

ARCHITECTURAL DESIGN REVIEW COMMITTEE MINUTES

October 19, 2015

The regular meeting of the Architectural Design Review Committee was called to order by Chair Reed at 10:00 a.m., on Monday, October 19, 2015, in Administration Conference Room, followed by the Pledge of Allegiance lead by Mrs. Mary Wood, GRF Representative, Mutual Six.

ROLL CALL

Present: Mrs. J. Reed, Chair Mr. B. Lukoff
 Mrs. M. Dodero Ms. K. Rapp
 Mr. P. Hood Mrs. W. Wood

Absent: Ms. L. Stone

Also Mr. R. Ankeny, Executive Director
Present: Mr. M. Weaver, Facilities Director
 Ms. L. Lubin, Recording Secretary
 Mr. R. Stone, GRF Representative, Mutual One
 Ms. P. Snowden, GRF Representative, Mutual Two

CHAIR'S ANNOUNCEMENTS

The Chair welcomed the Committee members, guests, and staff to today's meeting. She asked all to turn off cell phones, speak respectfully to each other, to feel free to discuss any and all ideas and that the Committee is always a team and works together.

There being no objections, Chair Reed declared the reading of the Quorum Notification be dispensed with by unanimous consent.

APPROVAL OF MEETING MINUTES

There being no objections, the meeting minutes of August 17, 2015 are accepted as written.

There being no objections, the meeting minutes of September 21, 2015 are accepted as written.

SHAREHOLDER/MEMBER COMMENTS – Agenda items only

None were given.

CORRESPONDENCE

Astrolabe

An email was received by a shareholder requesting the paint color scheme on the Astrolabe sculpture be reviewed and a new one implemented.

The Committee concurred to discuss this under the Astrolabe item under New Business.

OLD BUSINESS

On-Site Sales Office – Signage

The Facilities Director reported on the proposal and rendering received from American Sign Company for the large 36”x96”, \$1,850, in the front and smaller sign 48”x8”, \$315, in the back for the On-Site sales office.

The Executive Director stated the font in the rendering is the not the same as the Café and using the Arial font family in the community was previously discussed.

The Committee requested the Facilities Director check on the look and wording of the vinyl letter signage on the door.

The Facilities Director reported that the door will be repaired today because it was not locking properly due to a defective cylinder.

The Committee concurred that the On-Site Sales office signage be in Arial bold font, in a the reflex blue color like the Café sign, with one sign near the front/side door and one sign at the back of the building.

The Executive Director will confirm with Elaine Briskey that this signage is acceptable to her.

Discussion took place about using the remaining project funds to enhance the landscaping once the signage is installed, the Facilities Managers photograph of the Café sign, and script lettering.

After discussion, Ms. Rapp MOVED, seconded by Mr. Hood and carried unanimously –

TO accept the On-Site sales building signage in blue with Arial bold font lettering and a white border like the Café sign.

The Committee concurred to have staff request a revised mock up of the proposed signage in the script font used in the Café sign and show both version side by side at the next meeting.

Ms. Rapp MOVED, seconded by Mrs. Wood and carried unanimously –

TO NOT accept the On-Site sales building signage in blue with Arial bold font lettering and a white border like the Café sign.

At the suggestion of the Executive Director, Chair Reed will conduct an informal poll of the Board members on which signage font style they prefer.

Logo – Design Modifications and Update

Chair Reed shared a revised design concept from Ms. Stone.

The Executive Director reported that the \$5,000 re-filing fee for the Patent Trademark Office (PTO) would be the same with either the same logo or a revised logo.

A new or revised logo would also incur the additional cost of formatting and touch up by a graphic artist.

After discussion regarding the numerous changes to the logo, the Executive Committee's approval of taking the logo in a different direction if the Committee chooses, the request from PTO for an addendum to reclassify the Foundation on the application, and the costs incurred, the Committee concurred to discuss this item at the next meeting.

Outside Chairs and Tables

The Executive Director reported that six sets are needed at the outside of Clubhouse Six, three sets at the Administration/Health Care Center Buildings, five or six sets in front of the Library and the four sets from Clubhouse Six would be moved to the Café.

A round table style has been chosen at a previous meeting.

The Committee will choose umbrella and chair frame colors using the Sunbrella product line catalog and the Purchasing department will source at the best price.

The Committee discussed umbrella colors Henna and Pacific Blue.

After discussion, Ms. Rapp MOVED, seconded by Mrs. Wood and carried with one abstention (Lukoff) –

TO select table umbrella color Pacific Blue #5401.

