

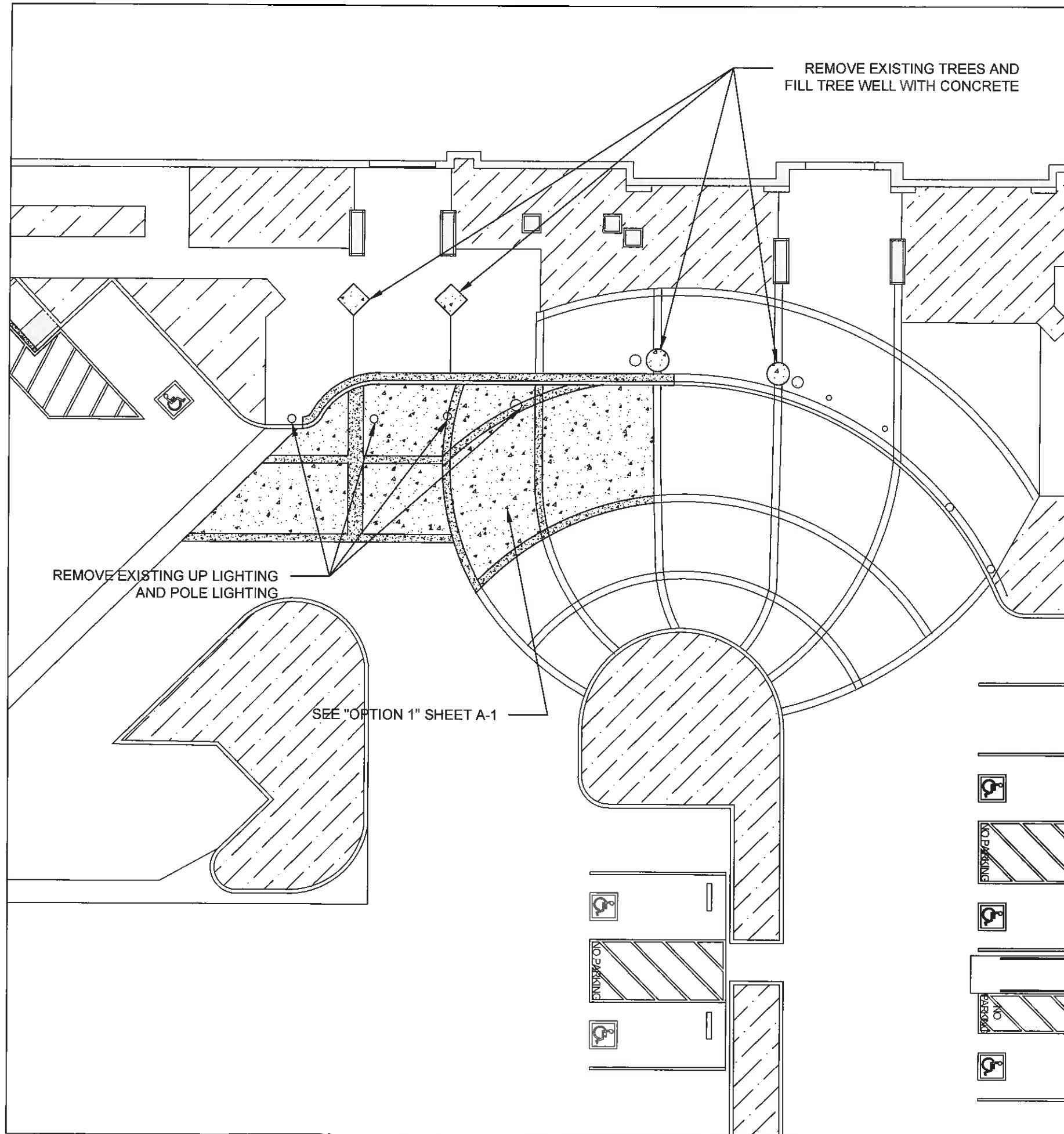
AGENDA

PHYSICAL PROPERTY COMMITTEE Friday, October 10, 2014 at 1:00 p.m. Administration Conference Room

1. Call to Order / Pledge of Allegiance
2. Roll Call
3. Introduction of Guests and Staff / Welcome Shareholders
4. Committee Rules
5. Approval of Meeting Minutes
6. Correspondence
7. New Business
 - a. Electric Car Charging Station
8. Unfinished Business
 - a. Lighted Pavement Cross-Walk at St. Andrews Drive and Swimming Pool – Bid Opening (#702-13) [pg. 1]
 - b. 2014 Paving Project (#702-14)
 - c. Safety and Accessibility Proposals for Administration Building/Pharmacy Entrance [pgs. 2, 3]
 - d. Walking Trails
 - e. Bridge Inspection
 - f. Landscaping & Irrigation on Canoe Brook Drive – Bid Opening (#713-14) [pg. 4]
9. Staff Reports
 - a. Executive Director
 - b. Community Facilities Manager
 - c. Project Coordinator
 - d. Service Maintenance Supervisor Report
10. Shareholder Comment Period
11. Committee Member Comments
12. President's Comments
13. Next meeting: Friday, Nov. 14, 2014 – 1:00 p.m., Administration Conference Room
14. Adjournment

**BID SUMMARY
LEISURE WORLD SEAL BEACH
LIGHTED PAVEMENT CROSS-WALK
AT ST. ANDREWS DRIVE AND SWIMMING POOL
PROJECT #702-13**

BIDDER	TOTAL BID	DAYS TO COMPLETE
CT & F Electrical		
Dynalectric		
Flatiron Electric Group, Inc.		
MSL Electric		
PTM General Engineering Services Inc.		



REMOVE EXISTING TREES AND
FILL TREE WELL WITH CONCRETE

REMOVE EXISTING UP LIGHTING
AND POLE LIGHTING

SEE "OPTION 1" SHEET A-1

GENERAL NOTES:
THIS ADA REMEDIATION PLAN IS BASED ON RECOMMENDATION BY ADAIP FOR ALTERATION AND/OR MODIFICATION TO REMOVE ARCHITECTURAL BARRIERS AND/OR REQUIREMENTS FOR NEW CONSTRUCTION WITH THE INTENT TO ADHERE TO ALL ACCESSIBILITY CODES AND REQUIREMENTS SET FORTH IN THE 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN (2010ADAS) AND TITLE 24 / 2013 CALIFORNIA BUILDING CODE, CHAPTER 11B. ADA INSPECTION PLUS IS NOT A LICENSED ARCHITECT OR ENGINEER. ALL DESIGN BASED ON CURRENT ACCESSIBILITY CODES.
IT IS THE RESPONSIBILITY OF THE OWNER AND/OR CONTRACTOR TO COMPLY WITH ALL FEDERAL, STATE AND LOCAL REGULATIONS INCLUDING BUT NOT LIMITED TO PERMITS IF APPLICABLE.
ADAIP IS NOT AND WILL NOT BE RESPONSIBLE FOR CONTRACTORS TO MEET FULL COMPLIANCE OF ELEMENTS BEING ALTERED OR MODIFIED DUE TO CONSTRUCTION DEFECTS AND/OR LACK OF ABILITY.

