



RECREATION COMMITTEE MINUTES
August 2, 2017

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Perrotti on Wednesday, August 2, 2017, in Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Ms. L. Perrotti, Chair	Mr. P. Moore
	Ms. C. Damoci	Mr. P. Pratt
	Ms. S. Fekjar	Mrs. J. Reed
	Mr. W. Gould	Ms. L. Stone, Ex-Officio

Also Present:

- Ms. P. Snowden, GRF Representative, Mutual Two
- Ms. K. Rapp, GRF Representative, Mutual Seven
- Mr. T. Doderio, GRF Representative, Mutual Nine
- Ms. R. Winkler, GRF Representative, Mutual Ten
- Mr. B. Lukoff, GRF Representative, Mutual Fourteen
- Mr. R. Ankeny, Executive Director
- Ms. C. Miller, Director of Finance
- Mr. T. De Leon, Recreation Director
- Mr. T. Fileto, Recreation Manager
- Ms. V. Morris, Library Supervisor
- T. Greene, Library Operations Assistant
- Ms. K. Lukina, Recording Secretary
- Fourteen Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 1st Wednesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in September, 2017.

RULES OF ORDER

Chair Perrotti reviewed group norms, and asked Committee members and guests to be on time; respect the speaker, do not interrupt and have one conversation at a time; wait to be called; be present and productive; no side bar conversations; turn off or silent cell phones, and treat everyone how they would like to be treated.

CHAIR'S REPORT

Chair Perrotti introduced guests and staff – Executive Director Randy Ankeny, Director of Finance Carolyn Miller, Recreation Director Terry DeLeon, Recreation Manager Thomas Fileto, Library Supervisor Vanessa Morris, and the Recording Secretary Katya Lukina.

Chair Perrotti stated that any correspondence received after the agenda planning meeting will be added and reviewed at the next scheduled meeting. The Chair and Committee members also reviewed and followed up on last month Committee summary's actions and projects.

APPROVAL OF MINUTES

The minutes of July 5, 2017 meeting were approved as corrected.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Three shareholders/members spoke on various items pertaining to the agenda.

CORRESPONDENCE

Use of LW Swimming Pool, Luis and Fanny Schillaci

The Committee reviewed a piece of correspondence in regards to the use of the LW Swimming Pool.

Following a brief discussion, it was the consensus of the Committee to put a white dry erase board in the swimming pool area for the users to sign in for a time period of 30 minutes, supervised by the Swimming Pool Attendant.

Deferring Registration Requirement for Tow Vehicle, Russell Maguire

Following a discussion, it was the consensus of the Committee to discuss registration requirements for towing vehicles at the next scheduled Committee meeting.

OLD BUSINESS

St. Theodore Episcopal Church

The Committee discussed St. Theodore Episcopal Church's services, and finding an efficient use of community Clubhouses. The Board member also stated the church inferred that GRF would be held liable for any damages to its stored or moved materials and equipment.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Ms. Fekjar –

TO move St. Theodore Episcopal Church to Room Two for one year, and have St. Theodore sign a release stating that GRF is not liable for any damages while moving the materials for Clubs and organizations, or to materials stored in a closet, and have the Recreation Committee address this issue again in one year.

The motion was carried unanimously by Committee members present.

Additional Gym Equipment. Update

The Recreation Manager stated that the gym equipment donated by a shareholder, Mr. Bell, on May 29, 2003, was accepted by the Committee as a donation.

Uninsured Trailers at LW RV Park

Following a brief discussion, it was the consensus of the Committee to have the Recreation Director send out a letter to all trailer owners at the LW RV Park requiring them to provide the proof of insurance on the trailers, to comply with the insurance component of the Policy.

Ice Cream Truck

Following a brief discussion, it was the consensus of the Committee to have the Recreation Director proceed with a setup of the ice cream truck services at the Amphitheater show on August 17th, between the Clubhouse Three and the Library on

August 21st, and at the Community Expo on September 9th, and determine its permanent locations based on the residents' feedback.

Portable Toilet in RV Lot

The Recreation Director stated that the portable toilet at the RV Lot will be moved back to its original spot within the next two weeks.

RV Lot Lease Agreement Review

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mrs. Reed -

TO make a recommendation to the Finance Committee to re-address the RV lease.

The motion was carried unanimously by Committee members present.

