

RECREATION COMMITTEE MINUTES
November 10, 2014

The regular meeting of the Recreation Committee, held on Monday, November 10, 2014, was called to order by Chair Rapp at 1:00 p.m., in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL Present: Ms. K. Rapp – Chair Mr. B. Lukoff
Mr. L. Blake Mrs. J. Reed
Mrs. C. Damoci Ms. L. Stone
Mr. D. Craig Ms. R. Winkler, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director
Mr. T. De Leon, Recreation Supervisor
Mrs. S. Downen, Recording Secretary
Mr. P. Hood, GRF Representative
Mr. L. Krieger, GRF Representative
Ms. P. Snowden, GRF Representative
Mrs. M. Wood, GRF Representative
Eight Foundation Members

Mr. Lukoff MOVED, seconded by Mrs. Damoci and carried unanimously –

TO dispense with the reading of the Quorum notification.

CHAIR'S ANNOUNCEMENTS

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in December.

Mr. Blake MOVED, seconded by Mr. Lukoff and carried unanimously –

TO add "Guest Comments" after "Committee Member Comments" at the end of the agenda.

Guest Comments on Agenda Items

Guests commented on the smoking policy, Saturday Night Dance Fees for non-residents, Computer Club ink supplies, and the Christmas tree and decoration replacements.

MINUTES

The regular meeting minutes of October 13, 2014, were approved by MOTION of Mrs. Damoci, seconded by Mr. Lukoff, and carried with one abstention (Craig).

CORRESPONDENCE

Swimming Pool Locker Rooms: An e-mail was received regarding the condition of pool locker rooms. The Recreation Supervisor stated that the custodial company will be stripping the floors and deep cleaning the swimming pool locker rooms during the time the swimming pool is closed in December for the annual maintenance. It was asked why the swimming pool locker rooms are not cleaned on a daily basis. The Recreation Supervisor stated that when the contract was renegotiated, that utility person was removed. Mr. Craig MOVED, seconded by Mr. Lukoff –

TO hire a cleaning service on Saturday and Sunday to clean the swimming pool locker rooms.

A member requested this motion be put on hold until next month's meeting so the contract could be reviewed and discussed. A letter will be sent to the member with this information.

Table Tennis Bulletin Board: A letter was received from a member, also present at the meeting, regarding the information being posted on a bulletin board in the Table Tennis area of Clubhouse Six. Flyers are being put up in other languages and for other purposes than Table Tennis. The Recreation Supervisor stated that the bulletin board was intended for use by the Table Tennis Club. Items discussed were who purchased the bulletin board, who is monitoring what is placed on the bulletin board, restrictions on what can be placed on the board and the current policy on bulletin boards. After further discussion Mr. Blake MOVED, seconded by Mr. Craig and carried unanimously -

TO remove the bulletin board in the Table Tennis area of Clubhouse Six and replace it with a glass encased bulletin board and to remove the bulletin board from the second floor of Clubhouse Six.

Notification will be sent to the Table Tennis Club regarding this information.

Photographic Arts Club: A letter was received from the president of the Photographic Arts Club requesting use of the empty display case in the lobby of Clubhouse Five by the Photographic Arts Club and the Lapidary Club, to display photographic art and lapidary items. It was stated that the display case would need to be cleaned, casters put on the bottom for easier movement, and to install a lock for protection of the items. A release form was discussed but was found to be unnecessary. The Committee approved the request for a one-year term. At the end of one year the Club can submit a request for renewal. Notification will be sent to the Club with this information.

UNFINISHED BUSINESS

Whiteboards for Shuffleboard Court

The Recreation Supervisor was asked to bring back cost and sizes of whiteboards for the

Clubhouse One Shuffleboard Court. The cost will be \$79.99 each for 6 - 3' x 4' whiteboards and \$35.99 each for 2 - 2' x 1.5' whiteboards. Service Maintenance will put on the lines. Total cost for this project not to exceed \$2,500. Mr. Blake MOVED, seconded by Mr. Lukoff –

TO have the Recreation Department purchase the above listed whiteboards with the Service Maintenance Department to put on the lines, with the total not to exceed \$2,500.

The motion passes with one abstention (Damoci).

