

SECURITY, BUS, & TRAFFIC COMMITTEE
Administration Conference Room
Wednesday, September 10, 2014 – 1:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Welcome Guests & Rules of Order
5. Approval of the Regular Meeting Minutes of Wednesday, August 13, 2014.
6. Correspondence (Page 2)
7. Shareholder Comments
8. **UNFINISHED BUSINESS**
 - a. Vice Chair Rapp - Policy 1920.1, Enforcement, Update
 - b. Portable Security Cameras (Page 3)
 - c. 2015 Budget Update
9. **NEW BUSINESS**
 - a. Security Web Page
10. **REPORTS**
 - a. Security Chief (Pages 4-6)
 - b. Auto Shop/Bus Supervisor (Pages 7-10)
 - c. Community Facilities Manager (Pages 11-13)
 - d. Executive Director
11. GRF President's Comments
12. Committee Member Comments
13. Next meeting: Wednesday, October 8, 2014, 1:00 p.m.
14. Adjournment

505-
F-11
Dave

DAVID LaCASCIA
1440 Skokie Road
89I
Seal Beach, CA 90740
August 10, 2014

ATTN: Golden Rain Foundation – Clarence Fuqua
Security, Bus, Traffic Committee Chair

Dear Mr. Fuqua:

For the third time in three years I have encountered a driver going the wrong way on the one way Golden Rain Road near the golf course. The three individuals did not realize they were driving the wrong way and did turn around after being stopped by other drivers and golfers. I was and still am baffled how three, seemingly aware individuals, could do this.

If I have had this happen to me three times in three years, extrapolating to the rest of the Leisure World drivers (over 1000 I'm sure), statistically this may be happening every day. Although I have not heard of any significant incidents or anyone being hurt here because of a wrong way driver, the possibility of a major event is certainly real. Since there have been a number of wrong way driver traffic events on our freeways in the past few weeks I decided to write to you.

My suggestion to try to mitigate this issue would be to put numerous "WRONG WAY" signs in several appropriate places along the length of Golden Rain Road, similar to what exists on some of our public one way roads. Even include "TURN AROUND" and more "DO NOT ENTER" signs. Clearly these signs should be large, colorful, and placed in an easily viewable location such as the light poles and fences. As a last resort, put in roadway spikes that would deflate tires when they are run over going the wrong way.

Thanks for your attention to this item. Feel free to contact me if you need more information or have questions. I look forward to hearing from you again about any changes you expect to make.

Sincerely,

David LaCascia
Mutual 4 - 89I
801 674-5975

CC: Joy Reed



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- Internal rechargeable lithium battery supporting 4hrs recording and including 4Gb Micro SD card; 1.5 inch viewfinder/review LCD, Touch panel control, Self timer, digital zoom and noise activation
- Universal mounting options including flat mount, helmet side mount, body clip, Helmet strap, velcro fixings; Up to 8MP Stills with continuous photos to allow timelapse videos
- Standard tripod Mount to use with VCC-A019-MP monopod and tripod; Works with all standard MUVI Mounting options (VCC-A010-WPC, VCC-A014-HM, VCC-A015-FBM, VCC-A016-HSM, VCC-A017-UPM, VCC-A018-HFM, VCC-A020-USM)

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\$149.99

Budget Variance Report - July 2014 Gates & Patrol - CC 37

<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
61000	Salaries and Wages	(\$24,884)	Crossing Guard Position
61400	Payroll Taxes	(8,288)	Payroll taxes
64700	Equipment Repair & Maintenance	(1,405)	Repairs to older patrol vehicle fleet.
64940	Service Contracts	(2,018)	Konica Service Maintenance
Total Explained Variances		<u><u>(36,595)</u></u>	Dollars

Golden Rain Foundation
Budget Comparison Report
Security- CC37
For the Seven Months Ending July 31, 2014

