



RECREATION COMMITTEE MINUTES

March 14, 2016

The regular meeting of the Recreation Committee was held on Monday, February 8, 2016 at 1:00 p.m. and was called to order by Chair Hood in the Administration Conference Room and followed by the Pledge of Allegiance.

ROLL CALL

| | | |
|----------|-------------------------|----------------------------|
| Present: | Mr. P. Hood, Chair | Mrs. L. Perrotti |
| | Ms. K. Rapp, Vice Chair | Mr. P. Pratt |
| | Mr. B. Lukoff | Mrs. J. Reed |
| | Mr. S. McGuigan | Ms. R. Winkler, Ex-Officio |

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. T. DeLeon, Recreation Manager
- Mr. T. Fileto, Recreation Supervisor
- Mrs. V. Morris, Library OPS Supervisor
- Mrs. L. Whitlock, Recording Secretary
- Mrs. C. Damoci, GRF Representative, Mutual Twelve
- Mr. P. Friedman, GRF Representative, Mutual Fifteen
- Mr. P. Moore, GRF Representative, Mutual Seventeen
- Ms. P. Snowden, GRF Representative, Mutual Two
- Ms. L. Stone, GRF Representative, Mutual Three
- Mr. R. Stone, GRF Representative, Mutual One
- Twenty-Eight Foundation Members

INTRODUCTION OF STAFF AND GUESTS

Chair Hood greeted and welcomed everyone to the first Recreation Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee

policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in April.

RULES OF ORDER

Chair Hood reviewed the meeting rules and asked that courtesy and respectfulness be acknowledged at all times. Chair Hood also respectfully requested the committee members wait to be called on.

APPROVAL OF MINUTES

The regularly scheduled Committee meeting minutes of February 8, 2016 were approved with corrections.

SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)

Eleven shareholders/members spoke on various topics under the Committee's purview.

CORRESPONDENCE

Broken Cooktop Stove in Clubhouse 2

The Committee received correspondence from a shareholder regarding the broken cooktop in Clubhouse 2. Recreation Manager reported that he is currently working on getting costs to replace the broken stove and will provide an estimate at the next scheduled Committee meeting. No action taken at this time.

The Committee received three other pieces of correspondence from Leisure World shareholders. Chair Hood asked staff to draft "Acknowledgement of Correspondence" letters to the authors of the correspondence.

OLD BUSINESS

Christmas Decorations

Chair Hood stated that on February 18, 2016, it was the decision of the ADR Committee to return this item back to the Recreation Committee for the responsibility of purchasing and maintaining Christmas Decorations. The Executive Director stated that no funds have been allocated for this item in the 2016 Budget; therefore, he suggested for the Committee to recommend a non-budget operational cost to the Finance Committee.

After further discussion, Chair Hood MOTIONED, seconded by Ms. Rapp and carried with four Yea votes and three Opposed votes –

TO propose to the Finance Committee a recommended budget of \$20,000 to the ADR Committee for the purpose of purchasing, leasing and maintaining Christmas decorations for the Community.

Clubhouse Locker Assignments

Recreation Supervisor reported he discovered that many clubs are giving their lockers to another club member or shareholder without properly notifying the Recreation Department. This action caused our records to be compromised and many other clubs and shareholders to be bypassed who are currently on our waiting list.

He also reported that at the March 7, 2016 FAR Committee meeting, they voted that the Recreation Department collect a one-time security deposit to ensure notification when the locker is no longer being used and to cover the cost of any damage due to misuse or negligence of the locker. Therefore, it is staff's recommendation that the Recreation Committee implement a deposit for locker usage and recommend an appropriate deposit amount from each club.

After further discussion of this matter, the Executive Director asked permission of the Committee to allow staff to develop a policy, including an appropriate amount for the annual deposit and present it to the GRF Board. Staff will then bring the item back to the Committee at a future meeting. No action taken at this time.