ACCESSIBLE RAMP, PARKING MODIFICATIONS AND PEDESTRIAN CIRCULATION - OPTION 2



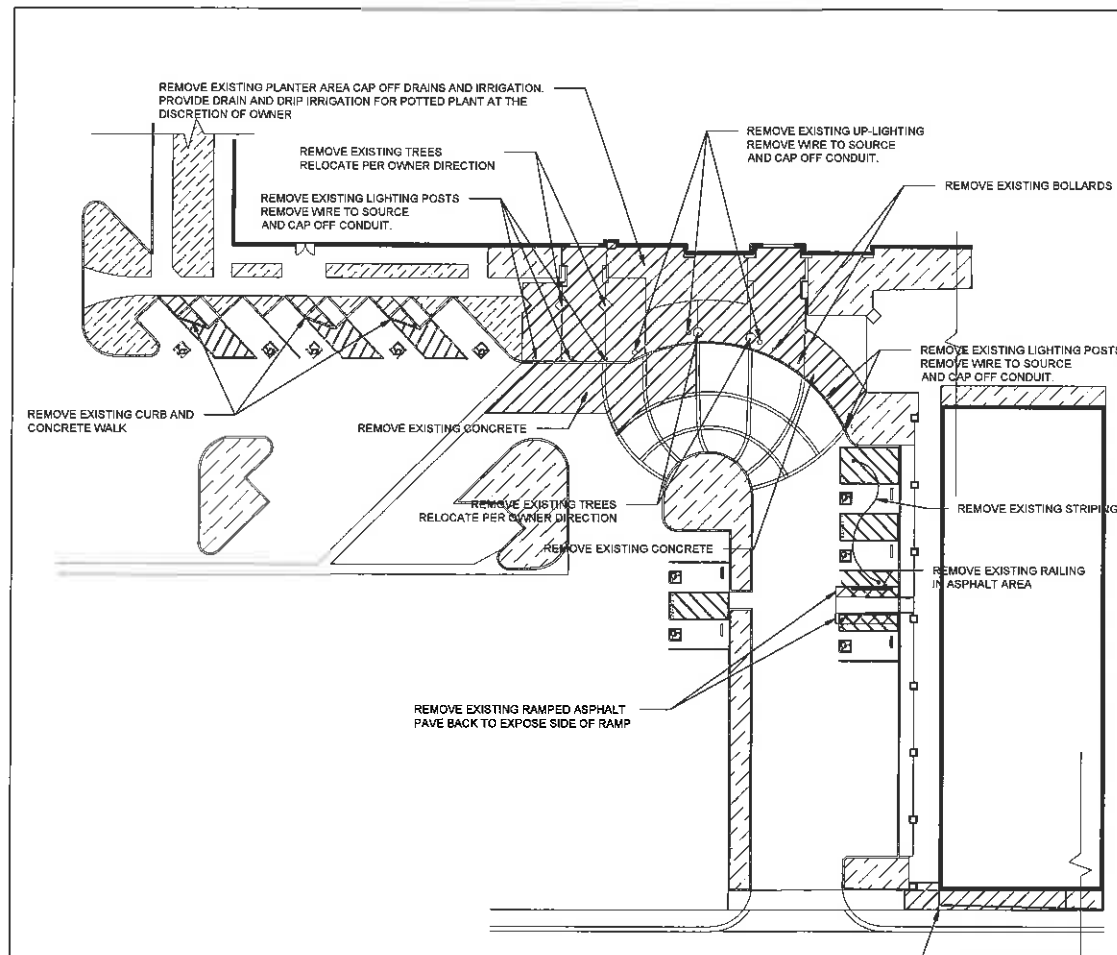
PROPERTY ADDRESS:
LEISURE WORLD SEAL BEACH
HEALTH CARE FACILITY

Ron Johnson CASp344
ADA Inspection Plus, LLC
7349 Milliken Ave. #140-344
Rancho Cucamonga, CA 91730
(909) 732-5800

