



**COMMUNICATIONS COMMITTEE
Administration Conference Room
Thursday, April 9, 2015 – 1:00 p.m.
AGENDA**

*****Agenda Is Subject To Change*****

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Regular Meeting Minutes of March 12, 2015
5. Foundation Member Comments (*For Agenda Items Only*)
6. Chair's Announcements
7. Correspondence (pp.1-2)
8. **STAFF REPORTS**
 - a. Media Manager (p.3)
 - i. Policy Recommendations
 - b. Executive Director
9. **UNFINISHED BUSINESS**
 - a. Constant Contact – Update Only
10. **NEW BUSINESS**
 - a. Community Map
 - b. Navigator Timeline
11. **COMMENT PERIOD**
 - a. Foundation Members
 - b. Committee Members and Ex Officio Member



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12. Website Sub-Committee Report (Ms. Stone)
13. Next meeting: Thursday, May 14, 2015 – 1:00 p.m.
14. Adjournment

Marisa McAuley

From: Marisa McAuley
Sent: Monday, March 30, 2015 12:22 PM
To: Liz Lubin; Fara Quirin; Deanna Bennett; Marisa McAuley; Sandy Downen; Judy Wooten
Cc: Mark Weaver; Terry DeLeon; Randy L. Ankeny; Jaime Guerrero; Linda Stone Forwarding Address; Carole Damoci Forwarding Address; John DeMarco; Perry Moore; Kathleen Rapp; Barry Lukoff Forwarding Address; Steven McGuigan; President GRF; Tim Bolton Forwarding Address
Subject: FW: Policies

Good afternoon,

Please place the below email from Mrs. Damoci under correspondence of your committee that you are recording secretary for.

Thank you.



Sincerely,
Marisa McAuley
Asst. to the Executive Director
Golden Rain Foundation
P.O. Box 2069
Seal Beach, CA 90740
Tel: (562) 431-6586, ext. 310
Fax: (714) 841-1251
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From: Carole Damoci [<mailto:caroledamoci@yahoo.com>]
Sent: Sunday, March 29, 2015 9:25 PM
To: Marisa McAuley; Deanna Bennett; Liz Lubin; Sandy Downen; Fara Quirin; Judy Wooten
Cc: Ronde Winkler Forwarding Address; Linda Stone Forwarding Address
Subject: Policies

Please send to each committee for their April meeting.

The new year will start soon and one of the biggest problems for new directors is trying to find the policies for their committees. We would like a consensus from each committee letting us put the dash number for their cost center on the end of the policies for that committee. We will only change the dash number. Such as -50 for Rec. and -37 for Security.

If the committee agrees we will have it done before the start of the new year in June.

Carole Damoci
Re-write Sub-committee

This email has been scanned by the Symantec Email Security.cloud service.

Budget Variance Report - February 2015

Dept Name - CC 36

GL Code	Account Description	YTD Variance	Explanation
5731500-36	Display Advertising	(13,761)	Lower and slower demand than expected; fewer aged receivables to take advantage of credit-card resolution.
5732500-36	Telephone Book Advertising	(30,003)	Substantially lower advertiser demand, continuing annual downward trend.

Total Explained Variances (43,764)

P.O. Box 2069 Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
Expenses - News								
29,739	29,499	(330)	610000 36	Salaries & Wages - News	62,933	61,758	(1,175)	383,790
3,125	2,545	(480)	610100 36	Commissions - News	8,575	5,557	(1,018)	34,517
2,918	3,051	133	614000 36	Employment Taxes - News	6,220	6,972	752	32,613
1,167	1,260	93	614200 36	Workers' Compensation - News	2,333	2,523	190	11,787
4,192	4,854	662	614300 36	Group Insurance - Medical - News	8,383	9,708	1,325	58,248
107	110	3	614330 36	Group Insurance - Dental - News	214	219	5	1,319
54	81	7	614350 36	Group Insurance - Vision - News	105	123	14	733
928	995	68	614400 36	401(K) Match - News	1,832	2,091	259	12,984
102	158	56	614500 36	Group Insurance - Life - News	206	317	111	1,897
97	164	87	614600 36	Long Term Disability Insurance - News	194	374	180	2,214
154	0	(154)	621400 36	Meets & Special Events - News	154	0	(154)	0
0	225	225	621500 36	Mileage - News	0	450	450	2,700
29	105	76	641000 36	Office Supplies - News	119	210	91	1,260
0	200	200	641005 36	Building Supplies - News	0	400	400	2,400
0	50	50	641010 36	Hospitality - News	13	100	87	600
0	100	100	641015 36	Computer Supplies - News	0	200	200	1,200
0	100	100	641020 36	Equipment Expense - News	0	200	200	1,200
1,363	300	(1,063)	641030 36	Printer / Copier Supplies - News	1,490	600	(890)	3,600
404	275	(129)	642010 36	Electricity - News	808	574	(234)	5,100
520	200	(320)	6435100 36	Bank Service Fees - News	986	400	(586)	2,400
112	125	13	644400 36	Equipment Rental - News	223	245	22	1,495
191	50	(141)	647100 36	Building Repair & Maintenance - News	191	100	(91)	900
0	100	100	647200 36	Equipment Repair & Maintenance - News	0	200	200	1,200
1	67	66	647800 36	Service Contracts - News	33	130	97	800
0	75	75	648100 36	Computer Maintenance & Software - News	0	150	150	900
0	838	838	648200 36	Dues, Memberships & Books - News	0	838	838	5,200
7,113	8,387	1,274	648350 36	Newspaper Distribution - News	16,858	16,091	(767)	97,300
17,216	14,437	(2,779)	648351 36	Newspaper Printing - News	20,493	17,196	(3,307)	150,000
0	0	0	648352 36	Telephone Book Printing - News	0	0	0	20,000
0	0	0	6483525 36	Navigator Book Printing - News	0	0	0	6,400
1,497	1,877	380	673100 36	Property & Liability Insurance - News	2,994	3,751	757	22,521
0	0	0	691000 36	Uncollectible Customer Receivables - New	0	0	0	1,900
0	83	83	695100 36	Non-Budgeted Exp for Committee - News	0	170	170	1,000
71,057	70,321	(736)		Total Expenses	133,361	131,837	(1,724)	889,878
Other Cost Recovery								
30	0	30	538500 36	Other Income - News	173	0	173	0
0	208	(208)	539710 36	Taxable Interest Income - News	0	420	(420)	2,500
(45)	(133)	88	554100 36	Sales Discounts Net 10 - News	(141)	(270)	129	(1,600)

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
107	0	107	561100 36	Late Charges - News	288	0	288	0
3,926	4,500	(574)	573100 36	Classified Advertising - News	9,222	9,000	222	54,000
56,297	70,000	(13,703)	573150 36	Display Advertising - News	126,239	140,000	(13,761)	840,000
0	1,788	(1,788)	573200 36	Navigator Book Income - News	0	3,570	(3,570)	21,450
63,997	94,000	(30,003)	573250 36	Telephone Book Income - News	63,997	94,000	(30,003)	85,800
124,313	170,363	(46,050)		Total Other Cost Recovery	199,778	248,720	(48,942)	1,012,150
(11,834)	(11,838)	4	533000 36	Income / Refund from Mutuals - News	(23,928)	(23,932)	4	(142,272)
112,479	158,525	(46,046)		Total Cost Recovery	175,850	222,788	(46,938)	869,878
Off Budget Items								
281	0	(281)	811000 36	Depreciation Expense - News	561	0	(561)	0
41,141	88,204	(47,063)		Net Income / (Expense)	41,928	91,151	(49,223)	0