



Board of Directors

Agenda
Clubhouse Four
Tuesday, February 23, 2016
10:00 a.m.

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. President's Comments
4. Announcements
5. Service Awards
6. Shareholder/Member Comments

Note: Foundation Shareholder/Members are permitted to make comments before the meeting business of the Board begins. Requests to speak must be registered in advance of the meeting and comments are limited to four (4) minutes.

7. Consent Calendar – Approval of Board Committee Meeting Minutes (pp.1-2)
8. Approval of Minutes
 - a. January 26, 2015 (pp. 3-16)
9. Business
 - a. Golden Rain Foundation Board
 - i. Alleged Conflict of Interest (pp.17-18)
 - b. Executive Committee
 - i. Approve Inspector of Elections appointment, 2016 voting cycle (pp.19-20)
 - ii. Amend Policy 5025-30, Election Procedures (pp. 21-42)
 - iii. Amend Policy 5026-30, Election of Officers
 - iv. Application for Candidacy
 - v. Candidate Instructions
 - vi. Candidate Eligibility Disclaimer
 - vii. 2016 Schedule for Election of GRF Directors Representing Even Numbered Mutuals

- viii. Ballot
- viv. Amend Policy 4191-36, Commissions (pp.43-46)
 - x. Approve Employee Health Care Insurance Package (pp. 47-52)
 - xi. Trust Property Exterior Wall Sections L & M (pp. 53-58)
- c. Finance Committee
 - i. Acceptance of the January 2016 Financials (pp. 59-68)
 - ii. Transfer of Capital Funds into Reserves (pp. 69-72)
 - iii. Drawdown of Budget Contingency Fund (pp. 73-74)
- d. ITS Committee
 - i. Funding for Axxerion Software Conversion Project (pp. 75-78)
- e. Physical Properties Committee
 - i. Approve contract for Replacing Clubhouse Six Parking Lot Light (pp. 79-84)
 - ii. Approve contract for Clubhouse Six Heat Pumps (pp. 85-90)
 - iii. Approve contract for Clubhouse Five Flooring (pp. 91-94)
 - iv. Approve contract for Purchasing Flooring (pp. 95-98)
 - v. Approve Fire Hydrant Red Curb Markings for Code Compliance (pp. 99-102)
- f. Recreation Committee
 - i. Decision regarding Dog Park – Committee Report (pp. 103-104)
 - ii. Clubhouse Six Pickle Ball Test Period (pp. 105-107)

10. Staff Reports

- a. Controller's Report – Ms. Miller
- b. Executive Director's Report – Mr. Ankeny

11. Board Member Comments

12. Next Meeting/Adjournment

- a. Tuesday, March 22, 2016, 10:00 a.m., Clubhouse Four

In accordance with Civil Code 4090, the Foundation will make available a summary of the meetings where a quorum of the Board was present. A quorum of the Board was present at the following five Committee meetings:

- Minutes of the Physical Property Committee Board Meeting of January 6, 2016
- Minutes of the Recreation Committee Board Meeting of January 11, 2016
- Minutes of the Mutual Administration Committee Board Meeting of January 12, 2016
- Minutes of the Security, Bus & Transportation Committee Board Meeting of January 13, 2016
- Minutes of the Special Physical Property Committee Board Meeting of January 29, 2016

Using a consent calendar format, the GRF Board of Directors is requested to approve these Committee Board meeting minutes in one motion.

These Committee Board meeting minutes will be available on the Foundation's website for view after approval. If you would like a hard copy of the minutes, please see a staff member in the Administration Office.

Thank you.

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BOARD OF DIRECTORS MEMBERS MEETING MINUTES- GOLDEN RAIN FOUNDATION
January 26, 2016

Call to Order

President Winkler called the regular monthly meeting of the Golden Rain Foundation (GRF) Board of Directors (BOD) members to order at 10:00 a.m., on Tuesday, January 26, 2016, in Clubhouse Four.

Pledge of Allegiance

We were honored today to have Anita Ragole, of the Leisure World Chorale group and the Good News Singers, to lead us in the Pledge of Allegiance.

Roll Call

The Corporate Secretary reported that Board members Perrotti, R. Stone, Snowden, Wood, Rapp, L. Stone, Damoci, Winkler, Reed, McGuigan, Greer, Lukoff, Friedman, Bolton and Moore were present. Board Members Doderio, Hood and Pratt were absent. Executive Director Ankeny and Controller Miller were also present. Fifteen Board members were present, eight constituted a majority.

President's Comments

It feels good to be back in the saddle, so to speak! As many of you are aware, I had an unfortunate accident on December 18th and broke the fibula bone in my right leg. Then to add to the complications of a broken leg, I came down with very bad cold that has been affecting many of us. 2016 has been somewhat of a rough journey so far.

A warm thank you for the cards and phone calls offering assistance that I have received. It has been somewhat of an adventure and a learning curve in the world of medical care, caregivers and handicap access. Blessings on our handicap/access bus system and drivers. It certainly made it possible for me to get from point A to point B. The GRF employees have my gratitude for their assistance throughout this challenge.

Even though I have been out of the office, I have been keeping up with GRF activities and information from my home computer. As a GRF Director, I have been puzzled by the angst from a few Shareholders regarding the approximate \$400,000 plus excess income from 2015 being used to replenish the Foundation Reserve accounts. The portion of the civil code which covers home owner associations, also known as Davis Stirling Act, mandates a reserve study, which was performed. This Reserve Study provides fundamental information on our assets, the life expectancy of these assets and most importantly the dollar amounts necessary to cover future

repairs and replacements of the assets. The Reserve Study was clear, we are funded to an estimated fifty five percent. There is a clear need to increase the Reserves percentage in industry-accepted norms.

Annual Golden Rain Foundation assessments cover our GRF operating and reserve budget. By allocating the excess income from 2015 to reserves, we were able to keep the increase in 2016 assessments to a little over \$4.00. If surplus funds were not committed to our Reserves, the increase could have been well over \$9.00. In essence, the money went directly back to the shareholders by keeping the GRF assessment at a minimum while at the same time supporting the Reserves fund.

There is a great deal of work which needs to be done on our aging infrastructure now well over 50 years old. A recent summary report from our Facilities Director, Mark Weaver, noting the many projects in process, made this very clear, including the critical replacement of the Westminster wall.

The recent wind storm damage to the Westminster wall, which toppled over 75 feet of the wall, indicated this project needs to be done as soon as possible. Today the Board has on the agenda a motion to rescind a previous motion to move the wall out as far as possible. This will give us the ability to start the engineering and work to replace the wall where it is now, at substantial cost savings. This project began initial review in 2002, it's now almost 14 years later and time to commence this project. We should see significant progress in the near future, pending today's Board action.

The Trust street storm drain cleaning is still in progress with an estimated completion by February. So far, nothing significant has been found indicating any failures of the storm drain system, which would create a flooding problem.

The new back hoe has been delivered and employees are going through operator training. This backhoe will be able to be used for emergency cleanup and to facilitate Mutual projects where it can be used on a project.

The swing gates at 1.8 acres are in place to make it easier for Security personnel to close them when needed.

New automatic doors have also been installed at the two entrances to the Administration building. The old doors were breaking down constantly, and, most importantly, of an age where new parts were no longer available. It was necessary to replace the doors, rather than continuing to pay for costly repairs with reconditioned parts.

The Heath Care Center safety and accessibility project is complete and it's great to see Shareholders gathering and enjoying conversations with the addition of the new patio table and chairs.

The Sales Office interior enhancements have been completed, new signage is on order and landscaping improvements in the works. This work will enhance the office's appearance inside and out. Community resales provide an excellent return, a very good value for the dollars which have been spent enhancing the facility to attract new buyers. This project is still under budget.

In 2015, GRF collected \$1,193,232 from new GRF membership fees. The onsite Sale Office remitted to GRF, through terms of their lease, \$509,572. These numbers are vital as they directly offset operational expenses, provide the sole funding for the Capital improvement fund and help support the GRF Reserves.

I'm very excited to announce that in 2015 we had almost 100 million dollars in total unit resales.

Please take the time to see the refreshed new look from the concrete replacement, new trees and the placement of tables and chairs for social gatherings at the patio of Clubhouse 3 and the library. The Recreation Committee is excited about these improvements as the area now provides additional recreational event opportunities.

The News office restructuring is complete; all staff of the Publications Department are now located on the first floor. This project not only allowed for greater efficiency of the staff, but freed up vital space on the second floor for other Shareholder activities.

The paving project on the south part of St Andrews has been undergoing countless hours of review by the Physical Properties Committee. Options to enhance the traffic flow by a certified traffic engineer have been reviewed and adopted by the Committee. Based on this plan, which will feature one lane of traffic on both sides similar to the work completed on Golden Rain, the project is out to bid. For those of us who drive this section of St. Andrews and see the condition of the street, the improvements will be welcome.

The wall replacements behind Clubhouse 2 are still waiting for final easement and access approval from the Orange County Flood Control. Along the same vein, the Los Alamitos Barrier Project, that has been postponed for almost a year by Orange County Water, will begin this February. This project by Orange County Water is vital for insuring salt water is not intruding upon our fresh water. The project will include bore holes for testing and monitoring of our fresh water table.

The Globe is still a work in progress and has an estimated completion date of March 31st. The severe wind storm in November damaged the cover and supporting scaffolding. This has been repaired and it is now safe for contractors to commence the final stages of repairs and the replacement of the continents. Our contractors and suppliers have given us all indication that we should expect an unveiling of the Globe by the end of March.

We are rapidly approaching the time when our shareholders are asked to get involved and consider running for their Mutual boards and the GRF representatives from the even numbered Mutuels. You are needed. I realize the people sitting here today are involved just because they are interested enough to attend this meeting. However, you need to take the message back to your Mutual: our shareholders need to get involved.