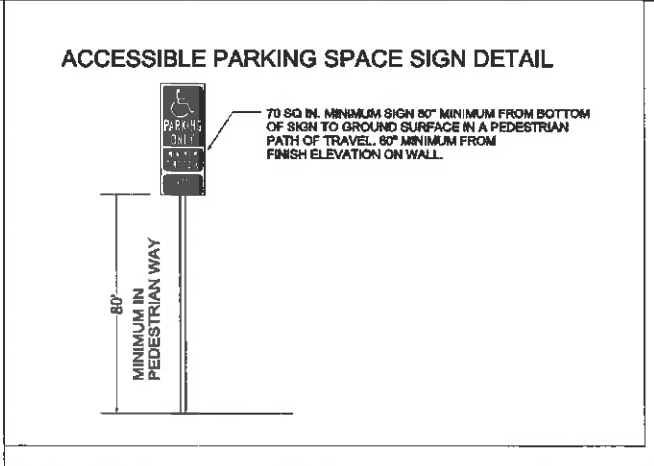
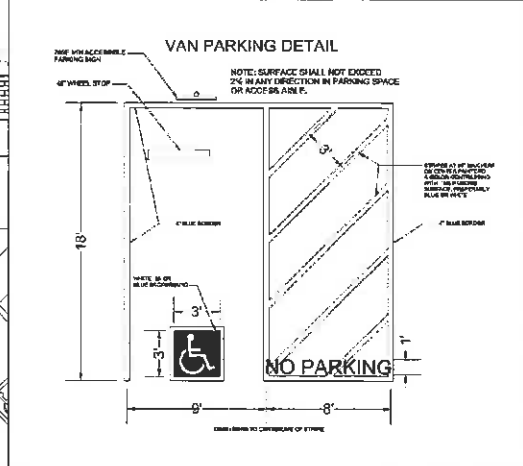
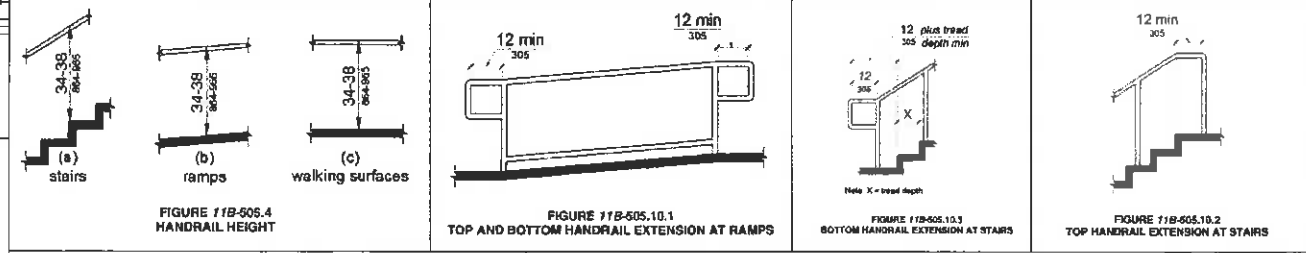
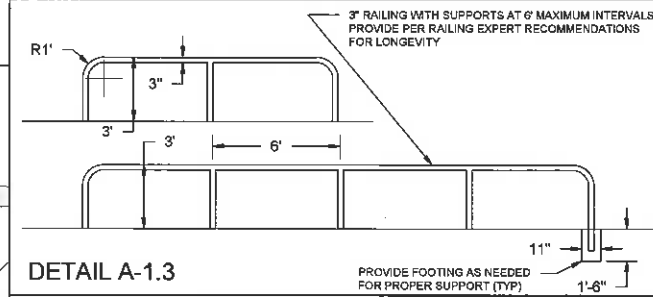
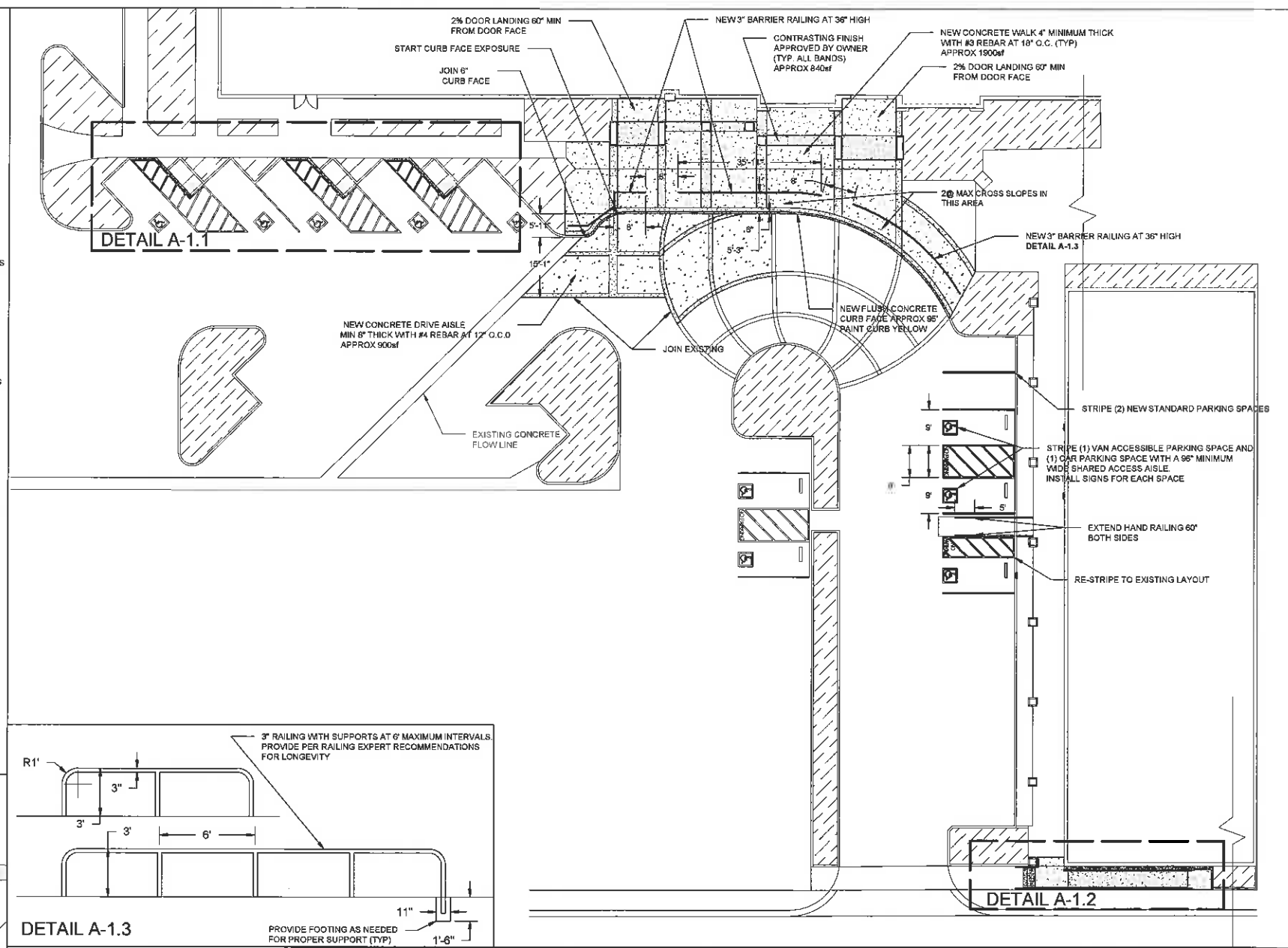
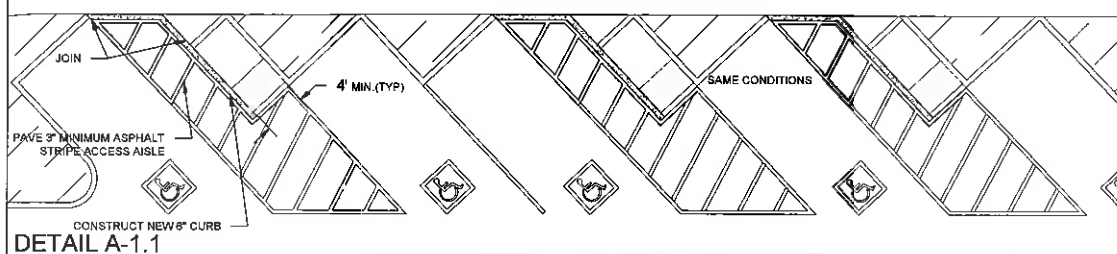
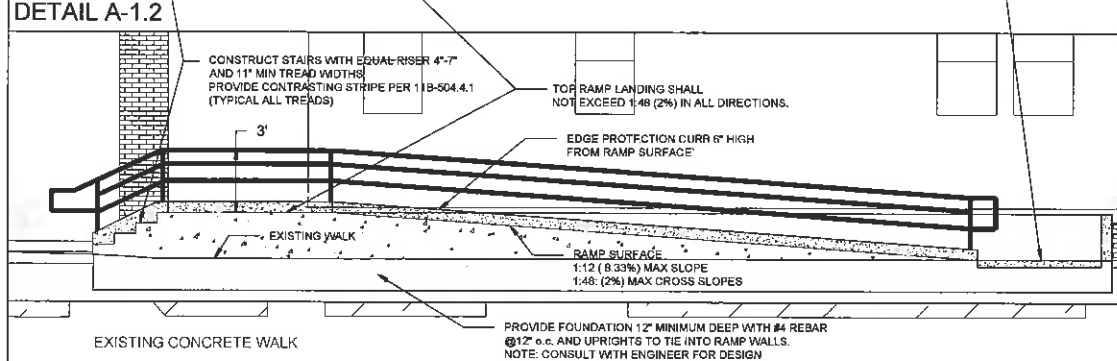
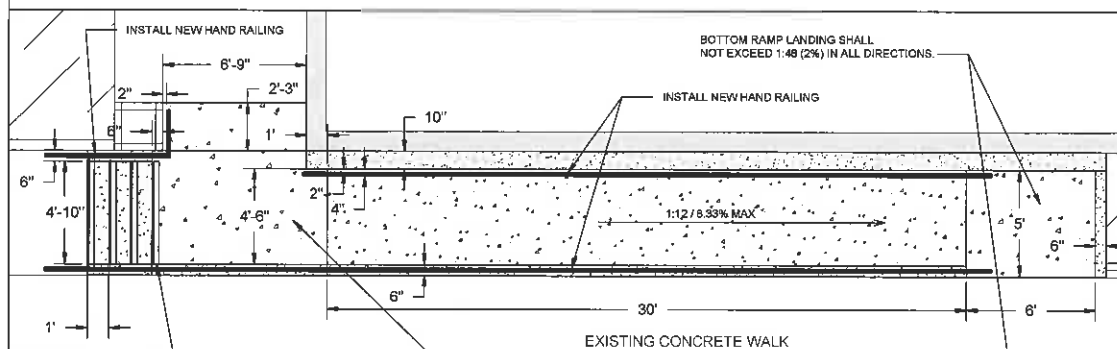
CLIENT: GOLDEN RAIN FOUNDATION
P.O. BOX 2069, SEAL BEACH, CA 90740



