REVISED
July 11, 2:51 p.m.

Golden Rain Foundation

RECREATION COMMITTEE MINUTES
July 5, 2017

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Perrotti on Wednesday, July 5, 2017, in Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Ms. L. Perrotti, Chair	Mr. P. Moore
	Ms. C. Damoci	Mr. P. Pratt
	Ms. S. Fekjar	Mrs. J. Reed
	Mr. W. Gould	Ms. L. Stone, Ex-Officio

Also Present:
Hon. S. Massa-Lavitt, Mayor of Seal Beach
Mr. R. Stone, GRF Representative, Mutual One
Ms. P. Snowden, GRF Representative, Mutual Two
Ms. S. Hopewell, GRF Representative, Mutual Six
Ms. K. Rapp, GRF Representative, Mutual Five
Mr. R. Ankeny, Executive Director
Mr. T. De Leon, Recreation Director
Mr. T. Fileto, Recreation Manager
Ms. V. Morris, Library Supervisor
Ms. K. Lukina, Recording Secretary
Sixteen Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted

as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 1st Wednesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in August, 2017.

RULES OF ORDER

Chair Perrotti reviewed group norms, and asked Committee members and guests to be on time; respect the speaker, do not interrupt and have one conversation at a time; wait to be called; be present and productive; no side bar conversations; turn off or silent cell phones, and treat everyone how they would like to be treated.

CHAIR'S REPORT

Chair Perrotti introduced guests and staff – Executive Director Randy Ankeny, Recreation Director Terry DeLeon, Recreation Manager Thomas Fileto, Library Supervisor Vanessa Morris, new RV lot Manager Howard Carter, herself as the new Chair of the Recreation Committee, and new GRF President for 2017-2018 Linda Stone.

Chair Perrotti also asked the Committee to look over the following LW mission statement - To establish programs and procedures for the maintenance and improvement of LW facilities and recreation areas to: maintain aesthetically pleasing buildings, structures and landscaping; promote a vibrant and healthy active adult community; increase resident satisfaction with association facilities and recreation space; promote resident participation in community activities and organizations; maintain sound fiscal management to protect and preserve assets.

Chair Perrotti also presented a short video to Committee members and guests on ways to achieve productivity and effectiveness while working together as a group.

APPROVAL OF MINUTES

Following a discussion, the Committee noted a correction in May 10, 2017 minutes draft.

Mrs. Reed MOTIONED, seconded by Mr. Moore –

> **TO** change the second paragraph of page three, May 10, 2017, minutes, and the motions recap to read as follows: "The Recreation Committee voted to move St. Theodore Episcopal Church from the lobby to room nine."

The motion was carried unanimously by Committee members present.

Chair Perrotti advised the Recording Secretary to make the above correction in May 10, 2017 minutes.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Three shareholders/members spoke on various items pertaining to the agenda.

CORRESPONDENCE

RV Trailer Club Financial Statements, Manny and Debbie Cienega

Following a review of the letter, and based on Policy 1406-50, Limitations on Use, number seven of page four, Chair Perrotti stated that the LW Trailer Club, Inc. must provide the financial statement on all expenses and how they were computed to GRF and all members of the LW Trailer Club, Inc.

The Executive Director also stated that this issue will be a subject to the Board's review, and a letter will be sent to the members of the LW Trailer Club, Inc.

RV Lot, Leanna Sharon

The Committee reviewed a letter from Ms. Sharon asking to allow her to obtain a sticker for a tent trailer without towing it to Clubhouse Two, parked in the RV lot, and regularly towed by her son-in-law, a non-resident.

Following a discussion, it was the consensus of the Committee to send a letter to Ms. Sharon with an option to put her name on a trailer and a towing vehicle, to comply with the Towing Policy, and to prevent liability issues.

RV Lot Lease, Edward Dupras, Phyllis Fairchild

The Committee reviewed a letter from Mr. Dupras, on behalf of a shareholder, Ms. Fairchild, asking the Committee to allow him to grandfather the space in the RV lot as a co-occupant and a resident of LW.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

> **TO** allow the co-occupant and LW resident, Mr. Dupras, apply the grandfather rule in leasing a space in the RV Lot, and send this request to the Board for final approval.

The motion was carried unanimously by Committee members present.