If not enough Shareholders run for office and the Board cannot meet it's quorum requirements, there is a very real risk of the Mutual going into receivership. Simply stated, if we do not get enough concerned Shareholders to run and fill Board positions, the State would step in and appoint a Non Shareholder to fill this position and be allowed to make decisions on behalf of the Mutual without any firsthand knowledge of our community and how we operate. Please keep a close eye on the News for important elections information and deadlines.

Announcements/Service Award Presentation

The Committee meeting schedule is published in the *Golden Rain News*. All committee meetings are open to Shareholder/Foundation members.

There were no service award presentations.

Shareholder/Member Comments

Six shareholder/members spoke on various topics concerning the operations of the community.

NOTE: In accordance with applicable sections of the Civil Code and Policy 5610 of the Golden Rain Foundation, Members may provide comments to the Board. Members must register their requests in advance of the meeting and comments are limited to four (4) minutes.

CONSENT CALENDAR – APPROVAL OF BOARD COMMITTEE MEETING MINUTES

In accordance with Civil Code 4090, the Foundation has made available a summary of the meetings where a quorum of the Board was present. Quorums of the Board were present at six Committee meetings in December. The Committee minutes for these meetings were approved earlier this month by their respective Committees:

- Minutes of the Physical Property Committee Board Meeting of December 2, 2015
- Minutes of the Special Finance Committee Board Meeting of December 4, 2015
- Minutes of the Mutual Administration Committee Board Meeting of December 8, 2015
- Minutes of the Security, Bus & Traffic Committee Board Meeting of December 9, 2015
- Minutes of the Recreation Committee Board Meeting of December 14, 2015
- Minutes of the Finance Committee Board Meeting of December 15, 2015

The method with which these minutes will be approved is the Consent Calendar, which means any item placed on the Consent Calendar can be approved in one motion.

The Consent Calendar was approved, by general consent of the Board, as distributed.

The Committee Chairs are asked to stop by the Board Office within the next five business days to sign their approved Board Committee minutes. Once they are all signed, they will be posted to the website.

APPROVAL OF BOARD MEETING MINUTES

The minutes of the December 22, 2015 Golden Rain Foundation Board meeting were approved, as distributed, by general consent of the Board.

NEW BUSINESS

Finance Committee

Approve December 2015 Financials

Ms. Stone MOVED, seconded by Ms. Rapp and carried unanimously by the Board members present-

TO accept the December 2015 Financial Statement for audit.

ITS Committee

Deletion of Staff Position

At the regular meeting of the ITS Committee on January 12, 2016, the Committee reviewed and discussed options for the ongoing oversight of the GRF network. In review of the growing requirements to maintain the network and the security of the network, the committee noted that an IT service provider provides strengths such as access to enhanced resources; trained, experienced, qualified and certified IT service individuals; and the resources to start new projects immediately. The ITS Committee recommended to the GRF BOD the removal of the staff position of Information Technology Services Manager and move core position duties to an IT services company. Secondary functions of the position would be transferred to existing staff.

Mr. Friedman MOVED, Ms. Snowden seconded -

TO approve the deletion of the staff position of Information
Technology Services Manager.

Three Board Members and the Executive Director spoke on the motion

The motion was carried unanimously by the Board members present.

Approve Broadband Agreement

At the regular meeting of the ITS Committee on January 12, 2016, the Committee reviewed the recommendations for replacement of the fiber optic/hard wire broadband agreements between Verizon, Time Warner and Superwire. Based on the SANS audit, network security would be enhanced through the establishment of a new broadband provider and associated equipment. The existing FTS Services (20 mbps) is provided at a cost of \$1,460 per month while the proposed TelePacific services (50 mbps) would be provided at a cost of \$1,099 per month.

It was with the unanimous approval of the Committee to recommend cancellation of the agreement between GRF and Verizon, Time Warner and Superwire and enter into a three (3) year agreement with TelePacific. Note: Upon approval, transition between service providers may require 30-60 days of parallel service to insure minimal disruption of required network connectivity.

Mr. Friedman MOVED, seconded by Ms. Stone -

TO approve entering into a three (3) year agreement with TelePacific, per their quotation 112015, and authorize the President to sign the agreement. Upon securing and verification of services by TelePacific, the Executive Director is authorized to cancel services provided by Verizon, Time Warner and Superwire.

Three Board Members and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

Website Enhancements

At the regular scheduled meeting of the ITS Committee on January 12, 2016, the Committee reviewed and discussed enhancements made to the website (www.lwsb.com) of the Golden Rain Foundation (GRF). The revised website (beta site at www.goldenrainfoundationsealbeach.org) offers additional functionality as well as enhanced search capabilities. With the Board approval, the beta site will replace the current website with the web address remaining www.lwsb.com.

The 2016 Budget included \$18,748 for website services, AtHomeNet (which services the LWSB and sixteen Mutual websites) and website hosting fees, including \$9,600 for website development. New website development was performed with in-house staff requiring no contracted services. In consideration of various options and providers for website development, Word Press was selected offering the required functionality at a reasonable cost (proposed annual cost of \$678; possible annual savings of \$8,252 over AtHomeNet). Additional files are hosted on DiscountASP's servers for \$180 per quarter (AtHomeNet does not provide sufficient space for our needs).

The ITS Committee duly moved and approved to present the revised, improved and enhanced website to the Board for general approval.

Ms. Snowden MOVED, seconded by Mr. McGuigan and carried unanimously by the Board members present-

TO approve the movement of the GRF website to WordPress, as drafted on www.goldenrainfoundationsealbeach.org, to provide the look and functionality of the website and authorize the Executive Director to:

1. Initiate the required actions to transition the

www.goldenrainfoundationsealbeach.org into web address of
www.lwsb.com

2. Cancel agreements between AtHomeNet and Discount ASP's
as GRF and the Mutuals transition to WordPress.

Four Board Members and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

Physical Property Committee

Approve Contract for Security Restroom Upgrades

At the regular scheduled meeting of the Physical Properties Committee (PPC), the Committee reviewed four bids from contractors to complete upgrades at the Main Gate Security restrooms, as requested on the attached RFP, including replacement of fixtures, flooring, dividers, and counter tops (bid included in agenda packet).

Contractor	Cost	Days to complete
Greco Design	\$42,600	35
Bergkvist Construction	\$45,000	28
Hadi Construction	\$87,000	40
Los Al Builders	\$112,000	60

The PPC unanimously recommended John Bergkvist General Contractors to complete the project for \$45,000. Reserves in the amount of \$12,850 have been allocated in the Reserve account and fully funded in 2015 (bid included in agenda packet).

The Finance Committee, at its January 18, 2016 meeting, reviewed the request and has determined adequate funds exists within the GRF Reserves for this replacement.

Mr. Lukoff MOVED, seconded by Ms. Rapp -

TO approve a contract to complete the Security Restroom Upgrades
with John Bergkvist General Contractors, for a cost not to exceed
\$45,000, as per specifications dated November 18, 2015, with funds
coming from the Reserve Account and authorize the President to
sign the contract.

Two Board Members and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

Rescind Previous Board Action/Approve Replacement of Wall Sections L & M

At the regular scheduled meeting of the Physical Properties Committee, on January 6, 2016, the Committee reviewed and discussed various options for the replacement of wall sections L and M (approximately 2,900 linear feet).

1. Remove and replace the wall in its current location
 - a. Removal and replace cost generally estimated at \$791,670
 - b. Estimated cost does not include landscaping
2. Move the wall to the furthest extent possible (Committee action of 11-14-14 and Board action of 11-25-14)
 - a. Removal, replacement and extras generally estimated at \$1,265,339
 - b. Estimated cost does not include landscaping (plans, permits, grading, drainage and plants/trees)
 - c. Estimated cost does not include reconfiguration and/or use of property now within the wall
3. Removal and replacement of the wall at some other distance between the current location and the property line
 - a. Removal, replacement and extras generally estimated at \$1,264, 339 +/-
 - b. Estimated cost does not include landscaping (plans, permits, grading, drainage and plants/trees)
 - c. Estimated cost does not include reconfiguration and/or use of property now within the wall

Mr. Lukoff MOVED, seconded by Mrs. Damoci and carried unanimously by the Board members present-

1. **TO** rescind the GRF Board's action on November 25, 2014:

To move forward with planning and research to relocate the wall sections L & M as close to Trust Property line as possible, based upon existing site conditions.

2. **TO** approve the replacement of wall section L & M in its current location and instruct the Physical Properties Committee to bring to the Board, at the earliest possible opportunity, a recommendation of costs to replace the wall by a qualified contractor through a competitive bidding process.

Eight Board Members and the Executive Director spoke on the motion.

Mrs. Damoci MOVED, seconded by Ms. Rapp -

TO direct the Physical Properties Committee to obtain two bids for replacement of wall sections L & M; one bid to include the removal of dirt and regrading on the outside of the wall in order that the wall will be of uniform height both inside and outside and one bid without dirt removal and regrading.

The motion to amend the main motion carried with nine yes votes (Bolton, Damoci, Friedman, Greer, Rapp, Reed, Snowden, R. Stone and Wood).

The amended main motion was carried unanimously by the Board members present.

Publications Committee

Amend Policies

At the regular scheduled meeting of the Publications Committee, on January 14, 2016, the Committee reviewed various publication-related policies.

The Chair of the Publications Committee requested the removal of Policy 4191-20, Commissions, from inclusion in the motion pertaining to the various publication-related policies.

