



SECURITY, BUS AND TRAFFIC COMMITTEE MINUTES

September 13, 2017

The regular scheduled meeting of the Security, Bus and Traffic Committee was called to order by Chair McGuigan at 1:00 p.m. and was held on Wednesday, September 13, 2017, in the Administration Conference Room, followed by the Pledge of Allegiance led by Ms. J. Reed.

ROLL CALL

Present:	Mr. S. McGuigan, Chair	Ms. I. Heinrichs
	Mrs. L. Perrotti, Vice Chair	Ms. R. Winkler
	Mr. T. Doderio	Mr. P. Pratt

Absent: Mr. P. Moore

Also Present:

- Mr. R. Ankeny, Executive Director
- Ms. L. Stone, GRF President
- Mr. P. Bristow, Security Services Director
- Mr. B.J. Hawke, Security Manager
- Mr. G. Winford, Fleet Manager
- Ms. F. Quirin, Recording Secretary
- Ms. P. Snowden, GRF Representative, Mutual Two
- Mrs. J. Reed, GRF Representative, Mutual Four
- Mr. B. Lukoff, GRF Representative, Mutual Fourteen
- Ten Shareholders/Foundation Members

There being no objections, Chair McGuigan declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the **Security, Bus and Traffic Committee** will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth

in Policy 5610, Participation by Foundation Members. The minutes of today's Committee meeting will be presented to the Board for approval following the approval of the Committee meeting minutes in October 2017.

CHAIR'S ANNOUNCEMENTS

The Chair welcomed Committee members, guests and staff, including GRF President Linda Stone; Executive Director Randy Ankeny; Security Services Director Paul Bristow; Security Manager B.J. Hawke; and Fleet Manager Grant Winford. A request was made for all cell phones to be put on mute/vibrate; and for all meeting attendees to be courteous and respectful.

APPROVAL OF MINUTES

The minutes of the August 9, 2017, meeting were approved as presented.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Five Shareholders made comments.

CORRESPONDENCE

Three letters were included in the Agenda. Two were read. The third letter included photos and was summarized by the writer who was present and will get together with the Security Manager to further discuss.

OLD BUSINESS

A one hour presentation of Dwelling Live was given by a representative of the company.

NEW BUSINESS

Parking Policy Questions

The Committee concurred to have the Security Services Director guide the Traffic Enforcement Officers regarding question one. Regarding question two, it was decided to request Physical Property post hours for staff only parking spaces.

TRANSPORTATION WORK STUDY GROUP

Paul Pratt reported the ideas are flying. The Mayor of Seal Beach Sandra Massa-Lavitt has joined in on the discussions of costs and technology. No decisions have been made as of yet.

POLICIESSecurity, Bus & Traffic Committee Charter

The Chair requested the Committee review this policy for discussion at the October Committee meeting.

STAFF REPORTSSecurity Service Director

The Security Services Director gave the July Security Report to the Committee in the form of a Power Point presentation which was very well received and will be continued in the future. Parking Enforcement of Policy 1927 has now been instituted in four (soon to be five) Mutuels. Biweekly Watch Commander meetings have covered many topics. New methods of patrolling the Mutuels are being experimented with, such as foot patrols in pedestrian areas. Training of officers continues; however, full staffing still eludes the department. New hang tag passes for employees have been ordered.

Fleet Manager

The Fleet Manager gave the July Transportation and Mini-Bus Reports. Due to the Amphitheater shows, there has been a significant increase in ridership with 80 to 140 riding the bus home after the show. Saturday's Expo had full buses shuttling Shareholders to and from the site at Clubhouse 4. Two new mechanics have been hired increasing the manpower to accomplish repairs. Two Cushman overhauls are underway. An average of 40 repair notices per month are received. Each repair takes usually two to three hours. Two to three service calls each day are for tires or batteries. These repairs do not take as long.

EXECUTIVE DIRECTOR

The sage statement: "Rules must be reasonable and enforceable" was reiterated.

PRESIDENT'S COMMENTS

The President was impressed by the Dwelling Live and well as the Power Point presentations.

SHAREHOLDER COMMENTS

Two Shareholder/Members commented. One commended Security Staff in dealing with difficult situations. The other applauded Traffic Enforcement Officers in accomplishing their tasks.

COMMITTEE MEMBERS COMMENTS

Six Committee Members complimented the professionalism of Staff Members and expressed gratitude for their taking their job to heart.

CHAIR'S COMMENTS

The Chair thanked the Committee Members, Shareholders, and Staff present for attending and participating in today's meeting. He also expressed appreciation for the Dwelling Live and Power Point presentations.

ADJOURNMENT / NEXT MEETING

Chair McGuigan adjourned the meeting at 4:00 p.m. The next meeting is scheduled to be on Wednesday, October 11, 2017, at 1:00 p.m.



Steven McGuigan, Chair
SECURITY, BUS AND TRAFFIC COMMITTEE
fq 09.14.17

**RECAP OF MOTIONS AND ACTIONS TAKEN AT THE
SECURITY, BUS AND TRAFFIC COMMITTEE MEETING**

ACTIONS

- There being no objections, Chair McGuigan declared the reading of the Quorum Notification be dispensed with by unanimous consent,
- The minutes of the August 9, 2017 were approved as presented.
- Security Services Director will guide Traffic Enforcement Officers in issuing citations; and will request Physical Property post hours on staff parking spaces.
- Committee members will review the Security, Bus & Traffic Committee Charter for discussion at the September meeting.
- Meeting adjourned at 4:00 p.m.