NEW BUSINESS

Girl Scouts Cookie Sale

Committee Member Lukoff reported that he contacted the Orange County Girl Scouts regarding selling cookies in the Leisure World Community in 2017. The Recreation Manager stated should the Committee decide to allow this for next year, a request for a variance to the policy and approval from the GRF Board of Directors would be required.

The Executive Director stated that a request for a variance to Policy 1403-50, Community Operations – Use of Community Facilities, would have to go before the Board, including dates, locations and times the Girl Scouts would be allowed to sell their cookies.

Mr. Lukoff MOTIONED, seconded by Chair Hood –

TO request that the Board approve a variance to Policy 1403-50, to allow the Girl Scouts to sell their cookies in Leisure World in 2017.

The motion failed with all no votes.

After further discussion, the Executive Director requested the Committee to allow staff some time to research this matter further and return with the pertinent details, an indemnity agreement by and between Leisure World and the Girl Scouts and an action request for the Committee.

Bocce Ball

Executive Director reported that he has a petition from shareholders interested in having Bocce Ball available in our Community. He also provided a brief report on possible locations for this activity.

Golf Hitting Cages

Recreation Manager reported that this is a continuance from the moving of the Video Producer's Club from Building 5 to Clubhouse 3, Room A. He also reported that the FAR Committee requested additional quotes for the relocation of the Golf Hitting Cages and that he will provide an update at the next Committee meeting.

Mini-Farm Conversion

Recreation Manager reported the possibility of 13 additional spaces at the Mini-Farm. He will provide the cost of fencing and the removal of compacted dirt at a future meeting.

POLICIES

Smoking Sub Committee

Committee Member Perrotti reported that GRF has a Smoking Prohibition policy in place and stated that the Smoking Sub Committee only recommends to change Community Operations Policy 1412.2-50 minimum distance from twenty-five feet to twenty feet in order to be in compliance with the State of California.

After further discussion, Chair Hood would like the Sub Committee to research further an adequate distance for ashtrays throughout the community and ways to enforce the smoking policy. No action taken.

SUB COMMITTEE REPORTS

Swimming Sub Committee

Committee Member Rapp reported that she provided the bid information to Facilities Director in the Physical Property Department.

Pickle Ball Sub Committee

Executive Director asked if the Committee would like for the Physical Property Department to look into the cost of converting the old lawn-bowling area into a multi-use court.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mr. Pratt and unanimously carried –

TO forward to the Physical Property Department to research the cost for converting the old lawn-bowling area into a multi-use court.

Chair Hood disbanded the Pickle Ball Sub Committee.

STAFF REPORTS

Recreation Manager

Recreation Manager reported that the new vending machines will be installed between Clubhouse 3 and the Library within the next few days. He also stated no fresh foods will be sold and the coffee machine will be monitored due to it being located outdoors.

He also informed the Committee of issues with four Card Clubs misusing the reservation system and abusing staff. For the Committee's review and information, he provided a sample letter he prepared for the Card Clubs.

After further discussion of this matter, it is the formal consensus of the Committee –

TO suspend immediately the four Card Clubs who have continuously misused the reservation system and for abusing staff for a period of 60-days.

In response to a question by a Committee member regarding the Memorial Day Event in the amphitheater, the Executive Director reported that he is waiting for the final agreement from the American Legion and the Recreation Manager will provide an update to the Committee at a future meeting.

Recreation Manager also provided additional reports and updates during the meeting.

Recreation Supervisor

Recreation Supervisor reported that the Farmer's Market will start up again on Saturday, March 26, 2016, from 9:00 a.m. to 2:00 p.m. in the Administration Parking Lot. He also presented a sample seat cushion for amphitheater season for movies and shows. Recreation Supervisor requested permission of the Committee to move forward to develop this concept.

Ms. Rapp MOTIONED, seconded by Mrs. Perrotti and unanimously carried with amendment from Mr. McGuigan –

TO approve staff to move forward with developing the amphitheater seat cushions, which will be sold to shareholders for shows and movies.

Mr. McGuigan MOVED, seconded by Ms. Rapp –

TO amend the main motion, which is to approve the concept of the amphitheater seat cushions with further research of the logistics by staff.