Mrs. Greer MOVED, Mrs. Reed seconded and carried unanimously by the Board members present-

TO adopt and/or amend the following policies in order to update,
clarify and reflect current practices:

Policy 2810-36, Community Submissions
Policy 2811-36, Golden Rain News Coverage of Candidates
Running for Public Office
Policy 2825-36, Special Columns
Adopt Procedure 2840.1-36, Subscriptions Procedure
Policy 2840.2-36, Deadlines
Policy 2840.3-36, Delivery and Subscriptions
Policy 2840.4-36, News Stories
Policy 2840.6, Obituaries
Policy 2840.7-36, News Photos
Policy 2840.8-36, News Coverage
Policy 2840.9-36, Collection Point
Policy 2850-36, Advertising Commissions

Policy 2851-36, Advertising
Policy 2860-36, Advertising Rates
Policy 2861-36, Advertising for Estate and Patio Sales

Recreation Committee

Policy Variance, City Expo

At the regular scheduled meeting of the Recreation Committee, on January 11, 2016, the Committee reviewed and discussed a request from the Executive Director for a variance to Policy 1403-50, Commercial Use.

Policy 1403-50, states "...The Community recreational facilities are to be maintained and preserved for the social and recreational benefit and activities of all Shareholder/Members..." The Policy further states "...Commercial use is strictly prohibited...unless an exemption is granted by action of the GRF Board of Directors..."

The Executive Director respectfully requested of the Committee the variance to policy for the chamber merchants presenting their wares, goods and merchandise, at the City Expo, be allowed to sell their wares, goods and merchandise; the Committee unanimously agreed that the sale of such items would be consistent with the items sold at the community's farmer's market. The Committee was specific: no business services were to be sold on Trust property.

Additionally, it was the unanimous approval of the Committee that the City Expo was a sanctioned event of the Recreation Committee.

Ms. Rapp MOVED, Mr. McGuigan seconded and carried unanimously by the Board members present-

TO approve a variance to Policy 1403-50, Commercial Use, to allow members of the City of Seal Beach Chamber of Commerce to sell wares, goods and merchandise at the annual GRF City Expo recreation event. The Executive Director shall present to the Recreation Committee, prior to the City Expo, a list of all Chamber Merchants and note which Chamber Members will be possibly selling their wares, goods and merchandise.

Four Board Members and the Executive Director spoke on the issue.

Mrs. Damoci MOVED, seconded by Ms. Rapp –

TO direct the Recreation Committee to review the list of City Expo vendors to determine if there are any services that should not be sold at the City Expo.

Seven Board Members and the Executive Director spoke on the amendment to the main motion.

The amendment to the main motion failed with eight no votes (Bolton, Friedman, Lukoff, Moore, Reed, Snowden, Winkler, and Wood).

The main motion was carried unanimously by the Board members present.

Policy Variance, Meeting Room Usage

At the regular scheduled meeting of the Recreation Committee, on January 11, 2016, the Committee reviewed and discussed a request from the Executive Director for a variance to Policy 1403-50, Commercial Use.

The Executive Director respectfully requested of the Committee variance to the policy: to hold the monthly Chamber of Commerce of Seal Beach Outreach Committee meetings upon Trust Property (Physical Properties Conference Room or Administration Conference Room), strictly provided that such meetings do not conflict with any other room reservation by GRF and/or Mutual Board requirements.

It was the unanimous approval of the Committee to recommend to the Board approval of the variance to policy.

Ms. Rapp MOVED, Mr. Friedman seconded and carried unanimously by the Board members present-

TO approve a variance to Policy 1403-50, Commercial Use, to allow the use of the Physical Properties or Administration Conference Room on an as needed basis, provided there exists no conflict in reservations by any GRF and/or Mutual Board function, for the purpose of holding a Chamber Outreach Committee meeting. A GRF Board Member and/or the GRF Executive Director must be in attendance.

One Board Member and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

Security, Bus & Traffic Committee

Enforcement of C.V.C. 22500.1 by Seal Beach Police Department

At the regular scheduled meeting of the Security, Bus, and Traffic Committee on September 9, 2015, the Committee reviewed concerns regarding parking in designated fire lanes on GRF Trust Property.

Section 22500.1 (provided in agenda packet) of the California Vehicle Code (C.V.C.) prohibits the stopping, standing, and parking of vehicles in designated fire lanes on public and private property. The intent is to ensure public safety by keeping areas designated for fire department access clear at all times.

Based upon ongoing concerns in reference to enforcement, the Seal Beach Police Department (SBPD) advised that enforcement of 22500.1 would be possible by SBPD if a written request is received from the Foundation.

Violations issued by the SBPD could carry monetary fines, will incur late fees if not paid on time, and may be added to the violator's vehicle registration costs if they fail to pay the violation. The appeal process is handled by the City of Seal Beach. There is no cost to the Foundation.

The Committee duly moved and approved that a written request (letter provided in agenda packet) be submitted to the SBPD requesting enforcement of California Vehicle Code Section 22500.1 Fire Lane Violations on GRF Trust Property.

Mr. McGuigan MOVED, Mr. Moore seconded -

TO approve the President to sign the attached written request (provided in agenda packet), to the Seal Beach Police, requesting enforcement of California Vehicle Code Section 22500.1 (provided in agenda packet) Fire Lane Violations on GRF Trust Property.

Eight Board Members, the Executive Director and the Security Chief spoke on the motion.

Mr. Lukoff called the question, seconded by Mr. Bolton and carried unanimously by the Board Members present.

The motion carried with one no vote (Snowden).

CONTROLLER'S REPORT

The Controller's report was presented.

EXECUTIVE DIRECTOR'S REPORT

A printed copy of the Executive Director's report was provided to the Board Members. The Executive Director reminded the Board and shareholder/members that Long Beach Animal Control will be in the community, in the next few weeks, to enforce the dog licensing ordinance.

BOARD MEMBER COMMENTS

Fourteen Board members spoke on topics related to today's Board of Directors' meeting.

PRESIDENT:

The President thanked the Vice President for presiding on behalf of the President at numerous meetings.

ADJOURNMENT

The meeting was adjourned at 12:31 p.m.

Joy Reed, Corporate Secretary
GRF Board of Directors
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Golden Rain Foundation

Leisure World, Seal Beach

MEMO

TO: BOARD OF DIRECTORS
FROM: RONDE WINKLER, PRESIDENT
SUBJECT: ALLEGED CONFLICT OF INTEREST
DATE: FEBRUARY 15, 2016
CC: FILE

Allegations for disqualification to serve by existing members of the Board of the Golden Rain Foundation of Seal Beach (GRF) have been at length carefully reviewed. The Board, relying of the advice of legal counsel, has determined according to the terms and conditions as stated in Bylaws of the of Golden Rain Foundation of Seal Beach (GRF) and all applicable laws, no conflict of interest exists between directors simultaneously serving on the Boards of GRF and the Golden Age Foundation.

I move, no conflict of interest exists between qualified members of the Golden Rain Foundation of Seal Beach serving simultaneously on the Board of the Golden Age Foundation.

RESOLUTION/MOTION ACTION RECORD**022316.a.i.**

Resolution Type: Approve Motion

Pertaining to: Alleged Conflict of Interest

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:President Winkler ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Leah Perrotti ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Richard Stone ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Paul Pratt ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Paula Snowden ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTTreasurer Linda Stone ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTSecretary Joy Reed ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Phil Hood ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Mary Wood ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Kathleen Rapp ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Steven McGuigan ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Marjorie Dodero ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Mary Greer ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTVice President Carole Damoci ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Barry Lukoff ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Phil Friedman ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Tim Bolton ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENTDirector Perry Moore ☐ YES ☐ NO ☐ ABSTAIN ☐ ABSENT

ATTEST: _____ (Secretary) _____ (Date)



MEMO

TO: BOARD OF DIRECTORS – GOLDEN RAIN FOUNDATION
FROM: EXECUTIVE COMMITTEE
SUBJECT: INSPECTOR OF ELECTIONS, 2016 VOTING CYCLE
DATE: FEBRUARY 23, 2016

At a special meeting of the Executive Committee on February 4, 2016, the Committee unanimously recommended the GRF Board of Directors appoint Accurate Voting Services, Inc. as the Inspector of Election for the 2016 election cycle.

This recommendation is in compliance with Policy 5025-33, Election Services, which states that the Executive Committee will “recommend that the Board appoint the election services company as its Inspector(s) of Election.” This action is also in accordance with Civil Code §5110.

Accurate Voting Services, Inc. is an independent third-party election services company. At its meeting on October 28, 2014, the GRF Board of Directors unanimously awarded a contract to Accurate Voting Services, Inc. to perform the general election services for the GRF and Mutual corporations for years 2015, 2016, and 2017.

I move to appoint Accurate Voting Services, Inc. as the Inspector of Election for the 2016 election cycle.

RESOLUTION/MOTION ACTION RECORD**022316.b.i.**

Resolution Type: Approve contract

Pertaining to: Election Provider

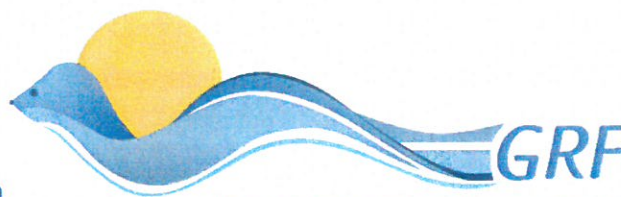
Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)



MEMO

TO: BOARD OF DIRECTORS – GOLDEN RAIN FOUNDATION
FROM: EXECUTIVE COMMITTEE
SUBJECT: AMEND POLICY 5025-30, AMEND POLICY 5026-30, AND APPROVE THE 2016 GRF ELECTION MATERIALS
DATE: FEBRUARY 23, 2016

At a special meeting of Executive Committee on February 4, 2016, the Executive Committee and corporate counsel reviewed drafts of the 2016 election documents. At that meeting, the Committee requested counsel update the documents for clarity, consistency, and to ensure their compliance with the Foundation Bylaws and Civil Code.