INTERNALLY PREPARED
FOR MANAGEMENT USE ONLY

<u>July</u>			<u>YTD</u>						<u>Annual</u>
<u>Actual</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>G/L Number</u>	<u>Description</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>Annual Budget</u>	<u>Unused Budget</u>
Expenses									
\$110,860	\$101,931	(\$8,929)	61000	Salaries & Wages	\$738,401	\$713,517	(\$24,884)	\$1,223,172	\$484,771
8,759	10,256	1,497	61400	Payroll Taxes	80,079	71,791	(8,288)	123,071	42,992
13,608	16,250	2,643	61420	Workers Compensation	100,843	113,753	12,910	152,561	51,718
2,578	2,824	246	61430	Group Insurance Medical	17,639	19,767	2,128	33,887	16,248
68	56	(12)	61433	Group Insurance - Dental	514	393	(121)	673	159
41	43	2	61435	Group Insurance - Vision	356	302	(54)	517	161
1,286	1,301	15	61440	Retirement Fund	5,407	9,101	3,694	15,606	10,199
124	81	(43)	61450	Group Insurance - Life	759	566	(193)	971	212
104	150	46	61460	Long Term Disability Insurance	772	1,048	276	1,798	1,026
1,590	3,000	1,410	64100	Materials & Supplies	17,377	21,000	3,623	36,000	18,623
1,170	1,307	137	64200	Electricity	7,727	9,144	1,417	15,679	7,952
57	127	70	64260	Gas	558	892	334	1,527	969
195	167	(28)	64280	Telephone	1,355	1,168	(187)	2,003	648
120	217	97	64440	Equipment Rental	685	1,519	834	2,604	1,919
632	700	68	64700	Equipment Repair & Maintenance	6,305	4,900	(1,405)	8,400	2,095
	100	100	64720	Building Repair & Maintenance	835	700	(135)	1,200	365
900	1,217	317	64800	Uniforms & Laundry	8,332	8,519	187	14,604	6,272
19	350	331	64810	Continuing Education	994	2,450	1,456	4,200	3,206
	33	33	64820	Mileage	222	235	13	400	178
	10	10	64821	Meals & Special Events		70	70	120	120
	500	500	64830	Dues & Memberships	1,390	3,500	2,110	6,000	4,610
			64890	Uncollectible Accts/Misc W/Os	506		(506)		(506)
725	158	(567)	64940	Service Contracts	3,128	1,110	(2,018)	1,900	(1,228)
	969	969	66255	Employee X-Rays & Exams	6,335	6,780	445	11,625	5,290
142,836	141,747	(1,088)		Total Expenses	1,000,518	992,225	(8,293)	1,658,518	658,000
Other Cost Recovery									
28	74	(46)	5385...	Other Income	433	518	(85)	888	(455)
28	74	(46)		Total Other Cost Recovery	433	518	(85)	888	(455)
138,135	138,136	(1)	53300	Trust Admin. Cost Recovery	966,945	966,950	(5)	1,657,630	(690,685)
138,163	138,210	(47)		Total Cost Recovery	967,378	967,468	(90)	1,658,518	(691,140)
Off Budget Items									
(4,673)	(3,537)	(1,135)		Net Income / (Expenses)	(33,140)	(24,757)	(8,383)		(33,140)

SECURITY DEPARTMENT ACTION REPORT **September 10, 2014**

1. LICENSE PLATE RECOGNITION CAMERA SYSTEM

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Purchase approved by the Security, Bus, and Traffic Committee on February 6, 2014.
- March 14, 2014 (Special Meeting) the GRF Board voted to approve the purchase.
- System purchased in March, received in late due April.
- Installation order submitted to Service Maintenance on April 25, 2014.
- Requirement of additional license purchase submitted to Committee for consideration on July 9th, 2014. Committee approved purchase.
- Additional license received and the IT Department is working on implementation of software and cameras.

2. SECURITY VEHICLE REPLACEMENT

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Presented to the Security, Bus, and Traffic Committee on January 2, 2014. Received approval to recommend project to the GRF Board.
- On January 28th, the GRF Board voted to approve the purchase.
- Vehicles received in May and deployed out in the field.
- Graphics installed on vehicles. New light bars currently being installed.