The amended main motion was unanimously carried by the Committee members present.

Recreation Supervisor also reported that to date, the Recreation Department has sold 149 tickets to Angels Game; taken in \$5,400.00 in sales and have sold out three buses.

Library OPS Supervisor

Library Operations Supervisor provided updates, reports and answered questions during the meeting. She also reported that Mr. and Mrs. Lee Hirt donated \$200.00 to the Library and presented to the Committee for acceptance of their donation.

Ms. Rapp MOTIONED, seconded by Mrs. Reed and unanimously carried –

TO accept the donation in the amount of \$200.00 to the Leisure World Library from Mr. and Mrs. Lee Hirt.

(Library OPS Supervisor was excused from the meeting at 2:28 p.m.)

Executive Director

Provided updates and reports during the meeting.

President's Comments

President Winkler stated that the palates program is working satisfactorily and that she would like for staff to please find Mrs. Derby a locker, as she has been requesting one for the past year.

Shareholder Member Comments

Six shareholders spoke on various items pertaining to the Committee's area of purview and thanked the Committee for all of their work.

Committee Member Comments

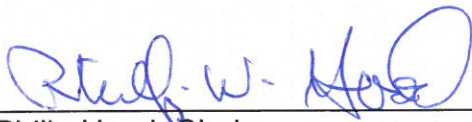
Five Committee members spoke on the proceedings of the Committee meeting.

Chair's Comments

Chair Hood thanked everyone for their participation in today's meeting. The next Committee meeting is scheduled for **Monday, April 11, 2016, at 1:00 p.m.** in the Administration Conference Room.

ADJOURNMENT

Chair Hood adjourned the meeting at 3:10 p.m.

A handwritten signature in blue ink, appearing to read "Philip W. Hood", is written over a horizontal line.

Philip Hood, Chair
RECREATION COMMITTEE

law/03-28-2016

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE RECREATION COMMITTEE MEETING ON MARCH 14, 2016**MOTIONS**

- By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with;
- The regularly scheduled Committee meeting minutes of February 8, 2016, were approved as presented.
- **TO** propose to the Finance Committee a recommended budget of \$20,000 to the ADR Committee for the purpose of purchasing, leasing and maintaining Christmas decorations for the Community.
- **TO** request that the Board approve a variance to Policy 1403-50, to allow the Girl Scouts to sell their cookies in Leisure World in 2017.

The motion failed with all no votes.

- **TO** forward to the Physical Property Department to research the cost for converting the old lawn-bowling area into a multi-use court.
- **TO** suspend immediately the four Card Clubs who have continuously misused the reservation system and for abusing staff for a period of 60-days.
- **TO** approve staff to move forward with developing the amphitheater seat cushions, which will be sold to shareholders for shows and movies.

Mr. McGuigan MOVED, seconded by Ms. Rapp –

- **TO** amend the main motion, which is to approve the concept of the amphitheater seat cushions with further research of the logistics by staff.
- **TO** accept the donation in the amount of \$200.00 to the Leisure World Library from Mr. and Mrs. Lee Hirt.

ACTIONS

- Recreation Manager reported that he is currently working on getting costs to replace the broken stove and will provide an estimate at the next scheduled Committee meeting.

- Regarding Clubhouse Locker Assignment, staff is to develop a policy, including an appropriate amount for the annual deposit and present it to the GRF Board.
- Staff to research matter of allowing Girl Scouts to sell cookies in Leisure World. Staff is to return to the Committee with the pertinent details, an indemnity agreement by and between Leisure World and the Girl Scouts and an action request for the Committee.
- Recreation Manager to provide update and cost to the Committee regarding the move of the Golf Hitting Cages.
- Recreation Manager reported the possibility of 13 additional spaces at the Mini-Farm. He will provide the cost of fencing and the removal of compacted dirt at a future meeting.
- Chair Hood requested for the Smoking Sub Committee to research further an adequate distance for ashtrays throughout the community and ways to enforce the smoking policy.