REVISIONS:			
SCALE:			
DATE: 10/1/2014	SHEET:	B-1	



REMOVAL PLAN



GENERAL NOTES:
THIS ADA REMEDIATION PLAN IS BASED ON RECOMMENDATION BY ADAIP FOR ALTERATION AND/OR MODIFICATION TO REMOVE ARCHITECTURAL BARRIERS AND/OR REQUIREMENTS FOR NEW CONSTRUCTION WITH THE INTENT TO ADHERE TO ALL ACCESSIBILITY CODES AND REQUIREMENTS SET FORTH IN THE 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN (2010ADAS) AND TITLE 24 / 2013 CALIFORNIA BUILDING CODE, CHAPTER 11B. ADA INSPECTION PLUS IS NOT A LICENSED ARCHITECT OR ENGINEER. ALL DESIGN BASED ON CURRENT ACCESSIBILITY CODES.
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ACCESSIBLE RAMP, PARKING MODIFICATIONS AND PEDESTRIAN CIRCULATION - OPTION 1

ADA Inspection Plus LLC

PROPERTY ADDRESS:
LEISURE WORLD SEAL BEACH HEALTH CARE FACILITY

CLIENT: GOLDEN RAIN FOUNDATION
P.O. BOX 20659, SEAL BEACH, CA 90740

Ron Johnson CASp344
ADA Inspection Plus, LLC
7349 Milliken Ave. #140-344
Rancho Cucamonga, CA 91730
(909) 732-5800

REVISIONS:
SCALE:
DATE: 10/12/2014 SHEET: A-1

**BID SUMMARY
LEISURE WORLD SEAL BEACH
IRRIGATION AND LANDSCAPING
ALONG CANOE BROOK DRIVE
PROJECT #713-14**

BIDDER	TOTAL BID	DAYS TO COMPLETE
John's Landscape		
Spectrum Care		
Total Landscape Maintenance		

Budget Variance Report - August 2014

Community Facilities - CC ## 70,74,75 and 79

<u>CC</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
70	61000	Salaries and Wages	75,824.00	Positive variance due to open inspector positions
70	64440	Equipment Rental	2,958.00	Line Item was used for Copy Machine expence...now under Service Contracts
70	64890	Uncollectible Accounts	-1,752	Damage repairs made to a shareholders vehicle from the paving project during detour from road closure (s/b 64890)
70	64940	Service Contracts	-1,335	New Line Item for copy machine
70	5385..	Other Income	46,668	Permit Income: Increase in remodeling of Shareholders apts.
Total Explained Variances			<u>122,363</u>	

<u>CC</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
74	61000	Salaries and Wages	96,000	Three open positions creating positive variance
74	64100	Materials and Supplies	19,672	Expenditures expected to be made later in the year
74	64700	Equipment Repair and Maintenance	(12,012)	Un expected repairs to Cushman vehicle ,Lift and othe small equipment
74	59600	SRO Labor Cost Recovery	(88,451)	Lag in labor recognition due to open work orders, three open positions, and Increase of work on Trust Property
Total Explained Variances			<u>15,209</u>	

<u>CC</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
75	61000	Salaries and Wages	15,280	One staff member on disability
75	64100	Materials and Supplies	2,762	Office Funiture scheduled for replacement later in the year
75	64750	Empl. Recruitment/Temp. Fees	(21,345)	Temporary employee filling in for disabled staff member

Total Explained Variances

(3,303)

<u>CC</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
79	64240	Trash Collection	9,988	December 2013 accrued twice and reversed in January
79	64730	Landscape Maintenance	7,400	Recovered expenses from NuVision FCU & HCC tenants
79	64735	Landscape Maintenance Extras	(3,708)	Tree Removal St Andrews, Color St Andrews Gate
79	64970	Street Repair and Maintenance	(5,210)	Pavement Evaluation and Recommendations from Anderson Penna GRF Board approved for funds to come from 2014 operating budget, passed November 2013
79	81000	Depreciation	120,375	Projects not capitalized
		Total Explained Variances	<u>128,845</u>	

