



**FACILITIES AND AMENITIES REVIEW (FAR) AD HOC COMMITTEE MINUTES
Monday, May 2, 2016**

The meeting of the Facilities and Amenities (FAR) Ad Hoc Committee was held on Monday, May 2, 2016. The meeting was called to order at 10:00 a.m., by Chair Moore, in the Administration Conference Room. The Pledge of Allegiance was led by Mr. Hood.

ROLL CALL

Present: Mr. P Moore Ms. K. Rapp
Mrs. C. Damoci Ms. P. Snowden
Mr. P. Hood Ms. L. Stone
Mr. B. Lukoff Mrs. R. Winkler, Ex-Officio

Absent: Mrs. J. Reed

Staff and Guests: Mr. R. Ankeny, Executive Director
Mr. T. DeLeon, Recreation Manager
Mr. T. Fileto, Recreation Supervisor
Mrs. D. Bennett, Recording Secretary
Mr. R. Stone, GRF Representative, Mutual One
Four Shareholder/members

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Executive Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in July.

CHAIR'S ANNOUNCEMENTS

The Chair welcomed Committee members and also recognized attendees Executive Director, Randy Ankeny; Recreation Manager, Terry DeLeon; Recreation Supervisor, Tommy Fileto, and Recording Secretary, Deanna Bennett.

APPROVAL OF MINUTES

The minutes of the regular meeting of April 4, 2016 were unanimously accepted, as presented.

UNFINISHED BUSINESS

Locker Assignments Update

The Recreation Supervisor advised that the locker assignment project is progressing. Safety issues of items stored in the lockers were discussed. The Recreation Manager advised that he will initiate the purchase of a flammable material storage locker for potentially hazardous materials used by the clubs.

NEW BUSINESS

Committee Name Change/Renewal and Charter of FAR Ad Hoc Committee

The Committee discussed the future of the FAR Ad Hoc Committee. The Committee Charter Ad Hoc Committee will address a charter for the FAR Ad Hoc Committee. Suggestions for an Ad Hoc Committee name change are welcomed.

Review of Miscellaneous Trust Parcels

The Committee and the Executive Director discussed the Trust Property identified as Lot E.

Mr. Hood MOVED, seconded by Ms. Rapp and carried unanimously by the Committee members present-

TO refer drafting of annual lease between GRF and Mutual 8, for the use of Trust Property identified as Lot E, to the Executive Committee.

POLICIES

No policy matters were discussed.

STAFF REPORTS

Recreation Supervisor

The Recreation Supervisor reported that the Video Producers Club moved into CH3 today. He also reported the passing of former Recreation Department secretary Sandy Downen; a well-attended service was held for her on Saturday, April 30, 2016.

Recreation Manager

The Recreation Manager reported that the new janitorial service, Innovative, received training on Saturday, April 30, 2016 and began working on Sunday, May 1, 2016.

Executive Director

The Executive Director's report that the move of the new Security satellite office and the ITS Department should occur in the next 30 days. He also advised that a miscommunication with the janitorial service supervisors might lead to a false rumor that the Health Care Center pharmacy had been broken into again.

PRESIDENT'S COMMENTS

The President remarked on the Committee's goals and accomplishments in its first year.

SHAREHOLDER COMMENTS

Three Foundation members spoke on various items pertaining to the Committee's area of purview.

COMMITTEE MEMBER COMMENTS

Seven Committee Members spoke on the proceedings of the meeting.

ADJOURNMENT

The Chair adjourned the meeting at 11:05 a.m.

Perry Moore, Chair
Facilities and Amenities Review (FAR) Ad Hoc Committee
dfb/05.02.16

**RECAP OF MOTIONS AND ACTIONS TAKEN AT THE FACILITIES AND AMENITIES
AD HOC COMMITTEE MEETING ON April 4, 2016**

ACTIONS

- The Recreation Department Manager will initiate the purchase of a flammable material storage locker, to contain appropriate materials, currently stored in Clubhouse lockers.

MOTIONS

- By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with,
- MOVED to refer drafting of an annual lease between GRF and Mutual 8, for the use of Trust Property identified as Lot E, to the Executive Committee.

DRAFT