Amend Policy 1412.2 – Smoking Prohibition

The Executive Director provided a draft to amend Policy 1412.2, Smoking Prohibition to clarify the types of smoking products, and where smoking is allowed and disallowed. The Committee asked that this be put in policy format for easier viewing of changes. The following changes were made: Policy number to be 1422.2-50; paragraph two, remove sentence after the word prohibition and add “within all trust buildings”; paragraph three, add “on the Golf Course” after the word prohibited, remove the word “in” after the word “Course” and add the word “including”, remove the word “including” after the word “area”, and remove the words “and shower rooms”; paragraph four, put a period at the end of the sentence; and add the ending statement as written on the draft. Mrs. Damoci MOVED, seconded by Mrs. Reed, and carried unanimously –

TO recommend the Board amend Policy 1412.2, Smoking Prohibition, with the suggested changes by the Committee listed above, pending a minimum 30-day notification to the membership.

Mini Farmers Waiting List

The Mini Farmers Club complied with the request of the Committee to send a copy of the waiting list for plots and the current list of plot recipients. A letter of thanks will be sent the Club. Ideas for additional space, and time limits for plots were discussed.

Service Dog Policy

The Executive Director provided a draft for a new policy regarding Service Animals. It was requested to have the Committee review the draft and invite the Mutual Administrator to the next meeting for further discussion.

Dog Park Sub-Committee Report

Mrs. Damoci stated that a meeting will be held this Wednesday at her home to discuss this issue. A report of the meeting will be provided next month.

Swimming Pool Sub-Committee Report

Chair Rapp provide the Committee with the items discussed at the sub-committee's last meeting. Several locations were discussed. They will meet again next month and a report will be provided at the next meeting.

Lathe at Clubhouse Two

At the October Board of Director's meeting, the Board approved the funds for the replacement of the lathe in Clubhouse Two due to safety issues. The Recreation Supervisor received quotes from three (3) vendors for a Powermatic 3520B Lathe in the amount of \$3,999.99 not including tax and installation, from all three vendors; Woodcraft, Rockler, and Amazon.com. Mrs. Damoci MOVED, seconded by Mrs. Reed and carried unanimously –

TO have the Recreation Department purchase a Powermatic 3520B Lathe from Rockler in the amount of \$3,999.99, plus tax, with installation to be completed by the Service Maintenance Department.

NEW BUSINESSChristmas Decorations

Information was provided regarding the cost to replace the Christmas tree which is usually placed in front of the Health Care Center during the holidays. It was found that the cost to replace the tree is too expensive. It was requested that the tree not be placed in front of the Health Care Center because it takes away a handicap space. Mrs. Reed and Ms. Stone were asked to look at all of the decorations and decide what is needed for the holiday season.

Policy 1465 – Saturday Night Dances – Discussion Only

At the October meeting, the Committee discussed charging a \$5 fee for all non-residents who attend the Saturday Night Dance in Clubhouse One. It was recommended that this procedure be put into place for a 6-month trial period and then review at that time. An article will be submitted to the Golden Rain *NEWS* regarding this procedure. It was also recommended that a draft to amend Policy 1465, Saturday Night Dances, be reviewed by Mrs. Damoci and a draft be prepared for a future meeting. Mr. Blake MOVED, seconded by Mrs. Reed and carried unanimously –

TO begin charging, in January, a \$5 fee for all non-residents attending the Saturday Night Dance for a 6-month trial period and to have Security provide staff to collect the fees, and to have Mrs. Damoci provide a draft to amend Policy 1465, Saturday Night Dances, at a future meeting.

Swimming Pool Concrete

At the October Board of Directors meeting, the Board approved funds to remove and replace the bad concrete in the areas where rust is bleeding through in the swimming pool area. This project will be taken care of during the time the swimming pool is closed for maintenance in December.

Amphitheater Shows

Chair Rapp spoke on the Amphitheater survey results. Items discussed were the fees charged by the agent, the 2015 line up, to look at ways for walkers to be placed out of the way of the

seating area, and easier access for scooters. The Saturday Night Dance Band schedule for 2015 is currently being compiled by the agent and will be sent for approval soon.

REPORTS

Executive Director

The Executive Director reported that there may be interest by the Orange County Farmers Market to provide services for the community. There will be a meeting on November 17, 2014, and he will provide the outcome at the December meeting.

