

RECREATION COMMITTEE MINUTES

March 9, 2015

The regular meeting of the Recreation Committee, held on Monday, March 9, 2015, was called to order by Chair Rapp at 1:00 p.m., in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL Present: Ms. K. Rapp – Chair Mr. B. Lukoff
Mr. L. Blake Mrs. J. Reed
Mr. D. Craig Ms. L. Stone
Mrs. C. Damoci Ms. R. Winkler, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director (left at 2:40 p.m.)
Mr. T. De Leon, Recreation Supervisor
Mr. M. Weaver, Facilities Director (left at 1:35 p.m.)
Mrs. S. Downen, Recording Secretary
Mr. P. Hood, GRF Representative
Mr. L. Krieger, GRF Representative
Ms. P. Snowden, GRF Representative
Mrs. M. Wood, GRF Representative
Mr. P. Moore, GRF Representative
Fifty-Four Foundation Members

Ms. Reed MOVED, seconded by Ms. Stone, and carried unanimously -

To dispense with the reading of the Quorum Notification.

CHAIR'S ANNOUNCEMENTS

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in April.

MINUTES

Mr. Craig asked that the February Minutes be amended to correct his vote on page two, regarding the prioritized list for the Capital Expenditures for the Recreation Department. Ms. Stone MOVED, seconded by Ms. Reed and carried unanimously –

TO approve the regular meeting minutes of February, as amended.

Guest Comments

Guests spoke on the City of Seal Beach Centennial, the 2015 Saturday Amphitheater Shows, the blue arm chairs, the replacement of the floor in Clubhouse Six, the dog park, and the purchase of ballet bars for Clubhouse Six.

CORRESPONDENCE

Swimming Pool Temperature - A letter was received from a member, also present at the meeting, requesting that the temperature of the swimming pool be kept at 84 degrees. Chair Rapp stated that the Recreation Supervisor will instruct the attendants to try and maintain the heat at 84 degrees during the winter months.

Replacement of the Floor in Section C of Clubhouse Six – Eleven e-mails were received requesting that the floor in Section C of Clubhouse Six be replaced with a floating or sprung floor. The A.D.R.C. looked at flooring samples for a floating cushioned floor provided by a vendor at its last meeting. Mr. Blake MOVED, seconded by Mr. Craig –

TO replace the floor in Section C of Clubhouse Six with a floating cushioned floor.

After discussion on floating cushioned floors and sprung floors, Mr. Blake withdrew his motion and Mr. Craig withdrew his second. Mrs. Damoci MOVED, seconded by Mr. Blake and carried unanimously –

TO place the replacement of the floor in Section C of Clubhouse Six on the April agenda and to have the Recreation Supervisor obtain the cost and differences between floating and sprung floors.

Heated Walking Pool - Correspondence was received from a member requesting consideration of a heated walking pool. It was the consensus of the Committee that it is cost prohibitive at this time. A response letter will be sent to the member.

UNFINISHED BUSINESS

Assembly of God Church

The Recreation Supervisor reported that since the February meeting, the pastor of the church notified him that the congregation has decided to move back to Clubhouse Three for their Sunday services. His only request was that the Foundation pay to have their organ moved back to Clubhouse Three for a cost of \$110. Mr. Craig MOVED, seconded by Mrs. Damoci and carried with one abstention (Lukoff) –

THAT the Foundation absorb the cost of \$110 to have the Assembly of God's organ moved back to Clubhouse Three.

Purchase of Microphone Systems

The Recreation Supervisor reported that the Finance Committee agreed to send the purchase of the microphone systems to the Board for approval at the March meeting.

Purchase of Upholstered Chairs for Cost Centers 51, 52, 53, 54, and 56

Mr. Blake MOVED, seconded by Mr. Craig –

TO recommend the Board authorize the purchase of 200 vinyl chairs from American Seating in the amount of \$29,462, including tax and shipping and to charge the prospective Cost Centers, per the approved 2015 Budget.

Mrs. Damoci MOVED, seconded by Mr. Craig and carried unanimously –

TO amend the motion to reflect that all of the blue arm chairs in Clubhouse Six be replaced first due to the damage of the chairs.

Ms. Stone MOVED, seconded by Mrs. Damoci and carried unanimously –

TO amend the motion to add arm caps for the 200 chairs at a cost of \$864.

Ms. Stone MOVED, seconded by Mrs. Damoci and carried unanimously –

TO recommend the Board authorized the purchase of 200 vinyl chairs, with arm caps, from American Seating in the amount of \$30,326, and to replace all blue arm chairs in Clubhouse Six first due to the damage of the chairs, as amended.

Purchase of Holiday Decorations

Currently the installation and removal of the holiday decorations is completed by the Maintenance Department which ties up a substantial amount of time and excessive storage space. The decorations are worn and have exceeded their useful life.

