

ARCHITECTURAL DESIGN REVIEW COMMITTEE MINUTES

November 23, 2015

The regular meeting of the Architectural Design Review Committee was called to order by Chair Reed at 1:00 p.m., on Monday, November 23, 2015, in Physical Property Conference Room, followed by the Pledge of Allegiance lead by Vice Chair Linda Stone, GRF Representative, Mutual Three.

ROLL CALL

Present: Mrs. J. Reed, Chair Mr. B. Lukoff
 Mrs. M. Dodero Ms. K. Rapp
 Mr. P. Hood (left 2:20 pm) Ms. L. Stone (Vice Chair)

Absent: Mrs. W. Wood

Also Mr. R. Ankeny, Executive Director
Present: Mr. M. Weaver, Facilities Director
 Ms. L. Lubin, Recording Secretary
 Mr. R. Stone, GRF Representative, Mutual One
 Ms. L. Perrotti, GRF Representative, Mutual One
 Ms. P. Snowden, GRF Representative, Mutual Two
 Ms. M. Greer, GRF Representative, Mutual Eleven
 Mrs. C. Damoci, GRF Representative, Mutual Twelve
 One Foundation Member

CHAIR'S ANNOUNCEMENTS

The Chair welcomed the Committee members, guests, and staff to today's meeting. She asked all to turn off cell phones, speak kindly to each other, to feel free to discuss any and all ideas and that the Committee is always a team and works together.

There being no objections, Chair Reed declared the reading of the Quorum Notification be dispensed with by unanimous consent.

APPROVAL OF MEETING MINUTES

There being no objections, the meeting minutes of October 19, 2015 are accepted as written.

There being no objections, the work study meeting notes of October 21, 2015 are accepted as written.

SHAREHOLDER/MEMBER COMMENTS – Agenda items only

None were given.

CORRESPONDENCE

None was received.

OLD BUSINESS**On-Site Sales Office – Signage**

The Facilities Director reported on the revised rendering with the same color scheme and font of the Café sign received from American Sign Company for the large and smaller sign in the back of the On-Site Sales Office.

The Executive Director reported that he spoke with Elaine Briskey and the signage and name “On-Site Sales Office” is acceptable to her. The word On-Site or On-Site will be decided.

Discussion took place on warm and cool palettes, surrounding area colors, same blue as logo and carpets.

Ms. Rapp MOVED, seconded by Mr. Lukoff and carried unanimously –

TO accept the On-Site Sales building signage, one large and two smaller signs, in blue with script font lettering and a white border like the Café sign per the rendering provided by the American Sign Company.

Logo – Design Modifications and Update

Chair Reed reported that an informal poll of Board members revealed that opinions are split between the choices of new logo, modified logo and retain same logo.

Discussion took place on the Board’s majority opinion to retain the current logo and applying modifications to shorten up the seal part of the design.

Following discussion over the Foundation lapel pins, Mrs. Damoci will perform an inventory of the pins in stock at the Historical Society and Directors will be polled whether they have received a pin before she steps down as President in a few days.

Outside Chairs and Tables – Clubhouse Four

Table and Chair Color Choice

The Committee discussed frame colors Espresso, Aged Teak, and Teal Bronze. The committee agreed that the chair sample in Aged Teak was too close a color match to the concrete.

Mr. Hood MOVED, seconded by Mrs. Dodero and carried unanimously –

TO select the Teal Bronze color #035 for the trash containers, table and chair frame color.

The Committee concurred that the quantity of table and chair sets will be determined by the Recreation and Physical Property Departments.

Umbrella Color Choice

The Committee discussed umbrella colors Henna and Pacific Blue and Mr. Lukoff MOVED, seconded by Ms. Stone and carried unanimously –

TO select table umbrella color Henna #5407.

NEW BUSINESS

Clubhouse Four

African Tulip Trees

Discussion took place of updating the landscaping at Clubhouse Four with African Tulip trees. Similar trees are located near the fire station on North Gate Road.

In response to an inquiry about where the request originated, the Committee will provide a recommendation for future projects if approved.

Ms. Rapp MOVED, seconded by Ms. Stone and carried unanimously –

TO recommend the planting of three African Tulip trees at Clubhouse Four and forward this recommendation to the Physical Property Committee.

Outside Furniture

Discussion took place on leveling, constructing a wall and placing furniture on the current gravel areas on the side of Clubhouse Four and implementing a continuity of look throughout the community.

A Committee member requested that form should follow function when selecting furniture and their colors and the area they will be placed at also is taken into consideration.

Mrs. Dodero MOVED, seconded by Mr. Hood and passed unanimously –

TO choose the same colors and styles for the Clubhouse Four as previous voted on for Clubhouse Four the chairs, tables and trash cans in Teal Bronze #035 and the table umbrellas in Henna #5407 and for outside furniture in future projects within at the other Clubhouses.

Wall Color Selection

The Facilities Director reported that according to the Reserve Study, Clubhouse Four is due for refurbishing.

