

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE PRESIDENT'S COUNCIL
SEAL BEACH LEISURE WORLD
August 4, 2016**

The Regular Monthly Meeting of the Presidents' Council of Seal Beach Leisure World was convened at 9:00 a.m. by Vice President Mandeville on Thursday, August 4, 2016, in Clubhouse Four, followed by the *Pledge of Allegiance*.

MEMBERS PRESENT

MUTUAL ONE	Ms. Luther-Stark
MUTUAL TWO	Ms. Baker
MUTUAL THREE	Mrs. Rutledge
MUTUAL FOUR	Mr. Slater
MUTUAL FIVE	Dr. Coven
MUTUAL SIX	Mr. Garrett
MUTUAL SEVEN	Mrs. Rogers, Vice President
MUTUAL EIGHT	Ms. Thompson
MUTUAL NINE	Ms. Schnauffer
MUTUAL TEN	Ms. Arlart
MUTUAL ELEVEN	Mr. Mandeville
MUTUAL TWELVE	Mrs. Gillon
MUTUAL FOURTEEN	Mr. Melody
MUTUAL FIFTEEN	Mr. Friedman
MUTUAL SIXTEEN	Mr. Grenrock
MUTUAL SEVENTEEN	Mr. Hayes

ABSENT

MUTUAL SEVEN	Mrs. Rotter
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GUESTS

Mrs. Damoci, GRF President
Mr. Levitt, Vice President, Mutual Four
Mrs. Simpson, Secretary, Mutual Six
Ms. Rettela, Secretary, Mutual Seven
Ms. Berg, Vice President/CFO, Mutual Eight
Ms. Woelfel, CFO, Mutual Nine
Ms. Cummings, Vice President, Mutual Ten
Mr. Baker, Director, Mutual Eleven
Mrs. Jorgenson, Vice President, Mutual Fourteen
Ms. Merrifield, Vice President, Mutual Sixteen
Ms. Gassman, Vice President, Mutual Seventeen

STAFF

Mr. Ankeny, Executive Director
Ms. Hopkins, Mutual Administration Director
Mr. Weaver, Facilities Director
Mr. Gonzalez, Facilities Manager
Mrs. Rodgers, Purchasing Manager

INTRODUCTIONS/ANNOUNCEMENTS

Mr. Mandeville welcomed guests and staff to the meeting, and each President introduced their invited guest from their Board.

MINUTES

Mr. Mandeville asked if there were any corrections to the July 7, 2016, President's Council minutes. There being none, the July 7, 2016, President's Council minutes were approved as printed.

GRF PRESIDENT

Mrs. Damoci stated that the GRF Board is looking at the policy for illegal parking in the community and Policy 1920 – Traffic Rules and Regulations. In addition, she said Mutual Sixteen is looking for a GRF representative to fill their seat on the GRF Board for the remaining 2016/2017 term of office. She is asking any interested and qualified member, from any Mutual, to submit a nomination form by August 31, 2016. The Board will evaluate all candidates and make a selection at its September 23, 2016, meeting.

FACILITIES DIRECTOR'S REPORT

Mr. Weaver and Mr. Gonzalez discussed sewer line repairs and gave a presentation on a type of sewer pipe lining to repair pipes and the cost. The Council members requested that the presentation be taken to the individual Mutual Board Meetings. In addition, Mr. Weaver reported that there is still grant money available from the City for shower cut-downs.

PURCHASING MANAGER'S REPORT

Mrs. Rodgers reported that the new "Whirlpool" refrigerators are currently being delivered and are ready for purchase.

MUTUAL ADMINISTRATION DIRECTOR'S REPORT

Ms. Hopkins presented her Mutual Administration Director's Monthly Report inclusive through July 2016 (attached).

EXECUTIVE DIRECTOR'S REPORT

Mr. Ankeny discussed the sewer station failure at Clubhouse Two and the GRF Board approving the funding for a new sewer station. In addition, he will be placing articles in the newspaper concerning problems with diapers and other items being flushed down toilets causing damage.

Mr. Ankeny said traffic safety is also being discussed in the Physical Property Committee along with street signage changes to be compliant so police can enter the community to write tickets. Fines for visitors and contractors, and towing were also discussed. Passes, theft, and incident calls are also on a rise. Increase to the cost of guest passes and permit fees were also discussed.

Mr. Ankeny reported that Mutual Administration has a temporary staff member (Jason Lee) who is currently working on policies. He will be separating policies by Mutual and also processing policies. When the policy project has been completed, he will be working on the Mutual Bylaws.

