

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE PRESIDENT'S COUNCIL
SEAL BEACH LEISURE WORLD
February 2, 2017**

The Regular Monthly Meeting of the Presidents' Council of Seal Beach Leisure World was convened at 9:00 a.m. by President Mandeville on Thursday, February 2, 2017, in Building Five, Conference Room B, followed by the *Pledge of Allegiance*.

MEMBERS PRESENT

MUTUAL ONE	Ms. Luther-Stark
MUTUAL TWO	Ms. Baker
MUTUAL THREE	Mrs. Rutledge
MUTUAL FOUR	Mr. Slater
MUTUAL FIVE	Dr. Coven
MUTUAL SIX	Mr. Garrett
MUTUAL SEVEN	Mrs. Rotter
MUTUAL EIGHT	Ms. Thompson
MUTUAL NINE	Ms. Schnauffer
MUTUAL TEN	Ms. Arlart
MUTUAL ELEVEN	Mr. Mandeville
MUTUAL TWELVE	Mrs. Gillon
MUTUAL FOURTEEN	Mr. Melody
MUTUAL FIFTEEN	Mr. Friedman
MUTUAL SIXTEEN	Mr. Grenrock
MUTUAL SEVENTEEN	Mr. Hayes

GUESTS

Mr. Cruz, Orange County Fire Authority
Mrs. Damoci, GRF President
Mr. Barreras, Director, Mutual One
Ms. Keller, Director, Mutual Two
Mr. Weaver, Secretary, Mutual Three
Ms. Kuhl, Secretary, Mutual Four
Mr. Gould, Director, Mutual Five
Mrs. Fellows, Chief Financial Officer, Mutual Seven (9:09 a.m.)
Mrs. Berg, Vice President/Chief Financial Officer, Mutual Eight
Ms. Winkler, Director, Mutual Ten
Mr. Faucett, Chief Financial Officer, Mutual Fourteen
Ms. Obenauer, Vice President, Mutual Fifteen
Ms. Gassman, Vice President, Mutual Seventeen

STAFF

Mr. Ankeny, Executive Director
Mr. Weaver, Facilities Director
Ms. Hopkins, Mutual Administration Director
Mrs. Rodgers, Purchasing Manager
Ms. Knapp, Stock Transfer Supervisor
Mrs. Aquino, Recording Secretary

INTRODUCTIONS/ANNOUNCEMENTS

Mr. Mandeville welcomed guests and staff to the meeting, and each President introduced their invited guest from their Board.

GUEST SPEAKER

Mr. Cruz from the Orange County Fire Authority presented a Power Point presentation of the enhancements that will be taking place within the Orange County Fire Department. He spoke about the delivery enhancements of emergency vehicles city wide.

MINUTES

Mr. Mandeville asked if there were any corrections to the January 5, 2017, President's Council minutes. There being no corrections, the minutes were approved as printed.

GRF PRESIDENT

Mrs. Damoci stated that the Phase One repair of GRF Trust streets has begun, and that Phase Two will begin on St. Andrews Drive.

Mrs. Damoci also stated that ticketing for fines has begun, as of February 1, 2017.

Mrs. Damoci also stated that GRF has begun re-writing the RV lease and will be sent to the GRF attorney, and when completed, will be presented to the RV Club.

PURCHASING MANAGER

Mrs. Rodgers discussed the replacement of the fluorescent light bulbs with LED light bulbs. She stated that the LED tubes will fit the standard T8 ballast, but the T12 will require a hard wire or completely new ballast.

Mr. Mandeville stated that having the LED lights uniformed for all Mutual's will require a global policy. Facilities Director Weaver will be in touch with Mutual Administration Director Hopkins to write a *DRAFT* policy on LED lighting.

PURCHASING MANAGER (continued)

Mrs. Rodgers also stated that pricing for the LED bulbs is being finalized and will be sent to all Mutual Presidents when completed.

STOCK TRANSFER SUPERVISOR

Ms. Knapp discussed the upcoming 2017 Mutuals Annual Meeting Schedule, and reviewed the time table for all candidates to turn the paperwork in.

Ms. Knapp also discussed the new operation in place notifying the Mutual Presidents of a shareholders death. Every week Ms. Knapp will send an email to the Mutual President with the information surrounding the shareholders death, and the emergency contact information the shareholder currently has on file. After a thorough discussion, President Mandeville called for an impact study committee that will consist of President, Debra Schnauffer-Chair, John Garrett, Lee Melody, Courtney Knapp and Thomas Fileto (Interim Security Chief.).