Chair Rapp reported that the ADRC Sub-Committee has been obtaining information and costs to replace the current stock of holiday decorations. It was the recommendation of the ADRC Sub-Committee to purchase new holiday decorations from Dekra-Lite, including installation, and maintaining and storing all decorations on an annual basis. The cost would be \$30,580.22 for the initial purchase, with an annual cost of \$19,800 per year thereafter for installation and storage of the decorations. Decorations would be placed on the poles leading into the community, the rooflines of the Administration Building, Health Care Center, Clubhouse Six, and decorating of the tree in front of the Health Care Center.

No funds are available in the 2015 Budget for this purchase. Mr. Craig MOVED, seconded by Ms. Stone and carried unanimously –

TO forward the request to purchase Holiday Decorations to the Finance Committee for review of the budget for available funds from the replacement reserves in the amount of \$30,580.22, for this purchase.

Purchase of Ballet Barres

The Recreation Committee has been requested to install new ballet barres in Clubhouse Six.

Funds have become available from the 2015 Capital Budget for this project. The Recreation Supervisor solicited quotes from two vendors, Mansion for \$914.30 and Gibson for \$1,141.00. The installation would be completed by the Maintenance Department. The Executive Director recommended the motion state that the purchase would not exceed \$2,000. A member asked that they be full size ballet barres and not the smaller size barres. Ms. Stone MOVED, seconded by Mr. Craig and carried unanimously –

TO purchase full size ballet barres for Clubhouse Six from Mansion, including installation, not to exceed \$2,000, with funds to come from the 2015 Capital Budget.

NEW BUSINESS

Portable Conference Room Microphone System

The Recreation Department was asked to obtain quotes for a 20-microphone, portable conference room microphone system for meetings in multiple locations. Five quotes were received: multiple internet vendors for \$8,540.61; Pro Acoustics for \$9,140.55; AVguy.com for \$9,653.04; Full Compass Systems, LTD for \$9,864.10; and B & H Photo-Video, Inc. for \$12,062.19. Mrs. Damoci MOVED, seconded by Mr. Blake –

TO authorize the purchase of a 20-microphone, portable conference room microphone system from multiple internet vendors for \$8,540.61.

Mrs. Damoci asked to amend the motion to restrict the usage to Mutual and Board meetings only and to have the Sound Technician be the person to set up the equipment. Mrs. Damoci MOVED, seconded by Mr. Blake and carried unanimously –

TO authorize the purchase of a 20-microphone, portable conference room microphone system from multiple internet vendors for \$8,540.61, for use by Mutual and Board meetings only, with the setup to be done by the Sound Technician, as amended.

Holiday Tree Replacement

The Recreation Committee requested the ADRC Sub-Committee review the current holiday tree stock and consider the options for replacement of the existing holiday trees in the clubhouses. The ADRC Sub-Committee recommended replacement of six of the seven trees from Balsam Hill for a cost of \$3,298.32. Mrs. Damoci MOVED, seconded by Ms. Stone –

TO approve the purchase of six holiday trees from Balsam Hill at a cost of \$3,298.32.

Mrs. Damoci asked to amend the motion to send this purchase to the Finance Committee for review of the budget for available funds from the replacement reserves since this is not a budget item. Mrs. Damoci MOVED, seconded by Ms. Stone and carried unanimously -

TO forward the request to purchase six holiday trees from Balsam Hill in the amount of \$3,298.32, to the Finance Committee for review

of the budget for available funds from the replacement reserves, and to forward the request to the Board for final approval.

REPORTS

Dog Park Sub-Committee

Chair Rapp asked the guests who were present regarding the concept of a dog park to refrain from putting flyers on cars as this is against Golden Rain Policy.

A report was provided by the Chair of the Dog Park Sub-Committee with locations, areas of concern, amenities, site issues, issues to resolve, rules & access, and possible products needed for a dog park in the community. It was requested to have the Recreation Committee send a recommendation to the Board to accept the concept of a dog park. Mrs. Damoci MOVED, seconded by Mr. Blake and carried unanimously –

TO recommend the Board accept the concept of having a dog park in the community and to place funds in the 2016 Budget for this project.

Swimming Pool Sub-Committee

The Community Manager reported that he received a proposal for engineering and design of the proposed swimming pool renovation for approximately \$127,000. It was suggested to add an increase of 10% due to rising costs.

Entertainment Sub-Committee

Mr. Blake reported that confirmation of the lineup for the 2015 Amphitheater Show Season is near completion. No contracts have been received at this time. It was the consensus of the Committee to have another food drive this year during the Amphitheater Season. It was also reported that the Executive Director is looking for sponsors.

