



Architectural Design Review Committee

Agenda

Administration Conference Room
Monday, July 20, 2015
10:00 a.m.

1. Call to Order/Pledge of Allegiance
2. Roll Call/Notice of Quorum
3. Chairs Announcements
 - a. Introduction of Guests and Staff
 - i. Ms. Ronde Winkler, GRF President
 - ii. Mr. Randy Ankeny, Executive Director
 - iii. Mr. Mark Weaver, Facilities Director
 - iv. Ms. Liz Lubin, Recording Secretary
 - b. Rules of Order
 - c. Chairs Report
4. Approval of Minutes
 - a. Minutes of May 19, 2015
5. Shareholder/Member Comments – Agenda Items Only
(Limited to 3 minutes per person)
6. Election of Vice Chair
7. Correspondence [pg. 1]
8. Old Business
 - a. Security Bathroom Floor – Full Bathrooms
 - b. Service Maintenance Office Update
 - c. Re-Sales Office – Update on Inside and Outside
 - i. Granite Counter Top
 - ii. Fabric for Re-Sales Office
 - iii. ADA-Friendly / Tile
 - iv. Service Maintenance Office Update
 - v. Library Chair Upholstery Update
 - vi. St. Andrews / Tam O'Shanter New Floor Bed Planting

- vii. Logo – Design Modifications and Update
- viii. Signage / Fonts
- ix. Landscape Selections / Plant List for Trust Property / Design Manual

9. New Business

- a. Perimeter Wall Plantings
- b. Clubhouse One Pool Room Color
- c. Security Staff Uniform Patches
- d. Navigator - Review of Fonts [pgs. 2-16]
- e. Library Ficus Tree Replacement
- f. Library Interior Paint
- g. Library Exterior Paint
- h. Clubhouse Six Outside Chairs and Tables
- i. Clubhouse Six – Interior Chair Rails
- j. Stock Transfer Office Welcome Book

10. Policies

- a. Adopt/Revise
- b. Rescind

11. Staff Reports

- a. Facilities Manager
- b. Executive Director

12. President's Comments

13. Shareholder Member Comments

14. Committee Member Comments

(Limited to 3 minutes per person)

15. Next Meeting/Adjournment

Work Study Session: Monday, July 27, 2015 at 1:00 p.m. in the Physical Property Conference Room, Clubhouse Five, 2nd Floor

Next regular meeting: Monday, August 17, 2015 at 1:00 p.m. in the Administration Conference Room

Liz Lubin

From: Randy L. Ankeny
Sent: Tuesday, July 14, 2015 7:59 AM
To: Liz Lubin
Cc: Joy Reed Forwarding Address
Subject: Randy Ankeny - astro turf...

Liz

Please place this under correspondence on the next ADRC agenda.

Randy Ankeny
Executive Director
Golden Rain Foundation
PO Box 2069, Seal Beach, CA 90740



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From: Lynn Heath [mailto:lynnrheath@gmail.com]
Sent: Monday, July 13, 2015 4:45 PM
To: Randy L. Ankeny
Subject: astro turf...

Good Day Randy, as I do my daily walks around LW I noticed that the walls along Seal Beach Blvd is not finished and the dirt is even leveled out. I bet they are preparing it for the next phase. Would it be astro turf? It would save money, no mowing, no watering and looks great. It has been installed around town and it really does look like real grass. Thought I would share with you. I hope you consider it!!! Thanks for listening...

“Happiness is when what you think, what you say and what you do are in harmony.” Gandhi

Create your best day,

Lynn...

LynnRHeath@gmail.com

13341 N. Fairfield Lane

Villa 181J M8

Seal Beach, CA 90740

Set #1

Garamond } Section Heds
Decks

PAGE FLAGS
SUB-FLAGS

Times } SUBHEADS

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COMMUNITY

Golden Rain Foundation — How It Works

GOLDEN RAIN FOUNDATION

The Golden Rain Foundation (GRF) is a non-profit public benefit corporation that holds community facilities in trust for Leisure World's Mutual Corporations. The GRF, which is managed by a board of directors, maintains facilities and provides services for the benefit of its members.

GRF COMMITTEES

The GRF Board has 11 standing committees: Architectural Design & Review, Communications, Executive, Finance, Information Technology Services, Los Alamitos Medical Center, Mutual Administration, Physical Property, Recreation, and Security, Bus and Traffic. Each representative sits on three or four committees, which make recommendations for action to the GRF Board.