Golden Rain Foundation
Budget Comparison Report
Physical Property - CC 70
For the Eight Months Ending August 31, 2014

INTERNALLY PREPARED
FOR MANAGEMENT USE ONLY

August			YTD						Annual	
Actual	Budget	Budget Variance	G/L Number	Description	Actual	Budget	Budget Variance	Annual Budget	Unused Budget	
Expenses										
\$47,867	\$55,207	\$7,340	61000	Salaries & Wages	\$365,837	\$441,661	\$75,824	\$662,489	\$296,652	
3,191	4,566	1,375	61400	Payroll Taxes	29,232	36,532	7,300	54,796	25,564	
7,246	7,439	194	61420	Workers Compensation	53,127	59,514	6,387	69,840	16,713	
8,717	8,011	(706)	61430	Group Insurance Medical	48,758	64,090	15,332	96,134	47,376	
162	172	10	61433	Group Insurance - Dental	1,615	1,381	(234)	2,069	454	
81	122	41	61435	Group Insurance - Vision	784	978	194	1,466	682	
658	1,173	515	61440	Retirement Fund	5,911	9,383	3,472	14,075	8,164	
200	169	(31)	61450	Group Insurance - Life	1,387	1,351	(36)	2,027	640	
158	313	155	61460	Long Term Disability Insurance	1,263	2,501	1,238	3,753	2,490	
678	1,185	507	64100	Materials & Supplies	10,286	9,481	(805)	14,221	3,935	
1,528	629	(899)	64200	Electricity	7,351	5,034	(2,317)	7,550	199	
265	592	327	64440	Equipment Rental	1,774	4,732	2,958	7,100	5,326	
278	84	(194)	64700	Equipment Repair & Maintenance	1,026	672	(354)	1,008	(18)	
203	167	(36)	64800	Uniforms & Laundry	1,410	1,336	(74)	2,004	594	
	67	67	64810	Continuing Education	519	532	13	800	281	
	10	10	64820	Mileage	27	80	53	120	93	
	10	10	64821	Meals & Special Events		80	80	120	120	
	42	42	64830	Dues & Memberships	215	332	117	500	285	
79		(79)	64890	Uncollectible Accts/Misc W/Os	1,752		(1,752)		(1,752)	
			64940	Service Contracts	1,335		(1,335)		(1,335)	
71,312	79,958	8,646		Total Expenses	533,610	639,670	106,059	940,072	406,462	
Other Cost Recovery										
7,693	5,833	1,860	5385...	Other Income	78,686	46,668	32,018	70,000	8,686	
7,693	5,833	1,860		Total Other Cost Recovery	78,686	46,668	32,018	70,000	8,686	
72,506	72,506		53300	Trust Admin. Cost Recovery	580,048	580,048		870,072	(290,024)	
80,199	78,339	1,860		Total Cost Recovery	658,734	626,716	32,018	940,072	(281,338)	
Off Budget Items										
8,887	(1,619)	10,506		Net Income / (Expenses)	125,124	(12,954)	138,078		125,124	

Golden Rain Foundation
Budget Comparison Report
Service Maintenance - CC 74
For the Eight Months Ending August 31, 2014

INTERNALLY PREPARED
FOR MANAGEMENT USE ONLY

August				YTD			Annual		
Actual	Budget	Budget Variance	G/L Number	Description	Actual	Budget	Budget Variance	Annual Budget	Unused Budget
Expenses									
\$123,964	\$143,545	\$19,581	61000	Salaries & Wages	\$1,051,754	\$1,148,354	\$96,600	\$1,722,534	\$670,780
8,699	11,839	3,140	61400	Payroll Taxes	83,450	94,708	11,258	142,064	58,614
22,872	23,483	611	61420	Workers Compensation	168,816	187,860	19,045	220,457	51,641
16,294	20,469	4,175	61430	Group Insurance Medical	128,940	163,746	34,806	245,622	116,682
366	465	99	61433	Group Insurance - Dental	3,800	3,722	(78)	5,582	1,782
220	361	141	61435	Group Insurance - Vision	2,328	2,891	563	4,335	2,007
4,016	4,819	803	61440	Retirement Fund	34,263	38,556	4,293	57,832	23,569
644	465	(179)	61450	Group Insurance - Life	4,747	3,721	(1,026)	5,581	834
486	861	375	61460	Long Term Disability Insurance	4,249	6,891	2,642	10,335	6,086
4,833	6,667	1,834	64100	Materials & Supplies	33,660	53,332	19,672	80,000	46,340
2,068	1,459	(609)	64200	Electricity	11,469	11,666	197	17,502	6,033
112	150	38	64440	Equipment Rental	747	1,200	453	1,800	1,053
4,899	358	(4,541)	64700	Equipment Repair & Maintenance	14,880	2,868	(12,012)	4,300	(10,580)
	17	17	64720	Building Repair & Maintenance		136	136	204	204
			64750	Empl. Recruitment / Temp. Fees	59		(59)		(59)
1,122	833	(289)	64800	Uniforms & Laundry	6,410	6,664	254	9,996	3,586
	40	40	64810	Continuing Education	19	320	301	480	461
	60	60	64820	Mileage	397	480	83	720	323
	10	10	64821	Meals & Special Events		80	80	120	120
	10	10	64840	Permits & Licenses	115	80	(35)	120	5
130	46	(84)	64870	Fuel & Oil	265	366	101	550	285
			64890	Uncollectible Accts/Misc W/Os	300		(300)		(300)
22	83	61	64940	Service Contracts	744	668	(76)	1,000	256
390		(390)	66255	Employee X-Rays & Exams	1,240		(1,240)		(1,240)
893	815	(78)	81000	Depreciation	7,182	6,520	(662)	9,780	2,598
192,031	216,855	24,824		Total Expenses	1,559,836	1,734,829	174,994	2,540,914	981,078
Other Cost Recovery									
(3)		(3)	5385...	Other Income	15		15		15
85,403	108,333	(22,930)	59600	SRO - Labor Cost Recovery	778,213	866,664	(88,451)	1,299,996	(521,783)
85,400	108,333	(22,933)		Total Other Cost Recovery	778,228	866,664	(88,436)	1,299,996	(521,768)
103,410	103,410		53300	Trust Admin. Cost Recovery	827,280	827,278	2	1,240,918	(413,638)
188,810	211,743	(22,933)		Total Cost Recovery	1,605,508	1,693,942	(88,434)	2,540,914	(935,406)
Off Budget Items									
86,270		86,270	5390...	Materials Recovery	714,641		714,641		714,641
86,270		(86,270)	64150	Materials Pass Thru	714,641		(714,641)		(714,641)

