



SECURITY, BUS AND TRAFFIC COMMITTEE MINUTES

April 5, 2017

The regular scheduled meeting of the Security, Bus and Traffic Committee was called to order by Chair Perrotti at 1:00 p.m. and was held on Wednesday, April 5, 2017, in the Administration Conference Room, followed by the Pledge of Allegiance by Mrs. Joy Reed.

ROLL CALL

Present:	Mrs. L. Perrotti, Chair	Mr. R. Stone
	Mrs. M. Doderio	Ms. R. Winkler
	Mr. P. Pratt	Mrs. C. Damoci, Ex-Officio

Absent: Mr. S. McGuigan and Mrs. H. Tran

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. T. Fileto, Interim Security Chief
- Mr. A. Cabrera, Deputy Security Chief
- Mr. G. Winford, Fleet Manager
- Mrs. L. Whitlock, Administrative Secretary
- Ms. P. Snowden, GRF Representative, Mutual Two
- Mrs. J. Reed, GRF Representative, Mutual Four
- Mr. B. Lukoff, GRF Representative, Mutual Fourteen
- Ms. S. Fekjar, GRF Representative, Mutual Sixteen
- Mr. P. Moore, GRF Representative, Mutual Seventeen
- Hon. Sandra Massa-Lavitt, Mayor of Seal Beach, CA
- Ten Shareholders/Foundation Members

There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the **Security, Bus and Traffic Committee** will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during

the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Committee meeting will be presented to the Board for approval following the approval of the Committee meeting minutes in May, 2017.

CHAIR'S ANNOUNCEMENTS

Chair Perrotti welcomed the Committee members, guests and staff, including GRF President, Carole Damoci; Executive Director, Randy Ankeny; Interim Security Chief, Thomas Fileto; Fleet Manager, Grant Winford; and Recording Secretary, Laura Whitlock. She also requested for everyone to please turn off their cell phones.

APPROVAL OF MINUTES

The minutes of the March 1, 2017, meeting were approved with corrections.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Two shareholders/members commented on items on the agenda.

CORRESPONDENCE

Garnet Vyunda, M5-117E, Bus Trips

Mr. R. Stone read correspondence from Ms. Vyunda. The Executive Director stated that we are not able to expand our territory at this time. Chair Perrotti asked staff to send a "thank you" letter to shareholder.

Peter Meuter, M9-222J, Driving Privileges

Mr. Pratt read Mr. Meuter's email. After a brief discussion, Chair Perrotti asked staff to send an acknowledgement letter to shareholder.

Ken Gray, M4-85C, Traffic Violations

Chair Perrotti reviewed Mr. Gray's emails and photos.

After a brief discussion regarding having Policy 1927-37 in place and insufficient staff for parking enforcement, Mr. Pratt MOTIONED, seconded by Mrs. Dodero and unanimously carried by Committee members present –

TO make a strong recommendation to the Executive Committee to hire an individual dedicated for Parking Enforcement duties at 80 hours per week.

Edith Hugo-Kirman, M15-13A, Security Gate

Ms. Winkler read Mrs. Kirman's correspondence and Chair Perrotti asked staff to send her an acknowledgement letter.

NEW BUSINESS

The Interim Security Chief reported that with the start of Policy 1927-37, the Security Department has dedicated a patrol vehicle for parking enforcement Monday, Tuesday & Wednesday. He would like to recommend to the Committee to authorize the rebranding of one (1) Security Department fleet vehicle from "Security" to either "Parking" or "Patrol" at an estimated cost not to exceed \$150.00.

Mrs. Dodero MOTIONED, seconded by Mr. R. Stone and unanimously carried by Committee members present –

TO authorize Interim Security Chief to rebrand Security Department Vehicle with the word, "Parking" on its doors at an estimated cost not to exceed \$150.00

POLICY

Policy Amendment – 1927-37, Parking Rules for Trust Property

Following a discussion and review of Policy 1927-37, Parking Rules for Trust Property, Mr. R. Stone MOTIONED, seconded by Mr. Pratt and unanimously carried by Committee members present –

TO accept amendments to Policy 1927-37, Parking Rules for Trust Property and forward to the Board for final approval.

