SECURITY, BUS & TRAFFIC COMMITTEE MINUTES
October 14, 2015

The regular meeting of the Security, Bus & Traffic Committee and the Golden Rain Foundation Board of Directors was called to order by Chair McGuigan at 1:00 p.m. on Wednesday, October 14, 2015, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Mr. S. McGuigan, Chair	Ms. R. Winkler, Ex-officio
	Mrs. M. Dodero	Ms. M. Wood, Vice Chair
	Mr. P. Moore	Mr. P. Pratt
Absent:	Mr. T. Bolton	Ms. M. R. Greer
Also Present:	Mr. R. Ankeny, Executive Director	
	Mr. G. Winford, Fleet Manager	
	Mr. J. Guerrero, Security Chief	
	Mr. A. Cabrera, Deputy Chief	
	Ms. P. Snowden, GRF Representative, Mutual Two	
	Mr. Phil Hood, GRF Representative, Mutual Five	
	Mrs. C. Damoci, GRF Representative, Mutual Twelve	
	Mr. Barry Lukoff, GRF Representative, Mutual Fourteen	
	Ten Guests	

CHAIR'S ANNOUNCEMENTS

The Chair welcomed the Committee Shareholder/Members, guests and staff, and requested that Shareholder/Members follow decorum. The reading of the Quorum notification was dispensed with by unanimous consent as suggested by the Chair.

The Quorum Notification

In accordance with California Civil Code Section 4090, please be advised that a Quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Security, Bus & Traffic Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting *and* a Board meeting. The

Agenda actions of the Committee will be limited only to the Shareholder/Members of the Committee and will only constitute such actions in accordance with stated Committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not Committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation Shareholder/Member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Committee meeting will be presented to the Board for approval.

MINUTES

The regular meeting minutes of September 9, 2015, were approved by unanimous consent.

CORRESPONDENCE

A correspondence which was not on the Agenda was read by the Chair. A Shareholder/Member who rides the bus shared several suggestions on how to cut back on bus expenses: Schedule only one trip each morning, one trip each afternoon, and take reservations. This would free up funds towards more shopping area routes, i.e. to the Westminster Mall. Bicycle patrols were suggested as better for establishing solid community relations.

Another letter was read which commended the Trader Joe's bus route as a "wonderful service". The writer expressed hope it would continue. She explained that if the ridership was not what was expected, it was no doubt due to "unseasonal rains and excruciatingly hot days". Selling advertising space to promote local businesses as well as assisted living facilities in the area would defray some of the costs involved.

SHAREHOLDER/MEMBER COMMENTS

A Shareholder/Member who is a bus rider stated the buses need air-conditioning. The 100 degree weather is not healthy for the driver or the passengers. Another Shareholder/Member asked about the cost for the Trader Joe's bus service. An inquiry was made as to why the UPS trucks get to park in the red thus impeding ambulances and making the paramedics have to run. The concern was that they might knock someone down. Uniformity as to how Security Officers direct traffic was requested.

OLD BUSINESS

Policy 1925 Traffic Enforcement

Traffic Sub-Committee Report

Mr. Pratt thanked Mrs. Damoci for all her hard work. He also thanked the Security Chief for getting the Laguna Wood information to use as a comparison. The Traffic Sub-Committee just had its second meeting, then will get together with Mr. Moore's Parking Sub-Committee. Fines have not been addressed as of yet. They will be considered next month. The work in progress should be done by the end of this month. All who attended in the meetings were acknowledged for their participation.

Parking Sub-Committee Report

There will be one more meeting of the Sub-Committee which includes two more Board Members: Ms. Snowden and Mr. Lukoff. Mrs. Damoci played a major role typing up all the changes. The Security Chief and the Deputy Chief were acknowledged for their valuable input.