Golden Rain Foundation
Budget Comparison Report
Service Maintenance - CC 74
For the Eight Months Ending August 31, 2014

INTERNALLY PREPARED
 FOR MANAGEMENT USE ONLY

<u>August</u>			<u>G/L Number</u>	<u>Description</u>	<u>YTD</u>			<u>Annual</u>	
<u>Actual</u>	<u>Budget</u>	<u>Budget Variance</u>			<u>Actual</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>Annual Budget</u>	<u>Unused Budget</u>
(\$3,221)	(\$5,112)	\$1,891		Net Income / (Expenses)	\$45,672	(\$40,887)	\$86,559		\$45,672

Golden Rain Foundation
Budget Comparison Report
Service Maintenance Supervision- CC 75
For the Eight Months Ending August 31, 2014

INTERNALLY PREPARED
 FOR MANAGEMENT USE ONLY

August			YTD							Annual	
Actual	Budget	Budget Variance	G/L Number	Description	Actual	Budget	Budget Variance	Annual Budget	Unused Budget		
Expenses											
\$14,547	\$18,398	\$3,851	61000	Salaries & Wages	\$131,900	\$147,180	\$15,280	\$220,772	\$88,872		
1,023	1,313	290	61400	Payroll Taxes	10,518	10,499	(19)	15,751	5,233		
1,224	1,256	33	61420	Workers Compensation	8,969	10,049	1,080	11,793	2,824		
2,040	2,023	(17)	61430	Group Insurance Medical	14,103	16,182	2,079	24,274	10,171		
22	28	6	61433	Group Insurance - Dental	217	223	6	335	118		
26	39	14	61435	Group Insurance - Vision	239	317	78	473	234		
253	437	184	61440	Retirement Fund	2,404	3,495	1,091	5,243	2,839		
73	51	(22)	61450	Group Insurance - Life	539	405	(134)	609	70		
61	94	33	61460	Long Term Disability Insurance	451	752	301	1,128	677		
69	792	723	64100	Materials & Supplies	3,570	6,332	2,762	9,500	5,930		
4,362		(4,362)	64750	Empl. Recruitment / Temp. Fees	21,345		(21,345)		(21,345)		
23,698	24,431	733		Total Expenses	194,255	195,434	1,179	289,878	95,623		
Other Cost Recovery											
24,157	24,157		53300	Trust Admin. Cost Recovery	193,256	193,250	6	289,878	(96,622)		
24,157	24,157			Total Cost Recovery	193,256	193,250	6	289,878	(96,622)		
Off Budget Items											
459	(274)	733		Net Income / (Expenses)	(999)	(2,184)	1,185		(999)		

Golden Rain Foundation
Budget Comparison Report
Community Facilities - CC 79
For the Eight Months Ending August 31, 2014

INTERNALLY PREPARED
 FOR MANAGEMENT USE ONLY

<u>August</u>			<u>YTD</u>					<u>Annual</u>	
<u>Actual</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>G/L Number</u>	<u>Description</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>Annual Budget</u>	<u>Unused Budget</u>
Expenses									
\$392	\$1,550	\$1,158	64100	Materials & Supplies	\$13,346	\$12,400	(\$946)	\$18,600	\$5,254
5,198	5,314	116	64200	Electricity	39,677	42,512	2,835	63,768	24,091
4,097	5,808	1,711	64240	Trash Collection	36,480	46,468	9,988	69,700	33,220
353	411	58	64280	Telephone	2,804	3,291	487	4,935	2,131
2		(2)	64440	Equipment Rental	2		(2)		(2)
	200	200	64700	Equipment Repair & Maintenance	856	1,600	744	2,400	1,544
488	300	(188)	64720	Building Repair & Maintenance	2,324	2,400	77	3,600	1,277
9,029	9,954	925	64730	Landscape Maintenance	72,232	79,632	7,400	119,448	47,216
	850	850	64735	Landscape Maintenance- Extras	10,508	6,800	(3,708)	10,200	(308)
2,431	477	(1,954)	64840	Permits & Licenses	4,274	3,817	(457)	5,725	1,451
631	1,083	452	64940	Service Contracts	6,590	8,668	2,078	13,000	6,410
1,280	2,000	720	64970	Street Repair & Maintenance	21,210	16,000	(5,210)	24,000	2,790
1,500		(1,500)	64975	Sewer Maintenance	2,965		(2,965)	27,150	24,185
153	435	282	64985	Hazardous Waste Disposal	1,594	3,480	1,886	5,220	3,626
7,627	7,742	115	67300	Hazard & Liability Insurance	61,017	61,936	920	74,317	13,300
61,592	78,275	16,683	81000	Depreciation	505,822	626,197	120,375	939,297	433,475
94,773	114,399	19,626		Total Expenses	781,699	915,201	133,502	1,381,360	599,661
Other Cost Recovery									
404	667	(263)	5385...	Other Income	5,364	5,332	32	8,000	(2,636)
404	667	(263)		Total Other Cost Recovery	5,364	5,332	32	8,000	(2,636)
114,446	114,447	(1)	53300	Trust Admin. Cost Recovery	915,568	915,572	(4)	1,373,360	(457,792)
114,850	115,114	(264)		Total Cost Recovery	920,932	920,904	28	1,381,360	(460,428)
Off Budget Items									
20,077	715	19,362		Net Income / (Expenses)	139,233	5,703	133,531		139,233

COMMUNITY FACILITIES MANAGER ACTION REPORT 10/7/2014

1. SECTION R OF THE PERIMETER WALL

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- First presented to the Physical Property Committee early 2013
- Golden Rain Foundation Board approved \$499,456.50 on 11/26/2013
- Contract executed
- Applied for Permits and Bonds
- Work to start the week after 1/1/2014
- Replacement of wall proceeding as scheduled
- Physical Property Committee to look at possibly adding the North Entrance Wall to the current Perimeter Wall project
- Ted Stamen will be out on 2/20/14 to inspect roots pruned during footing installation near Mutual 17
- Several trees will need to be removed recommendation coming from Ted Stamen. RFP was sent out bids due March 14. Cost will be presented at next PPC Meeting
- Wall section R complete
- Sidewalk replacement complete
- Change order to add North Entrance Wall Section A-1 signed from action by the GRF Board at its March meeting
- Section A-1 in permit process
- PPC approved removal of sod on Seal Beach Blvd to allow the City of Seal Beach to upgrade the mow strip with landscaping and irrigation
- Work on Mow Strip at Seal Beach blvd. is in progress, tree selection in process