Discussion took place about looking at Clubhouse Four renovation at a total project, developing a project list, obtaining approximate pricing to develop a budget, time frame of the project, vacating the Clubhouse and cancelling reservations.

Committee members also stated they are awaiting prices from staff to aid in determining the products and options that will be chosen.

Vice Chair Stone will obtain four or five large 24" base warm palette colors swatches to display on the walls in Clubhouse Four and have Committee members review the choices during day and night time hours.

Floor Selection / Configuration

Following discussion about the large floor with three sections and visually breaking up the large expanse/mass, Mr. Lukoff MOVED, seconded by Mr. Hood –

TO direct staff to configure a floor pattern to break up the three sections on the Clubhouse Four floor.

After short discussion, Mr. Lukoff and Mr. Hood retracted their motions.

Mr. Lukoff MOVED, seconded by Ms. Rapp and passed unanimously –

TO send the concept of the three floor sections to Armstrong Flooring to assist in developing a design and at least two options to break up the large flooring mass using contrasting colors for approval at an upcoming meeting and to select Armstrong TP 064 Grist Mill Toasted as the flooring color.

Back Wall at Dais

Discussion took place on the walls, trim, door, air wall, fabrics and the Dais.

Vice Chair Stone stated she will provide concepts for the Dais back wall and air walls at the next meeting.

The Facilities Director will take pictures of the Dais, back wall and stage area to show at the next meeting.

Astrolabe - Paint, Selection

The Facilities Director reported that the Astrolabe is at the painter and is being sandblasted to bare metal.

Discussion took place on color selections for the different sections of the Astrolabe.

Ms. Stone MOVED, seconded by Mrs. Dodero and passed unanimously –

TO choose the following paint colors for the Astrolabe sections:

- Arrow at the axis and fins along the outside ring to be painted a non-metallic bronze color.
- Raised areas including zodiac symbols, roman numbering, and stars to be painted metallic gold.
- Bands to be painted a sapphire/midnight blue color.

Bus Benches – Administration / Health Care Center

The Facilities Director reported at the previous meeting that the Golden Age Foundation has donated up to ten benches to the Golden Rain Foundation.

At its last meeting the Committee passed a resolution and Ms. Rapp MOVED, seconded by Mr. Lukoff and passed unanimously –

TO rescind the section of the Steel Arch Bench style from Leisure Creations Furniture for outside bus benches at prominent areas within the community and paid for by the Golden Age Foundation.

Further, Ms. Stone MOVED, seconded by Mrs. Dodero and passed unanimously –

TO choose the new bench style similar to the style in the shopping center bus stop areas and include the same style for the trash and ash cans.

Landscape Architect – VDLA

Mr. Mitch Phillippe, President, of Van Dyke Landscape Architects (VDLA) presented information regarding the company; previous corporate campus, hotel, public meeting place, and community planning projects; master plans concepts; hardscapes; and water saving landscaping plans.

He stated that his firm can aid in establishing goals using workshops with community stakeholders using their input and preferences to compile a plan that can be more easily approved and implemented.

He also reported that he agreed water districts are pursuing new and existing community developments to reduce turf and landscape water usage and stated savings could average about 50%. He also stated that following an initial master plan concept the projects for implementation can be staggered.

Discussion took place on the condition of the soil in regard to salt water intrusion, themes, continuity and prioritization.

Rapp MOVED, seconded by Ms. Stone and carried unanimously –

TO direct staff to provide Van Dyke Landscape Architects (VDLA) with a community map and scope of work for the purposes of obtaining a bid to compile a master landscaping plan for the Trust properties.

Mr. Phillippe was excused from the meeting at 2 p.m.

Library Trees

Chair Reed reported that the previous plant selections, after review, would need to be replaced with another selection due to lack of beauty and shade.

Ms. Rapp MOVED, seconded by Mrs. Dodero and passed unanimously –

TO rescind the section of the five Samuel Sommers Magnolia Trees in 24” pots and replace with five Hong Kong Orchid trees in a Magenta color.

Further, Ms. Stone MOVED, seconded by Mrs. Dodero and passed unanimously –

TO choose the new bench style for the shopping center bus stop areas and include the same style for the trash and ash cans.

Chair Reed directed staff to inform her and Ms. Stone when the plants arrive. Chair Reed stated that she and Ms. Stone will inspect the plants upon their arrival and staging and have the right to refuse the plants prior to planting.

Chair Reed reported that the planter at the Administration parking lot at the Finance end near the parking lot will have Kangaroo Paws, Day Lilies, and Flax with gravel and rock/boulders. Chair Reed and Vice Chair Stone will be contacted prior to the planting to accept the selection of plants.

Facilities Director

The planter area at Tam O'Shanter Road and St. Andrews Drive remains unfinished. Chair Reed reported that the colors for gravel and boulders/rocks; kangaroo paws, Hong Kong orchid tree, daylilies and flax have been chosen. Vice Chair Stone presented a conceptual drawing of the layout of the approved items. Chair Reed and Vice Chair Stone will be notified to review the items after staging and prior to planting for final approval.

