the Recreation Office ten (10) days prior to a booked event or the event is automatically canceled. If a caterer is to be used, the caterer's name must be on the application. (See policy 1431-50, Liability Insurance-Caterers.)
6. Clubs or Organizations registered with the Recreation Department may make a clubhouse reservation for as many as three (3) meeting periods per week on a regular basis, subject to availability.
7. The limitation on private parties is intended to limit the use of the clubhouse facilities to functions directly related to ~~shareholder~~/members. Functions honoring nonmembers, or relating to nonmembers, cannot be scheduled. Reservations and arrangements can only be made in person by a ~~shareholder~~/member.
8. Adult classes sponsored by the GRF will be supervised by the Recreation Department and will be given the same status as a reservation for recognized clubs. The use of a room or facility and its equipment by a regularly scheduled class will be available only to regularly enrolled students in that class. (See policy 1710-50.)
9. Individuals may not reserve any community facility on a regular basis.
10. All reserved activities in the clubhouses will be held between the hours of 7:30 am and 10:30 pm. Any event extending beyond these hours will be charged overtime at the current rate in accordance with the janitorial contract. In the event of overtime, a minimum of one hour increments will be charged.

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES-RESERVATIONS

Recreational Facilities

In order for arrangements to be made with the janitorial contractor to provide the appropriate number of staff, advance notice of possible overtime must be given by the ~~shareholder~~/member at the time the reservation is made.

Clubhouse Cleaning Standards

All clubs and associations using GRF Trust kitchen facilities are ~~to be~~ held responsible for the cleaning of kitchens and kitchen equipment. All facilities and appliances are to be left clean and orderly.

1. All dishes and silverware ~~is~~ are to be properly washed, and dried and placed neatly in the cupboards and drawers.

2. ~~Dishes are to be removed from the dishwashers and placed neatly in the cupboards.~~

2. Refrigerators, stove tops, ovens, coffee urns and dishwashers are to be left clean. The coffee urns are to be assembled in a unit following cleaning and drying.

3. Counter ~~tops~~ and table tops are to be thoroughly scrubbed and washed down.

4. Shelves from refrigerators and stoves which have been removed are to be replaced.

5. All areas of the Clubhouse One (1) Picnic Area must be cleaned by the reserving ~~shareholder~~/member, except for the BBQ, which will be cleaned by the custodian.

When an individual or organization does not leave the kitchen facilities in a reasonably clean and sanitary condition, the clubhouse custodian will do the necessary cleaning and report time and cost involved to the Recreation Department. The ~~individual or~~ organization having last used the facilities will be charged. Any such charge must be paid before the ~~individual or~~ organization can make any further reservations for future use of any community facility. The Recreation ~~Supervisor~~ **Manager** is authorized to refuse the facilities of the clubhouses to any individual or organization which does not comply with the cleaning standards. This authority includes the right to decide who has violated the regulation. The reports made by the clubhouse custodian may be used as evidence in this determination.

Reservations by Outside Organizations

The Executive Director, with the Recreation Committee's approval, is authorized to permit outside organizations and persons to use the clubhouse facilities when, in his or her

COMMUNITY OPERATIONS**USE OF COMMUNITY FACILITIES-RESERVATIONS****Recreational Facilities**

opinion, a service will be performed which will be of benefit to the GRF shareholder/members.

This policy is interpreted to include, but not be restricted to, the following:

1. Elected Officials;
2. Utility company representatives;
3. Department of Motor Vehicles; and
4. Special events.

The Executive Director is authorized to approve the following without the Recreation Committee's prior approval:

1. Registrar of Voters; and
2. Official polling places.

Amphitheater Reservations

All uses of the amphitheater and stage are by reservations scheduled by the Recreation Department.

Priorities for amphitheater and stage use are:

1. Golden Rain Foundation (GRF) and Mutual annual or special stockholder's meetings;
2. Recreation Department sponsored programs and public functions; or
3. Recognized club meetings and programs needing large seating capacity.

Political Meetings

1. Any recognized political club of the GRF may obtain reservations for the Amphitheater and stage when they desire to hold an event.
2. The reservation will be made through the Recreation Department.

COMMUNITY OPERATIONS**USE OF COMMUNITY FACILITIES-RESERVATIONS****Recreational Facilities**

3. The club sponsoring the meeting will be required to meet the following special conditions:

a. Accept full financial responsibility for any facilities or services provided at the request of the news media or the political organization involved;

b. Accept the responsibility of notifying any concerned individuals that guests other than the official party can be admitted only by individual invitation extended by a ~~shareholder~~/member of GRF;

c. Accept the responsibility for giving written notice to staff members where their participation or assistance is requested; and

d. Hire any staff needed to ensure the fire-permit rules and regulations are enforced. These include capacity limits (2,500) and ensuring no one sits or stands in the aisles.

4. The Security Chief is responsible for making the necessary contacts with the Seal Beach Police Department and security personnel accompanying the official party.

Policy

Adopted: 16 Feb 65
 Amended: 21 Jun 66
 Amended: 18 May 71
 Amended: 21 Jan 75
 Amended: 21 Oct 75
 Amended: 15 Jul 80
 Amended: 21 Jun 83
 Amended: 19 Mar 85
 Amended: 20 Nov 90
 Amended: 08 Mar 94
 Amended: 19 Mar 96
 Amended: 16 Oct 01
 Amended: 16 Sep 03
 Amended: 22 Apr 14
 Amended: 28 Apr 15
 Amended:

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Marquee

The marquee at the corner of Golden Rain Road and St. Andrews Drive is available for notices of meetings that are of general community interest. ~~and are open to all residents of Seal Beach Leisure World.~~

Priority will be given to public meetings of the Golden Rain Foundation (GRF) Board, official notices, amphitheater performances and large meetings which require the use of a large facility and that attract a wide cross-section of Foundation members. Other groups holding open meetings will be afforded space, when available, ~~if the timing is appropriate.~~

In order to comply in the broadest sense with the intent of this policy, the marquee would not be available to publicize the following types of meetings, events, or functions;

- a. Meetings that serve a ~~fund money-raising function~~; ~~Any exceptions will be determined by the Community Facilities Manager~~
- b. Meetings, events or functions where a charge is made to attend or where a donation is taken up at the meeting. Membership dues or payment for food or drink in a recognized club in ~~the community Seal Beach Leisure World~~ is not considered a donation or charge; ~~and~~
- c. Private events.

Any exceptions will be determined by the ~~Community Facilities~~ Recreation Manager.

The Recreation Department is responsible for the operation of the marquee.

Policy

Adopted: 18 May 71, Effect. 01 Jul 71

Amended: 19 Mar 91

Amended: 18 Feb 97

Amended: 21 Jul 98

Amended: 17 Nov 98

Amended: 21 Sept 99

Amended: 20 Apr 10

Amended:

(Apr 10)

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Clubhouse Artwork Displays

All clubhouses and Trust property are available for the temporary display of artwork created by Golden Rain Foundation (GRF) ~~Shareholder/Members~~ as space permits. ~~The Recreation Supervisor, in consultation with the Architectural Design and Review (ADR) Committee, is responsible for the display of such artwork in the clubhouses.~~

Display of artwork is at the discretion of the Recreation ~~Supervisor~~ Manager in consultation with representatives of arts and crafts clubs and/or the Architectural Design and Review Committee (ADR), to make the selections for display.

Permanent display of artwork or pictures will not be permitted without specific permission of the Recreation ~~Supervisor~~ Manager in consultation with the ADR.

Honorariums earned by members or clubs may be temporarily or permanently displayed at the discretion of the Recreation ~~Supervisor~~ Manager in consultation with ADR.

All artwork is the responsibility of the owner thereof. In case of loss or damage, the owner will hold harmless the ~~Golden Rain Foundation~~ GRF for any loss or damage to same.

~~GRF Foundation officers and employees'~~ offices are exempt from this policy.

Policy

Adopted: 21 Sep 71
Amended: 16 Oct 73
Amended: 18 Dec 73
Amended: 21 Jan 75
Amended: 15 Jul 80
Amended: 19 Mar 91
Amended: 29 May 14
Amended: 19 Dec 14
Amended:

**GOLDEN RAIN FOUNDATION
Seal Beach, California**

COMMUNITY OPERATIONS**USE OF COMMUNITY FACILITIES****LIABILITY INSURANCE****Clubs**

All clubs and organizations **comprised** of ~~shareholder~~/members of the Golden Rain Foundation (GRF), using space in any community facility, will be covered by the GRF's liability insurance while using a facility.

The limits of liability will be as specified in the current insurance policy.

Caterers

It is the policy of the GRF that any catering firm using space in any recreational facility of the GRF shall be ~~adequately~~ insured for public liability and property damage. A policy containing **a minimum of at least** one million dollars (\$1,000,000) insurance covering General Liability, Automobile Liability, Workers' Compensation and Employers' Liability is required.