The Committee discussed frame colors Antique Beige, Aged Teak, and Teal Bronze.

Mr. Lukoff MOVED, seconded by Ms. Rapp and carried unanimously –

TO select the Aged Teak color #063 for the table and chair frame color.

The Committee concurred that the quantity of table and chair sets will be determined by the Recreation and Physical Property Departments.

Landscaping Health Care / Administration Buildings

The Executive Director suggested that the Committee consider a landscape architect to develop a master plan and a design for the front of Health Care Center.

Chair Reed directed staff to set up an appointment with the landscape architect that did a presentation at the Mutual Landscape Council meeting to do a similar presentation at a work study session or Committee.

The Committee concurred to have the soil in the planter areas near the Amphitheater and the planters on the side of the Administration Building along St. Andrews Drive cleaned up and graded.

Chair Reed reported that the Facilities Director has an account set up with a plant wholesaler for plant selections determined by the Committee.

Commemorative Bricks

The Executive Director reported that about 120 Seal Beach Centennial Commemorative Bricks will be laid in four rows including blank bricks to act as fill-ins in a running bond placement style and a mow strip on the sides at the planter area on the side of the Administration Building, near distribution, facing the Health Care Center. The area is being prepared, measurements have been taken and concrete will be poured to lock them in place.

In the area, along with the bricks, will be the Astrolabe, plantings, tables and chairs and the Chair Reed stated this will make the area very attractive.

The Executive Director reported that the Committee has given staff the information and approvals needed to move forward with these projects at this time.

NEW BUSINESS

Clubhouse Four Renovation

Flooring – Art Room, Ceramic Room, Lobby, Lapidary

Decisions were made in regard to the Clubhouse Four renovation style when the

Committee was a Subcommittee, to ratify these decisions Ms. Rapp MOVED, seconded by Mrs. Wood and carried unanimously –

TO ratify choices for the Clubhouse Four projects made while the Committee was a Subcommittee:

- Drapery at stage: Delft Blue #156 by KM Fabrics
- Partitions: #44-526, Washed by Huffer Vinyl
- Wall Paint: Barely Dawn #8507 by Vista Paint
- Carpet: Portela #3411 St. Croix by Mannington Commercial
- Flooring: #TP075 Handcrafted Nutmeg #6x48” by Armstrong natural creations, arbor art

The Committee discussed the need to close Clubhouse Four for all reservations for two months, but would like to aim for 30 days.

Painting – Closets, Kitchen, Bathroom

The Committee concurred to have the Facilities Director bring samples of the two epoxy coated floors to the next work study session for review and that moisture and asbestos testing and/or abatement be performed.

Discussion took place on painting of the stained wood Dais and closet doors, no money allocated for the remodel of Dais, paint T bar ceiling, replace acoustical ceiling panels, install LED lighting, review of the Dais chairs, paint lobby display cases and display boards, and paint entry doors and interior stained wood areas.

The Committee concurred to request staff bring stain colors to the next work study meeting for discussion and a decision at the next meeting.

Continued discussion took place about chair rails in each section, ceramic tile at entry, and condition of the bathrooms.

Chair Reed requested the presence of the Recording Secretary to meet at Clubhouse Four to document the discussion during the tour of the clubhouse following the next work study meeting.

Reupholstery – Lobby Built-ins

The Committee concurred to discuss this item at the Clubhouse Four walkthrough at the end of the work study meeting and determine if the built in benches will remain and how they would be refurbished.

Astrolabe - Relocation, Re-Paint, Landscaping

The Executive Director showed pictures of similar Astrolabes painted in metallic colors

and reported that the Astrolabe sculpture has been appraised and is made of cast iron and iron and will be sandblasted to bare metal and primed and painted in the color selected by the Committee.

Discussion took place on bronze and gold colors, removing the orange and green colors, and the Committee concurred to study the sculpture and discuss a color scheme at the next meeting.

The Physical Property Committee has approved the Astrolabe to be raised via a pedestal at the location determined by the Committee at the walkway between the Administration Building, and ramp entrance to the Amphitheater.

Bus Benches – Administration/Health Care Center

The Facilities Director reported that the Golden Age Foundation has donated up to ten benches to the Golden Rain Foundation.

Chair Reed reported that the Facilities Director was directed to find ten prominent places for the bus benches. Seven benches donated by the disbanding multi-cultural council club were suggested to be placed by the Library. The Committee discussed different bench styles that could be used in place of the current bus bench style.