NEW BUSINESS

Donor Wall Celebration and Ribbon Cutting Ceremony

The Golden Age Foundation representative provided the Committee with a report on Donor Wall celebration event, and a ribbon cutting ceremony, and stated that the date is yet to be determined.

Following a brief discussion, Mrs. Damoci MOTIONED, seconded by Mr. Moore –

TO give approval to the Golden Age Foundation to use the Donor Wall area with the date to be determined.

The motion was carried unanimously by Committee members present.

The Committee thanked the Golden Age Foundation for including the community in celebration of this area.

It was the consensus of the Committee to put an article in LW News on Donor Wall celebration, and ribbon cutting ceremony.

Veteran Banners

The Facilities Manager spoke of the proposal on Veteran banners project as presented, and stated that the banners can be kept by a purchaser or donated to LWSB to be displayed the following year in honor of the Memorial Day.

Following a brief discussion, Mrs. Damoci MOTIONED, seconded by Mr. Moore –

TO approve the military service honor banner project at a cost of \$125 (per banner), excluding installation and labor, to be

funded by banner purchasers, and forward to the Architectural Design and Review Committee for design approval.

The motion was carried unanimously by Committee members present.

Community Expo

The Facilities Manager spoke of the proposal on Community Expo banners project as presented. The banners will feature the Community Expo event, and community Clubs.

Following a brief discussion, Mr. Pratt MOTIONED, seconded by Mr. Gould –

TO approve the community expo banners at a cost not to exceed \$124.21 (per banner), excluding installation and labor, and forward to the Architectural Design and Review Committee for design approval.

The motion passed with three “No” votes (Damoci, Reed, Moore).

Addition of Korean Newspapers to the Library

The Library Supervisor addressed a shareholder’s request to add Korean newspapers to the LW Library, and asked for the Committee’s input. She also stated that the Library does not have space for additional materials to accommodate a diverse community.

Following a discussion, Mr. Moore MOTIONED, seconded by Mrs. Damoci –

TO follow the Library Supervisor’s advice, and deny the shareholder’s request on adding Korean newspapers to the LW Library.

The motion was carried unanimously by Committee members present.

Recreation Charter

It was the consensus of the Committee to review the Recreation Charter at the next scheduled Committee meeting.

TV Donation

The Committee reviewed a request to accept the donation of a large rear projection TV.

Following a brief discussion, Mrs. Reed MOTIONED, seconded by Ms. Fekjar –

TO follow the Recreation Director's advice, and send a "Thank you" letter to a shareholder, also stating that the Committee won't be able to accept the donation of a 50" rear projection TV.

The motion was carried unanimously by Committee members present.

2018 Operating Budget – Recreation, Policies.

The Director of Finance spoke of the 2018 Operating Budget for Recreation, and Library, as presented.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mr. Moore –

TO recommend to the Finance Committee the acceptance of proposed 2018 operating budget for Cost Centers 35 - Library, 40 - Recreation, 44 - Copy and Supply Center, 45 - Amphitheater, 46 – Golf Course, 47 - 5.5 acre storage area, 48 - Pool, 49 - Janitorial, 51 – Clubhouse One, 52 – Clubhouse Two, 53 – Clubhouse Three, 54 – Clubhouse Four, 56 – Clubhouse Six.

The motion was carried unanimously by Committee members present.

POLICIES

Review:

Policy 1412.2-50, Smoking Prohibition

It was the consensus of the Committee to mark Policy 1412.2-50, Smoking Prohibition as reviewed.

Amend:

Policy 1422-50, Marquee

Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

TO send Policy 1422-50, Marquee, to the Board for final approval.

The motion was carried unanimously by Committee members present.

Policy 1423-50, Bulletin Boards

Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

TO send Policy 1423-50, Bulletin Boards, to the Board for final approval.

The motion was carried unanimously by Committee members present.

Policy 1428-50, Clubhouse Artwork Displays

Mrs. Reed MOTIONED, seconded by Ms. Fekjar –

TO send Policy 1428-50, Clubhouse Artwork Displays, to the Board for final approval.

The motion was carried unanimously by Committee members present.

Policy 1480-50, Arts and Crafts Festival

Mrs. Damoci MOTIONED, seconded by Ms. Fekjar –

TO amend #1 of Policy 1480-50, Arts and Crafts Festival, under Regulations, to read as follows: “Each seller is required to be a member of GRF, co-occupant, and co-occupant or a renter in Mutual Seventeen” and send it to the Board for final approval.

The motion was carried unanimously by Committee members present.