At the regular meeting of the Executive Committee on February 12, 2016, the Committee reviewed the updated documents and unanimously recommended the GRF Board of Directors approve the following GRF election materials and policies:

- Policy 5025-30, Election Procedures
- Policy 5026-30, Election of Officers
- Application for Candidacy
- Candidate Instructions
- Candidate Eligibility Disclaimer
- 2016 Schedule for Election of GRF Directors Representing Even-Numbered Mutuals
- News Article “How to be a Candidate to Run for the GRF Board of Directors for Even-Numbered Mutuals Only”
- Ballot

This recommendation is in compliance with Policy 5025-30, Election Procedures, and in accordance with Civil Code §5105.

I move to approve the 2016 GRF election documents, including the amendment of Policy 5025-30, Election Procedures, and 5026-30, Election of Officers.

RESOLUTION/MOTION ACTION RECORD

022316.b.ii. -viii.

Resolution Type: Amend/approve documents Pertaining to: 2016 GRF Election materials
Duly adopted at a meeting of the Board of Directors held:

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Doderio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

GOLDEN RAIN OPERATIONS**AMEND 02.16.16****Election Procedures**

The following will be in effect for the election of ~~directors representatives~~ to the Golden Rain Foundation (GRF) Board of Directors (BOD):

1. Elections

a. Annual Election

The election of ~~directors representatives~~ for odd-numbered Mutuels will occur during odd-numbered years and the election of ~~directors representatives~~ for even-numbered Mutuels will occur during even-numbered years. Each ~~director representative~~ shall serve a two-year term.

- 1) One (1) ~~director representative~~ will be elected from each Mutual except for Mutuels— One (1) and Two (2) where there will be two (2) Directors.

4) —

One (1) and Two (2) where there will be two (2).

b. Special Elections

Upon the occurrence of a vacancy on the BOD representing an odd- or even-numbered Mutuels, the process for a special election will begin within ten (10) days after the Secretary of the Board is notified of the vacancy.

2. Voting

a. Qualification for Voting

Members may vote only by using the mail-in secret ballot. Members may cast one (1) vote, except on the ballots of Mutuels One (1) and Two (2), members may cast two (2) votes, but they may not be cast cumulatively. ~~Members may obtain replacement ballots by contacting _____.~~ The Inspector of Elections.

b. Cumulative Voting

There is no provision in the GRF By-Laws for cumulative voting, i.e., stacking votes for one candidate.

3. Candidates

a. Candidate Eligibility and Qualifications

All members of the GRF "in good standing" are eligible to run for election to the

GOLDEN RAIN OPERATIONS**AMEND 02.16.16**Election Procedures

BOD representing the Mutual in which they reside. "In good standing" is defined as a member who is ~~no more than~~ not 30 days in arrears of his or her carrying charge to the Mutual, or in arrears in any fine or fee, as set forth in the Bylaws.

The Corporate Secretary is authorized to determine the qualifications of a Director, pursuant to the terms of the GRF By-Laws.

b. Candidate Statement

Prior to the deadline established by the ~~GRF~~ association, each candidate shall submit a ~~S~~ statement containing up to 300 words (no less than 12 point type, single-sided). The statement shall be mailed with the ballot.

- 1) The statement shall contain the candidate's background, qualifications and Platform, and shall not contain any disparaging or defamatory content.

c. Notification of Nominations for Election of Directors

The GRF shall place a notice in the *Golden Rain News* not less than ninety (90) days prior to the election counting meeting that any member may place his or her name into nomination for the director position representing the Mutual in which they reside. The notice shall be published in the *Golden Rain News* every week thereafter until the election counting meeting is held.

d. Self-Nomination by Members

Members who wish to nominate themselves as a candidate for election to the BOD must do so in writing to the ~~Foundation Board~~ Stock Transfer Office not more than ninety (90) days or less than sixty (60) days prior to the election counting meeting.

- 1) All candidates shall be provided candidate instructions upon submitting their name for nomination.

e. A Mutual BOD may appoint a nominating committee for the purpose of recommending a candidate for the election. Any candidates who are recommended by their Mutual BOD or nominating committee will be given candidate instructions by the ~~GRF Board~~ Stock Transfer Office.

f. Nominations from the floor

Nominations from the floor are prohibited. ~~There is no provision in the By-Laws~~

GOLDEN RAIN OPERATIONS**AMEND 02.16.16****Election Procedures**

~~and all such statements or actions~~ ~~those reports or statements~~ shall not constitute provision by the ~~GRF Association~~ of access to its media for campaign purposes.

- 5) In the event that the ~~GRF's Association's~~ media reports any candidates' statements- or actions that are reasonably unrelated to the election, the reporting of such shall not constitute provision by the ~~GRF Association~~ to its media for campaign purposes.
- 6) In accordance with Civil Code 5135, no ~~GRF Association~~ funds shall be used for campaign purposes, except to the extent necessary for the ~~GRF Association~~ to comply with the duties imposed upon it by law.

- 7) Provision of Mailing Labels

Candidates are entitled to purchase labels for the addresses in their Mutual at a per-label cost which is to be paid at the time the labels are ordered. Labels can be ordered by completing an "Access to Documents" form in the Accounting Department.

- 8) **Non-Responsibility for Statements and Actions**

Neither GRF or its officers, directors or employees shall be responsible for any claims, damages, injuries, judgments, orders or settlements, including attorney's fees, arising from a candidate's Statement or actions made in connection with an election.

4. **Election Meetings**

The GRF BOD will convene a special meeting one week prior to the Annual Meeting for the purpose of ~~the Inspector of Election~~ counting ~~secret~~ ballots. All members are welcome to attend the special meeting.

In the case of a special election, the GRF BOD will convene a special meeting approximately thirty (30) days after the ballots are mailed for the purpose of ~~the Inspector of Election~~ counting ballots. All members are welcome to attend the special meeting.

5. **Election Process**

- a. The Executive Committee shall review and approve the election materials

GOLDEN RAIN OPERATIONS**AMEND 02.16.16**Election Procedures

and the election process.

- b. The GRF shall contract with an independent third-party vendor to perform all election services as Inspector(s) of Election. The vendor will be directed to conduct the election, and be accountable for the conduct of the election in accordance with this policy and all applicable codes, By-Laws, and state laws.
- c. During its meeting in February, the Executive Committee of the GRB BOD will recommend that the Board appoint the election services company as its Inspector(s) of Election.
- d. During its meeting in February, the BOD will appoint the election services company as its Inspector of election.
- e. If the GRF does not contract with a vendor to perform all election services, then the GRF will conduct the election in accordance with this policy and all applicable codes, By-Laws, and state laws. The GRF BOD will appoint in-house Inspector(s) of Election.

6. Election Materials

a. Ballot Packet

The ballot packet will consist only of a mail-in secret ballot, voting instructions, any candidate ~~Statements~~ resumes/resumes/biographies, two return envelopes, _____ and mailing instructions for the election. The ballot packet will be mailed _____ **no less than** at least thirty (30) days prior to the ballot counting meeting.

b. Secret Ballots Returned By Mail

The mail-in secret ballot is required to be mailed to the Inspector(s) of the Election for proper verification and validation, and must be received before noon on the date established on the ballot.

The mail-in secret ballot is irrevocable once **received** ~~it is validated~~ by the Inspector(s) of the Election.

GOLDEN RAIN OPERATIONS**AMEND 02.16.16**Election Procedures

The Inspectors of Election will open and process, **in public view**, the mail-in secret ballots- _____ on the day of the special meeting held for the purpose of counting ballots _____ as outlined under Section 7.

1) If a mail-in secret ballot is compromised or improperly sealed or addressed, **or has any identifying marks**, it will be invalidated by the Inspector(s) of the Election.

7. Inspector(s) of the Election

a. Inspector(s) of the Elections shall perform the following:

- 1) Determine the number of shareholders entitled to vote and the voting power of each.
- 2) Establish a mailing address for mail-in ballots, and the contact phone number for members' questions.
- 3) Prepare and mail to all members in the odd- or even-numbered Mutuels, no later than thirty (30) days prior to the election meeting, the notice letter, mail- in secret ballot, any candidate **Statements/resumes/biographies**, instructions, two envelopes, and mailing instructions for the voting GRF election, in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."
- 4) Receive mail-in secret ballots.
- 5) Open mail-in secret ballots at the special meeting for the purpose of counting ballots.
- 6) Count and tabulate all votes.
- 7) Determine the results of the election.
- 8) Certify, in writing, that the election was held in accordance with this policy and Section 5110 of the Davis-Stirling Common Interest Development Act (the Act).
- 9) **Consult with the GRF's legal counsel if necessary to fulfill the Inspector(s)' obligations under the law.**

8. Observers of the Election

GOLDEN RAIN OPERATIONS**AMEND 02.16.16****Election Procedures**

Any candidate or member of the ~~GRF Association~~ may witness the counting and tabulation of _____the votes. However, the Inspector(s) of Election may establish reasonable guidelines for candidates and members for the observing of the counting and tabulation of ballots, including guidelines on distance from which observers may stand.

9. **Ballot Retention**

The sealed ballots at all times shall be in the custody of the ~~l~~inspector or ~~i~~nspectors of election or at a location designated by the inspector or inspectors until after the tabulation of the vote, and until the time allowed by Section ~~51457527~~ of the ~~Civil~~operations Code (~~nine~~**twelve** months) for challenging the election has expired, at which time custody transferred to the ~~GRF Association~~.

After the transfer of the ballots to the ~~GRF Association~~, the ballots shall be stored by the ~~GRF Association~~ in a secure place for no less than one year after the date of the election.