~~To limit any potential liability to the GRF, t~~The following standards must be met:

1. ~~Shareholder~~/Members shall notify the Recreation Department when a caterer will be used within any of the GRF's clubhouses, ~~or~~ recreation facilities **or any other Trust Property**;
2. The term caterer, and the stipulations below, shall apply to any vendor/contractor or **GRF** ~~shareholder~~/member who provides, for a fee, a service to the club/organization in one of the GRF's community facilities **or any other Trust Property**;
3. ~~Shareholder~~/Members, family and/or friends of a club/organization who are compensated over and beyond the actual cost of the food prepared and served, shall be deemed caterers and subject to the conditions stipulated in this policy;
4. A copy of the caterer's insurance policy must be on file in the Recreation Department and the endorsement to the liability policy must show the GRF and Mutuals Nos.1-12 and 14-17 as additional insureds;
5. A signed copy of the contract between the catering company and the club, organization or individual must be on file in the Recreation Department ten (10) days prior to the event;
6. The contract shall state that the GRF and Mutuals will not be held responsible for any and all claims, demands, causes of actions, lawsuits, or other disputes or enforcement actions that arise under the agreement with the caterer;
7. Caterers are not permitted to bring any family member, friends or other guests onto GRF property while performing their contractual duties unless they are of working age and have been hired by the caterer for the event. All child labor laws will be adhered to;

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

LIABILITY INSURANCE

Clubs

8. The club/organization and caterer are required to keep the premises clean and in good condition at all times during the use of the facility, and are responsible for any damage to the premises. The club/organization and caterer are responsible to leave the premises in the condition they were in prior to the event;

9. Any deficiencies of the facilities discovered prior to the event should be reported to the custodian;

10. The club/organization or ~~shareholder~~/member reserving the facility space agrees to indemnify, defend and hold harmless the GRF and its officers, directors and employees from any and all claims, demands, causes of actions, lawsuits and so forth, that arises out of their use of the facility;

11. The club/organization or ~~shareholder~~/member reserving the space is responsible for ensuring that the catering company and its employees abide by all rules and restrictions governing the use of the community facilities. Further, the club/organization or ~~shareholder~~/member is responsible for supervising the caterer at all times during the use of the ~~space~~ facility; and

12. If a copy of the noted insurance is not provided and/or on file in the Recreation Department, the reserving ~~shareholder~~/member assumes full responsibility and liability for the caterer while the caterer is on GRF ~~Trust~~ property.

~~12.~~ Any club, organization and/or individual who reserves space in any GRF facility is responsible for ensuring that the above stated requirements are met.

Adopted: 01 Aug 88

Amended: 28 Apr 15

Amended:

Golden Rain Foundation

Seal Beach, CA

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Exercise Room Rules, Limitations and Etiquette

1. The Exercise Room is for the recreational use of Golden Rain Foundation (GRF) members only and not for therapeutic or medical rehabilitation. Guests, caregivers, medical assistants or helpers are not allowed to use the equipment in the Exercise Room. Each Foundation GRF member using the Exercise Room is required to show their GRF Leisure World identification card and have a signed Release of Liability form on file before being permitted to use the equipment.
2. The attendant is in charge of the Exercise Room at all times.
3. ~~Members~~ Participants must sign in upon entering, ~~and sign out upon leaving~~ the Exercise Room.
4. The attendant on duty will instruct ~~Foundation~~ GRF members in the proper use of the exercise equipment. All exercise equipment must be operated properly and in accordance with the manufacturer's recommendation.
 - a. The stop button on the treadmill must be pushed before dismounting. Do not use the emergency stop button or pause button. The safety clip must be worn while in use.
5. Malfunctioning or broken equipment must be reported to the attendant immediately.
6. Food or glass containers are not permitted in the Exercise Room.
 - a. A non-glass beverage container with a spill-proof lid may be used.
7. Athletic-type footwear must be worn in the Exercise Room. An exception will be made to allow socks, without shoes, ONLY in the stretching/mat area or on the Pilates machine. The attendant will be in charge of ensuring this procedure is followed. Dress shoes, penny loafers, sandals, open-toed shoes, or other footwear not approved by the attendant are not permitted.
8. Participants should consult their doctor or therapist before starting an exercise program in order to avoid the inherent dangers of exercising and the risk of personal injury.
9. In order to avoid injury, participants should perform appropriate warm-up and cool-down exercises when using the equipment in the Exercise Room.
10. Participants should consult their doctor or physical therapist regarding medical or physical

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Exercise Room Rules, Limitations and Etiquette

therapy questions.

11. If other participants are waiting to use an exercise station or piece of equipment, the time limit on any exercise station or equipment is 20 minutes **plus a 2-5 minute cool down period.**
12. Participants must bring their own towel when exercising:
 - a. Participants must place a towel on the seat, bicycle seat or bench prior to using any equipment with a seat or bench, **and**
 - b. Participants must wipe off perspiration from hand grips, **seats** or rails after using any equipment with hand grips, **seats** or rails.
13. Hula hoops and jump ropes may be used on the stretching mat only when no other shareholders are using it. ~~At other times, shareholders may use Room C, if free.~~

Rules of Etiquette

To maintain an atmosphere in which all people feel comfortable, the **GRF Foundation** insists on certain standards of behavior.

1. Do not bring your gym bag or other personal belongings onto the fitness floor. Please leave all valuables at home.
2. Be courteous when using the water fountain. ~~If there is a line, please do not fill up your water bottle.~~
3. Ask if you may "work in," and always allow others the same courtesy; afterward, return the seat and weight to the last user's setup.
4. Refrain from yelling, using profanity, banging weights and making loud sounds.
5. Do not sit on machines between sets.
6. Re-rack weights and return all other equipment and accessories to their proper locations.
7. Ask staff to show you how to operate equipment properly so that others are not waiting.

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Exercise Room Rules, Limitations and Etiquette

8. Bring your own towel and wipe down all equipment after use.
9. Follow posted time limits on all machines.
10. Do not disturb others. Focus on your own workout and allow others to do the same.
11. Before beginning your workout, wash your hands and wipe off any cologne or perfume.
12. No talking on cell phones in exercise areas or while on any exercise equipment.
13. Ask attendant to adjust music or fans.

Policy

Adopted: 22 Jul 14

Amended:

**GOLDEN RAIN FOUNDATION
Seal Beach, California**

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Pool Rules, Limitations and Etiquette

The following rules are to be posted at the pool facilities:

1. The pool and shower facilities are for Golden Rain Foundation (GRF) members only;
2. The shower facilities are for members using the pool facilities only;
3. Members must shower before entering the swimming pool or hot pool;
4. Members must provide their own towel for drying their bodies and/or hair (paper towels may not be used for this purpose);
5. Flip flops or shower-type shoes must be worn in the shower facilities and locker area;
6. Coloring hair in showers is prohibited;
7. Only waterproof sunscreen lotion may be applied when using the pool facilities;
8. Light snacks are permitted in the table area only;
9. Glassware is not permitted in the pool area;
10. Swimming caps are recommended for members with long hair;
11. Divers must watch out for swimmers;
12. Members must observe hot pool time limit (15 minutes);
13. Running on pool deck is prohibited;
14. Seats may not be reserved;
15. Personal belongings are to be kept in a locker, but overnight storage of personal belongings is prohibited;
16. Approved swim fins are ~~prohibited~~ permitted between the hours of 11:00 am to 2:00 pm;
17. Approved flotation devices are permitted in the pool facilities provided that, upon request of the attendant member displays a physician's note requiring the use of flotation devices between the hours of 11:00 am to 4:00 pm; and

COMMUNITY OPERATIONS**USE OF COMMUNITY FACILITIES****Pool Rules, Limitations and Etiquette**

18. The pool attendant is in charge of the pool area at all times.

Pool Temperatures

In conformity with the recommendations of the Medical Director of the Health Care Center on Golden Rain Road and the requirements of the GRF's Foundation's liability insurance carrier, the following pool temperatures will be maintained:

- | | | |
|----|----------------|--------------------|
| 1. | Swimming Pool: | 82° to 84° |
| 2. | Hot Pool: | Not more than 104° |

Anyone who has been consuming alcoholic drinks should not use the hot pool. Hot pool use is limited to 15 minutes.

Hot Pool Information

When your body, that has a normal temperature of 98.6°, is immersed in water with a temperature of 102°-104°, your body temperature increases and eventually becomes the same temperature as the water. As your body attempts to lower in temperature, the heart rate increases and capillary blood vessels dilate. This causes the blood pressure to drop and may cause fainting when you stand. The blood pressure can drop further as a result of perspiration from the heat.

Be aware that using the hot pool does or can cause the following:

1. Increase the workload of your heart.
2. Causes your blood pressure to drop, which may cause fainting when you stand and injury may occur from the resulting fall.
3. Can cause dehydration.

People have been hospitalized with hyperthermia after using the hot pool. The Health Care Center on Golden Rain Road makes 4 or 5 emergency calls a year to aid persons who have fainted after using the hot pool.

When using the hot pool, alternate 5 minutes in the hot pool and the regular pool, but spend no more than a total of 15 minutes in the hot pool.

COMMUNITY OPERATIONS**USE OF COMMUNITY FACILITIES****Pool Rules, Limitations and Etiquette**

If you are being treated for high blood pressure or heart trouble, you must have your doctor's written permission to use the hot pool.

Pool Rules of Etiquette

To maintain an atmosphere in which all people feel comfortable, the **GRF Foundation** insists on certain standards of behavior.

