



RECREATION COMMITTEE MINUTES

September 14, 2016

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Moore on Wednesday, September 14, 2016, in Conference Room B, Building Five, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Mr. P. Moore, Chair	Ms. K. Rapp
	Ms. L. Perrotti	Mrs. J. Reed
	Mr. P. Pratt	Mrs. C. Damoci, Ex-Officio

Absent: Mr. S. McGuigan

Also Present: Mr. R. Ankeny, Executive Director
Mr. R. Stone, GRF Representative, Mutual One
Ms. P. Snowden, GRF Representative, Mutual Two
Ms. L. Stone, GRF Representative, Mutual Three
Ms. M. Greer, GRF Representative, Mutual Eleven
Mr. B. Lukoff, GRF Representative, Mutual Fourteen
Mrs. H. Tran, GRF Representative, Mutual Fifteen
Mr. T. De Leon, Recreation Manager
Mr. T. Fileto, Recreation Supervisor
Ms. V. Morris, Library Supervisor
Ms. K. Lukina, Recording Secretary
Seventeen Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Moore declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be

limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 2nd Wednesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in October, 2016.

APPROVAL OF MINUTES

The Chair declared the regular meeting minutes of August 10, 2016, and the special meeting minutes of August 30, 2016, approved, as presented.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Five shareholders/members commented on items on the agenda.

CORRESPONDENCE

The Use of Golf Course by Non-residents

The Chair mentioned several pieces of correspondence received on the golf course use by non-residents, and stated that this subject will not be discussed nor any decisions will be made on this matter by the Committee.

Saturday Night Dances

The Chair mentioned several pieces of correspondence on Saturday night dances along with the Saturday night dances petition, signed by 126 Leisure World residents. He stated that the occurrence of Saturday night dances will not change, and will continue taking place on a weekly basis.

The Chair also mentioned a letter from Linda Herman regarding possibly signing a performance contracts directly with Leisure World instead of going through the Terry Hill agency. In regards to this issue the Executive Director stated that the Leisure World's entertainers' charges include other expenses besides Terry Hill agency fees, and in order to change the process this issue would need to be discussed by the Board of Directors.

Clubhouse Three Lobby Cleanup

The Chair mentioned several pieces of correspondence from the shareholders on Clubhouse Three cleanup, and the relocation of the church's organ and piano.

The Committee further discussed this subject under Old Business, Clubhouse Three cleanup. Update.

Letter from Louise Hering. Linda Herman Performance

The Chair read a letter from the Mutual Eleven resident, Louise Hering, giving a positive feedback on Linda Herman performances in Leisure World.

Letter from Tom Davis. Bench Purchase for Clubhouse Two

The Chair read to the Committee members a piece of correspondence from the President of the Rollin' Thunder Golf Cart Club on a bench purchase for Clubhouse Two with the Club's logo on it, and its placement by the Clubhouse entrance.

The Committee discussed the possible bench placement locations. The Recreation Manager stated that the logo placement on the bench would need to be approved by the Architecture Design and Review (ADRC) Committee.

After a discussion, the Committee came to the agreement of postponing this request until after the redevelopment of the area around Clubhouse Two is complete, and review this topic at a later time.

The Chair also advised the Recreation Manager to reach out to the shareholder to obtain more information on the type of the bench, and send a "thank you" letter along with the Committee's decision on this request.

Letter from LW Residents. Karaoke Amphitheater Show

The Chair read the appreciation letter from the Leisure World residents, and thanked the Recreation Manager along with the Recreation Supervisor for their active involvement in the shareholders' lives.

Letter from Joseph Valentinetti. Clubhouse Three Re-carpeting

The Committee reviewed a piece of correspondence from the Video Producers Club regarding the Clubhouse Three re-carpeting to lessen the echo and improve the sound quality of the videos recorded in the studio in the absence of non-acoustic suspended ceiling.

The Executive Director recommended placing proper carpeting to protect the Club's assets, and forward this project request to the Physical Property Committee to approve the carpet.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mr. Pratt –

TO approve the Clubhouse Three re-carpeting request, forward it to the Physical Property Committee for approval, and to the Finance Committee as follows.

The motion was carried unanimously by the Committee members present.

Letter from Mutual One Resident. Olympics Closing Ceremony at Clubhouse One

The Chair read to the Committee Mutual One resident's letter regarding the issues on broadcasting the Olympic Games closing ceremony.

After a brief discussion, the Recreation Manager was directed by the Chair to take charge of educating Leisure World custodians on how to operate the equipment at the Clubhouses to better meet shareholders' needs.