Policy

Adopted: 15 Jun 76
 Amended: 20 Aug 96
 Amended: 19 Aug 97
 Amended: 15 Sept 09
 Amended: 15 Feb 11
 Amended: 24 Feb 15

GOLDEN RAIN FOUNDATION
Seal Beach, California

GOLDEN RAIN OPERATIONS

ORGANIZATION OF THE BOARD

AMEND 02.16.16

Election of Officers

The Board shall ~~conduct an meet in open session for the purpose of organizational meeting~~ -immediately following the Annual Meeting ~~for the purpose of electing officers~~. The election of officers shall be in accordance with Robert's Rules of Order. A quorum of the Board must be present for the election of officers. The election to an officer's position shall be for a one-year term; ~~however, the Board may change the officers anytime throughout the year. Only directors present at the meeting are eligible to be elected as an officer of the Board.~~

If the current President is a candidate for that office, the chair will be turned over to the Executive Director or his representative until a new President is elected.

The chair shall call for nominations for each office in the following order: President, Vice President, Corporate Secretary, and Treasurer.

Nominations should not be seconded. After nominations have been received, the chair shall call ~~up to~~ three times for additional nominations. If there are none, the chair will declare the nominations closed.

In uncontested elections, the chair will declare the nominated person elected. Where two or more candidates are nominated for an office, the vote will be by ~~secret~~ written ballot ~~utilizing a procedure to maintain confidentiality~~.

The winning candidate must receive a majority of the votes cast. The written ballots will be counted by the recording secretary and a second staff member, ~~or the Inspector of Elections~~. A member of the audience will be asked to volunteer as an observer to witness the counting of ballots. The recording secretary will inform the chair of the results.

If there are more than two candidates and no one receives a majority vote ~~of the attending Directors~~, the candidate receiving the fewest votes shall be eliminated and balloting shall continue until one candidate receives a majority vote.

The chair will announce the vote count (if requested) and name of the winning candidate.

Policy

GOLDEN RAIN FOUNDATION

(May 15)

GOLDEN RAIN OPERATIONS

ORGANIZATION OF THE BOARD

AMEND 02.16.16

Election of Officers

Adopted: 12 Jul 94
Amended: 15 Jul 97
Amended: 16 Mar 99
Amended: 19 Apr 11
Amended: 26 May 15

Seal Beach, California

(May 15)

APPLICATION FOR CANDIDACY AS A GRF DIRECTOR

2016-2018 Term of Office

This "Application for Candidacy" ("Application") shall be completed by all candidates.

I, (print name) _____ of Seal Beach Mutual No. _____, Unit # _____, do hereby place my name into nomination for election to the Golden Rain Foundation Board of Directors representing my Mutual for the 2016-18 term of office.

I am a member in good standing in my Mutual; that is, I am not more than 30 days in arrears of the monthly carrying charge assessment **or in arrears of any fine or other fee levied against the Applicant.** If elected, I am willing and will be **able and** available to serve in the capacity of Board Director for the 2016-2018 term of office.

Print Name: _____

Signature of Applicant: _____

Telephone Number: _____

Email Address: _____

Check one: A statement/biography is: ☐ Attached
☐ Not attached, but I will turn it in on (date) _____

Statement of qualifications: Candidates shall submit a typed **Sstatement of qualifications** (see following rules governing content and length of Statements) ~~which should set forth the candidate's background, qualifications and platform, up to 300 words~~ to the Stock Transfer Office. Candidate's name, Mutual and Unit # must be listed prominently at the top of the statement.

Eligibility Disclaimer: Candidates shall complete the Eligibility Disclaimer form which sets forth the reasons candidates shall be considered ineligible to serve as a Director for the GRF Board. This form must be completed and turned in with the Application.

Returning the Application, Eligibility Disclaimer, and Statement: The deadline to return the Application, Eligibility Disclaimer and the Statement is 4:30 p.m. on Friday, April 8, 2016 to the Stock Transfer Office on the 1st floor of the Administration Building (13531 St. Andrews Drive) or mailed to the Stock Transfer Office, P. O. Box 2069, Seal Beach, CA 90740.

Questions: If you have any questions about being a candidate, please call 431-6586, extension 346 for the Stock Transfer Office or extension 303 for the Board Office.

STOCK TRANSFER OFFICE USE ONLY:

Date received: _____ Time received: _____ Was statement attached? – Yes - No –(circle one)

Was disclaimer attached? Yes No (circle one)

If

If statement was not attached, when will statement be provided? _____ Staff: _____

The Golden Rain Foundation has established reasonable rules for the conduct of its election. The following rules have been established for ~~resumes~~ **candidate Statements**:

- Statements (**a.k.a., resumes**) shall contain a candidate's background, qualifications and platform;
- **Statements shall not contain disparaging or defamatory content;**
- **~~Resumes~~ Statements shall be a maximum of 300 words, in no less than 12 point type, single sided, not to exceed one page;**
- Only a member in good standing is eligible to be a candidate. A member in good standing is defined as a member who is not in **30 days** arrears of their carrying charge, **or related charges, or in any fines or fees;**
- Article VI, Election of Directors, Section 1, Qualifications, of the By-Laws of the Golden Rain Foundation, state:

Only an active member of the Corporation is qualified to be a director. An active member of this corporation who is (a) an officer or director of a Mutual Corporation at Seal Beach Leisure World; (b) a member of any City Council; (c) a member of the Board of Supervisors of the County of Orange, California; (d) a member of the Planning Commission for the City of Seal Beach, California, or the County of Orange, California; (e) an elected official of any city, county, governmental body or political subdivision thereof; (f) an individual, a member of any entity or partnership, or an officer or director of any other corporation engaged in supplying material, services or labor to the Golden Rain Foundation, shall not be qualified to serve as a director of this corporation.

- Article II, Membership, Section 3, Membership – Eligibility and Acceptance, of the By-Laws of the Golden Rain Foundation, state:

All stockholders or members in good standing of any non-profit cooperative housing corporation sponsored by this Corporation and providing housing in Seal Beach Leisure World, a cooperative housing development, and all members of Seal Beach Mutual No. Seventeen, a non-profit mutual benefit corporation, located in Seal Beach, California, shall be entitled to active membership in this Corporation, which membership shall be appurtenant to the respective shares of stock of said non-profit cooperative housing corporations and appurtenant to the memberships in Seal Beach Mutual No. Seventeen. It is the intention of this corporation to offer such services, as it may provide, only to occupant stockholders of said non-profit cooperative housing corporations and members of Seal Beach Mutual No. Seventeen. Application for membership shall be made concurrently with the execution of a subscription agreement for stock or membership in such a cooperative housing corporation or subscription agreement for membership in Seal Beach Mutual No. Seventeen, and shall be accompanied by such portion of the initiation fee as the Board of Directors shall from time to time determine. When a subscription is accepted by such a cooperative housing corporation or Seal Beach Mutual No. Seventeen, and stock or a membership certificate is issued to a subscriber, notice shall be sent to said subscriber of his or her eligibility for membership in this corporation and a request for payment of the full initiation fee shall accompany said notice. Payment of said initiation fee shall constitute an acceptance of membership and agreement to abide by these By-Laws and rules and regulations of the Corporation. Failure to make payment of the initiation fee at the time fixed by the Board of Directors shall render the candidate's eligibility of membership null and void at the discretion of the Board of Directors. The authorized number of membership shall be to the cooperative housing corporation stockholder occupants and to members of Seal Beach Mutual No. Seventeen, the total of said units being 6,608.

AMEND 2.17.16

GRF BOARD OF DIRECTORS CANDIDATE INSTRUCTIONS

Thank you for your interest in serving on the GRF Board of Directors. The attached Application for Candidacy ("Application") is for ALL candidates, whether you are self-nominated or have been referred (nominated) by your Mutual Board of Directors or your Mutual's Nominating Committee.

1. Candidates who are Self-Nominated: Applications are available in the GRF Board Office beginning Wednesday, March 9, 2016.

Candidates who are nominated by a Board of Directors or Board Nominating Committee: Your Mutual Secretary will notify the Stock Transfer Office of your nomination before 4:30 p.m. on Friday, April 8, 2016. For organization purposes, we ask that nominated applicants also complete an application.

2. Statement/Resume/Biography: Each candidate shall submit a typed statement ("Statement") with a maximum of 300 words (**in no less than 12 point type, single side only**). Statements must have your name, Mutual and Unit # at the top of the page and contain **your** qualifications, background and platform. **Statements shall not contain disparaging or defamatory content**. Please attach the statement to the back of the application.
3. Eligibility Disclaimer: Article VI, Election of Directors, Section 1, Qualifications, of the GRF By-Laws sets forth that Directors of the GRF Board of Directors shall not be qualified to serve on the Board if they are, for example, a Director of a Mutual Corporation, member of a City Council, Planning Commission, Board of Supervisors, etc. **Further, to avoid any potential conflict of interest, no member of the GRF Board of Directors or their spouse may be employed by the Golden Rain Foundation.** GRF Board Candidates shall sign an Eligibility Disclaimer stating that they are eligible to serve as a Director.
4. Return the Application, Eligibility Disclaimer and the Statement to the Stock Transfer Office before 4:30 p.m. on Friday, April 8, 2016, in person or by mail to GRF Stock Transfer Office, P. O. Box 2069, Seal Beach, CA 90740.
5. Mailing Labels: Please see GRF Policy 5025, Election Procedures, Section 3(h) (7) (page four of policy) for instructions on obtaining mailing labels for the addresses in a candidate's respective Mutual.
6. Important Dates:

Friday, April 8	Deadline for applications to be returned
Friday, May 6	Ballots mailed by independent election company
Monday, June 6	Deadline to receive secret mail-in ballots
Tuesday, June 7	Ballot counting at 10 a.m. in Clubhouse Four
Tuesday, June 14	GRF Annual Meeting, 2 p.m. in Clubhouse Four*

If you have any questions about being a candidate for the GRF Board, call (562) 431-6586, Ext. 346 for Stock Transfer or Ext. 303 for the Board Office.