GRF conference room

BOARD MEETINGS

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GRF ELECTIONS

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Elections are held every two years — odd-numbered mutuals hold elections during odd-numbered years and even-numbered mutuals, during even-

numbered years. The board of directors for each mutual appoints a committee to nominate one or more candidates. Potential candidates can also be added to the ballot through a self-nomination process.

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CASTING VOTES

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Mutual Corporations—How They Work

MUTUAL CORPORATIONS & COMMUNITY ORGANIZATION

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The board establishes and enforces policies, regulations and procedures for its mutual.

The first resident moved into Mutual 1 on June 8, 1962.

Today there are approximately 8,700 residents in Mutuels 1-17 (there is no Mutual 13).

MUTUALS 1-16

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MUTUAL 17

Mutual 17 is a condominium complex with each unit either owned outright or with its own separate mortgage. Occupancy of a condo is regulated by the Declarations of Restrictions between the owner and Mutual 17.

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In Good Hands: 17 mutual boards oversee Leisure World neighborhoods

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GRF Departments—Enabling LW Living

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It is the responsibility of the executive director to implement the policies and procedures as adopted and directed by those boards.

The executive director's duties include supervision of all GRF departments and employees and the overall operation of the community.

GRF Executive Direction, (562) 431-6586, ext. 310



The GRF Administration Building is equipped with flat screen directories, a conference room and staff offices.

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Service Maintenance and Physical Property personnel drive to jobs in Cushman utility carts.

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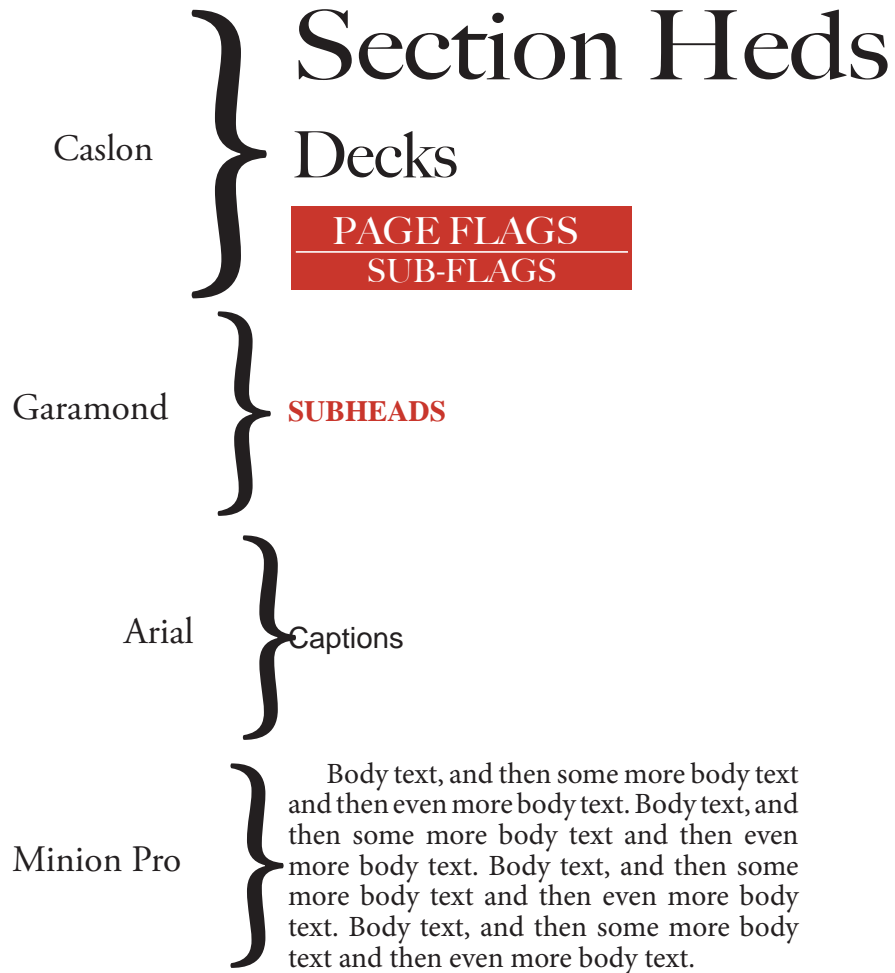


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GRF Departments—Enabling LW Living