MEMORANDUM

TO: MARK WEAVER, COMMUNITY FACILITY MANAGER
FROM: GRANT WINFORD, AUTO SHOP / BUS SUPERVISOR
SUBJECT: MINIBUS MONTHLY REPORT AUGUST 2014
DATE: 09/03/14
CC: TAI FULTON

AUGUST 2014

TOTAL PASSENGERS: 5144 (6045) INCLUDING ACCESS)
DAILY AVERAGE MON-FRI: 202
2014 YEAR TO DATE: 37314 (42382) INCLUDING ACCESS)

PASSENGER TOTALS BY ROUTES FOR THE MONTH

<u>A-BUS</u>	<u>B-BUS</u>	<u>C-BUS</u>	<u>D-BUS</u>	<u>E-BUS</u>
966	1012	792	804	462

PASSENGER AVERAGE PER WEEKDAY BY ROUTE

<u>A-BUS</u>	<u>B-BUS</u>	<u>C-BUS</u>	<u>D-BUS</u>	<u>E-BUS</u>
46	48	38	38	22

THE ACCESS W/C BUS MADE 543 ONE WAY TRIPS FOR A DAILY AVERAGE OF 17 TRIPS PER DAY. THE ACCESS BUS PICKED UP 901 PASSENGERS IN THE MONTH OF AUGUST.

THE THURSDAY AND SATURDAY EVENING AMPHITHEATER BUS AND ACCESS BUS PROVIDED RIDES FOR 382 PASSENGERS FROM 7 SHOWS DURING THE MONTH OF AUGUST.

Cost per passenger – Daily routes: \$3.52 for an annualized cost of \$2.78 per apartment per month.

Cost per passenger – W/C bus: \$6.62 for an annualized cost of \$.62 per apartment per month.

**BUS ROUTE DAILY COUNTS
AUGUST 2014**

	DATE	A	B	C	D	E	AMP	TOTAL
	1-Aug	51	56	31	50	35		223
SAT	2-Aug				50	38		88
SUN	3-Aug				40	29		69
	4-Aug	63	40	40	47	16		206
	5-Aug	52	66	51	30	11		210
	6-Aug	42	49	41	31	25		188
	7-Aug	35	31	32	33	51	65	247
	8-Aug	47	42	42	54	14		199
SAT	9-Aug				55	44	5	104
SUN	10-Aug				62	46		108
	11-Aug	51	45	40	58	18		212
	12-Aug	42	49	40	38	16		185
	13-Aug	47	49	42	45	21		204
	14-Aug	23	45	30	27	20	31	176
	15-Aug	56	45	39	41	20		201
SAT	16-Aug				57	48	3	108
SUN	17-Aug				52	36		88
	18-Aug	45	68	42	46	18		219
	19-Aug	63	64	38	35	15		215
	20-Aug	42	37	44	32	23		178
	21-Aug	44	33	36	45	28	53	239
	22-Aug	44	55	33	18	25		175
SAT	23-Aug				42	31		73
SUN	24-Aug				53	33		86
	25-Aug	37	44	28	42	12		163
	26-Aug	64	71	34	26	18		213
	27-Aug	43	36	40	25	21		165
	28-Aug	30	39	35	35	27	63	229
	29-Aug	45	48	34	46	28		201
SAT	30-Aug				43	48	6	97
SUN	31-Aug				46	29		75
								5144
	TOTAL:	966	1012	792	1304	844	226	5144

WEEKDAY	966	1012	792	804	462	212	4248
DAILY AVG:	46	48	38	38	22	53	202
WEEKEND/ HOLIDAY				500	382	14	896
DAILY AVG:				50	38	5	90
							5144

18.78% 19.67% 15.40% 25.35% 16.41% 4.39% 100.00%

AUGUST 2014 ACCESS BUS COUNTS						
	DATE	PASS		TRIPS		AMPH
	1-Aug	28		26		
SAT	2-Aug	22		21		
SUN	3-Aug	16		10		
	4-Aug	35		20		
	5-Aug	20		13		
	6-Aug	15		11		
	7-Aug	26		19		54
	8-Aug	22		18		
SAT	9-Aug	19		16		
SUN	10-Aug	39		29		
	11-Aug	20		16		
	12-Aug	23		14		
	13-Aug	16		13		
	14-Aug	16		12		20
	15-Aug	34		30		
SAT	16-Aug	24		20		
SUN	17-Aug	24		13		
	18-Aug	20		12		
	19-Aug	21		16		
	20-Aug	25		18		
	21-Aug	17		13		28
	22-Aug	22		19		
SAT	23-Aug	29		22		
SUN	24-Aug	32		19		
	25-Aug	30		18		
	26-Aug	33		19		
	27-Aug	26		17		
	28-Aug	25		17		54
	29-Aug	27		24		
SAT	30-Aug	23		17		
SUN	31-Aug	16		11		
Monthly Totals		745		543		156
Weekday Average		23.857		17.381		39