*Newly-elected Board Members will be installed at the Annual Meeting

-over-

The Golden Rain Foundation has established reasonable rules for the conduct of its election. The following rules have been established for **S**tatements:

- Statements shall contain a candidate's background, qualifications, and platform;
- **Statements shall not contain disparaging or defamatory content;**
- Statements shall be a maximum of 300 words, **with no less than 12 point type, single sided, not to exceed one page;**
- Only a member in good standing is eligible to be a candidate. A member in good standing is defined as a member who is not 30 days in arrears of their carrying charges **or in any fines or fees;**
- Article VI, Election of Directors, Section 1, Qualifications, of the By-Laws of the Golden Rain Foundation, state:

Only an active member of the Corporation is qualified to be a director. An active member of this corporation who is (a) an officer or director of a Mutual Corporation at Seal Beach Leisure World; (b) a member of any City Council; (c) a member of the Board of Supervisors of the County of Orange, California; (d) a member of the Planning Commission for the City of Seal Beach, California, or the County of Orange, California; (e) an elected official of any city, county, governmental body or political subdivision thereof; (f) an individual, a member of any entity or partnership, or an officer or director of any other corporation engaged in supplying material, services or labor to the Golden Rain Foundation, shall not be qualified to serve as a director of this corporation.

- Article II, Membership, Section 3, Membership – Eligibility and Acceptance, of the By-Laws of the Golden Rain Foundation, state:

All stockholders or members in good standing of any non-profit cooperative housing corporation sponsored by this Corporation and providing housing in Seal Beach Leisure World, a cooperative housing development, and all members of Seal Beach Mutual No. Seventeen, a non-profit mutual benefit corporation, located in Seal Beach, California, shall be entitled to active membership in this Corporation, which membership shall be appurtenant to the respective shares of stock of said non-profit cooperative housing corporations and appurtenant to the memberships in Seal Beach Mutual No. Seventeen. It is the intention of this corporation to offer such services, as it may provide, only to occupant stockholders of said non-profit cooperative housing corporations and members of Seal Beach Mutual No. Seventeen. Application for membership shall be made concurrently with the execution of a subscription agreement for stock or membership in such a cooperative housing corporation or subscription agreement for membership in Seal Beach Mutual No. Seventeen, and shall be accompanied by such portion of the initiation fee as the Board of Directors shall from time to time determine. When a subscription is accepted by such a cooperative housing corporation or Seal Beach Mutual No. Seventeen, and stock or a membership certificate is issued to a subscriber, notice shall be sent to said subscriber of his or her eligibility for membership in this corporation and a request for payment of the full initiation fee shall accompany said notice. Payment of said initiation fee shall constitute an acceptance of membership and agreement to abide by these By-Laws and rules and regulations of the Corporation. Failure to make payment of the initiation fee at the time fixed by the Board of Directors shall render the candidate's eligibility of membership null and void at the discretion of the Board of Directors. The authorized number of membership shall be to the cooperative housing corporation stockholder occupants and to members of Seal Beach Mutual No. Seventeen, the total of said units being 6,608.

AMEND 2.17.16 GRF BOARD OF DIRECTORS CANDIDATE ELIGIBILITY DISCLAIMER

The Golden Rain Foundation has established reasonable rules for the conduct of its election, including eligibility requirements for candidates. For example, only a member in good standing is eligible to be a candidate. A member in good standing is defined as a member who is not 30 **or more days** ~~days~~ in arrears of their carrying charges **or of any fines or fees**.

To avoid any potential conflict of interest, no member of the GRF Board of Directors or their spouse may be employed by the Golden Rain Foundation.

Per Article VI, Election of Directors, Section 1, Qualifications, of the Golden Rain Foundation By-Laws, a director shall not be qualified to serve if they are a member, officer, or director of the following organizations, entities, or governmental bodies listed below.

Candidates must review and complete this form in order to be placed on the Golden Rain Foundation Board of Directors ballot.

My name is _____ and I am applying for candidacy for the Board of Directors in Mutual _____.

I am a member of:	Select one:		If yes, what is the date of resignation or retirement?
	NO	YES	
(a) an officer or director of a Mutual Corporation at Seal Beach Leisure World;			
(b) a member of any City Council;			
(c) a member of the Board of Supervisors of the County of Orange, California;			
(d) a member of the Planning Commission for the City of Seal Beach, California, or the County of Orange, California;			
(e) an elected official of any city, county, governmental body or political subdivision thereof;			
(f) an individual, a member of any entity or partnership, or an officer or director of any other corporation engaged in supplying material, services or labor to the Golden GRF Rain Foundation.			

Signature of Applicant: _____ Date: _____

STOCK TRANSFER OFFICE USE ONLY:

Reviewed by Stock Transfer Supervisor: _____ Reviewed by GRF Corporate Secretary: _____

2016 SCHEDULE FOR ELECTION OF GRF DIRECTORS REPRESENTING EVEN-NUMBERED MUTUALS

MUTUAL BOARD OR NOMINATING COMMITTEE RESPONSIBILITIES

1.	In accordance with the GRF By-Laws and Davis-Stirling, Mutual Boards may appoint a Nominating Committee (five members who may be Mutual Directors or Members) at least 60 days before the GRF Annual Meeting* to recommend one to three candidates for each position to be elected. Self-nominated candidates may submit their names to this group as well. <small>*Timing of GRF Special Board Meeting for Ballot Counting used in lieu of Annual Meeting</small>	Deadline: Wednesday, March 9
2.	Mutual Nominating Committee gives Mutual Board Secretary the names of one to three candidates for each GRF position to be elected and/or any names of self-nominated candidates.	Deadline: Friday, April 8 4:30 p.m.
3.	Mutual Board Secretary delivers a list of all known candidates (whether nominated by Committee or by self-nomination) to the GRF Corporate Secretary in the Board Office of the Administration Building at least 45 days before the GRF Special Meeting for Ballot Counting (no later than 4:30 p.m.).	Deadline: Friday, April 8 4:30 p.m.

CANDIDATE RESPONSIBILITIES

1.	Candidates may self-nominate and submit their name in person (preferable) or in writing to the GRF Board Office between Wednesday, March 9 and Friday, April 8. It is a candidacy period of 30 days. <i>*Policy 5025 states that candidates may self-nominate no more than 90 days and no less than 60 days prior to the election.</i>	Deadline: Friday, April 8
2.	Candidates will be asked to complete a brief application of candidacy. If self-nomination was done in writing, an application will be mailed to the candidate or GRF staff will contact the candidate with instructions.	Application Deadline: Friday, April 8
3.	Candidates will be asked to submit a statement of 300 words or less describing their qualifications, background, and platform.	Submission Deadline: Friday, April 8

GOLDEN RAIN FOUNDATION AND CAMPAIGN DATES

1.	Ballots will be mailed to voters 30 days before the Special Board Meeting for Ballot Counting.	Mailing Date: Friday, May 6
2.	Notices of Special Board Meeting for the purpose of Ballot Counting will be published in the <i>Golden Rain News</i> .	Publication Dates: Thursday, May 26 and Thursday, June 2
3.	Election company receives mailed ballots (members should give Post Office three to four days to ensure timely delivery). Note: Ballots can also be hand-delivered to Clubhouse Four on Tuesday, June 7 between 9:00 and 10:00 a.m.	Deadline: Monday, June 6 12:00 noon
4.	Ballots counted at the Special Board Meeting (beginning at 10 a.m. in Clubhouse Four).	Meeting: Tuesday, June 7
5.	Annual Meeting of GRF Members – 2 nd Tuesday in June at 2:00 p.m. in Clubhouse Four.	Meeting: Tuesday, June 14

AMEND 2.17.16 How to be a Candidate **to run foren** the Golden Rain Foundation Board of Directors for Even-Numbered Mutuals Only

The campaign cycle for the GRF Board of Directors will begin soon! During 2016, the Board seats representing the even-numbered Mutuals are up for election. During odd-numbered years, the Board seats representing odd-numbered Mutuals are up for election.

Any member in good standing is eligible to be a candidate for the Golden Rain Foundation Board of Directors representing their even-numbered Mutual. A member in good standing is defined by the GRF By-laws as a Mutual shareholder/owner who is no more than 30 days in arrears of their carrying charge, **or in arrears of any fines or fees.**

Candidates may self-nominate or be nominated by their Mutual's Nominating Committee or Board of Directors.

Candidates who are self-nominated must complete an "Application for Candidacy" before 4:30 p.m. on **Friday, April 8** ("Application for Candidacy" forms are available in the ~~Board~~-**Stock Transfer** Office in the Administration Building beginning **Wednesday, March 9**).

Candidates who are nominated by their Mutual's Nominating Committee or Board of Directors will have their names submitted to the ~~Board~~-**Stock Transfer** Office by the Mutual's Secretary. Upon receipt of any submitted names, the GRF Board Office will contact each candidate and arrange for them to **confirm their candidacy by receiving and completing** an "Application for Candidacy" and candidate instructions.

In accordance with Policy 5025-**30**, Election Procedures, each candidate may submit a **statement, or** resume, of 300 words or less, **single sided**, to the ~~Board~~-**Stock Transfer** Office. Resumes shall **be written in compliance with the election rules, e.g., contain the** background, qualifications and platform **of the candidate.** All Statements and are due before 4:30 p.m. on **Friday, April 8**.

Article VI, Election of Directors, Section 1, Qualifications, of the GRF By-Laws sets forth that Directors of the GRF Board of Directors shall not be qualified to serve on the Board if they are, for example, a Director of a Mutual Corporation, member of a City Council, Planning Commission, Board of Supervisors, etc. Further, to avoid any potential conflict of interest, no member of the GRF Board of Directors or their spouse may be employed by the Foundation. GRF Board Candidates shall sign an Eligibility Disclaimer stating that they are eligible to service as a Director.