City of Seal Beach Centennial Sub-Committee

Mr. Blake reported on items discussed at the Centennial Sub-Committee meeting: the possibility of a movie at the Amphitheater, bus tours for non-members, and the possibility of the City sponsoring an Amphitheater show this season. He also mentioned that the City would be invited to the unveiling of the Globe when it is completed. There was a mention that the article in the newspaper was incorrect regarding the purchase of Centennial Bricks. One brick will be purchased and placed in the community in an undetermined area. The City is also looking into providing bus transportation to the outside events.

Executive Director

The Executive Director is working with the Seal Beach Chamber regarding the City Expo on April 19, 2015, in Clubhouse Four. Vendors will be offering discount programs to members. The City is also looking into supporting the minibus that goes to the shopping center, which is currently supported by the Golden Age Foundation.

Recreation Supervisor

The Recreation Supervisor reported that the upgrade of rigging on the Amphitheater is starting soon. Since the Amphitheater will be closed for two months, the Orchestra will be rehearsing at the Community Church. They are requesting to have a few pieces of equipment moved to the church during this time. It was the consensus of the Committee to allow the equipment to be moved, as long as they provide an itemized list of the equipment and sign a letter of responsibility.

President Comments

President Winkler was pleased with the attendance from the supporters for the concept of a dog park. She stated that there are pros and cons of having a dog park, and that you cannot please everyone.

Committee Member Comments

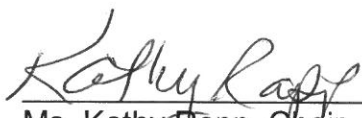
Committee members spoke on the possibility of showing the movie "Woodstock" during the summer, the Sunday Movies in Clubhouse Four have had an increase in attendance and that a better article will be submitted with pictures and announcing the availability of popcorn, comments were made on how good the meeting went and that a lot was accomplished, the cleaning of the blue chairs was an improvement, the purchase of vinyl chairs with arms, the sewing room, and a suggestion to have music for Taco Tuesday on Cinco de Mayo.

Guest Comments

Guests spoke on having a Bocce Ball court where the horseshoe pits are currently, the dog park moving forward, the ballet barres and the Clubhouse Six floors, the Velvetones performing for Cinco de Mayo, having a contest for the Clubs to decorate the clubhouse Christmas trees using their own decorations, and to define the term "reserve funds". It was requested that the Recreation Supervisor and Chair Rapp meet in Clubhouse Six to look at the placement of the ballet barres and where chairs and equipment will be placed.

ADJOURNMENT

Chair Rapp adjourned the meeting at 2:58 p.m.



Ms. Kathy Rapp, Chair
RECREATION COMMITTEE

sd: 03/13/15

Next meeting: April 13, 2015

MOTIONS RECAP

TO replace the floor in Section C of Clubhouse Six with a floating cushioned floor.

TO place the replacement of the floor in Section C of Clubhouse Six on the April agenda and to have the Recreation Supervisor obtain the cost and differences between floating and sprung floors.

THAT the Foundation absorb the cost of \$110 to have the Assembly of God's organ moved back to Clubhouse Three.

TO recommend the Board authorize the purchase of 200 vinyl chairs from American Seating in the amount of \$29,462, including tax and shipping and to charge the prospective Cost Centers, per the approved 2015 Budget.

TO amend the motion to reflect that all of the blue arm chairs in Clubhouse Six be replaced first due to the damage of the chairs.

TO amend the motion to add arm caps for the 200 chairs at a cost of \$864.

TO recommend the Board authorized the purchase of 200 vinyl chairs, with arm caps, from American Seating in the amount of \$30,326, and to replace all blue arm chairs in Clubhouse Six first due to the damage of the chairs, as amended.

TO forward the request to purchase Holiday Decorations to the Finance Committee for review of the budget for available funds from the replacement reserves in the amount of \$30,580.22, for this purchase.

TO purchase full size ballet barres for Clubhouse Six from Mansion, including installation, not to exceed \$2,000, with funds to come from the 2015 Capital Budget.

TO authorize the purchase of a 20-microphone, portable conference room microphone system from multiple internet vendors for \$8,540.61.

TO authorize the purchase of a 20-microphone, portable conference room microphone system from multiple internet vendors for \$8,540.61, for use by Mutual and Board meetings only, with the setup to be done by the Sound Technician, as amended.

TO approve the purchase of six holiday trees from Balsam Hill at a cost of \$3,298.32.

TO forward the request to purchase six holiday trees from Balsam Hill in the amount of \$3,298.32, to the Finance Committee for review of the budget for available funds from the replacement reserves, and to forward the request to the Board for final approval.

TO recommend the Board accept the concept of having a dog park in the community and to place funds in the 2016 Budget for this project.

ACTION ITEMS

The Recreation Supervisor will instruct the attendants to try and maintain the heat at 84 degrees

during the winter months.

It was requested that the Recreation Supervisor and Chair Rapp meet in Clubhouse Six to look at the placement of the ballet barres and where chairs and equipment will be placed.