Policy 1482-50, Festival Seller's Statement

Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

TO amend Policy 1482-50, Festival Seller's Statement, as presented, and send it to the Board for final approval.

The motion was carried unanimously by Committee members present.

Policy 1710-50, Adult Education

Mrs. Damoci MOTIONED, seconded by Mr. Moore –

TO amend Policy 1710-50, Adult Education, as presented, and send it to the Board for final approval.

The motion was carried unanimously by Committee members present.

Policy 2609-50, Foundation Equipment

Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

TO amend Policy 2609-50, Foundation Equipment, as presented, and send it to the Board for final approval.

The motion was carried unanimously by Committee members present.

Policy 1463-50, Table Tennis Rules

It was the consensus of the Committee to amend #6 of Policy 1463-50, Table Tennis Rules, to read as follows: **“Malfunctioning or broken equipment must be reported to the Recreation Department immediately”**, and mark it as reviewed.

Mrs. Damoci MOTIONED, seconded by Mr. Gould –

TO send Policy 1463-50, Table Tennis Rules, to the Board to re-address it again with recommendation from the Recreation Committee to reduce the age allowed to play from eighteen to twelve years old.

The motion failed with four “No” votes (Moore, Pratt, Reed, Fekjar).

SUB-COMMITTEES

Entertainment/Movie Sub-Committee

The Recreation staff provided the Committee with updates on past and upcoming events. The Entertainment/Movie Sub-Committee Chair asked the Recreation Director to look into the issues with the past Amphitheater event.

Golf Course Sub-Committee

The Golf Course Sub-Committee Chair spoke on the issues related to a Golf Course.

Swimming Pool Sub-Committee

The Swimming Pool Sub-Committee Chair and Committee members discussed an issue with Mission Billiards and Barstools regarding the patio furniture.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mr. Moore –

TO give Mission Billiards and Barstools fourteen days to provide the Committee with a firm date on a furniture delivery.

The motion was carried unanimously by Committee members present.

The Committee also discussed the condition of the LW Swimming Pool showers, and suggested looking into installing outdoor showers.

It was the consensus of the Committee to have the Facilities Director obtain the quotes on an outdoor showers at the swimming pool area, and discuss it at the next scheduled meeting.

STAFF REPORTS

Recreation Director

The Recreation Director spoke of his reports as presented, and provided the Committee RV Lot sign-ups, transition to a new lease, and installing small flags in the Clubhouses. He also brought up the issue on the lack of a Clubhouse space when needed.

It was the consensus of the Committee to allow the Recreation staff to approach a Club with reservation on a given day, and have it to cooperate with the Recreation Department and the other party to accommodate a space request in the event of special circumstances.

It was the consensus of the Committee to have the Recreation Director draft a Policy on reserving a Clubhouse space to accommodate emergency events, and present it for the Committee's review at the upcoming meeting.

It was the consensus of the Committee to have the Recreation staff put clocks in Rooms A and C, Clubhouse Four, and allow the projection of Amphitheater shows on side walls using the available equipment.

Recreation Manager

The Recreation Manager spoke of the past and upcoming Recreation events, as presented, and stated that he will provide a pool attendant with the handouts advising the residents to renew their ID cards in order to use community facilities.

Library OPS Supervisor

The Library Supervisor spoke of the Library events, her reports as presented, and suggested putting an article in LW News stating that the library, gym, and swimming pool services will be denied to the residents without their new ID card.

Executive Director

The Executive Director provided the Committee with the updates on a Clubhouse Revitalization project, and the multipurpose court, and stated that the Committee will later be asked to review the age of the Amphitheater and its equipment. He also informed the Committee on adding an additional column to summary reports, to keep track of actions taken at the previous meeting.

SHAREHOLDERS/MEMBERS COMMENTS

Three shareholders/members spoke on various items pertaining to the agenda.

PRESIDENT'S COMMENTS

The President spoke on various items pertaining to the agenda, and thanked the Recreation staff and Committee members for their efforts in adding a value to this community.

COMMITTEE MEMBERS COMMENTS

Seven Committee members spoke on various items pertaining to the agenda.

ADJOURNMENT

Chair Perrotti adjourned the meeting at 4:06 p.m.