2. PAVEMENT MAINTENANCE PLAN

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- First sent to Physical Property Committee 11/6/13
- Golden Rain Foundation Board approved Anderson Penna to conduct a traffic study for \$19,587 on 11/26/13
- Contract executed
- Work in progress
- A draft of the plan was presented and will be available for the March Physical Property committee Meeting
- Committee is reviewing recommendations from the Traffic Study to be included in this year's project.
- PPC approved to have Anderson Penna proposal of \$8,420 to complete construction plans for the improvement of Tam O'Shanter and St Andrews as recommended in the 2013 Traffic Study not to exceed \$9,000

- Contract executed on 5/12/14 for Anderson Penna to complete construction plans for the improvement of Tam O'Shanter and St Andrews work in process. To be included in the 2014 Paving Project
- A change order was received by APP for locating all utilities in St. Andrews to relocate a storm drain within the project for \$7,036
- At its July meeting PPC requested staff to contact Anderson Penna and request a discount for potholing utilities on St. Andrews
- At its August meeting PPC requested staff to contract with Underground Solutions Inc. for potholing services to complete the construction documents for the improvement of Tam O'Shanter and St Andrews in the amount of \$5,775. Work scheduled for October 6th

3. PHARMACY ENTRANCE

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Physical Property Committee agreed to look at the possibility of using Project Funds not used after the Pavement Project is completed to reduce risk in this area
- Physical Property was asked to look at the cost to provide covered bus benches in front of the Pharmacy to prevent pedestrians from tripping over the curb
- Estimate of \$26,000 to install three bus shelters
- Craig Webber looking into possible solution to the area
- Solution to be presented to PPC in April 2014
- Action by the Physical Property Committee at their April meeting to approve the plan for removing two trees replacing concrete and adding bollard options and to have staff send out a RFP bringing bids back to a future meeting
- RFP scheduled to go out for bid mid July
- At the July 10 PPC the committee asked staff to include a solution for the handicap parking in front of the Pharmacy
- Review/Modification to RFP in process
- Pharmacy entrance was given to the Architectural Design Review Committee for their input
- At its September meeting PPC requested staff to contract with ADA Inspections Plus LLC to perform a circulation evaluation and ramp design for the Administration and Health care areas.

4. LIGHTED PAVEMENT CROSSWALK AT SWIMMING POOL ON ST. ANDREWS DRIVE

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- At the 11/7/2013 Security, Bus & Traffic Committee meeting the Committee sent a request to the Physical Property Committee to send out Request for Proposals for a lighted pavement crosswalk system
- Specifications for the Request for Proposal are complete
- Bidders conference is 2/14/14 and bids are due back 3/3/14

- Bids will be opened at March PPC meeting
- One bid opened at the PP Committee Meeting members asked staff to review the manufacture and check with Hawaiian Gardens as to what contractor they used
- Recommendation from staff to go with LaneLight inpavement LED System with a 5 year warranty was suggested
- Action by the Physical Property Committee to have staff work with a traffic engineer and provide a cost for a plan to send out an RFP to include saw cutting and installing a concrete crosswalk with the Lane Light Crosswalk System
- Action by the PPC at its May meeting requesting the services of Anderson Penna design plans to go out to bid with a concrete crosswalk
- PPC asked staff to secure 2 additional quotes from engineering plans to install a concrete crosswalk with the Lighted Crosswalk System
- Contract has been executed with JLS Engineering for a cost not to exceed \$2,000, to prepare construction documents to go out to bid for the lighted crosswalk system
- Received Construction documents RFP in process
- Task to be included in the 2014 Paving Project
- RFP sent out. Bidders Conference is on 9/18 and bids are due 10/7

5. ST. ANDREWS GATE IMPROVEMENTS

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Phys Prop Comm. Mtg. Aug. 7, 2013, the committee reviewed the Community Traffic Survey which included safety improvements for the St. Andrews Gate.
- On September 20, 2013 the Phys Prop Comm. Chair signed the proposal authorizing Anderson Penna to move forward with developing St. Andrews Gate improvement plans.
- Anderson Penna is in the process of completing the St. Andrews Gate improvement plans and review by the Phys Prop Comm. at their February 5, 2014 meeting is anticipated.
- Plans have been completed item was presented at the PP Committee in February
- Action by the Physical Property Committee to send out an RFP was made at its February meeting
- RFP in process, to be included in the 2014 Paving Project
- Painting portion north of gate is completed

6. TRUST STREET PAINTING

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- RFP sent out mid August. Bids due back September 8 and opened at the PPC September meeting
- To be included in the 2014 Paving Project

- At its meeting on September 12, 2014, the Physical Property Committee unanimously recommended a contract be awarded to PCI for this work, this item is on the GRF agenda for September
- GRF Board approved this project at its October 2, 2014 meeting. Start date and contract in process

7. AUTOMATIC GATE AT MAIN GATE EXIT

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Action by the SBT Committee to have Physical Property Department send out RFP was made
- Physical Property Department developed RFP
- Physical Property Department received 3 bids
- Contract executed on 1/21/14
- Gate will be installed after Perimeter Wall is complete.
- Physical Property Staff working with the contractor to set equipment for the gate
- The contract was signed with the understanding the system would comply with ADA standards and does not. Alternate options are being researched at this time.

8. PERIMETER WALL PROJECT 2014

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Action by the Physical Property Committee at its February meeting to inspect the condition of the remaining walls and bring back to the Committee 3 options to replace section L and M was requested
- Inspections in process Information presented at March PPC Meeting
- Physical Property Committee at its March meeting asked staff send out RFP for grading plans at Perimeter Wall section L and M with wall to be moved to the outer edge of property
- RFP in process (need soil sample first)
- Action by the Physical Property Committee to have staff provide cost for soil sample at section L and M and to have staff obtain a cost for removal and replacement of sections I, J and K from the current contractor
- Physical Property Committee at its May meeting asked staff send out RFP for replacement of J and K having wall sections broke down and include a cost for section I
- At the May PPC budgeted funds of 8,500 were approved to have staff obtain soil samples for the property along wall sections L and M
- Soil Samples collection from section L and M conducted July 5, results came back clean
- Staff is working with OCFC to determine property line access requirements, drainage details and gate requirements at C/H 2
- OCFC has no record of property line. Quotes are being collected for the cost of a survey