Recreation Supervisor

The Recreation Supervisor reported on the following items:

The Toys for Tots Christmas Show on December 13, 2014 at the Amphitheater has been finalized with entertainment by the Velvetones Jazz Club.

The 2014 Arts and Crafts Festival was successful with an overall increase in sales by \$1,635.70 from the previous year.

Taco Tuesday is well attended and remains steady. Other venues are being investigated. Mr. Craig MOVED, seconded by Mr. Craig and carried unanimously –

TO extend the trial period for Taco Tuesday for an additional six months.

The City of Seal Beach is looking for ways to have Leisure World involved in the City's Centennial Celebration. A sub-committee, President Winkler, Ms. Stone, Ms. Snowden, and Mrs. Damoci, was appointed to work with the City on this project.

Popcorn was provided for the Sunday movie on November 2, 2014. Mr. Blake and Ms. Snowden were there to serve the popcorn and stated that attendance was up from last month. Popcorn will only be provided for the Sunday movies.

President Comments

President Winkler provided her thanks that so many of our amenities are being covered at the meeting. She also asked that leasing a bus for special events, like the Centennial Celebration, be researched.

Committee Member Comments

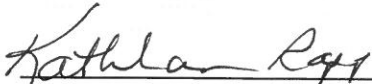
Committee members commented on attendance of the Sunday movies, consideration of a farmers market, whether the City could provide a bus for special events, Christmas decoration being purchased at clearance prices after the holiday, foreign language flyers should be in English also, and providing a bus in the evening to Old town Seal Beach.

Guest Comments

Guests commented on fees for non-residents attending the Saturday Night Dances, the Seal Beach Christmas Parade and Centennial events, the quality of the Amphitheater Shows and comedians, swimming pool locker rooms, and the use of the Amphitheater for events year round.

ADJOURNMENT

Chair Rapp adjourned the meeting at 3:27 p.m.

A handwritten signature in cursive script, appearing to read "Kathleen Rapp", is written over a horizontal line.

Ms. Kathy Rapp, Chair
RECREATION COMMITTEE

sd: 11/17/14

Next meeting: December 8, 2014

MOTIONS RECAP

To hire a cleaning service on Saturday and Sunday to clean the swimming pool locker rooms. This motion was placed on hold until the contract can be reviewed.

To remove the bulletin board in the Table Tennis area of Clubhouse Six and replace it with a glass encased bulletin board and to remove the bulletin board from the second floor of Clubhouse Six.

To have the Recreation Department purchase the above listed whiteboards with the Service Maintenance Department to put on the lines, with the total not to exceed \$2,500.

To recommend the Board amend Policy 1412.2, Smoking Prohibition, with the suggested changes by the Committee listed above, pending a minimum 30-day notification to the membership.

To have the Recreation Department purchase a Powermatic 3520B Lathe from Rockler in the amount of \$3,999.99, plus tax, with installation to be completed by the Service Maintenance Department.

To begin charging, in January, a \$5 fee for all non-residents attending the Saturday Night Dance for a 6-month trial period and to have Security provide staff to collect the fees, and to have Mrs. Damoci provide a draft to amend Policy 1465, Saturday Night Dances, at a future meeting.

TO extend the trial period for Taco Tuesday for an additional six months.

ACTION ITEMS

Remove the bulletin board in the Table Tennis area of Clubhouse Six and replace it with a glass encased bulletin board and remove the bulletin board from the second floor of Clubhouse Six.

Have the display case in the lobby of Clubhouse Five cleaned, casters put on the bottom for easier movement, and install a lock for protection of the display items.

Have the Recreation Department purchase the approved whiteboards for the Shuffleboard Courts with the Service Maintenance Department to put on the lines.

Have the Recreation Department purchase a Powermatic 3520B Lathe from Rockler in the amount of \$3,999.99, plus tax, with installation to be completed by the Service Maintenance Department.

Mrs. Reed and Ms. Stone were asked to look at all of the decorations and decide what is needed for the holiday season.

Place an article in the Golden Rain *NEWS* regarding the \$5 non-resident fee for the Saturday Night Dance. Mrs. Damoci to prepare a draft to amend Policy 1465, Saturday Night Dances for a future meeting.