Candidates who complete a timely Application for Candidacy (or are nominated by a Mutual's nominating committee or Board) will be listed on the Secret Mail-in Ballot. Ballot packets containing the Secret Mail-in Ballot, postage-paid envelopes, balloting instructions, and deadlines will be mailed to each household in the even-numbered

Mutuals on Friday, May 6. The GRF By-Laws have no provisions for write-in candidates on the ballots or for nominations from the floor.

For further information on being a candidate for the GRF Board, please call 431-6586, extension 346 for Stock Transfer or 303 for the Board ~~Stock Transfer~~ Office.

###

I:\ELECTIONS\2016 GRF\GRF News Article - How to be a Candidate.docx

DRAFT

OFFICIAL NON-REVOCABLE BALLOT

GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS ELECTION FOR ONE REPRESENTATIVE/DIRECTOR FROM MUTUAL NO. EIGHTEEN

Instructions for Voting:

Every two years, the Golden Rain Foundation conducts an election to elect one director from your Mutual to represent Mutual No. Eighteen on the Golden Rain Foundation Board of Directors. The election is being conducted by Accurate Voting Services, Inc., and is conducted by mail to ensure the integrity of the process and to provide each member in good standing the opportunity to vote. The candidates listed below have been recommended by your Mutual, your Mutual's Nominating Committee, or have applied through a self-nomination process.

Instructions for Mailing Your Ballot:

After you have voted below, insert the ballot into Envelope "A." Seal Envelope "A" and insert it into Envelope "B." In the upper left hand corner of Envelope "B," print your name and address (including Mutual and Apt. #); **AND** sign your name on the signature line. Mail Envelope "B" (which is pre-addressed and postage-paid) to the **Inspectors of Election** at Accurate Voting Services, Inc., P.O. Box 6117, Laguna Niguel, CA 92607-6117. Please allow 4-5 days for delivery. The Inspectors of Election must receive your mailed ballot on or **before 12 noon on Monday, June 6, 2016**, in order for your ballot to be counted, or you may bring your sealed ballot to Clubhouse Four, 1419 Northwood Road, Seal Beach, CA between 9:00 and 10:00 a.m. on Tuesday, June 7, 2016. The "polls" will close at 10:00 a.m. and the counting process will begin.

Instructions for Observing the Ballot Counting:

The ballot counting process will be conducted at a meeting of the GRF Board of Directors on Tuesday, June 7, 2016, at 10:00 a.m., Clubhouse Four, 1419 Northwood Road, Seal Beach, CA 90740. *All members are welcome to observe the counting process.*

Instructions for Attending the Annual Meeting:

The Golden Rain Foundation Annual Meeting will be held on Tuesday, June 14, 2016, at 2:00 p.m. in Clubhouse Four, 1419 Northwood Road, Seal Beach, CA 90740. All newly-elected directors will be installed at this meeting.

GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS ELECTION FOR ONE REPRESENTATIVE/DIRECTOR FROM MUTUAL NO. EIGHTEEN

Voting: You are electing **one** director to sit on the Golden Rain Foundation Board of Directors representing Mutual No. Eighteen. Please cast **one vote for one candidate** to be elected by printing an "X" or a "✓" in the box located to the left of the name. Please follow the above instructions to mail your ballot.

Mark
One
Box
Only

	Candidate X (incumbent)
	Candidate Y
	Candidate Z

Please direct any inquiries to Accurate Voting Services Inc.

Toll-free (855) 588-5522 accuratevoting@um.att.com

Accurate Voting Services, Inc., 23322 Peralta Drive, Suite 4, Laguna Hills, CA 92653
P.O. Box 6117, Laguna Niguel, CA 92607-6117

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BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: EXECUTIVE COMMITTEE
SUBJECT: ADOPT POLICY 4191-36, COMMISSIONS
DATE: FEBRUARY 16, 2016
CC: FILE

At the regular scheduled meeting of the Executive Committee (EC) on February 12, 2016, the EC recommended adoption of Policy 4191-36, Commissions, with the amendment of the title Media Manager to Publications Manager.

I Move to approve the adoption of Policy 4191-36, Commission.

RESOLUTION/MOTION ACTION RECORD**022316.b.viv.**

Resolution Type: Amend Policy

Pertaining to: Policy 4191-36, Commissions

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (D)

ADMINISTRATION

GENERAL POLICY

ADOPTCommissions

1. Up to 25% commission is authorized for use with agencies procuring advertising.
2. Straight commission salespersons (no salary and/or wage)
 - a. 30% on the first month of new accounts
 - b. 25% existing accounts
 - c. 15% house accounts
3. Salaried or waged employees
 - a. **Publications Manager** ~~Media Manager~~ – no commission
 - b. Salespersons – for wages earned, the *NEWS Foundation* retains 50% of all column inches sold; remaining 50% of column inches sold will be paid a commission of:
 - i. 20% on the first month of new accounts
 - ii. 15% existing accounts
 - iii. 0% house accounts

Classified Advertising

1. Salaried or waged employees
 - a. **Publications Manager** ~~Media Manager~~: no commission

Payment of such commissions will not be made until after full payment for the advertising is received by the Golden Rain Foundation Finance Department.

Policy
Adopted:

Executive Director
Golden Rain Foundation

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BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: EXECUTIVE COMMITTEE
SUBJECT: HEALTHCARE BENEFITS 2016/2017
DATE: FEBRUARY 15, 2016
CC: FILE

At the regular scheduled meeting of the Executive Committee on February 12, 2016, the Committee reviewed the employee health care benefit package proposals for the policy period of April 1, 2016 to March 31, 2017. The information was provided by the GRF insurance broker, ECIA Benefits, and included quotes on the rates from the current Carriers, as well as information from eight (8) other Carriers. The cost to GRF, services provided to our employees, employee plan contributions, plan design, customer service of each Carrier, and the access to care was considered.

Medical Insurance

Quotes were solicited from nine (9) Medical Insurance Carriers for the Medical Plan (Exhibit A). Of the nine (9) Carriers solicited, our incumbent Carrier and five (5) others submitted quotes. Two (2) Carriers declined to quote based on the inability to be competitive due to our size or claims history.

Upon review and deliberation by the Committee, the Committee unanimously approved to recommend Kaiser Plan 2733 (Option 6 on Exhibit A) to the Board. This plan offered significant savings to budget, while only providing moderate increases to employee, in co-pay increases (Exhibit B).

The Committee proceeded to review the other key areas of the Health Care benefit plan as follows:

Dental, Life, Long Term Disability (LTD), Accidental Death & Dismemberment (AD&D) and Employee Assistance Program (EAP)

The renewal from Guardian for Dental, Life, LTD, AD&D, and the EAP coverage offers identical coverage as our expiring Plans initially indicated a 10% overall premium increase due to high utilization out of network.

Since the high claims costs were tied to the PPO plan only, Guardian revised the quote with a rate-pass (no change) for the HMO coverage and a 15% premium increase for PPO coverage, which is currently selected by 20 GRF employees. We also received quotes from other Carriers such as MetLife, Principal, and Delta Dental but the MetLife plan was not comparable in benefits offered even though the quoted premium was lower than Guardian, and the other two proposals had an increase in premiums.

Vision Insurance

Guardian's renewal proposal for VSP Vision coverage offers identical coverage as our expiring Plan with 5% increase in the premium.

Employee Paid Insurances

The renewal of the basic life insurance from Guardian also allows the renewal of the voluntary life coverage offered to employees. The renewal offers identical coverage as our expiring Plans with a rate-pass in the premium. This coverage is 100% paid by the employee.

The renewal of the pet insurance with VPI Pet offers the same coverage as our current Plan. This coverage is 100% paid by our employees.

All proposals were at or less than budget.

The Committee unanimously approved to recommend to the Board:

- The Dental HMO, PPO, VSP Vision, Life, Long Term Disability, AD&D, and the Employee Assistance Plans be renewed with Guardian;
- The employee paid Voluntary Life Plan be renewed with Guardian; and
- The employee paid Pet Insurance Plan be renewed with VPI Pet.

I move to approve the employee health care benefit packages:

- Kaiser Plan 2733
- The Dental HMO, PPO, VSP Vision, Life, Long Term Disability, AD&D, and the Employee Assistance Plans be renewed with Guardian;
- The employee paid Voluntary Life Plan be renewed with Guardian; and
- The employee paid Pet Insurance Plan be renewed with VPI Pet authorize the President

and authorize the President to sign all applicable documents, and further authorize the

Executive Director and Human Resources Director to take all applicable actions required for the health care benefit package renewals.