Swimming Pool Attire, Alicia Navejas

The Committee reviewed a letter from a shareholder, Ms. Navejas, stating her concerns regarding some residents' improper attire in the LW Swimming Pool.

Following a brief discussion, Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

> **TO** send the Swimming Pool Policy to the Policy Re-write Sub-Committee.

The motion was carried unanimously by Committee members present.

The Committee also advised the Recreation Department to send a letter to the shareholder to inform her of the Committee's decision.

Additional Gym Equipment – Double Chest Machine, David Bell

The Committee reviewed the letter from a shareholder, Mr. Bell, asking the Committee to allow him to make a split purchase of a double chest machine for the LW Gym.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mr. Gould –

> **TO** not proceed with the purchase of the additional gym equipment – double chest machine.

The motion was carried unanimously by Committee members present.

The Recreation Director stated that one of the previous Recreation Committees allowed the installation of two pieces of equipment in LW Gym, donated by Mr. Bell.

Following a brief discussion, Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

> **TO** have the Recreation Department staff obtain a copy of the minutes and the original motion on the previous equipment installation, and review it at the next scheduled Committee meeting.

The motion was carried unanimously by Committee members present.

St. Theodore Episcopal Church Services, Clare Zabala Bangao; St. Theodore Episcopal Church Space, Reese M. Riley

The Committee reviewed pieces of correspondence in regards to St. Theodore Episcopal Church services and use of space.

The Committee came to the consensus of revisiting the issue on St. Theodore Episcopal Church services and use of space at the next scheduled meeting.

Following a discussion, Mrs. Reed MOTIONED, seconded by Ms. Fekjar –

> **TO** forward the issue on St. Theodore Episcopal Church services and use of space to the full Board for review.

The motion was carried unanimously by Committee members present.

Portable Toilet in the RV Storage Lot, Rick and Linda Onorato

The Committee reviewed a piece of correspondence from the shareholders, Mr. and Mrs. Onorato, expressing their concerns in regards to removal of RV lot amenity – portable toilet.

The Executive Director stated that the Recreation Department staff made a tentative decision to leave the RV lot portable toilet in place, pending the review of this Committee.

Following a brief discussion, Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

> **TO** leave the portable toilet on the RV Lot, and send it to the Finance Committee due to its five-year term lease amount of $5,200.

The motion was defeated by Committee members present.

Chair Perrotti stated that the RV Lot portable toilet will be added to the next year's budget, and renewed every year; serviced monthly by So Cal Industries at the rate of $95.00 per month, and moved back to its original spot.

RV Lot Policy, Ron and Brenda Hemry

The Committee reviewed a correspondence from the shareholders, Mr. and Mrs. Hemry, asking the Committee to allow them to keep a second storage spot in the RV lot, with the purchase of a trailer already stored in the lot.

Following a brief discussion, Mrs. Damoci MOTIONED, seconded by Mr. Pratt –

> **TO** decline the shareholders' request to purchase a trailer stored in the RV park, and keep the storage spot for the trailer, based on RV Lease Policy section five, number 21.

The motion was carried unanimously by Committee members present.

RV Lot Trailers, Roy and Kathy Grillo

The Committee reviewed a correspondence from the shareholders, Mr. and Mrs. Grillo, expressing their concerns regarding the units stored and towed in the RV lot.

The Recreation Director stated that all of RV lot units have to be in a functional condition, insured, and used solely for recreational purposes.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mr. Moore –

> **TO** look into, and further discuss the issue of uninsured trailers in the LW RV Park.

The motion was carried unanimously by Committee members present.

The Executive Director also advised the Committee to look into DMV requirements on RV trailers insurance to prevent liability issues.

Band Saws for LW Woodshops, Jim Rotter

The Committee reviewed a correspondence from a shareholder, Mr. Rotter, asking for the Committee's approval on the purchase of two band saws for LW woodshops.

The Executive Director stated that current band saws are old, and may not be in compliance with recent safety requirements.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

> **TO** immediately shut down current 14" band saws, disconnect, and replace them as soon as possible, and approve the purchase of two new band saws as a non-budgeted operational expense.

The motion passed with two abstentions (P. Pratt, W. Gould).

OLD BUSINESS

St. Theodore Episcopal Church

Chair Perrotti stated that this issue has already been discussed under the correspondence.