Ms. Knapp also discussed the Prospective Purchasers' Physician letter and Doctors note. Upon a discussion, the majority of the President's stated that both the letter and the Doctors note needs revision. After thorough discussion President Mandeville called for re-write of the Prospective Purchasers Physicians letter that will be sent to the Mutual attorneys for review. The re-write committee will consist of Betty Coven-Chair, Sandra Luther-Stark, Debra Schnauffer, and Courtney Knapp.

Ms. Knapp also discussed Guest Passes. She stated that selling and distributing the guest passes have been going very well. The Stock Transfer Office is up and running with the new software system to track the purchased guest passes. So far 709 guest passes have been sold.

MUTUAL ADMINISTRATION DIRECTOR

Ms. Hopkins discussed her Mutual Administration statistics inclusive through January 2017.

FACILITIES DIRECTOR

Mr. Weaver handed out a memo reminding the Mutual Presidents that the allotment of rain that was received was tremendous and will be making all trees and plants flourish in abundance, so keep a watchful eye on unraveling of dirt and the rising of concrete. Please bring this to the attention of Service Maintenance if seen.

FACILITIES DIRECTOR (continued)

Mr. Weaver also reminded the Mutual Presidents that grant funds are still available for shower cut-downs. There are qualifications that need to be met, but Mr. Weaver encouraged the shareholders to apply.

EXECUTIVE DIRECTOR

Mr. Ankeny discussed the Clubhouse Four renovation. The project is on schedule with the expectation of the reopening by February 28, 2017, GRF Board Meeting.

Mr. Ankeny also discussed new events around Leisure World. Mr. Ankeny stated that there will be a Used Vehicle Roundup which will be taking place on the fourth Saturday of each month from 8:00 a.m. to 4:00 p.m. in the Administration/Health Care Center parking lot. This event is open to all shareholders with valid registration, to display their vehicles for sale. Shareholders may use a For Sale sign within designated locations. The sign must not exceed 18" x 24."

Mr. Ankeny also stated that the GRF Board has approved the use of Trust property for the sale of Girl Scout cookies by the Seal Beach Troop. If you would like to purchase Girl Scout Cookies, please visit the Patios at Clubhouse Three and Clubhouse Six.

Mr. Ankeny also discussed the sighting of coyotes within Leisure World. He said to be cautious and do not approach the coyotes.

Mr. Ankeny also updated the status on staffing. He is aware that Service Maintenance is shorthanded. He has been given the authorization to allow Mark Weaver and Ruben Gonzalez as much overtime that is needed for the maintenance staff. Mutuels will not be charged the \$40.00 SRO rate. If the situation is not an overtime situation, the standard SRO rate will be charged.

He also discussed speed limit traffic control devices, and bringing in new signage for speed limits and stop signs. Mr. Ankeny spoke to the Chief of Police of Seal Beach, and if the proper signage is placed within Leisure World, and is in compliance, Seal Beach Police Department will be able to come into Leisure World and ticket if necessary.

(President Grenrock left the meeting at 11:04 a.m.)

(President Thompson left the meeting at 11:10 a.m.)

NEW BUSINESS

Dr. Coven presented a Power Point presentation of the new Orientation Booklet that she has been working on. This presentation will be sent to all Mutual Presidents.

PRESIDENT'S COMMENTS

Mrs. Luther-Stark thanked Mrs. Rutledge for advising her of the renter in Mutual One.

Ms. Baker stated that Mutual Two is plugging along.

Mrs. Rutledge talked about the towing of an inoperable vehicle in Mutual Three.

Mr. Slater had no comment.

Dr. Coven stated she is relieved that she is finally finished with the Orientation Booklet.

Mrs. Rotter stated that if the Stock Transfer Office is getting more counter space, she suggested that there be a place for the Presidents to read and sign off on documents.

Ms. Schnaufer stated that the one minute nothing goes wrong and then the next minute it can go wrong.

Mrs. Gillon said she was very excited about Dr. Coven's Power Point presentation.

Mr. Mandeville thanked everyone for coming.

ADJOURNMENT

Mr. Mandeville adjourned the meeting at 12:10 p.m.



Attest, Joyce Rutledge, Secretary
PRESIDENTS' COUNCIL
ka:2/10/17

NEXT MEETING: Thursday, March 2, 2017 at 9:00 a.m.