1. The lap swimming area is designated by the parallel lane lines on the bottom of the pool.
2. Lap swimmers must swim parallel between lanes.
3. There are four swimming lanes available. The first swimmer in each lane has priority.
4. If more than four lap swimmers are present, no priority exists. Everyone must make room for additional swimmers.
5. People wading, exercising, or socializing should remain in the shallow area adjacent to the steps.
6. Diving is permitted only in the deep end. Divers are responsible for avoiding swimmers.
7. Backstroke swimming will not be permitted when the pool attendant deems conditions unsafe.

Policy

Adopted: 22 Jul 14

Amended:

GOLDEN RAIN FOUNDATION
Seal Beach, California

COMMUNITY OPERATIONS

USE OF COMMUNITY FACILITIES

Arts and Crafts Festival

An annual Arts and Crafts Festival is authorized to be held in one of the clubhouses on a Friday and Saturday in November. The Festival shall be open from 9:00 am to 3:00 pm on Friday, and from 9:00 am to 2:00 pm on Saturday, with the understanding that booths are to remain open until closing time unless sold out or by permission of the Recreation ~~Supervisor~~ **Manager**.

1. Operations of the Festival will be under the direction and administration of the Recreation ~~Supervisor~~ **Manager**.
2. The Recreation ~~Supervisor~~ **Manager** is authorized to publish detailed rules and regulations for the operation of the Festival. These rules and regulations shall include a formal "Seller's Statement" form. (See Policy 1482-50)
3. All income from the Festival shall be treated as miscellaneous income of the Recreation Department and deposited in the account of the Golden Rain Foundation (GRF) upon receipt.
4. The Recreation Department will submit a report of the Festival activities to the Recreation Committee at the close of the Festival.

Arts and Crafts Festival Regulations

1. All items for sale at the Festival must have been made by the seller. Manufactured articles ~~may not be sold~~ **are prohibited**.
2. Each seller must be a ~~shareholder~~/member of the GRF.
3. Sign-ups and table selection shall be made on a first-come, first-serve basis at a scheduled meeting in Clubhouse Two (2) prior to opening day. The time and place of the sign-ups and table selection shall be published in the **LW Weekly** ~~Golden Rain News~~. Table requests made after the sign-up day will be processed in the Recreation Office. All ~~payment must be made~~ **fees are payable** at the time of reservation.
4. Exchanging assigned tables between sellers will not be permitted without approval of the Recreation ~~Supervisor~~ **Manager**.
5. The charge to sellers for tables will be determined by the Recreation ~~Supervisor~~ **Manager** and approve by the Recreation Committee.
6. All sellers shall turn in the total amount of their sales, whether their product is taxable or non-taxable.

COMMUNITY OPERATIONS**USE OF COMMUNITY FACILITIES**

7. Sellers of taxable items shall be required to turn in their sales tax in the envelope provided for that purpose. **State law requires that this tax be paid.**

8. In order to avoid misunderstanding ~~on the part of sellers~~, each individual or group who sells items at the Festival shall be ~~requested~~ **required** to sign a statement whereby ~~he or~~ they agree to comply with the rules that apply to sellers. (See Policy 1482-50.)

9. The Recreation ~~Supervisor~~ **Manager** shall be authorized to hire workers to perform necessary labor for the Festival.

Policy

Adopted: 16 May 72

Amended: 08 Feb 83

Amended: 19 Feb 85

Amended: 19 May 87

Amended: 17 Feb 06

Amended: 28 Apr 15

Amended:

GOLDEN RAIN FOUNDATION
Seal Beach, California

GOLDEN RAIN OPERATIONS

COMMUNITY OPERATIONS

EDUCATIONAL PROGRAMS USE OF COMMUNITY FACILITIES

Adult Education

1. It is the policy of the Golden Rain Foundation (GRF) Board of Directors (~~BOD~~) to provide ongoing educational opportunities for ~~shareholder~~/members.
2. The Recreation Supervisor, with the approval of the Recreation Committee, is authorized to enter into agreements with local colleges, universities, and secondary schools or other educational originations or intuitions to provide on-site adult classes requested by ~~shareholder~~/members.
3. Community facilities will be made available for such classes under the same status as a recognized club (see Policy ~~Statement~~ 1411-50 - Clubhouse Reservations).
4. The Recreation ~~Supervisor~~ Manager will monitor the attendance at these classes of persons who are not ~~shareholder~~/members and permit such attendance only when it is necessary in order to provide the class for ~~shareholder~~/members.
5. Whenever any class held in a GRF community facility has a majority of outside students, the Executive Director and Recreation ~~Supervisor~~ Manager may, with the approval of the Recreation Committee, request that the school or college relocate the class outside the community.

Policy

Adopted: 21 Jul 81
Amended: 14 Aug 87
Amended: 19 Feb 91
Amended: 31 Jan 95
Amended: 22 Apr 14
Amended: 26 May 15
Amended:

GOLDEN RAIN FOUNDATION
Seal Beach, California

ADMINISTRATION

RECREATION SERVICES

Foundation Equipment

1. **Clubhouse and Recreation Equipment**

Tables, chairs, coffee urns, punch bowls, etc. are to be used on Trust property only unless authorized by the Recreation Manager.

2. **Movie Projector, Tape Recorder and Phonograph** All Electronic Equipment

All electronic equipment The movie projector, tape recorder and phonograph may be used by recreation groups if a qualified operator is obtained. "Qualified operator" will be determined by the Community Facilities Recreation Manager.

The custodian will remind violators of Golden Rain Foundation policies pertaining to clubhouses and equipment. If violation continues, the name of the resident member will be turned in to their supervisor and the Community Facilities Recreation Manager will be notified.

Policy

Adopted: 20 Oct 92

(Retyped 2/2/00 to replace Community Relations Manager with Community Facilities Manager and to correct a clerical error)

Amended:

GOLDEN RAIN FOUNDATION

Seal Beach, California

(Oct 92)

GOLDEN RAIN OPERATIONS

BOARD INTERNAL OPERATIONS

Amphitheater Programs

The Recreation ~~Supervisor~~ **Manager** is authorized and directed to provide approximately fourteen (14) different programs for the summer amphitheater season ~~annually~~.

The Recreation ~~Supervisor~~ **Manager** is authorized to contract for such programs in the name of the **Golden Rain Foundation (GRF)** with the following limitations and guidelines:

1. ~~The summer season should consist of approximately fourteen (14) programs.~~
2. The Recreation ~~Supervisor~~ **Manager** is authorized to contract programs at or less than the budgeted amount without specific approval.
3. The number of programs sponsored and paid for by outside organizations is not limited. The Recreation ~~Supervisor~~ **Manager** is authorized to combine ~~Golden Rain Foundation GRF~~ monies with funds from outside organizations **or use it for other Recreational events.**
4. The Amphitheater program audience will not be permitted to enter the Amphitheater earlier than one and one-half hours before a program is scheduled to begin.
5. Nonresidents are permitted to attend Amphitheater programs only when accompanied by a member with a resident photo identification card.
6. When a program is considered popular and will attract a large audience, ~~Foundation~~ members will be limited to one (1) nonresident guest; GRF identification is required. Caregivers may not attend amphitheater programs unless they are on duty and accompanied by their employer ~~/ Foundation member. On-duty caregivers will not be counted as guests if accompanying their employer / Foundation member.~~ Caregiver badges must be worn at all times.
7. The Recreation Committee will determine which programs will have a limited audience. Notices of limited-audience programs will be published in the ~~Golden Rain News~~ **LW Weekly.**

It is intended that the Amphitheater programs shall be presented for the benefit of all members of the **(GRF)** ~~Foundation~~, and access shall not be denied to any individual Foundation member.

(Mar 14)

GOLDEN RAIN OPERATIONS

BOARD INTERNAL OPERATIONS

Amphitheater Programs

Dancing:

Dancing at the Amphitheater performances is prohibited in all areas of the amphitheater except in the upper platforms east and west of the stage.