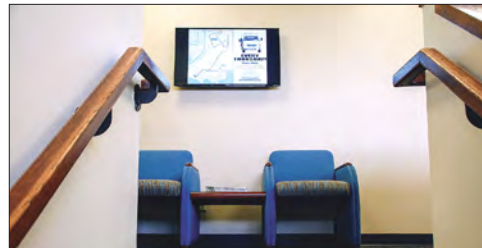
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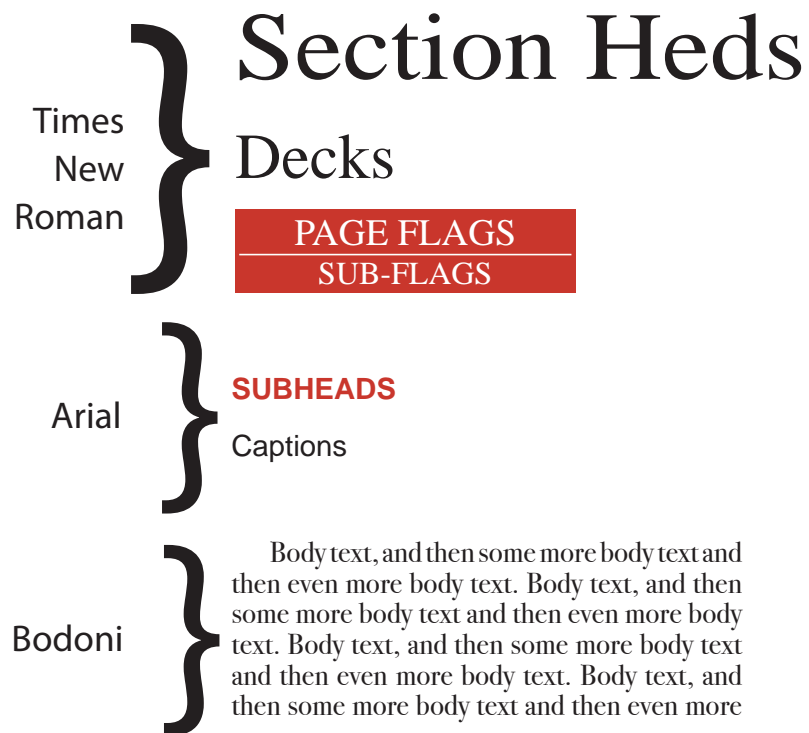
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- * Medication Reminders
- * House Maintenance
- * Shopping & Errands
- * Transportation

GRF Departments—Enabling LW Living

GRF ADMINISTRATION

The Golden Rain Foundation employs an executive director, department managers and supervisors to provide management services for the operation of the community's trust facilities and mutual corporations, as well as various other services under the direction of the Golden Rain Foundation and mutual boards of directors.

It is the responsibility of the executive director to implement the policies and procedures as adopted and directed by those boards.

The executive director's duties include supervision of all GRF departments and employees and the overall operation of the community.

GRF Executive Direction, (562) 431-6586, ext. 310



The GRF Administration Building is equipped with flat-screen directories, a conference room and staff.

COMMUNITY FACILITIES DEPARTMENT

The Community Facilities Department has the responsibility for the care and upkeep of all Golden Rain Foundation trust property and provides maintenance service to the mutual corporations and their shareholder-residents.

The Physical Property and the Service Maintenance departments are under Community Facilities.

recyclables, GRF landscaping, annual termite inspections, annual fire extinguishing equipment inspections, sewer cleaning and wildlife control are overseen by Physical Property.

Community Facilities Director, 431-6586, ext. 301

SERVICE MAINTENANCE

Service Maintenance services and repairs community and mutual-owned equipment, including plumbing and electrical fixtures. Carpentry and painting maintenance is provided for residential building exteriors and all common areas, except Mutual 17. Service Maintenance provides standard appliance maintenance in every mutual, except Mutual 17.

Depending on specific mutual procedures, residents or mutual directors may call to request maintenance service or to report plumbing leaks, drain stoppage, appliance failures, electrical problems or other building or equipment problems.

Residents should check with a mutual director for proper procedures in their mutuals, as some mutuals require authorization by a mutual director for charges to be paid by the mutual rather than the resident.

Maintenance services are available for apartment interiors at

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Service Maintenance and Physical Property personnel drive to jobs in Cushman utility carts.

PHYSICAL PROPERTY

The Physical Property Department is responsible for new construction for Golden Rain Foundation and mutual property, including the remodeling of residential units. It is responsible for the maintenance of mutual-owned and GRF buildings, including painting, roofing and renovations. Escrow pre-listing and final inspections are conducted by Physical Property.

Services, such as street sweeping, street paving programs, collection of trash, green waste and



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