Ice Cream Truck

The Recreation Director informed the Committee of an ongoing negotiation with two companies to provide the community with an ice cream truck service.

NEW BUSINESS

Election of Vice Chair

Ms. Fekjar MOTIONED, seconded by Mr. Pratt –

TO nominate Mr. Moore for Vice-Chair.

The motion was carried unanimously by Committee members present.

Approve Recreation Activities for 2017-2018

The Committee discussed past events, and reviewed the list of recreation activities for 2017-2018, as presented by the Recreation Manager. The Committee suggested reaching out to the community for volunteer opportunities, and have the Executive Committee (EC) address the additional staff for future events at its next scheduled meeting, as requested by the Recreation Department.

Following a discussion, Mr. Moore MOTIONED, seconded by Mr. Gould –

TO approve the list of recreation activities for 2017-2018, as presented, with existing staff and budget.

The motion was carried unanimously by Committee members present.

TV Donation

Following a brief discussion, Ms. Fekjar MOTIONED, seconded by Mrs. Reed –

TO accept the donation of 32" Samsung TV set from a shareholder.

The motion was carried unanimously by Committee members present.

Chair Perrotti advised the Recreation Department to send a letter to the shareholder thanking him for a donation.

LW Golf Course Rules

The Committee reviewed LW Golf Course rules as presented by the Recreation Director.

Following a brief discussion, Mr. Moore MOTIONED, seconded by Mr. Gould –

TO amend number nine under Golf Course rules.

The motion failed.

Following a further discussion, Mrs. Reed MOTIONED, seconded by Ms. Fekjar –

TO keep Golf Course rules as stated.

The motion was carried unanimously by Committee members present.

Portable Toilet in the RV Storage Lot

Chair Perrotti stated that this issue has already been discussed, and resolved under the correspondence.

New Club Moratorium for 2017-2018 Year (due to revitalization)

The Committee reviewed the New Club Moratorium request for 2017-2018, as presented by the Recreation Manager.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mr. Moore –

TO approve a moratorium on all new clubs for the time period of July 1, 2017 to June 30, 2018, during the proposed Clubhouse Revitalization project, and send it to the Board for final approval.

The motion was carried unanimously by Committee members present.

A shareholder/Board member also suggested to publish an article in LW News, upon the Board's approval, explaining the reasoning behind the moratorium.

2018 Budget

The Recreation Director and the Library Supervisor spoke of 2018 budget reports as presented, and explained variances. The Library Supervisor also asked the Committee to approve additional funding request to expand the programming at the Library.

Following a discussion, Mrs. Damoci MOTIONED, seconded by Ms. Fekjar –

TO add $2,000 to Cost Center 35 to expand the LW Library's programming.

The motion was carried unanimously by Committee members present.

Holiday Decorations

It was the consensus of the Committee to forward this item to the Architecture Design and Review Committee (ADRC).

Replacement of the Rubber Walkway Between Green Number One and Tee Number Two

Following a discussion, Mr. Moore MOTIONED, seconded by Mrs. Damoci –

> **TO** send a request to the Finance Committee for $8,900 towards the repair of Golf Course walkways as a non-budgeted expense, pending the Board review.

The motion passed with one abstention (P. Pratt).

POLICIES

Review:

Policy 15135-50, Committee Functions

Following a discussion, the Committee concurred to take no action at this time, as Policy 5135-50 has been previously reviewed.

Policy 1406.01-50, Use of Community Facilities – Ladies pool and Billiard Room

Following a discussion, the Committee concurred to take no action at this time, as Policy 1406.01-50 has been previously reviewed.

Policy 1463-50, Use of Community Facilities – Table Tennis Rules

Following a brief discussion, Mrs. Damoci MOTIONED, seconded by Ms. Fekjar –

> **TO** lower the age of the Table Tennis area players from eighteen to twelve, and send Policy 1463-50, Use of Community Facilities – Table Tennis Rules, to the Board for final approval.

The motion passed with two abstentions (J. Reed, P. Pratt).

SUB-COMMITTEES

Appoint Entertainment/Movie Sub-Committee Chairperson

Chair Perrotti nominated Mrs. Damoci to Chair the Entertainment/Movie Sub-Committee. There being no further nominations, Mrs. Damoci was declared, by acclamation, the Chair, and Ms. Perrotti and Ms. Rapp, the members of the Entertainment/Movie Sub-Committee.