Policy

Adopted: 15 Aug 72
Amended: 16 Oct 73
Amended: 16 Sep 75
Amended: 20 Jun 78
Amended: 15 Sep 81
Amended: 12 Jun 85
Amended: 15 Dec 98
Amended: 20 Feb 01
Amended: 18 Dec 07
Amended: 25 Mar 14
Amended:

**GOLDEN RAIN FOUNDATION
Seal Beach, California**

(Mar 14)

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MONTH MARCH 2017

MONTHLY ACTIVITY COUNTS

Place	Number of events per month	Number of users	Number of guests	Count provided by
CLUBHOUSE ONE	67	2197	UNKNOWN	RECREATION
CH 1 PICNIC AREA	0	0	UNKNOWN	RECREATION
CLUBHOUSE ONE POOL RM.	Open 7 days per week	133	16	SIGN-IN SHEET
CLUBHOUSE ONE LADIES POOL RM.	Open 7 days per week	72	1	SIGN-IN SHEET
CLUBHOUSE ONE PICKLEBALL	9 per month	307	13	SIGN-IN SHEET
CLUBHOUSE TWO	37	2960	UNKNOWN	RECREATION
CLUBHOUSE TWO POOL RM.	Open 7 days per week	182	31	SIGN-IN SHEET
CLUBHOUSE THREE	517	9431	UNKNOWN	RECREATION
CLUBHOUSE THREE SEWING RM.	Open 7 days per week	153	37	SIGN-IN SHEET
CLUBHOUSE FOUR	55	2703	UNKNOWN	RECREATION
CLUBHOUSE SIX HOSPITALITY	23	3077	UNKNOWN	GAF
CLUBHOUSE SIX	191	2634	UNKNOWN	RECREATION
WOODSHOP ONE	Open 6 days per week	283	0	SIGN-IN SHEET
WOODSHOP TWO	Open 5 days per week	269	0	SIGN-IN SHEET
VIDEO PRODUCERS RM.	n/a	259	0	SIGN-IN SHEET
ART ROOM	Open 7 days per week	171	30	SIGN-IN SHEET
CERAMICS ROOM	Open 7 days per week	260	32	SIGN-IN SHEET
GENEALOGY LIBRARY	Open 3 days per week	151	10	SIGN-IN SHEET
LAPIDARY ROOM	Open 5 days per week	285	2	SIGN-IN SHEET
EXERCISE ROOM	Open 7 days per week	8178	N/A	SIGN-IN SHEET
SWIMMING POOL	Open 7 days per week**	422	N/A	SIGN-IN SHEET
GOLF COURSE	Open 7 days per week	4727	N/A	RECREATION
SHUFFLEBOARD CH 1	Open 7 days per week	129	UNKNOWN	RECREATION
TABLE TENNIS	Open 7 days per week	2140	148	SIGN-IN SHEET
AMPHITHEATER	Open 7 days per week	359	180 LOFT	RECREATION
GRF MOVIES	3 per month	104	UNKNOWN	CUSTODIAN
GRF SATURDAY NIGHT DANCE	4 per month	249	96 Guests	SIGN-IN SHEET
Jim Gilman	1	35	26	TOTAL AMENITY USERS: GRF MEMBERS 42,431
American Gold Band	1	71	15	
Linda Herman Band	1	91	36	
Don Peterson	1	51	19	

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Golden Rain Foundation

Leisure World, Seal Beach

RECREATION MANAGERS REPORT

TO: RECREATION COMMITTEE
FROM: TERRY DE LEON, RECREATION MANAGER
SUBJECT: RECREATION MANAGERS REPORT
DATE: MARCH 29, 2017
CC: FILE

COMPLETED EVENTS FOR MARCH

- **Evening with Groucho at the La Mirada Theatre for the Performing Arts**
For 35 Shareholders with bus transportation on March 15.
- **Fraud Stopper Seminar Hosted by Assemblyman Travis Allen**
Approximately 125 Shareholders in attendance.
- **First Community car sale**
It was reported to have gone very well.

UPCOMING EVENTS FOR APRIL

- **March Madness**
April 3, - 6:00 p.m., Clubhouse 2
Come and enjoy the National championship game.
- **L.A. Opera, Tales of Hoffmann, bus #1**
April 6, 7:30 p.m. Dorothy Chandler Pavilion.
This trip is fully booked at this time.
- **L.A. Opera, Tales of Hoffmann, bus #2**
April 15, 7:30 p.m. Dorothy Chandler Pavilion.
This trip is fully booked at this time.



Golden Rain Foundation

Leisure World, Seal Beach

RECREATION EVENTS CALENDAR 2017

TO: RECREATION COMMITTEE
FROM: TERRY DE LEON, RECREATION MANAGER
SUBJECT: 2017 COMMUNITY EVENTS CALENDAR
DATE: MARCH 21, 2017
CC: FILE

The following events listed are event planned by the Recreation Department. Some of the events are tentative based on ticket sales.

APRIL

March Madness

April 3, - 6:00 p.m., Clubhouse 2

Come and enjoy the National championship game.

L.A. Opera, Tales of Hoffmann, bus #1

April 6, 7:30 p.m. Dorothy Chandler Pavilion.

This trip is fully booked at this time.

L.A. Opera, Tales of Hoffmann, bus #2

April 15, 7:30 p.m. Dorothy Chandler Pavilion.

This trip is fully booked at this time.

MAY

Cinco de Mayo

May 5, 5:00 p.m. – 7:00 p.m., Clubhouse 6

Enjoy live entertainment and dancing, cultural foods and the virgin margarita bar.

Stars on Ice

May 13, 7:00 p.m., Honda Center

Enjoy a theatrical show of elite skaters.

LW Day at Angel Stadium

May 17, 7:00 p.m.

Angel's vs Chicago White Sox.

JUNE

LW JAZZ Festival

June 9, 3:00 p.m. – 5:00 p.m. Clubhouse 3

Come out and enjoy an evening of food and entertainment

Community Auto Sale

June 24, 8:00 a.m. – 4:00 p.m.

Every Fourth Saturday in the Administration parking lot.

2017 Amphitheater Show Season

June 29, - September 14, 8:00 p.m. (7:30 pm. in September)

Enjoy summer nights with free shows at the Bowl. LW IDs are required; guest must be accompanied by residents.

JULY

July 4th Car Show & Barbecue

Clubhouse 6 parking lot 10:00 a.m. – 2:00 p.m.

Come out to celebrate Independence Day with a classic car show and barbecue.

Amphitheater Movie Season startup

July 6th Dusk.

Come out and watch movies on the big screen outside, like the old drive in movie days.

Pageant of the Masters

Bus to Laguna Beach July 12th 8:30 p.m.

The Recreation Department is excited to host this trip to the world famous Pageant of the Masters in Laguna Beach.

Outdoor swap meet/Emergency Expo

July 29, - Administration parking lot 8:00 a.m. – 12:00 noon.

This event is tentative based on Community interest, Watch the LW News for information.

AUGUST

LW day at Angels Stadium

August 21, 7:00 p.m.

Angel's vs Rangers

SEPTEMBER

Leisure World City/Club Expo

September 9, Clubhouses 3 and 4 10:00 a.m. – 1:00 p.m.

The City of Seal Beach Chamber of Commerce, GRF and Leisure World Clubs will display goods and services. Live entertainment and food will be available.



Golden Rain Foundation

Leisure World, Seal Beach

2017 AMPHITHEATER MOVIE SCHEDULE

TO: RECREATION COMMITTEE
FROM: TERRY DE LEON, RECREATION MANAGER
SUBJECT: 2017 AMPHITHEATER MOVIE SCHEDULE
DATE: MARCH 29, 2017
CC: FILE

2017 AMPHITHEATER MOVIE SCHEDULE

MOVIE DATE:	MOVIE TITLE:
FRIDAY JULY 7, 2017	MAGNIFICENT SEVEN https://www.youtube.com/watch?v=q-RBA0xoaWU
FRIDAY JULY 21, 2017	SULLY https://www.youtube.com/watch?v=mjKEXxO2KNE
TUESDAY AUGUST 1, 2017	HOME OF PERCULIAR CHILDREN https://www.youtube.com/watch?v=CYPHc8g4QDk
FRIDAY AUGUST 11, 2017	JACK REACHER https://www.youtube.com/watch?v=aRwrdbcAh2s
FRIDAY AUGUST 18, 2017	QUEEN OF KATWE https://www.youtube.com/watch?v=2SnZLp5Hfhs
FRIDAY AUGUST 25, 2017	DEEP WATER HORIZON https://www.youtube.com/watch?v=S-UPJyEHmM0

Korean Festival

September 10, all day event in Garden Grove.

GRF is looking into providing bus transportation. This event is tentative.

Monday night football at the Amphitheater.

September 11 time to be determined.

Come join us for a Monday night football game on the big screen at the Amphitheater.

OCTOBER

Aquarium of the Pacific

October 3, Long Beach Hours to be determined.

Come join us on a trip to visit our ocean wildlife.

Fall Festival

October 21, 10:00 am. – 2:00 pm. Clubhouse 6 parking lot, 1st floor.

Welcome Fall with a festive event featuring live entertainment, dancing, food service, Barbeque and vendors are included.

NOVEMBER

Leisure World Arts and Crafts Festival

November 3rd and 4th Clubhouse 2, 9:00 am. – 2:00 pm.

Leisure World Artists and Craftsmen sell handmade wares for the holidays.

Leisure World Tree Lighting Ceremony

November 29, at dusk location to be determined.

Come join us in kicking off the holiday season with a tree-lighting ceremony. The event will include Carolers, cookies and punch.

DECEMBER

GRF Toys for Tots Holiday Party

December 8, Location to be determined 12:00 noon – 3:00 pm.

Leisure World's Toys for Tots annual toy collection to stuff a bus for needy kids. Entertainment and refreshments will also be included.

The Young Americans the Magic of Christmas

December date and time to be determined.

Come and join us as the Young Americans turn the La Mirada Theatre as the Theater is turned into a winter wonderland and bring holiday cheer to theatre-goers of all ages.