The Facilities Director reported that Mr. Lukoff has directed staff to upload the arborist report from Class One Arboriculture to the website and should be completed shortly.

Executive Director

Updates were given during the meeting.

Shareholder Member Comments

None were given

Committee Member Comments

Chair Reed requested that the built in chairs at Clubhouse Four and Sunbrella fabrics be added to the next agenda.

Chair Reed requested a sample of the lunch room chair be brought to the next meeting for review for the seating at the Dias.

After discussion, the Committee concurred that a surplus of approved funding from the On-Site Sales office remodeling project would need to be spent prior to the end of the year. The Committee also concurred to use the funds for landscaping at the front large sign area using the same concept shown by Vice Chair Stone for the Tam O'Shanter Road and St. Andrews Drive planter areas. Chair Reed and Vice Chair Stone will be notified to review the items after staging and prior to planting for final approval.

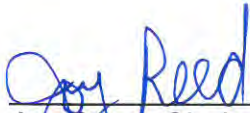
Chair Reed wished everyone a Happy Thanksgiving holiday.

Next Meeting

Next Regular Meeting: Monday, December 21, 2015 at 10:00 a.m. in the Administration Conference Room

ADJOURNMENT

Chair Reed adjourned the meeting at 3:07 p.m.



Joy Reed, Chair

ARCHITECTURAL DESIGN REVIEW COMMITTEE

11/23/15

MOTION:

- Meeting minutes of October 19, 2015 are accepted as written.
- Work study meeting notes of October 21, 2015 are accepted as written.
- To accept the On-Site Sales building signage, one large and two smaller signs, in blue with script font lettering and a white border like the Café sign per the rendering provided by the American Sign Company.
- To select the Teal Bronze color #035 for the trash containers, table and chair frame color.
- Concurred that the quantity of table and chair sets will be determined by the Recreation and Physical Property Departments.
- To select table umbrella color Henna #5407.
- To recommend the planting of three African Tulip trees at Clubhouse Four and forward this recommendation to the Physical Property Committee.
- To choose the same colors and styles for the Clubhouse Four as previous voted on for Clubhouse Four the chairs, tables and trash cans in Teal Bronze #035 and the table umbrellas in Henna #5407 and for outside furniture in future projects within at the other Clubhouses.
- To send the concept of the three floor sections to Armstrong Flooring to assist in developing a design and at least two options to break up the large flooring mass using contrasting colors for approval at an upcoming meeting and to select Armstrong TP 064 Grist Mill Toasted as the flooring color.
- To choose the following paint colors for the Astrolabe sections:
 - Arrow at the axis and fins along the outside ring to be painted a non-metallic bronze color.
 - Raised areas including zodiac symbols, roman numbering, and stars to be painted metallic gold.
 - Bands to be painted a sapphire/midnight blue color.
- To rescind the section of the Steel Arch Bench style from Leisure Creations Furniture for outside bus benches at prominent areas within the community and paid for by the Golden Age Foundation.
- To choose the new bench style similar to the style in the shopping center bus stop areas and include the same style for the trash and ash cans.

- To direct staff to provide Van Dyke Landscape Architects (VDLA) with a community map and scope of work for the purposes of obtaining a bid to compile a master landscaping plan for the Trust properties.
- To rescind the section of the five Samuel Sommers Magnolia Trees in 24" pots and replace with five Hong Kong Orchid trees in a Magenta color.
- To choose the new bench style for the shopping center bus stop areas and include the same style for the trash and ash cans.
- Concurred to use the funds for landscaping at the front large sign area using the same concept shown by Vice Chair Stone for the Tam O'Shanter Road and St. Andrews Drive planter areas.

ACTIONS:

- The word On-Site or On-Site will be decided.
- Mrs. Damoci will perform an inventory of the lapel pins in stock at the Historical Society and Directors will be polled whether they have received a pin before she steps down as President in a few days.
- Vice Chair Stone will obtain four or five large 24" base warm palette colors swatches to display on the walls in Clubhouse Four and have Committee members review the choices during day and night time hours.
- Vice Chair Stone stated she will provide concepts for the Dais back wall and air walls at the next meeting.
- The Facilities Director will take pictures of the Dais, back wall and stage area to show at the next meeting.
- For the Library area, staff to inform Chair Reed and Ms. Stone when the plants arrive and they will inspect the plants upon their arrival and staging and have the right to refuse the plants prior to planting.
- For the planter at the Administration parking lot at the Finance end near the parking lot, staff to inform Chair Reed and Ms. Stone when the plants arrive and they will inspect the plants upon their arrival and staging and have the right to refuse the plants prior to planting.
- For the planter area at Tam O'Shanter Road and St. Andrews Drive, staff to inform Chair Reed and Ms. Stone when the plants arrive and they will inspect the plants upon their arrival and staging and have the right to refuse the plants prior to planting.

- Staff to upload the arborist report from Class One Arboriculture to the website and should be completed shortly.
- Built in chairs at Clubhouse Four and Sunbrella fabrics be added to the next agenda.
- A sample of the lunch room chair be brought to the next meeting for review for the seating at the Dias.