Appoint Golf Course Sub-Committee Chairperson

Chair Perrotti nominated Mr. Moore to Chair the Golf Course Sub-Committee. There being no further nominations, Mr. Moore was declared, by acclamation, the Chair, and Ms. Perrotti a member of the Golf Course Sub-Committee.

The Executive Director suggested reaching out to LW residents to invite them to volunteer as the members of a Golf Course Sub-Committee.

Appoint Swimming Pool Sub-Committee Chairperson

Chair Perrotti nominated Ms. Rapp to Chair the Swimming Pool Sub-Committee. There being no further nominations, Ms. Rapp was declared, by acclamation, the Chair, and Mr. Gould a member of the Swimming Pool Sub-Committee.

STAFF REPORTS

Recreation Manager

The Recreation Manager spoke of his reports as presented, and was acknowledged by the Committee for his efforts in community's entertainment.

Recreation Director

The Recreation Director spoke of his reports as presented, and was advised by the Committee to put up the signs on ID cards replacement in the Library and the Pool, also stating that as of July 17th, 2017, old ID cards will no longer be accepted in those areas.

Library OPS Supervisor

The Library Supervisor spoke of her reports as presented.

SHAREHOLDERS/MEMBERS COMMENTS

Four shareholders/members and the Executive Director spoke on various items pertaining to the agenda.

PRESIDENT'S COMMENTS

The President spoke on various items pertaining to the agenda, and thanked the staff and Committee members for their work.

COMMITTEE MEMBERS COMMENTS

Seven Committee members spoke on various items pertaining to the agenda.

ADJOURNMENT

Chair Perrotti adjourned the meeting at 4:23 p.m.

Leah Perrotti, Chair
RECREATION COMMITTEE

kl 07.05.17

RECAP OF MOTIONS AND ACTIONS TAKEN AT THE RECREATION COMMITTEE MEETING

MOTIONS

- There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent;

- **TO** change the second paragraph of page three, May 10, 2017, minutes, and the motions recap to read as follows: "The Recreation Committee voted to move St. Theodore Episcopal Church from the lobby to room nine."

- **TO** allow the co-occupant and LW resident, Mr. Dupras, apply the grandfather rule in leasing a space in the RV Lot, and send this request to the Board for final approval;

- **TO** send the Swimming Pool Policy to the Policy Re-write Sub-Committee;

- **TO** not proceed with the purchase of the additional gym equipment – double chest machine;

- **TO** have the Recreation Department staff obtain a copy of the minutes and the original motion on the previous equipment installation, and review it at the next scheduled Committee meeting;

- **TO** forward the issue on St. Theodore Episcopal Church services and use of space to the full Board for review;

- **TO** decline the shareholders' request to purchase a trailer stored in the RV park, and keep the storage spot for the trailer, based on RV Lease Policy section five, number 21;

- **TO** look into, and further discuss the issue of uninsured trailers in the LW RV Park;

- **TO** immediately shut down current 14" band saws, disconnect, and replace them as soon as possible, and approve the purchase of two new band saws as a non-budgeted operational expense;

- **TO** nominate Mr. Moore for Vice-Chair;

- **TO** approve the list of recreation activities for 2017-2018, as presented, with existing staff and budget;

- **TO** accept the donation of 32" Samsung TV set from a shareholder;

- **TO** keep Golf Course rules as stated;

- **TO** approve a moratorium on all new clubs for the time period of July 1, 2017 to June 30, 2018, during the proposed Clubhouse Revitalization project, and send it to the Board for final approval;

- **TO** add $2,000 to Cost Center 35 to expand the LW Library's programming;

- **TO** send a request to the Finance Committee for $8,900 towards the repair of Golf Course walkways as a non-budgeted expense, pending the Board review;

- **TO** lower the age of the Table Tennis area players from eighteen to twelve, and send Policy 1463-50, Use of Community Facilities – Table Tennis Rules, to the Board for final approval.

- The meeting adjourned at 4:23 p.m.

ACTIONS

- It was the consensus of the Committee to send a letter to Ms. Sharon with an option to put her name on a trailer and a towing vehicle, to comply with the Towing Policy, and to prevent liability issues;

- It was the consensus of the Committee to revisit the issue on St. Theodore Episcopal Church services and use of space at the next scheduled meeting.