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Budget Variance Report - February-2017 RECREATION C.C.# 40,45,46,48,49,51,52,53,54, AND 56

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 40 there is a favorable variance of 16,853 to the budget. The variance is due to the following.				
40	6100000	Salaries & Wages	7,122.00	Favorable-Down one Full-Time equivalent
40	6140000	Employment Taxes	1,599.00	Favorable-Down one Full-Time equivalent
40	6484000	Permits & Licenses	1,653.00	Favorable-All available funds not needed at this time
40	6951000	Non-Budget Exp for Committee	1,000.00	Favorable-All available funds not needed at this time
40	5380455	Special Outside Events Income	4,356.00	Favorable-Valentine dinner ticket sales
		Total Explained Variances	<u>15,730.00</u>	

cc	GL Code	Account Description	Variance	Explanation
For Cost center 45 there is a favorable variance of 6,619 to the budget. The variance is due to the following.				
45	5380450	Show Sponsorship income	6,105.00	
		Total Explained Variances	<u>6,105.00</u>	

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 46 there is a favorable variance of 3,863 to the budget. The variance is due to the following.				
46	6475100	Landscape Contract	1,165.00	Favorable-All available funds not needed at this time.
46	6475600	Landscape Maint. Extras	3,440.00	Favorable-All available funds not needed at this time.
		Total Explained Variances	<u>4,605.00</u>	

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 48 there is a favorable variance of 3,528 to the budget. The variance is due to the following.				
48	6410000	Office Supplies	1,258.00	Favorable-All available funds not needed at this time
48	6410020	Equipment Expense	1,000.00	Favorable-All available funds not needed at this time
48	6425100	Natural Gas	(1,090.00)	Unfavorable-High usage due to weather conditions.
		Total Explained Variances	<u>1,168.00</u>	

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 49 there is a unfavorable variance of -468 to the budget. The variance is due to the following.				

Total Explained Variances

cc	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
For cost Center 51 there is a unfavorable variance of -3,274 to the budget. The variance is due to the following.				
51	6471000	Building Repair & Maintenance	(1,955.00)	Unfavorable-Due to door repairs
				Unfavorable-Due to fire alarm repairs and incorrect
51	6472000	Equipment Repair & Maintenance	(2,690.00)	billing a credit will be coming.
51	6484000	Permits & Licenses	552.00	Favorable-All available funds not needed at this time.
		Total Explained Variances	<u>(4,093.00)</u>	

cc	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
For Cost Center 52 there is a favorable variance of 2,101 to the budget. The variance is due to the following.				
52	6410020	Equipment Expense	666.00	Favorable-Not all available funds needed at this time.
52	6472000	Equipment Repair & Maintenance	816.00	Favorable-Not all available funds needed at this time.
		Total Explained Variances	<u>1,482.00</u>	

cc	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
For Cost Center 53 there is a favorable variance of 567 to the budget. The variance is due to the following.				
53	6472000	Equipment Repair & Maintenance	933.00	Favorable-Not all available needed at this time.
		Total Explained Variances	<u>933.00</u>	

cc	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
For Cost Center 54 there is a favorable variance of 2,422 to the budget. The variance is due to the following.				
54	6420100	Electricity	610.00	Favorable-Not all available funds needed at this time.
		Total Explained Variances	<u>610.00</u>	

cc	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
For Cost Center 56 there is a favorable variance of 2,178 to the budget. The variance is due to the following.				
		Total Explained Variances	<u></u>	

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

STAFF REPORTS
Item 11B v

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Recreation								
15,141	19,403	4,262	6100000 40	Salaries & Wages - Recreation	33,624	40,746	7,122	252,236
1,273	2,097	824	6140000 40	Employment Taxes - Recreation	3,278	4,877	1,599	20,421
1,649	1,784	135	6142000 40	Workers' Compensation - Recreation	3,297	3,568	271	16,698
2,944	2,780	(164)	6143000 40	Group Insurance - Medical - Recreation	5,779	5,560	(219)	33,360
67	62	(5)	6143300 40	Group Insurance - Dental - Recreation	131	124	(7)	744
41	40	(1)	6143500 40	Group Insurance - Vision - Recreation	79	80	1	480
203	354	151	6144000 40	401(k) Match - Recreation	406	744	338	4,605
87	95	8	6145000 40	Group Insurance - Life - Recreation	174	190	16	1,140
81	111	30	6146000 40	Long Term Disability Insurance - Recreat	162	222	60	1,332
0	0	0	6211000 40	Continuing Education - Recreation	0	0	0	400
0	0	0	6214000 40	Meals & Special Events - Recreation	72	25	(47)	325
82	0	(82)	6215000 40	Mileage - Recreation	82	0	(82)	100
22	29	7	6217000 40	Uniforms & Laundry - Recreation	44	58	14	348
0	125	125	6410000 40	Office Supplies - Recreation	82	250	168	1,500
0	10	10	6410005 40	Building Supplies - Recreation	14	20	6	120
0	66	66	6410010 40	Hospitality - Recreation	0	132	132	792
0	125	125	6410015 40	Computer Supplies - Recreation	(5)	250	255	1,500
0	0	0	6410020 40	Equipment Expense - Recreation	0	25	25	200
0	58	58	6410030 40	Printer / Copier Supplies - Recreation	0	116	116	696
42	0	(42)	6435100 40	Bank Service Fees - Recreation	42	0	(42)	0
0	0	0	6472000 40	Equipment Repair & Maintenance - Recreat	0	100	100	1,500
0	150	150	6478000 40	Service Contracts - Recreation	0	150	150	600
7,126	5,583	(1,543)	6481500 40	Community Entertainment - Recreation	11,347	11,166	(181)	67,000
0	0	0	6482000 40	Dues, Memberships & Books - Recreation	0	50	50	100
0	1,653	1,653	6484000 40	Permits & Licenses - Recreation	0	1,653	1,653	10,819
0	0	0	6951000 40	Committee Discretionary Expense - Recrea	0	1,000	1,000	1,000
28,756	34,525	5,769		Total Expenses	58,609	71,106	12,497	418,016
Other Cost Recovery								
2,816	0	2,816	5380455 40	Special Outside Events Income - Recreati	4,356	0	4,356	0
2,816	0	2,816		Total Other Cost Recovery	4,356	0	4,356	0
34,835	34,835	0	5330000 40	Income / Refund from Mutuals - Recreatio	69,670	69,670	0	418,016
37,651	34,835	2,816		Total Cost Recovery	74,026	69,670	4,356	418,016
Off Budget Items								
8,895	310	8,585		Net Income / (Expenses)	15,417	(1,436)	16,853	0

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 29

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Amphitheater								
0	100	100	6410005 45	Building Supplies - Amphitheater	72	100	28	700
0	0	0	6410020 45	Equipment Expense - Amphitheater	0	150	150	750
1,180	994	(186)	6420100 45	Electricity - Amphitheater	2,361	2,378	17	16,273
75	150	75	6471000 45	Building Repair & Maintenance - Amphithe	71	150	79	1,500
0	0	0	6472000 45	Equipment Repair & Maintenance - Amphith	0	200	200	1,000
40	40	0	6477210 45	Pest Control - Amphitheater	80	80	0	680
0	40	40	6478000 45	Service Contracts - Amphitheater	0	40	40	400
0	0	0	6481500 45	Community Entertainment - Amphitheater	0	0	0	194,800
0	0	0	6484000 45	Permits & Licenses - Amphitheater	0	0	0	550
0	0	0	6485000 45	Production Expense - Amphitheater - Amph	0	0	0	17,720
1,296	1,324	28		Total Expenses	2,584	3,098	514	234,373
Other Cost Recovery								
6,105	0	6,105	5380450 45	Show Sponsorship Income - Amphitheater	6,105	0	6,105	16,000
6,105	0	6,105		Total Other Cost Recovery	6,105	0	6,105	16,000
18,198	18,198	0	5330000 45	Income / Refund from Mutuals - Amphitheater	36,396	36,396	0	218,373
24,303	18,198	6,105		Total Cost Recovery	42,501	36,396	6,105	234,373
Off Budget Items								
23,007	16,874	6,133		Net Income / (Expense)	39,917	33,298	6,619	0

P70

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 30

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Golf Course								
3,387	3,088	(299)	6100000 46	Salaries & Wages - Golf Course	7,113	6,506	(607)	40,246
392	412	20	6140000 46	Employment Taxes - Golf Course	838	868	30	4,858
368	398	30	6142000 46	Workers' Compensation - Golf Course	737	796	59	3,727
71	48	(23)	6144000 46	401(k) Match - Golf Course	141	101	(40)	623
0	0	0	6410000 46	Office Supplies - Golf Course	0	50	50	200
0	100	100	6410005 46	Building Supplies - Golf Course	0	100	100	500
0	100	100	6410020 46	Equipment Expense - Golf Course	0	100	100	500
341	100	(241)	6471000 46	Building Repair & Maintenance - Golf Cou	341	100	(241)	500
0	140	140	6472000 46	Equipment Repair & Maintenance - Golf Co	0	140	140	700
11,665	12,247	583	6475100 46	Landscape Maint. - Contract - Golf Cours	23,329	24,494	1,165	146,964
0	1,720	1,720	6475600 46	Landscape Maint. - Extras - Golf Course	0	3,440	3,440	20,640
33	0	(33)	6478000 46	Service Contracts - Golf Course	33	0	(33)	0
16,257	18,353	2,096		Total Expenses	32,532	36,695	4,163	219,458
Other Cost Recovery								
0	150	(150)	5396000 46	Taxable Other Income - Golf Course	0	300	(300)	1,800
0	150	(150)		Total Other Cost Recovery	0	300	(300)	1,800
18,138	18,138	0	5330000 46	Income / Refund from Mutuals - Golf Cours	36,276	36,276	0	217,658
18,138	18,288	(150)		Total Cost Recovery	36,276	36,576	(300)	219,458
Off Budget Items								
1,881	(65)	1,946		Net Income / (Expense)	3,744	(119)	3,863	0