Leah Perrotti, Chair
RECREATION COMMITTEE

kl 08.02.17

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE RECREATION COMMITTEE MEETING

MOTIONS

- There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent;
- **TO** move St. Theodore Episcopal Church to Room Two for one year, and have St. Theodore sign a release stating that GRF and a custodial staff are not liable for any damages while moving the materials for Clubs and organizations, or to materials stored in a closet, and have the Recreation Committee address this issue again in one year;
- **TO** make a recommendation to the Finance Committee to re-address the RV lease;
- **TO** give approval to the Golden Age Foundation to use the Donor Wall area with the date to be determined;
- **TO** approve the military service honor banner project at a cost of \$125 (per banner), excluding installation and labor, to be funded by banner purchasers, and forward to the Architectural Design and Review Committee for design approval;
- **TO** approve the community expo banners at a cost not to exceed \$124.21 (per banner), excluding installation and labor, and forward to the Architectural Design and Review Committee for design approval.
- **TO** follow the Library Supervisor's advice, and deny the shareholder's request on adding Korean newspapers to the LW Library;
- **TO** follow the Recreation Director's advice, and send a "Thank you" letter to a shareholder, also stating that the Committee won't be able to accept the donation of a 50" rear projection TV;
- **TO** recommend to the Finance Committee the acceptance of proposed 2018 operating budget for Cost Centers 35 - Library, 40 - Recreation, 44 - Copy and

Supply Center, 45 - Amphitheater, 46 – Golf Course, 47 - 5.5 acre storage area, 48 - Pool, 49 - Janitorial, 51 – Clubhouse One, 52 – Clubhouse Two, 53 – Clubhouse Three, 54 – Clubhouse Four, 56 – Clubhouse Six;

- **TO** send Policy 1422-50, Marquee, to the Board for final approval;
- **TO** send Policy 1423-50, Bulletin Boards, to the Board for final approval;
- **TO** send Policy 1428-50, Clubhouse Artwork Displays, to the Board for final approval;
- **TO** amend #1 of Policy 1480-50, Arts and Crafts Festival, under Regulations to read as follows: "Each seller is required to be a member of GRF, co-occupant, and co-occupant or a renter in Mutual Seventeen" and send it to the Board for final approval;
- **TO** amend Policy 1482-50, Festival Seller's Statement, as presented;
- **TO** amend Policy 1710-50, Adult Education, as presented;
- **TO** amend Policy 2609-30, Foundation Equipment, as presented;
- **TO** send Policy 1463-50, Table Tennis Rules, to the Board to re-address it again with recommendation from the Recreation Committee to allow the change in players' age;
- **TO** give Mission Billiards and Barstools fourteen days to provide the Committee with a firm date on a furniture delivery;
- The meeting adjourned at 4:06 p.m.

ACTIONS

- It was the consensus of the Committee to put a white dry erase board in the swimming pool area for the users to sign in for a time period of 30 minutes, supervised by the swimming pool custodian;
- It was the consensus of the Committee to have the Recreation Director send out a letter to all trailer owners at the LW RV Park requiring them to provide the proof of insurance on the trailers, to comply with the insurance component of the Policy;
- It was the consensus of the Committee to have the Recreation Director proceed with a setup of the ice cream truck services at the Amphitheater show on August

17th, between the Clubhouse Three and the Library on August 21st, and at the Community Expo on September 9th, and determine its permanent locations based on the residents' feedback;

- It was the consensus of the Committee to put an article in LW News on Donor Wall celebration, and ribbon cutting ceremony;
- It was the consensus of the Committee to review the Recreation Charter at the next scheduled Committee meeting;
- It was the consensus of the Committee to mark Policy 1412.2-50, Smoking Prohibition as reviewed;
- It was the consensus of the Committee to amend #6 of Policy 1463-50, Table Tennis Rules, to read as follows: "Malfunctioning or broken equipment must be reported to the Recreation Department immediately" and mark it as reviewed;
- It was the consensus of the Committee to have the Facilities Director obtain the quotes on an outdoor showers at the swimming pool area, and discuss it at the next scheduled meeting;
- It was the consensus of the Committee to allow the Recreation staff to approach a Club with reservation on a given day, and have it to cooperate with the Recreation Department and the other party to accommodate a space request in the event of special circumstances;
- It was the consensus of the Committee to have the Recreation Director draft a Policy on reserving a Clubhouse space to accommodate emergency events, and present it for the Committee's review at the upcoming meeting;
- It was the consensus of the Committee to have the Recreation staff put clocks in Rooms A and C, Clubhouse Four, and allow the projection of Amphitheater shows on side walls using the available equipment.