OLD BUSINESS

Mr. Gonzalez discussed cleaning skylights and rain gutters and said Service Maintenance would be able to do the cleaning of skylights if additional personnel were available.

Mr. Melody discussed levying fines to enforce policies and rules in Mutual Fourteen.

NEW BUSINESS

Mr. Mandeville asked Vice President Rogers of Mutual Seven to read a letter from Mrs. Rotter, President of Mutual Seven, concerning raising wages to keep good employees and adding new employees. Mr. Ankeny discussed this issue.

Mr. Garrett introduced Alex Dieter who gave a presentation on drones and their capabilities and uses during an emergency/disaster in the community. The Council members discussed this issue and gave their opinions.

(Mr. Ankeny left the meeting at 11:19 a.m.)

PRESIDENT'S COMMENTS

Ms. Luther-Stark asked about the invoice for Trust restorations (Mr. Weaver said he would see that the paperwork goes to the Finance Department first). Also, she congratulated Mutual Administration for their new personnel that are doing a good job.

Mrs. Rutledge stated she did not think Mutual Three would have a drone policy at this time and that more information is needed before any decision is made.

PRESIDENT'S COMMENTS (continued)

Mr. Slater stated the Presidents' Council meeting needs to be over by 11:00 a.m.

Dr. Coven requested that the drone information be e-mailed to all of the presidents.

Mr. Garrett asked Council members to inspect the drone that was brought to the meeting and consider the benefits of having one in the community in the case of an emergency/disaster situation.

Mrs. Rogers discussed the Mutual Emergency Prep. Council Meeting tomorrow, which exchanges information with other Mutual representatives, and what their Mutual is doing to get prepared for an emergency.

Ms. Berg thinks drones would be good in an emergency, and needed an insurance package.

Ms. Schnaufer stated that a drone would be beneficial in an emergency, but not in normal circumstances.

Mrs. Gillon stated that the meeting was good and provided a lot of information.

Mr. Melody hopes the GRF will implement a Vehicle I.D. Program.

Mr. Friedman applauded having the Mutual policies separated by Mutual and a global policy on a specific issue for all Mutuals. He also mentioned the meeting was good.

Ms. Merrifield discussed using drones in an emergency and not being able to fly when helicopters are in the air.

Mr. Hayes stated that the landscaping in some locations by the real estate office do not look good.

Mr. Mandeville asked the Council to call or e-mail him with any changes for the Presidents' Council Meeting.

ADJOURNMENT

Mr. Mandeville adjourned the meeting at 11:36 a.m.

Attest, Joyce Rutledge, Secretary
PRESIDENTS' COUNCIL

cd:8/22/16

(These are tentative minutes, subject to approval by the Council members at the next Presidents' Council Meeting.)

NEXT MEETING: Thursday, September 1, 2016, at 9:00 a.m.

Mutual Administration Monthly Report for July 2016

FEES COLLECTED		
Guest Passes Sold	\$5.00	\$ 19,222.00
ID Cards Replaced	\$10.00	\$ 1,175.00
Trust Review Fees	\$125.00	\$ 22,250.00
Transfers of Stock	\$150.00	\$ 20,250.00
Co-occupant Setup Fee	\$50.00	\$ 950.00
Mutual 17 Rental Fees	\$346.00.	\$ 5,593.63
Membership Fees collected	\$2,595.00	\$1,005,149.75
Distribution Copy Service	Variable	\$ 2,723.43

Total Monies Generated \$1,077,312.00

ESCROWS

Mutual	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
One	7	2	5	7	8	3	10					
Two	2	3	4	2	11	7	7					
Three	2	4	2	5	0	0	3					
Four	1	3	2	4	1	0	0					
Five	2	2	3	2	3	3	2					
Six	2	3	2	0	3	4	4					
Seven	1	1	5	1	5	6	3					
Eight	1	2	3	1	1	1	2					
Nine	3	1	4	3	4	6	6					
Ten	1	3	1	1	4	1	3					
Eleven	1	1	3	1	1	2	3					
Twelve	1	4	1	3	7	3	1					
Fourteen	0	1	3	3	3	3	0					
Fifteen	3	2	6	2	1	5	3					
Sixteen	1	0	1	0	0	0	0					
Seventeen	2	1	0	0	1	1	0					
Totals	30	33	45	35	53	45	47					