P71

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 31

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Swimming Pool								
5,053	4,980	(73)	6100000 48	Salaries & Wages - Swimming Pool	10,116	10,494	378	64,922
584	665	81	6140000 48	Employment Taxes - Swimming Pool	1,191	1,401	210	6,562
493	534	41	6142000 48	Workers' Compensation - Swimming Pool	986	1,068	82	4,999
0	0	0	6211000 48	Continuing Education - Swimming Pool	0	27	27	81
556	916	360	6410000 48	Office Supplies - Swimming Pool	574	1,832	1,258	10,992
160	0	(160)	6410005 48	Building Supplies - Swimming Pool	186	400	214	2,000
0	500	500	6410020 48	Equipment Expense - Swimming Pool	0	1,000	1,000	6,000
1,701	1,339	(362)	6420100 48	Electricity - Swimming Pool	2,991	2,659	(332)	20,142
104	110	6	6422000 48	Telephone - Swimming Pool	210	220	10	1,325
2,397	1,984	(413)	6425100 48	Natural Gas - Swimming Pool	5,275	4,185	(1,090)	16,823
0	166	166	6471000 48	Building Repair & Maintenance - Swimming	0	332	332	1,992
0	416	416	6472000 48	Equipment Repair & Maintenance - Swimmin	0	832	832	4,992
25	33	8	6477210 48	Pest Control - Swimming Pool	50	66	16	396
0	250	250	6478000 48	Service Contracts - Swimming Pool	0	250	250	250
458	800	342	6484000 48	Permits & Licenses - Swimming Pool	458	800	342	800
11,532	12,693	1,161		Total Expenses	22,038	25,566	3,528	142,276
11,856	11,856	0	5330000 48	Income / Refund from Mutuals - Swimming	23,712	23,712	0	142,276
11,856	11,856	0		Total Cost Recovery	23,712	23,712	0	142,276
324	(837)	1,161		Net Income / (Expense)	1,674	(1,854)	3,528	0

P72

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 32

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Janitorial								
2,376	2,500	124	6410040 49	Janitorial Supplies - Janitorial	5,459	5,000	(459)	30,000
90,269	90,269	0	6474100 49	Janitorial Services - Janitorial	180,538	180,538	0	1,097,668
92,645	92,769	124		Total Expenses	185,997	185,538	(459)	1,127,668
Other Cost Recovery								
250	250	0	5380490 49	Recovered Janitorial - Janitorial	500	500	0	3,000
250	250	0		Total Other Cost Recovery	500	500	0	3,000
93,718	93,722	(4)	5330000 49	Income / Refund from Mutuals - Janitoria	187,435	187,444	(9)	1,124,668
93,968	93,972	(4)		Total Cost Recovery	187,935	187,944	(9)	1,127,668
Off Budget Items								
1,323	1,203	120		Net Income / (Expense)	1,938	2,406	(468)	0

P73

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 33

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Clubhouse One								
9	291	282	6410005 51	Building Supplies - Clubhouse One	71	582	511	3,492
326	400	74	6410020 51	Equipment Expense - Clubhouse One	619	800	181	4,800
1,897	1,553	(344)	6420100 51	Electricity - Clubhouse One	3,495	3,251	(244)	21,689
2,185	166	(2,019)	6471000 51	Building Repair & Maintenance - Clubhous	2,287	332	(1,955)	1,992
3,504	460	(3,044)	6472000 51	Equipment Repair & Maintenance - Clubhou	3,610	920	(2,690)	5,520
80	91	11	6477210 51	Pest Control - Clubhouse One	160	182	22	1,092
0	150	150	6478000 51	Service Contracts - Clubhouse One	0	300	300	1,800
0	0	0	6483000 51	Propane - Clubhouse One	0	50	50	250
648	700	52	6484000 51	Permits & Licenses - Clubhouse One	648	1,200	552	1,200
8,649	3,811	(4,838)		Total Expenses	10,891	7,617	(3,274)	41,835
3,486	3,486	0	5330000 51	Income / Refund from Mutuals - Clubhouse	6,972	6,972	0	41,835
3,486	3,486	0		Total Cost Recovery	6,972	6,972	0	41,835
(5,163)	(325)	(4,838)		Net Income / (Expense)	(3,919)	(645)	(3,274)	0

P74

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 34

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Clubhouse Two								
13	125	112	6410005 52	Building Supplies - Clubhouse Two	115	250	135	1,500
0	333	333	6410020 52	Equipment Expense - Clubhouse Two	0	666	666	4,000
2,186	1,964	(222)	6420100 52	Electricity - Clubhouse Two	4,372	4,362	(10)	30,467
0	117	117	6471000 52	Building Repair & Maintenance - Clubhous	8	234	226	1,404
0	408	408	6472000 52	Equipment Repair & Maintenance - Clubhou	0	816	816	4,900
80	80	0	6477210 52	Pest Control - Clubhouse Two	160	160	0	960
0	158	158	6478000 52	Service Contracts - Clubhouse Two	0	316	316	1,900
648	600	(48)	6484000 52	Permits & Licenses - Clubhouse Two	648	600	(48)	1,800
2,927	3,785	858		Total Expenses	5,303	7,404	2,101	46,931
3,911	3,911	0	5330000 52	Income / Refund from Mutuals - Clubhouse	7,822	7,822	0	46,931
3,911	3,911	0		Total Cost Recovery	7,822	7,822	0	46,931
Off Budget Items								
984	126	858		Net Income / (Expense)	2,519	418	2,101	0

P75

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 35

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Clubhouse Three								
45	125	80	6410005 53	Building Supplies - Clubhouse Three	134	250	116	1,500
695	166	(529)	6410020 53	Equipment Expense - Clubhouse Three	695	332	(363)	1,992
2,660	2,152	(508)	6420100 53	Electricity - Clubhouse Three	4,755	4,380	(375)	33,137
456	208	(248)	6471000 53	Building Repair & Maintenance - Clubhous	460	416	(44)	2,496
0	500	500	6472000 53	Equipment Repair & Maintenance - Clubhou	67	1,000	933	6,000
80	80	0	6477210 53	Pest Control - Clubhouse Three	160	160	0	960
0	0	0	6478000 53	Service Contracts - Clubhouse Three	0	300	300	1,200
0	0	0	6484000 53	Permits & Licenses - Clubhouse Three	0	0	0	500
3,936	3,231	(705)		Total Expenses	6,271	6,838	567	47,785
3,982	3,982	0	5330000 53	Income / Refund from Mutuals - Clubhouse	7,964	7,964	0	47,785
3,982	3,982	0		Total Cost Recovery	7,964	7,964	0	47,785
Off Budget Items								
46	751	(705)		Net Income / (Expense)	1,693	1,126	567	0

P76

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 36

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Clubhouse Four								
111	166	55	6410005 54	Building Supplies - Clubhouse Four	155	332	177	1,992
93	33	(60)	6410010 54	Hospitality - Clubhouse Four	124	66	(58)	396
80	208	128	6410020 54	Equipment Expense - Clubhouse Four	80	416	336	2,496
1,001	1,570	569	6420100 54	Electricity - Clubhouse Four	2,265	2,875	610	25,019
172	268	96	6425100 54	Natural Gas - Clubhouse Four	432	582	150	3,042
52	166	114	6471000 54	Building Repair & Maintenance - Clubhouse	56	332	276	1,992
412	458	46	6472000 54	Equipment Repair & Maintenance - Clubhouse	438	916	479	5,496
100	80	(20)	6477210 54	Pest Control - Clubhouse Four	180	160	(20)	960
2	0	(2)	6478000 54	Service Contracts - Clubhouse Four	3	474	471	1,895
648	650	2	6484000 54	Permits & Licenses - Clubhouse Four	648	650	2	4,954
2,670	3,599	929		Total Expenses	4,381	6,803	2,422	48,242
4,020	4,020	0	5330000 54	Income / Refund from Mutuals - Clubhouse	8,040	8,040	0	48,242
4,020	4,020	0		Total Cost Recovery	8,040	8,040	0	48,242
Off Budget Items								
1,350	421	929		Net Income / (Expense)	3,659	1,237	2,422	0