After discussion, Mr. Lukoff MOVED, seconded by Mr. Hood and carried unanimously –

TO select the Steel Arch Bench style from Leisure Creations Furniture for outside bus benches at prominent areas within the community and paid for by the Golden Age Foundation.

Facilities Director

Nothing further to report, updates were given during the meeting.

Executive Director

Nothing further to report, updates were given during the meeting.

Shareholder Member Comments

None were given

Committee Member Comments

Committee members stated it was a very good meeting, things moving along faster than thought, and would like to see what can be accomplished.

A new Committee member stated he was impressed with and likes what the Committee is doing.

Chair Reed requested Committee members study astrolabes for the upcoming work/study meeting.

Chair Reed reminded Committee members they will meet at Clubhouse Four at the end of the work study meeting next week to review seating, flooring, doors, closets, bath, and kitchen areas. A formal agenda and a checklist of items to review will be distributed.

Next Meeting

Work Study Session: Monday, October 26, 2015 at 1:00 p.m. in the Physical Property Conference Room, Clubhouse Five, 2nd Floor

Next Regular Meeting: Monday, November 16, 2015 at 10:00 a.m. in the Administration Conference Room

ADJOURNMENT

Chair Reed adjourned the meeting at 11:50 a.m.



Joy Reed, Chair

ARCHITECTURAL DESIGN REVIEW COMMITTEE

II: 12/07/15

MOTIONS:

- Minutes of August 17, 2015 are accepted as written.
- Minutes of September 21, 2015 are accepted as written.
- The Committee concurred to discuss the correspondence received this under the Astrolabe item under New Business.
- Concurred that the On-Site Sales office signage be in Arial bold font, in a the reflex blue color like the Café sign, with one sign near the front/side door and one sign at the back of the building.
- To accept the On-Site sales building signage in blue with Arial bold font lettering and a white border like the Café sign.
- Concurred to have staff request a revised mock up of the proposed signage in the script font used in the Café sign and show both version side by side at the next meeting.
- To not accept the On-Site sales building signage in blue with Arial bold font lettering and a white border like the Café sign.
- Concurred to discuss the logo at the next meeting.
- To select outside table umbrella color Pacific Blue #5401.
- To select the Aged Teak color #063 for the outside table and chair frame color.
- Concurred that the quantity of table and chair sets will be determined by the Recreation and Physical Property Departments.
- The Committee concurred to have the soil in the planter areas near the Amphitheater and the planters on the side of the Administration Building along St. Andrews Drive cleaned up and graded.
- To ratify choices for the Clubhouse Four projects made while the Committee was a Subcommittee:
 - Drapery at stage: Delft Blue #156 by KM Fabrics
 - Partitions: #44-526, Washed by Huffer Vinyl
 - Wall Paint: Barely Dawn #8507 by Vista Paint
 - Carpet: Portela #3411 St. Croix by Mannington Commercial
 - Flooring: #TP075 Handcrafted Nutmeg #6x48" by Armstrong natural creations, arbor art

- To select the Steel Arch Bench style from Leisure Creations Furniture for outside bus benches at prominent areas within the community and paid for by the Golden Age Foundation.

ACTIONS:

- Facilities Director to check on the look and wording of the vinyl letter signage on the On-Site Sales door.
- Executive Director to confirm with Elaine Briskey that this signage is acceptable to her.
- Chair Reed will conduct an informal poll of the Board members on which signage font style they prefer.
- Staff to set up an appointment with the landscape architect that did a presentation at the Mutual Landscape Council meeting to do a similar presentation at a work study session or Committee.
- Facilities Director to bring samples of the two epoxy coated floors to the next work study session for review and that moisture and asbestos testing and/or abatement be performed.
- Staff to bring stain colors to the next work study meeting for discussion and a decision at the next meeting.
- Continued discussion took place about chair rails in each section, ceramic tile at entry, and condition of the bathrooms.
- Recording Secretary to meet at Clubhouse Four to document the discussion during the tour of the clubhouse following the next work study meeting.
- Facilities Director to find ten prominent places for the bus benches. Seven benches donated by the disbanding multi-cultural council club were suggested to be placed by the Library.
- Committee members to study astrolabes for the upcoming work/study meeting.
- Committee members to meet at Clubhouse Four at the end of the work study meeting next week to review seating, flooring, doors, closets, bath, and kitchen areas. A formal agenda and a checklist of items to review will be distributed.