Leisure World Library

The Chair read to the Committee two letters of appreciation on the library's operation, and helpfulness of the Library Supervisor.

Third Pickleball Net

The Chair along with the Committee members reviewed and discussed the pickleball court makings regulations per USA Pickleball Association (USAPA). Per the shareholders/pickleball players request the Committee agreed to take a look at the pickleball court, and set up a third net for review.

After a discussion, Mr. Moore MOTIONED, seconded by Ms. Perrotti –

TO put up a third net at a pickleball court for the period of one weekend, followed by the consensus of the majority of the Committee members.

The motion was carried unanimously by the Committee members present with one abstention (J. Reed).

OLD BUSINESS

Internet Café concept

The Committee members discussed the pros and cons of implementing the Internet Café concept idea. Some of the main concerns in implementing this project were the lack of a proper space, additional staff member, and the additional security.

After a brief discussion, Ms. Reed MOTIONED, seconded by Ms. Perrotti –

TO not move forward with the Internet Café concept.

The motion was carried unanimously by the Committee members present.

Clubhouse Three Lobby Cleanup. Update

The Recreation Manager provided the Committee with an update on the Clubhouse Three cleanup status. He stated that the organs and the piano may be moved to the corner of the lobby area, behind the partition and out of sight. Otherwise, the organs and piano can remain in the lobby, and be covered by the screen divider.

The Chair also stated that the idea behind this project was to clean up the Clubhouse Three lobby area to everyone's satisfaction, and not to dispose of the organs nor the piano as they are a useful, and valuable part of the community.

Golf Course (Consultant)

The Recreation Manager informed the Committee members that there is no update on this subject at this time.

NEW BUSINESS

Round Table Replacement for Clubhouses Two and Three

The Recreation Manager presented to the Committee members the request to approve the purchase of 50 round tables for the Clubhouse Three and Clubhouse Two with the bids from three vendors, and have the Finance Committee review the budget to fund the purchase.

After a brief discussion, Ms. Perrotti MOTIONED, seconded by Ms. Rapp –

TO approve the purchase of 50 round tables from SchoolsIn in the amount of \$5,701.86, and forward it to the Finance Committee to allocate funds for this purchase.

The motion was carried unanimously by the Committee members present.

Amphitheater Stage Riser Replacement

The Recreation Manager presented to the Committee members the request to approve the purchase of new Amphitheater Stage Risers from Stage Right with the bids from two vendors, funded by the capital portion of the 2016 budget, and send it to the Board of Directors for final approval.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Perrotti –

TO approve the purchase of new Amphitheater Stage Risers from Stage Right in the amount of \$10,270.80 from the capital portion of the 2016 budget, and to send this item to the Board of Directors for final approval.

The motion was carried unanimously by the Committee members present.

Pool Furniture Refinishing

The Recreation Manager notified the Committee of the swimming pool furniture condition, and stated that it will be re-strapped and re-finished. The funds for the furniture refinishing will come from the operating budget.

Library Work Stations

The Executive Director acknowledged the Committee members of the library's current work desks condition, and their incompatibility with the staff's computers due to the outdated design. He also presented the request to replace two work stations at the library by Talimar Systems Inc., and forward this item to the Finance Committee for Non-budgeted or Capital funding.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Perrotti –

TO approve the replacement of the two work stations at the library per the proposal dated 8-24-2016, by Talimar Systems, Inc., in the amount not to exceed \$5,300 and forward it to the Finance Committee for Non-budgeted or Capital funding approval.

The motion was carried unanimously by the Committee members present.

New Business, Item 8F: Patio Seating, Conference Room B

The Executive Director brought to the Committee's attention a request for an additional outdoor seating by Building Five, Administration Room B.

After a brief discussion, Ms. Reed MOTIONED, seconded by Ms. Perrotti –

TO approve the purchase of three benches for the patio seating area near Administration Conference Room B in the amount of \$2,411.00 and forward this item to the Finance Committee for funding approval.

The motion was carried unanimously by the Committee members present.

Lighting and Sound Board at the Amphitheater

The Recreation Manager informed the Committee that Leisure World Amphitheater has no need in upgrading the Lighting and Sound equipment, which also may not be

compatible with the Amphitheater's current technology. He also stated that some of the performers' special requests could be accommodated by renting the equipment to improve the quality of the sound or by allowing the performers' to use their own sound system equipment.

The use of the Gym and Table Tennis Facilities by the CARE Ambulance Staff During Non-peak Hours

After a brief discussion, it was the consensus of the Committee to not allow the CARE Ambulance staff use the gym and Table Tennis facilities.