P77

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 38

P.O. Box 2069
Seal Beach CA 90740

P78

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Clubhouse Six								
4,620	4,990	370	6100000 56	Salaries & Wages - Clubhouse Six	9,977	10,515	538	65,049
534	666	132	6140000 56	Employment Taxes - Clubhouse Six	1,175	1,404	229	7,372
494	535	41	6142000 56	Workers' Compensation - Clubhouse Six	988	1,070	82	5,003
39	56	17	6144000 56	401(k) Match - Clubhouse Six	88	118	30	730
0	27	27	6211000 56	Continuing Education - Clubhouse Six	0	27	27	80
7	83	76	6410005 56	Building Supplies - Clubhouse Six	59	166	107	1,000
23	209	186	6410020 56	Equipment Expense - Clubhouse Six	73	418	345	2,500
2,846	3,059	213	6420100 56	Electricity - Clubhouse Six	5,693	5,984	291	45,575
106	109	3	6422000 56	Telephone - Clubhouse Six	106	218	112	1,310
0	125	125	6471000 56	Building Repair & Maintenance - Clubhouse	66	250	184	1,500
470	375	(95)	6472000 56	Equipment Repair & Maintenance - Clubhouse	1,029	750	(279)	4,500
80	80	0	6477210 56	Pest Control - Clubhouse Six	160	160	0	960
0	238	238	6478000 56	Service Contracts - Clubhouse Six	812	1,026	214	4,100
0	0	0	6484000 56	Permits & Licenses - Clubhouse Six	0	300	300	700
9,220	10,552	1,332		Total Expenses	20,228	22,406	2,178	140,379
11,698	11,698	0	5330000 56	Income / Refund from Mutuals - Clubhouse	23,396	23,396	0	140,379
11,698	11,698	0		Total Cost Recovery	23,396	23,396	0	140,379
Off Budget Items								
2,478	1,146	1,332		Net Income / (Expense)	3,168	990	2,178	0



Golden Rain Foundation

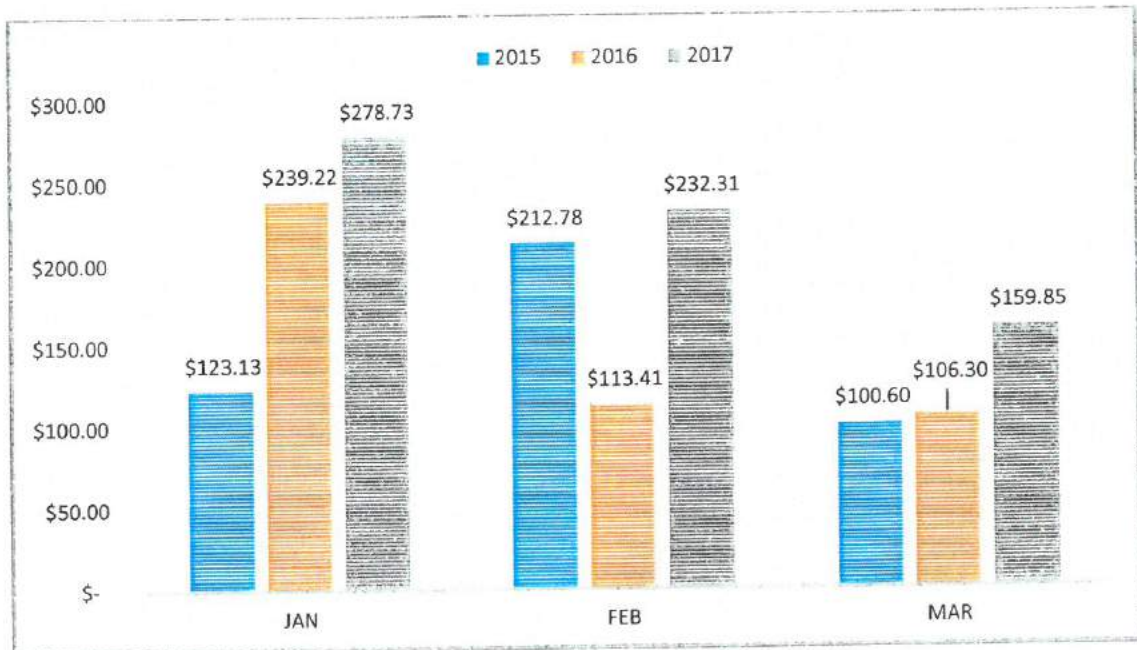
Leisure World, Seal Beach

MEMO

TO: RECREATION COMMITTEE
FROM: TERRY DE LEON, RECREATION SUPERVISOR
SUBJECT: CAFÉ COMMISSION STATEMENT COMPARISON
DATE: APRIL 10, 2017
CC: FILE

CAFÉ COMMISSION STATEMENT COMPARISON REPORT 2015-2017

year	JAN	FEB	MAR
2015	\$ 123.13	\$ 212.78	\$ 100.60
2016	\$ 239.22	\$ 113.41	\$ 106.30
2017	\$ 278.73	\$ 232.31	\$ 159.85



Golden Rain Foundation-GOLDRAIN
 13533 Seal Beach Blvd.
 Seal Beach, CA 90740

Commission Statement

For collects from 2/1/2017 to 2/28/2017

Location	POS	Commission	Item	Revenue	Unit	Rate	Amount
Description	Description	Description	Description	Basis	Basis		Owed
Customer: GOLDRAIN-Golden Rain Foundation							
Leisure World							
	LW62PB-LW Club 6 2fl Aquafina	Commission	All - Vending	\$17.90		12.00%	\$2.15
	LWCSSN-LW Bld 5 L/R Snack	Commission	All - Vending	\$190.10		12.00%	\$22.81
	LWCCC-LW Clubhouse 3 Coke Can	Commission	All - Vending	\$213.70		12.00%	\$25.65
	LWCCSN-LW Clubhouse 3 Snack	Commission	All - Vending	\$144.00		12.00%	\$17.28
	LWCHT-LW Clubhouse 3 Coffee	Commission	All - Vending	\$238.40		12.00%	\$28.61
	LWILHT-LW Bld 5 L/R Coffee	Commission	All - Vending	\$348.70		12.00%	\$41.84
	LWIMX-LW Bld 5 L/R Max 3	Commission	All - Vending	\$179.25		12.00%	\$21.51
Total for location Leisure World:							\$159.85
Amount Due:							\$159.85

Budget Variance Report February 2017

Library – CC 35

The Library is showing a **positive** budget variance for the month of February in the amount of \$7,776.00. As the year progresses the expenditures for budgeted items will even the variance and budget will stay on track.

Budget Variance Report February 2017

Library - CC 35

<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
6100000	Salaries and Wages	3,670	Favorable - No salary increases.
6142000	Workers' Compensation	246	Favorable - No injuries
6410000	Office Supplies	(70)	Unfavorable - As the year progresses variance will even and budget will stay on track.
6412000	Patron Books	5,553	Favorable - The annual budget is equally spread through the months, budget will stay on track for the year.
6412500	Patron Magazine	223	Favorable - The annual budget is equally spread through the months, budget will stay on track for the year.
6471000	Building repair & Maint.	(2,505)	Carpet for remodel.
6481000	Computer Maintenance & Soft.	(1,000)	Invoice Due
	Total Explained Variances	<u>6,117</u>	

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 19

P.O. Box 2069
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P83

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - Library								
13,103	15,257	2,154	6100000 35	Salaries & Wages - Library	28,370	32,040	3,670	198,344
1,263	1,840	577	6140000 35	Employment Taxes - Library	2,994	4,029	1,035	17,878
1,507	1,630	123	6142000 35	Workers' Compensation - Library	3,014	3,260	246	15,263
1,537	1,499	(38)	6143000 35	Group Insurance - Medical - Library	3,075	2,998	(77)	17,988
48	47	(1)	6143300 35	Group Insurance - Dental - Library	97	94	(3)	564
30	32	2	6143500 35	Group Insurance - Vision - Library	60	64	4	384
2	7	5	6144000 35	401(k) Match - Library	9	15	6	97
60	37	(23)	6145000 35	Group Insurance - Life - Library	123	74	(49)	444
57	43	(14)	6146000 35	Long Term Disability Insurance - Library	115	86	(29)	516
0	95	95	6211000 35	Continuing Education - Library	0	95	95	270
0	25	25	6214000 35	Meals & Special Events - Library	0	25	25	100
0	0	0	6215000 35	Mileage - Library	0	0	0	100
57	42	(15)	6410000 35	Office Supplies - Library	154	84	(70)	500
7	42	35	6410005 35	Building Supplies - Library	7	84	77	500
0	0	0	6410010 35	Hospitality - Library	100	0	(100)	200
0	0	0	6410015 35	Computer Supplies - Library	0	0	0	100
875	500	(375)	6410024 35	Library Supplies - Library	918	1,000	82	6,000
0	0	0	6410025 35	Lunch Room Supplies - Library	0	0	0	100
28	60	32	6410030 35	Printer / Copier Supplies - Library	28	90	62	330
279	3,150	2,871	6412000 35	Patron Books - Library	747	6,300	5,553	37,800
328	440	112	6412500 35	Patron Magazines Subscriptions - Library	657	880	223	5,000
1,131	1,062	(69)	6420100 35	Electricity - Library	2,087	2,154	67	17,942
180	200	20	6422000 35	Telephone - Library	360	400	40	2,400
144	101	(43)	6425100 35	Natural Gas - Library	307	317	10	791
111	112	1	6444000 35	Equipment Rental - Library	223	224	1	1,340
2,555	50	(2,505)	6471000 35	Building Repair & Maintenance - Library	2,555	50	(2,505)	200
0	0	0	6472000 35	Equipment Repair & Maintenance - Library	0	0	0	150
80	80	0	6477210 35	Pest Control - Library	160	160	0	1,140
19	24	5	6478000 35	Service Contracts - Library	145	174	29	1,724
1,000	0	(1,000)	6481000 35	Computer Maintenance & Software - Librar	1,000	0	(1,000)	9,150
0	239	239	6482000 35	Dues, Memberships & Books - Library	0	239	239	308
0	0	0	6484000 35	Permits & Licenses - Library	0	0	0	38
24,402	26,614	2,212		Total Expenses	47,303	54,936	7,633	337,661
Other Cost Recovery								
280	716	(437)	5380350 35	Library Fine Income - Library	596	1,432	(836)	8,600
471	0	471	5380331 35	Copy Fee Income - Library	954	0	954	0
25	0	25	5385100 35	Unrestricted Donations - Library	25	0	25	0
(25)	0	(25)	5385105 35	Donations - Friends of the Library - Lib	0	0	0	0