NEW BUSINESS

Alternate Transportation

A Committee Member spoke about contracting with Super Shuttle to transport Shareholder/Members to off-site events such as games, concerts, cruises, and LAX. He recommended the Committee research and negotiate special prices for the above mentioned off-site events. We can get a $20 rate with Super Shuttle to anywhere in Orange County and to LAX. The Committee Member commended the Assistant Recreation Supervisor as a terrific staff member who is good on the phone. He obtained discount prices for the Angel and Laker games.

The Fleet Manager was able to confirm a permanent ten percent off discount code for Shareholder/Members on the Super Shuttle transportation to Amtrak, L.A. Station, L.A. Harbor Cruise Ships, and local Airports. It is LA96P which is valid until October 2020. "Nice job!" commented a Committee Member. Uber to LAX costs $46. OCTA access service charges $49 to John Wayne Airport and $79 to LAX for up to six people. They request that reservations be made online. There is a limo for large groups.

After discussion, it was agreed upon unanimously –

> TO form a Volunteer Committee made up of two Committee Members:
> Mr. Pratt and Mr. Hood; and two staff members: the Assistant Recreation Supervisor
> and the Fleet Manager, to make phone calls and interview potential vendors
> of alternate transportation for group rates.

Replacement of Fleet

The Committee discussed the replacement of GRF Cushman vehicles with alternative fuel models. The Fleet Manager stated there is a large variety of alternative fuel, i.e. electric vehicles available for replacement of the Cushman vehicles now used by Maintenance, Building Inspectors and other staff. Three wheeled vehicles can go places where others cannot. They are also capable of carrying large loads fairly effortlessly. The Service Maintenance Facilities

Manager would like staff to get as close as possible to their work area. Wheels that will leave little effect if they have to go on the grass are optimum.
The Committee also discussed replacement of the GRF bus fleet. To be considered regarding bus function is their accessibility of getting in and out of carports. Alternative vehicle options such as range, air-conditioning, and solar panels were considered. The Fleet Manager said he would like to provide off-site transportation, however the registration and insurance costs are factors.

A decision was made to have a special meeting devoted to bus operations on Monday, November 2, 2015 at 1:00 p.m. in the Administration Conference Room.

Review Policy on RV Parking at Clubhouse Four

The Security Chief explained the Security Department issues fourteen-day passes for visitors of Shareholder/Members to park a Recreational Vehicle at Clubhouse Four while they are visiting Shareholder/Members. Recently there have been abuses by visitors who stayed beyond the fourteen day limit. Seal Beach does not allow overnight parking of RVs in the city. During the discussion the Committee learned that there have been visitors living in their RV while it is parked.

After discussion, the Committee came to a Consensus that –

There is to be no overnight living in a parked RV at Clubhouse Four.

Citizens on Patrol

The Executive Director shared that it would be a liability to have volunteers drive GRF patrol vehicles. The Deputy Chief stated Police Volunteers go through a lengthy training before they are allowed to ride-along in Police vehicles, and as such are only “eyes and ears”. The Security Chief stated an alternative to improve safety in the community is the possibility of having California State University Long Beach Interns of the Criminal Justice Program work along with Security staff. However, a formal consensus is needed.

After discussion, the Committee came to a Consensus –

To further investigate the possibility of having CSULB Interns of the Criminal Justice Program work along with Security staff.

Shopping Area Transportation Sub-Committee Report

GRF Representative Hood joined the table at this time and stated he would like to see the bus service to Trader Joe’s and Denny’s shopping areas continue. Advertising from vendors is an option to defray the costs. The Fleet Manager shared that drivers have received the suggestion from passengers to change the pick-up/drop-off location to the Health Care Center. There is limited parking at the Main Gate. A different location may improve ridership. The weather also plays a big part. A concern was expressed regarding passengers being stranded should the

service have to stop because of a heavy downpour for example. The Fleet Manager gave the assurance that should conditions become hazardous, all passengers will be returned home before the service is discontinued.

The Fleet Manager gave a detailed report of the service costs. Funds for staffing and maintenance come from the Operational Funds of the Transportation Department.