POLICIES

There were no policies to review at the time of the meeting.

SUB COMMITTEE REPORTS

Entertainment Sub-Committee

The Entertainment Sub-Committee Chair informed the Committee members of a preliminary agreement from Terry Hill, and will have the entertainment program set for the next year by the beginning of October.

Golf Course Sub-Committee

There were no updates made on the Golf Course Sub-Committee at the time of the meeting.

Swimming Pool Sub-Committee

The Swimming Pool Sub-Committee Chair had no updates to present to the Committee members at the time of the meeting.

STAFF REPORTS

Recreation Supervisor

The Recreation Supervisor presented his report as submitted to the Committee. He also presented pictures from various community events, and informed the Committee that the entire event schedule for the next year will be completed by October and published in the Spotlight Magazine.

Recreation Manager

The Recreation Manager presented his budget comparison and budget variance reports along with the Café commission report, as submitted to the Committee. He also informed the Committee of the Leisure World RV lot inspection that will occur on the monthly basis. The results of the inspection will be forwarded to the RV Club President for review.

Library OPS Supervisor

The Library Supervisor presented the Library Statistics, and the library attendance report as submitted, and informed the Committee of the donation made to the Leisure World library by a shareholder in the amount of \$150.00.

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Reed –

TO accept the donation made to the Leisure World library by a shareholder in the amount of \$150.00

The motion was carried unanimously by the Committee members present.

She was also advised by the Committee to produce a detailed report of the recently deleted library materials, and submit it to the Finance Committee.

Executive Director

The Executive Director provided information and updates throughout the meeting.

PRESIDENT'S COMMENTS

The President spoke on various items pertaining to the Committee's area of purview, and informed the Committee members of the upcoming meetings with the members of the City Council running for the District seat – Randy Winkler and Thomas Moore, and the Ticketing Policy meeting to take place on September 29th at 2:00 p.m. and 6:00 p.m. as follows.

SHAREHOLDERS/MEMBERS COMMENTS

Three shareholders/members spoke on various items pertaining to the Committee's area of purview.

COMMITTEE MEMBERS COMMENTS

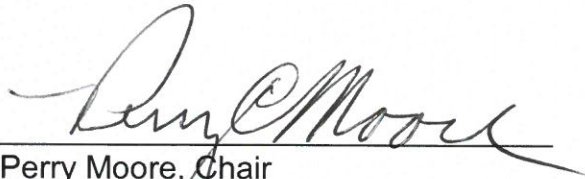
Five members/ shareholders spoke on the proceedings and accomplishments of today's committee meeting

Chair's Comments

Chair Moore thanked the Committee members, shareholders, and staff present for attending and participating in today's meeting.

ADJOURNMENT

Chair Moore adjourned the meeting at 3:21 p.m.

A handwritten signature in black ink, appearing to read "Perry Moore", is written over a horizontal line.

Perry Moore, Chair
RECREATION COMMITTEE

KI 09.14.16

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE RECREATION COMMITTEE MEETING

MOTIONS

- There being no objections, Chair Moore declared the reading of the Quorum Notification be dispensed with by unanimous consent;
- Minutes from the August 10, 2016 meeting, and August 30, 2016, special meeting were approved, as corrected;
- **TO** approve the Clubhouse Three re-carpeting request, forward it to the Physical Property Committee for approval, and to the Finance Committee as follows;
- **TO** put up a third net at the pickleball court for the period of one weekend, followed by the consensus of the majority of the Committee members;
- **TO** not move forward with the Internet Café concept;
- **TO** approve the purchase of 50 round tables from SchoolsIn in the amount of \$5,701.86 and forward it to the Finance Committee to allocate funds for this purchase;
- **TO** approve the purchase of new Amphitheater Stage Risers from Stage Right in the amount of \$10,270.80 from the capital portion of the 2016 budget, and send this item to the Board of Directors for final approval;
- **TO** approve the replacement of the two work stations at the library per the proposal dated 8-24-2016, by Talimar Systems, Inc., in the amount not to exceed \$5,300 and forward it to the Finance Committee for Non-budgeted or Capital funding approval.
- **TO** approve the purchase of three benches for the patio seating area near Administration Conference Room B in the amount of \$2,411.00 and forward this item to the Finance Committee for funding approval.
- **TO** accept the donation made to the Leisure World library by a shareholder in the amount of \$150.00
- Meeting adjourned at 3:21 p.m.

ACTIONS

- It was the consensus of the Committee to not allow the CARE Ambulance staff use the gym and Table Tennis facilities.