**BUS ROUTE DAILY COUNTS
YEAR END SUMMARY 2014**

DATE	A	B	C	D	E	AMP	TOTAL
JAN	836	950	821	1274	444	0	4325
FEB	747	768	686	1204	468	0	3873
MAR	943	978	807	1352	654	0	4734
APR	879	1041	798	1255	608	0	4581
MAY	880	1029	790	1346	656	0	4701
JUN	919	1079	839	1275	617	0	4729
JUL	988	1189	851	1308	733	158	5227
AUG	966	1012	792	1304	844	226	5144
SEP	0	0	0	0	0	0	0
OCT	0	0	0	0	0	0	0
NOV	0	0	0	0	0	0	0
DEC	0	0	0	0	0	0	0
							37314
TOTAL:	7158	8046	6384	10318	5024	384	37314
	19.18%	21.56%	17.11%	27.65%	13.46%	1.03%	100.00%

Budget Variance Report - JULY 2014
Community Facilities - CC ## 38,70,74,75 and 79

<u>CC</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
38	61000	Salaries and Wages	31,665	One staff member was on disability leave- one Family Leave
38	64100	Materials & Supplies	2,522	Tools and materials needed later in the year
38	64700	Equipment Repair & Maint	3,971	Repairs needed later in the year
38	64870	Fuel and Oil	15,481	Gasoline is not purchased on a monthly basis
38	64890	Uncollectible Accts/Misc W/Os	(5,592)	Damage caused by bus staff accident
Total Explained Variances			<u>48,047</u>	

COMMUNITY FACILITIES MANAGER
ACTION REPORT 8/4/2014

1. LIGHTED PAVEMENT CROSSWALK AT SWIMMING POOL ON ST. ANDREWS DRIVE

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- At the 11/7/2013 Security, Bus & Traffic Committee meeting the Committee sent a request to the Physical Property Committee to send out Request for Proposals for a lighted pavement crosswalk system
- Specifications for the Request for Proposal are complete
- Bidders conference is 2/14/14 and bids are due back 3/3/14
- Bids will be opened at March PPC meeting
- One bid opened at the PP Committee Meeting members asked staff to review the manufacture and check with Hawaiian Gardens as to what contractor they used
- Recommendation from staff to go with LaneLight in pavement LED System with a 5 year warranty was suggested
- Action by the Physical Property Committee to have staff work with a traffic engineer and provide a cost for a plan to send out an RFP to include saw cutting and installing a concrete crosswalk with the Lane Light Crosswalk System
- Action by the PPC at its May meeting requesting the services of Anderson Penna design plans to go out to bid with a concrete crosswalk
- PPC asked staff to secure 2 additional quotes from engineering plans to install a concrete crosswalk with the Lighted Crosswalk System
- Contract has been executed with JLS Engineering for a cost not to exceed \$2,000, to prepare construction documents to go out to bid for the lighted crosswalk system
- Received Construction documents RFP in process
- Task to be included in the 2014 Paving Project
- RFP out to bid. Bids will be opened at the October PPC meeting

2. AUTOMATIC GATE AT MAIN GATE EXIT

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

- Action by the SBT Committee to have Physical Property Department send out RFP was made
- Physical Property Department developed RFP
- Physical Property Department received 3 bids
- Contract executed on 1/21/14
- Gate will be installed after Perimeter Wall is complete.
- Physical Property Staff working with the contractor to set equipment for the gate
- The contract was signed with the understanding the system would comply with ADA standards and does not. Alternate options are being researched at this time.

Committee Review	Committee Approval	Board Approval	25%	50%	75%	95%	Final Review	Completed

3. ACCESS BUS (Donation from Golden Age Foundation)

- First sent to Security, Bus & Traffic Committee 11/7/2013
- Specifications and quotes in process
- GRF Board approved donation of bus November 26
- Final specifications, sales agreement and payment schedule signed 12/30/2013
- The drafting and layout phase of the project is in process
- Build in process
- Deliver is estimated sometime in August