- At the August PPC Meeting the Committee directed staff to focus on replacement of Section A in place of Section J and K. Cost will be presented at the September PPC Meeting
- At its meeting on September 12, 2014, the Physical Property Committee unanimously recommended the Board award a contract to Dantuma Masonry for the replacement of Perimeter Wall Section A, this item is on the September GRF Board agenda
- GRF Board approved this project at its October 2, 2014 meeting. Start date and contract in process

9. ROOF REPLACEMENT CLUBHOUSE 1

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Action by the PPC at their April meeting to send out an RFP to re roof Clubhouse 1 and have staff provide options for skylights and materials was made
- Direction was given to staff at the May PPC meeting to send out an RFP to re roof Clubhouse 1 and not include an option for skylights
- RFP sent out bids due back August 26 and will be opened at the PPC September meeting
- At its meeting on September 12, 2014 the Physical Property Committee unanimously voted to recommend the Board award a contract to Adco Roofing & Weather Proofing for the replacement of the A-Frame and lower portion roofs of Clubhouse One, this item is on the September GRF Board agenda
- GRF Board approved this project at its October 2, 2014 meeting. Start date and contract in process

10. LANDSCAPE CONTRACT GOLF COURSE COMMUNITY FACILITIES

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Contract expires December 31 2014
- Revising specifications for RFP
- Presented at the August PPC meeting for review
- PPC instructed staff to send out an RFP for Landscaping for Community Facilities and the Golf Course
- Bids due to be opened at October meeting

11. COYOTE TRAPPING

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Trapping started 9/15/2014
- One trapped 9/18/2014
- Project Completed

12. LANDSCAPING CANOE BROOK

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Physical Property Committee tasked staff to send out RFP for landscape and irrigation replacement on Canoe Brook Drive. RFP out to bid

2014 CAPITAL ACQUISITION BUDGET

Center	Description	Budgeted Amount	EXPENDITURE TIMELINE												Total
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
30	45 Chairs for Admin Conference Room	\$ 9,680				9,680.00									9,680.00
32	Cantilever Rack for Wood Storage	\$ 3,000		3,000.00											3,000.00
32	Barcode label printer	\$ 1,000											1,000.00		1,000.00
34	IP Phones (8 @ \$500, plus conference phone \$1k)	\$ 5,000												5,000.00	5,000.00
34	Tablet Devices for Physical Properties (8 @ \$700)	\$ 5,600							5,600.00						5,600.00
34	Tablet Devices for Managers (5 @ \$700)	\$ 3,500		3,500.00											3,500.00
34	Tablet Devices for Service Maintenance (30 @ \$700)	\$ 21,000								21,000.00					21,000.00
34	Library Patron/Print Management System	\$ 10,000				10,000.00									10,000.00
34	Workstation Replacements, Peripherals, Misc Hardware	\$ 15,000			840.75	6,553.62		2,500.00		2,500.00			2,605.63		15,000.00
34	Dell R710 Server Memory Upgrade	\$ 10,000									10,000.00				10,000.00
34	Windows 7 Licenses	\$ 2,000									2,000.00				2,000.00
34	Time and Attendance Hardware	\$ 6,395	6,395.00												6,395.00
34	Surveillance Camera Expansion	\$ 30,000		3,112.06	2,202.50					24,685.44					30,000.00
34	Campus Wifi for GRF Staff and Directors	\$ 40,000								40,000.00					40,000.00
34	Jenark One Time Fee	\$ 145,000		48,333.00	48,333.00	48,334.00									145,000.00
35	8 Computers for patron use	\$ 6,500					6,500.00								6,500.00
36	6 Mini Mac computers @ \$600 each	\$ 3,600				3,600.00									3,600.00
36	6 Computer monitors @ \$300 each	\$ 1,800			1,800.00										1,800.00
36	Filemaker Pro 12 Advanced	\$ 500						500.00							500.00
36	4 Filemaker Pro licenses @ \$300 each	\$ 1,200						1,200.00							1,200.00
37	Case management software	\$ 10,000								10,000.00					10,000.00
37	4 Visitor Admissions printers	\$ 4,000									4,000.00				4,000.00
37	4 Replacement security patrol vehicles	\$ 120,000				120,000.00									120,000.00
37	Overhead lights, spotlight, and siren for new patrol vehicles	\$ 5,000				5,000.00									5,000.00
37	Portable security cameras for outdoor use	\$ 3,000							3,000.00						3,000.00
37	License plate recognition system (one at each gate)	\$ 20,000		20,000.00											20,000.00
40	Clubhouses Air Conditioner Replacements	\$ 20,000	10,000.00					10,000.00							20,000.00
40	Miscellaneous Sound Equipment	\$ 5,000		2,000.00			3,000.00								5,000.00
40	Professional services for master planning	\$ 50,000	50,000.00												50,000.00
48	Hot pool shade	\$ 4,000	4,000.00												4,000.00
51	Clubhouse 1 - Blue chairs	\$ 5,000		5,000.00											5,000.00
52	Clubhouse 2 - Blue chairs	\$ 5,000		5,000.00											5,000.00
53	Clubhouse 3 - Blue chairs	\$ 5,000		5,000.00											5,000.00
54	Clubhouse 4 - Blue chairs	\$ 5,000		5,000.00											5,000.00
54	Clubhouse 4 - Entry Way concrete replacement	\$ 9,000						9,000.00							9,000.00
79	Perimeter Wall Sections M & L	\$ 1,200,000											1,200,000.00		1,200,000.00
79	Perimeter Wall Engineering	\$ 30,000								8,000.00		22,000.00			30,000.00
79	Landscape Improvement	\$ 40,000										20,000.00			20,000.00
79	Trust Street Paving Project	\$ 1,000,000										200,000.00		800,000.00	1,000,000.00
79	Trust Street Landscape Improvements	\$ 52,000											52,000.00		52,000.00
79	Re-roof Community Facilities Buildings - Clubhouse One	\$ 90,000								90,000.00					90,000.00
79	Paint Main Gate Areas	\$ 20,000											20,000.00		20,000.00
	Total Planned Capital Acquisitions	3,022,775.00	70,395.00	3,500.00	97,285.81	65,615.50	196,387.62	4,700.00	21,500.00	16,600.00	188,185.44	258,000.00	2,605.63	2,078,000.00	3,002,775.00
Total by Quarter			171,180.81				266,703.12				226,285.44				2,338,605.63

Completed projects
 Approved projects underway but not yet completed
 Project under committee review / pending final approval
 Project rescheduled from one month to another
 Project on hold
 Earmarked for another project