After discussion, Mr. Moore made the MOTION, seconded by Mrs. Dodero, and passed unanimously -

> To continue the bus service to the Trader Joe's and Denny's marketplaces; and, to move the pick-up and drop-off location to the Health Care Center for a cost of $149.48 per day until the end of December.

STAFF REPORTS

Security Chief

The Security Chief shared the District Attorney's Office is offering a presentation for staff and residents regarding ID theft/fraud and how to prevent being victimized. The "Toys for Tots" boxes will be here early in November. Security is working with Recreation staff for holiday programs. The Orange County Fire Authority (Paramedics) recently made a change to their procedures and will respond for lift-assist services with CARE Ambulance. The Paramedics want to assure the patient is alright and no additional medical care is needed.

Fleet Manager

The Fleet Manager stated the daily ridership average was 55 with a maximum of 70 passengers per day on the trial bus route. Regarding the 5310 workshop for funding, the Fleet Manger will attend the meeting at OCTA in Santa Ana next Monday. Regarding the Toys for Tots Program, he commented: "Fill the bus with toys!" The new move-in tour will be next Tuesday at 1:00 p.m. He concluded by encouraging all to attend the bus information meeting and ride along on the bus. All buses stop at the Healthcare Center, the Clubhouses and the Main Gate.

Executive Director

The Executive Director stated the UPS holiday activity will be the same as last year with the use of golf carts to make deliveries easier. He said he was approached by a community club regarding a request to use GRF transportation to off-site events. An Executive decision has been made not to provide transportation for off-site events to community clubs. This would be a precedent for which there are no policies.

PRESIDENT'S COMMENTS

The President concurred with the Executive Director's decision; and, suggested the possibility of a Non-Driver Sub-Committee to get the viewpoints of those who depend upon the buses for transportation.

SHAREHOLDER/MEMBER COMMENTS

The Executive Director was thanked for being committed to a bus system which is integral to our community. Many residents depend on it so we need to maintain the service. Shareholder/Members appreciate the hope of transportation when they are no longer able to drive. Another Shareholder/Member stated there was no place to park when she had an appointment at the HCC. She also stated that as a Security staff member, she felt there was a lot of confusion among fellow employees regarding the recent changes made, i.e. no more bidding for shifts, no more seniority, and the position levels which make scheduling more difficult as not everyone can do every job.

COMMITTEE MEMBER COMMENTS

The Chair stated a Board decision was made in order to streamline management's ability to run the Security Department. All who were involved on the Parking and Traffic Sub-Committees were commended for the work done. Due to the heavy rains expected, the Maintenance team will have sand bags ready for use in the community. Sand bags will also be available for residents at Fire Station 48. All are encouraged to attend GRF meetings.

ADJOURNMENT/NEXT MEETING

The meeting was adjourned at 3:55 p.m. There will be a special meeting of the Security, Bus and Traffic Committee to discuss Bus Operations on Monday, November 2, 2015 at 1:00 p.m. in the Administration Conference Room.

Steven McGuigan, Chair
SECURITY, BUS & TRAFFIC COMMITTEE
SM/fqm: 10.27.15

MOTIONS RECAP

TO approve the September 9, 2015 minutes.

TO approve there is to be no overnight living in a parked RV at Clubhouse Four.

TO further investigate the possibility of having CSULB Interns of the Criminal Justice Program work along with Security staff.

TO continue the bus service to the Trader Joe's and Denny's marketplaces; and TO move the pick-up and drop-off location to the Health Care Center for a cost of $149.48 per day until the end of December.

ACTION ITEMS

TO have a Volunteer Committee (Mr. Pratt, Mr. Fileto, Mr. Hood and Mr. Winford) make phone calls and interview potential vendors of alternate transportation for group rates.

TO have a special meeting devoted to bus operations on Monday, November 2, 2015 at 1:00 p.m. in the Administration Conference Room.