ESCROW RECAP

	Sales	Sales Prices	Percentage Comparisons
Totals through July 2016	288	\$60,799,168.00	2012 through 2016
Totals through July 2015	277	\$53,949,199.00	2015 Sales (277) ↑ 4% Sales Prices ↑12%
Totals through July 2014	237	\$46,073,300.00	2014 Sales (237) ↑ 22% Sales Prices ↑32%
Totals through July 2013	395	\$52,813,450.00	2013 Sales (395) ↓ 27% Sales Prices ↑15%
Totals through July 2012	265	\$31,266,899.00	2012 Sales (265) ↑ 9% Sales Prices ↑94%

Letters

Mutual	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
One	6	17	23	23	8	18	10					
Two	7	12	5	15	2	4	4					
Three	2	3	3	2	1	3	0					
Four	0	14	0	2	2	0	3					
Five	6	23	36	15	23	1	0					
Six	82	2	16	3	3	2	1					
Seven	4	4	2	0	8	7	2					
Eight	9	5	6	5	2	1	0					
Nine	5	7	7	8	1	5	0					
Ten	0	2	7	1	0	2	2					
Eleven	2	1	0	3	3	0	0					
Twelve	4	4	3	6	0	5	3					
Fourteen	15	3	5	4	12	8	2					
Fifteen	1	7	3	24	24	0	2					
Sixteen	0	0	0	0	0	6	0					
Seventeen	0	0	0	3	1	2	1					
Totals 2016	143	104	116	114	90	64	30					
Totals 2015	154	80	423	179	288	135	106					

Letters thru July 2016 - 661

↓47%

Total Letters for 2015 (1822)

Total Letters for 2013 (749)

Letters thru July 2015 - 1259

Total Letters for 2014 (1244)

Total Letters for 2012 (577)

COLLECTIONS DELINQUENT ACCOUNTS, LEGAL FEES

Mutual	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
One		2,679	2,000	5,753	8,332	1,181						
Two	547	6,617	2,183	100	100	4,093	1,197					
Three			681	2,460	735	4,961	192,000					
Four						919	100					
Five			5,185									
Six	1,126	1,126	737	8,529	1,000	2,045	23,433					
Seven						1,749						
Eight			1,654	1,750			250					
Nine			1,151	2,025	1,704	2,918	5,430					
Ten			2,219			50	50					
Eleven			3,939	2,293		50,929	499					
Twelve		2,875			488	456	456					
Fourteen							5,468					
Fifteen												
Sixteen						602						
Seventeen												
Total	\$1,673	\$13,297	\$19,748	\$22,910	\$12,359	\$69,904	\$228,883					

Collections thru July, 2016: \$368,774.00 ↑158%

Collections thru July, 2015: \$142,950.00

ATTORNEY TRUST REVIEWS

Mutual	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
One	2	0	3	4	2	2	6					
Two	5	4	5	4	5	3	4					
Three	2	2	3	5	3	0	1					
Four	0	0	0	0	0	1	2					
Five	2	2	1	3	3	0	2					
Six	0	2	3	4	3	2	3					
Seven	2	2	0	3	2	5	3					
Eight	1	1	1	0	1	1	0					
Nine	1	1	3	0	1	2	0					
Ten	2	0	1	3	0	0	1					
Eleven	0	0	2	4	3	0	2					
Twelve	4	2	4	1	3	4	0					
Fourteen	1	1	5	3	7	2	2					
Fifteen	0	4	2	0	4	4	3					
Sixteen	0	0	0	0	0	0	0					
Seventeen	0	1	2	1	1	3	0					
	22	22	35	35	38	29	29					

Reviews Through July, 2016: 210 ↑1%

Reviews Through July, 2015: 207

REGISTRATIONS

Mutual	Caregivers	Dogs	Cats	Others	Service ESA	Open Cases
One	23	88	51	5	2	19
Two	23	76	41	3	0	9
Three	7	51	21	1	2	5
Four	7	37	27	0	0	0
Five	14	46	16	1	1	5
Six	12	45	18	0	1	6
Seven	12	37	22	0	0	8
Eight	7	32	13	2	5	4
Nine	9	58	19	1	2	3
Ten	15	29	21	1	4	8
Eleven	5	27	13	1	1	8
Twelve	21	36	18	0	0	6
Fourteen	34	39	17	4	2	6
Fifteen	14	52	32	8	1	7
Sixteen	2	2	3	0	0	1
Seventeen	3	6	8	1	0	1
TOTALS	208	661	340	28	21	96

Total Pets & Animals 1050