Policy Review – Policies 5535-37, 5536-37 and 5536.03-37

It is the consensus of the Committee to forward Policies 5535-37, Pedestrian Gate Security; 5536-37, Main Gate: Open 24-hours Daily and 5536.03-37, Gate Security: Arts & Crafts Festival and Walk-A-Thon to the Policy Rewrite Sub-Committee for further review.

Policy Review – Policies 5537-38 and 5538-38

Following a review and discussion of Policies 5537-38, Minibus Service and 5538-38, Bus Safety Rules, Mr. Pratt MOTIONED, seconded by Mrs. Dodero and unanimously carried by Committee members present –

TO accept amendments to Policies 5537-38, Minibus Service and 5538-38, Bus Safety Rules and forward to the Board for final approval.

STAFF REPORT

Deputy Security Chief

After review of Deputy Security Chief's reports, it is the consensus of the Committee to send Policy 1927.01-37, Fees (Fines) for Parking Rules Violations on Trust Property and Policy 1927.02-37, Parking Rules for Trust Property to the Policy Rewrite Sub-Committee for further review.

Security Chief

Interim Security Chief provided monthly Security reports and updates to the Committee.

Fleet Manager

Fleet Manager provided monthly reports and updates to the Committee.

Executive Director

The Executive Director provided information and updates throughout the meeting.

PRESIDENT'S COMMENTS

The President reported that at the Community Access Ad Hoc meeting, the issuance of new ID badges were approved. More details to follow.

SHAREHOLDER COMMENTS

Three shareholders/members spoke on various items pertaining to the Committee's area of purview.

COMMITTEE MEMBERS COMMENTS

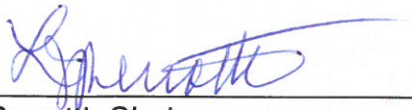
Five Committee members spoke on the proceedings and accomplishments of today's committee meeting.

Chair's Comments

Chair Perrotti thanked the Committee members, shareholders, and staff present for attending and participating in today's meeting and mentioned that the next Security, Bus and Traffic Committee meeting is scheduled for Wednesday, May 10, 2017, 1:00 p.m.

ADJOURNMENT

Chair Perrotti adjourned the meeting at 2:54 p.m.



Leah Perrotti, Chair
SECURITY, BUS AND TRAFFIC COMMITTEE

law 04.10.17

**RECAP OF MOTIONS AND ACTIONS TAKEN AT THE
SECURITY, BUS AND TRAFFIC COMMITTEE MEETING**

MOTIONS

- There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent.
- The minutes of the March 1, 2017, were approved with corrections.
- **TO** make a strong recommendation to the Executive Committee to hire an individual dedicated for Parking Enforcement duties at 80 hours per week.
- **TO** authorize Interim Security Chief to rebrand Security Department Vehicle with the word, "Parking" on its doors at an estimated cost not to exceed \$150.00
- **TO** accept amendments to Policy 1927-37, Parking Rules for Trust Property and forward to the Board for final approval.
- **TO** accept amendments to Policies 5537-38, Minibus Service and 5538-38, Bus Safety Rules and forward to the Board for final approval.

ACTIONS

- It is the consensus of the Committee to forward Policies 5535-37, Pedestrian Gate Security; 5536-37, Main Gate: Open 24-hours Daily and 5536.03-37, Gate Security: Arts & Crafts Festival and Walk-A-Thon to the Policy Rewrite Sub-Committee for further review.
- It is the consensus of the Committee to send Policy 1927.01-37, Fees (Fines) for Parking Rules Violations on Trust Property and Policy 1927.02-37, Parking Rules for Trust Property to the Policy Rewrite Sub-Committee for further review.
- Meeting adjourned at 2:54 p.m.