03/07/2017
9:56 AM

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2017

Page: 20

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
750	716	34		Total Other Cost Recovery	1,575	1,432	143	8,600
27,422	27,422	0	5330000 35	Income / Refund from Mutuals - Library	54,844	54,844	0	329,061
28,172	28,138	34		Total Cost Recovery	56,419	56,276	143	337,661
				Off Budget Items				
3,770	1,524	2,246		Net Income / (Expense)	9,116	1,340	7,776	0



GRF LIBRARY MONTHLY REPORT 2017

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Material Usage	5,982	5,223	5,978										17,183
	12.0%	10.4%	12.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
Patrons Visits	5,289	4,779	5,995										16,063
Computer Patrons	247	212	263										722
New Patrons	49	33	47										129
Materials Added	355	257	296										908
Materials Deleted (Printed)	78	42	212	-	-	-	-	-					332
Materials Deleted (Digital)	-	1	2	-	-	-	-	-					3

Mar-17

Title	Book / Media	Friends / Trashed	Notes
california revenue	Book	Friends	
living wills and power	Book	Friends	
divorce and money	Book	Friends	
consumer reports	Book	Friends	
Handbook of US	Book	Friends	
Guide Book of US	Book	Friends	
Upholstering	Book	Friends	
Woodworking	Book	Friends	
Furniture upholstery	Book	Friends	
creating brochures &	Book	Friends	
hiring contractors	Book	Friends	
patio roofs and	Book	Friends	
home plumbing	Book	Friends	
All thumbs guide to	Book	Friends	
decorating with paint	Book	Friends	
all thumbs guide to	Book	Friends	
beauty and lore of	Book	Friends	
everybody's guide to	Book	Friends	
draw 50 people	Book	Friends	
draw 50 beasties	Book	Friends	
draw 50 endangered	Book	Friends	
draw 50 famous	Book	Friends	
draw 50 cats	Book	Friends	
draw 50 boats, ships,	Book	Friends	
draw 50 birds	Book	Friends	
draw 50 buildings	Book	Friends	
draw 50 creepy	Book	Friends	
draw 50 dogs	Book	Friends	
draw 50 horses	Book	Friends	
draw real animals	Book	Friends	
portrait drawing	Book	Friends	
scented treasures	Book	Friends	
collectibles market	Book	Friends	
best of the doll	Book	Friends	
golden age of	Book	Friends	
fruits, vegetables & berries	Book	Friends	
Arranging flowers	Book	Friends	
photo transfer	Book	Friends	
indians of the plains	Book	Friends	
mothers and	Book	Friends	
giant book of crafts	Book	Friends	
simply super paper	Book	Friends	
doll reader make and	Book	Friends	
antique jewelry with	Book	Friends	
old jewelry 2nd	Book	Friends	

old jewelry	Book	Friends	
the craft of	Book	Friends	
encyclopedia of	Book	Friends	
dried flowers crafts	Book	Friends	
flower arranging	Book	Friends	
flowers, flowers	Book	Friends	
the book of	Book	Friends	
the ultimate wreath	Book	Friends	
lehners encyclopedia	Book	Friends	
chairs, tables, sofas	Book	Friends	
art price indicator	Book	Friends	
intro to ceramics	Book	Friends	
charming handmade	Book	Friends	
surface design for	Book	Friends	
polymer clay	Book	Friends	
simply pottery	Book	Friends	
handbuilt ceramics	Book	Friends	
repairing old china	Book	Friends	
dictionary of marks	Book	Friends	
collectors guide	Book	Friends	
silver	Book	Friends	
official I.D guide to	Book	Friends	
antique trader	Book	Friends	
decorating ceramics	Book	Friends	
the extruder book	Book	Friends	
painting and drawing	Book	Friends	
creating textures	Book	Friends	
beginning jewelry	Book	Friends	
metal clay	Book	Friends	
the diamond ring	Book	Friends	
jewelry craft for	Book	Friends	
new dictionary of	Book	Friends	
1983 guide to clocks	Book	Friends	
woodworkers guide	Book	Friends	
antique clock value	Book	Friends	
the catalog of	Book	Friends	
understanding	Book	Friends	
tag sales and flea	Book	Friends	
New York Times	Book	Friends	
drawing	Book	Friends	
the joy of drawing	Book	Friends	
collectible magazines	Book	Friends	
price it yourself	Book	Friends	
trash or treasure	Book	Friends	
doll values	Book	Friends	
madame alexander	Book	Friends	
madame alexanders	Book	Friends	

collecting toys	Book	Friends	
small dolls of the 40's	Book	Friends	
Frommer's Europe	Book	Friends	
Fodor's Europe	Book	Friends	
DK Europe	Book	Friends	
On the rails around	Book	Friends	
Fodor's great britain	Book	Friends	
DK Great Britain	Book	Friends	
s Europe through the	Book	Friends	
DK Great Britain	Book	Friends	
Rick Steves Ireland	Book	Friends	
DK London	Book	Friends	
Access London	Book	Friends	
he green guide Londo	Book	Friends	
prison and other vaca	Book	Friends	
A & E King Tut	Media	Friends	
give em hell harry	Book	Friends	
womens stage monolo	Book	Friends	
best womens monolog	Book	Friends	
t mens stage monolog	Book	Friends	
nologues from oscar w	Book	Friends	
duo best scenes	Book	Friends	
secrets of the code	Book	Friends	
hat on earth have I do	Book	Friends	
e rose garden is it any	Book	Friends	
andy rooney	Book	Friends	
the borowitz report	Book	Friends	
ama makes up her mi	Book	Friends	
the surburban you	Book	Friends	
comic relief	Book	Friends	
I love you mom	Book	Friends	
roseannearchy	Book	Friends	
fun with the family	Book	Friends	
pearl harbor christmas	Book	Friends	
god wanted us to trav	Book	Friends	
love and marriage	Book	Friends	
sed by a happy childhe	Book	Friends	
now about animal beh	Book	Friends	
o grow hair, I want to	Book	Friends	
treasury of american hu	Book	Friends	
unpuzzling your past	Book	Friends	
he timetables of histor	Book	Friends	
graham greene	Book	Friends	
the shakespear wars	Book	Friends	
break, blow, burn	Book	Friends	
bad habits	Book	Friends	
vid lettermans top ten	Book	Friends	

ors guide to healthy tr	Book	Friends	
odors family adventure	Book	Friends	
rs unbelievably good d	Book	Friends	
geographical nickname	Book	Friends	
deadline artist	Book	Friends	
First cultural dictionary	Book	Friends	
when it happened	Book	Friends	
clans and tartans	Book	Friends	
people of the 20th ce	Book	Friends	
day trips from london	Book	Friends	
pearls of wisdom	Book	Friends	
tionary of historical te	Book	Friends	
concise world atlas	Book	Friends	
looking for a ship	Book	Friends	
e sinking of the eastla	Book	Friends	
if only I knew then	Book	Friends	
tessie and pearlie	Book	Friends	
feel bad about my nec	Book	Friends	
ennedy next generatio	Book	Friends	
e baby name countdov	Book	Friends	
hey didn't teach abou	Book	Friends	
very best baby name b	Book	Friends	
dos and taboos	Book	Friends	
the source book	Book	Friends	
Access los angeles	Book	Friends	
am companion to los a	Book	Friends	
free stuff for seniors	Book	Friends	
steps to flatten your be	Book	Friends	
v to enjoy your retirem	Book	Friends	
botox	Book	Friends	
o'reilly factor for kids	Book	Friends	
beauty junkies	Book	Friends	
facercise	Book	Friends	
resumes in cyberspace	Book	Friends	
ake your own living tru	Book	Friends	
the dilbert principle	Book	Friends	
\$40 dollars a day	Book	Friends	
sume writing made ea	Book	Friends	
e new 90 minute resur	Book	Friends	
l & breakfast country i	Book	Friends	
complete guide to b&t	Book	Friends	
ehave so your childre	Book	Friends	
day letters for busy p	Book	Friends	
the office clutter cure	Book	Friends	
elationship edge in bus	Book	Friends	
where the jobs are	Book	Friends	
how to say it	Book	Friends	