RESOLUTION/MOTION ACTION RECORD**022316.b.x.**Resolution Type: Approve employee benefits Pertaining to: Health Care Insurance Package
Duly adopted at a meeting of the Board of Directors held: **02.23.16**Motion by: _____ Seconded by: _____
Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Doderio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

EXHIBIT A

		Kaiser	Kaiser	Anthem	Anthem	Health Net	Health Net	Health Net	Kaiser
		HMO High Plan	HMO High Plan	T-Value HMO	Select Value HMO	SmartCare HMO 15	SmartCare HMO 40	ExcelCare EOA 20	HMO High Plan
		\$20 / 100%	\$20 / 100%	30 / 40 / 500 / 3 Day	30 / 40 / 500 / 3 Day				Plan 2733
				Dual Option w/ PPO	Dual Option w/ PPO				
		Current	Renewal	Option 1	Option 2	All Options	All Options	All Options	Option 6
		Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7	Option 8
		Deductible	Deductible	Deductible	Deductible	Deductible	Deductible	Deductible	Deductible
		4/1/2015	4/1/2016	Full Network	Select Network				
	Office Visit	\$20	\$20	\$30	\$30	\$15	\$40	\$20	\$20
	Specialist	No Charge	No Charge	\$40	\$40	\$15	\$40	\$20	No Charge
	Wellness Exam	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	\$5 per visit
	Hospital	No Charge	No Charge	\$500 Per Day / 3 Day max	\$500 Per Day / 3 Day max	\$250 Per Admit	\$500 Per Day/ 3 Day Max	\$500 Per Admit	\$500 Per Admit
	Outpatient Surgery	\$20 Copay	\$20 Copay	\$100 Per Procedure	\$100 Per Procedure	\$250 Per Procedure	\$500 Per Procedure	\$500 Per Procedure	\$250 Per Procedure
	Urgent Care	\$20	\$20	\$30	\$30	\$15	\$40	\$20	\$20
	ER Room	\$100 Per Visit	\$100 Per Visit	\$50 Per Visit	\$50 Per Visit	\$100	\$100	\$100	\$150 Per Visit
	Rx Copay	\$10 / \$25	\$10 / \$25	\$15 / \$30 / \$50 / 30%	\$15 / \$30 / \$50 / 30%	\$15 / \$30 / \$50 / 30%	\$15 / \$30 / \$50 / 30%	\$10 / \$30 / \$50 / 30%	\$15 / \$35
	Rx Deductible / Brand	30 Day Supply	30 Day Supply	30 Day Supply	30 Day Supply	\$100	\$100	\$100	30 Day Supply
	Copay Max	\$1,500 / \$3,000	\$1,500 / \$3,000	\$2,500 / \$5,000	\$2,500 / \$5,000	\$1,500 / \$3,000	\$3,500 / \$7,000	\$2,000 / \$6,000	\$3,000 / \$6,000
						Rx Option 1	Rx Option 1	Rx 15/30/50-100D	
34	Employee	\$550.90	\$617.30	\$559.95	\$519.84	\$535.21	\$468.03	\$588.23	\$590.11
24	Employee + 1	\$1,211.98	\$1,358.06	\$1,175.89	\$1,091.66	\$1,150.71	\$1,006.27	\$1,264.70	\$1,298.25
22	Family	\$1,570.06	\$1,759.30	\$1,679.84	\$1,559.51	\$1,578.87	\$1,380.69	\$1,735.29	\$1,681.82
80	Monthly Premium	\$82,359.44	\$92,286.24	\$84,216.14	\$78,183.62	\$80,549.32	\$70,438.68	\$88,529.00	\$88,221.78
Percentage Increase			12.05%	2%	-5%	-4%	-16%	5%	7%
Monthly Increase			\$9,926.80	\$1,856.70	-\$4,175.82	-\$1,810.12	-\$11,920.76	\$6,169.56	\$5,862.34
		Kaiser	Kaiser	Anthem	Anthem	Health Net	Health Net	Health Net	Kaiser
		PPO	PPO	Solution PPO					PPO
		Plan 5699 SCR	Plan 5699 SCR	PPO 1500					Plan 5699 SCR
				Dual Option w/ PPO	Dual Option w/ PPO				
		Current	Renewal	Option 1	Option 2	Option 1	Option 4	Option 5	Renewal Option
		Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7	Option 8
		Deductible	Deductible	Deductible	Deductible	Deductible	Deductible	Deductible	Deductible
		4/1/2015	4/1/2016	Full Network	Select Network				
P50	Office Visit	\$40	\$40	\$20	\$20	\$15	\$40	\$20	\$40
	Specialist	\$40	\$40			\$15	\$40	\$20	\$40
	Wellness Exam	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
	Hospital	\$1,000 then 30%	\$1,000 then 30%	\$500 Per Day / 3 Day max	\$500 Per Day / 3 Day max	\$250 Per Admit	\$500 Per Day/ 3 Day Max	\$500 Per Admit	\$1,000 then 30%
	Outpatient Surgery	\$100 then 30%	\$100 then 30%	\$100 Per Procedure	\$100 Per Procedure	\$250 Per Procedure	\$500 Per Procedure	\$500 Per Procedure	\$100 then 30%
	Urgent Care	\$40	\$40	\$30	\$30	\$15	\$40	\$20	\$40
	ER Room	\$100 then 30%	\$100 then 30%	\$50 Per Visit	\$50 Per Visit	\$100	\$100	\$100	\$100 then 30%
	Rx Copay	\$15 / \$40	\$15 / \$40	\$15 / \$30 / \$50 / 30%	\$15 / \$30 / \$50 / 30%	\$15 / \$30 / \$50 / 30%	\$15 / \$30 / \$50 / 30%	\$10 / \$30 / \$50 / 30%	\$15 / \$40
	Rx Deductible / Brand	30 Day Supply	30 Day Supply	30 Day Supply	30 Day Supply	\$100	\$100	\$100	30 Day Supply
				10% / 30%					
	Out-of-Pocket Max	\$6,000 / \$12,000	\$6,000 / \$12,000	\$2,500 / \$5,000	\$2,500 / \$5,000	\$1,500 / \$3,000	\$3,500 / \$7,000	\$2,000 / \$6,000	\$6,000 / \$12,000
						Rx Option 1	Rx Option 1	Rx 15/30/50-100D	
1	Employee	\$1,852.60	\$2,075.84	\$826.68	\$826.68				\$2,075.84
0	Employee + 1	\$4,075.72	\$4,566.84	\$1,736.03	\$1,736.03				\$4,566.84
0	Family	\$5,279.90	\$5,916.13	\$2,480.05	\$2,480.05				\$5,916.13
1	Monthly Premium	\$1,852.60	\$2,075.84	\$826.68	\$826.68	\$0.00	\$0.00	\$0.00	\$2,075.84
Percentage Increase			12.05%	-55%	-55%	-100%	-100%	-100%	12%
Monthly Increase			\$223.24	-\$1,025.92	-\$1,025.92	-\$826.68	-\$826.68	-\$826.68	\$223.24
		\$84,212.04	\$94,362.08	\$85,042.82	\$79,010.30	-\$0.04	-\$0.16	\$0.05	\$90,297.62
			12.05%	1%	-6%	-100%	-100%	-100%	7%

EXHIBIT B

		Kaiser HMO High Plan \$20 / 100%	Kaiser HMO High Plan Plan 2733 Committee Approved Option 6	
	Deductible	None	None	
		4/1/2015		
	Office Visit	\$20	\$20	No Change
	Specialist	No Charge	No Charge	No Change
	Wellness Exam	No Charge	\$5 per visit	Change
	Hospital	No Charge	\$500 Per Admit	Change
	Outpatient Surgery	\$20 Copay	\$250 Per Procedure	Change
	Urgent Care	\$20	\$20	No Change
	ER Room	\$100 Per Visit	\$150 Per Visit	Change
	Rx Copay	\$10 / \$25	\$15 / \$35	Change
	Rx Deductible / Brand	30 Day Supply	30 Day Supply	No Change
	Copay Max	\$1,500 / \$3,000	\$3,000 / \$6,000	Change
				Difference
34	Employee	\$550.90	\$590.11	\$39.21
24	Employee + 1	\$1,211.98	\$1,298.25	\$86.27
22	Family	\$1,570.06	\$1,681.82	\$111.76
	Monthly Premium	\$82,359.44	\$88,221.78	
PS1	Percentage Increase		7%	
	Monthly Increase		\$5,862.34	

Medical

Contributions	GRF		Employee	
Employee	80%	\$16,051	20%	\$4,013
Employee + 1	70%	\$21,811	30%	\$9,347
Family	60%	\$22,200	40%	\$14,800
	Monthly Total	\$60,062		\$28,160
	Health Insurance Expense			
	Annually*	\$720,739		
	Budgeted	\$786,036		
	Savings	\$65,297		

* Amount will vary based on number on employees in plan and coverage

Benefit	2016 Budget	Proposed	Savings to Budget
Dental	\$16,524	\$15,956	\$568
Vision	\$10,164	\$10,164	\$0
Life	\$28,680	\$27,313	\$1,367
Disability	\$33,456	\$31,865	\$1,591
Note:		Total	\$3,526

1. All proposed costs are less employee contribution and subject to change based on participation
2. Proposed saving are based upon the policy term of April 1, 2016 to March 30, 2017

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MEMO

TO: BOARD OF DIRECTORS
FROM: EXECUTIVE COMMITTEE
SUBJECT: TRUST PROPERTY, AREA OUTSIDE WALL REFERRED TO AS WESTMINSTER
DATE: FEBRUARY 15, 2016
CC: FILE

At the regular scheduled meeting of the Executive Committee (EC) on February 12, 2016, the Committee reviewed general information in reference to the Boards action of January 26, 2016 on wall sections L & M (Westminster wall):

Mr. Lukoff MOVED, seconded by Mrs. Damoci and carried unanimously by the Board members present-

1. **TO** rescind the GRF Board's action on November 25, 2014:
To move forward with planning and research to relocate the wall sections L & M as close to Trust Property line as possible, based upon existing site conditions.
2. **TO** approve the replacement of wall section L & M in its current location and instruct the Physical Properties Committee to bring to the Board, at the earliest possible opportunity, a recommendation of costs to replace the wall by a qualified contractor through a competitive bidding process.

Mrs. Damoci MOVED, seconded by Ms. Rapp -

TO direct the Physical Properties Committee to obtain two bids for replacement of wall sections L & M; one bid to include the removal of dirt and regrading on the outside of the wall in order that the wall will be of uniform height both inside and outside and one bid without dirt removal and regrading.

The motion to amend the main motion carried with nine yes votes (Bolton, Damoci, Friedman, Greer, Rapp, Reed, Snowden, R. Stone and Wood).

The amended main motion was carried unanimously by the Board members present.

Replacement of wall sections L & M is estimated to commence spring/summer 2016, pending required Committee and Board actions. Replacement of the wall would leave the improvement of the Trust property between the wall and Westminster, with costs estimated as follows:

General	
Total Length	2700 Linear Feet
Total Square Footage	108,000

Estimated Costs to Improve	
Engineering	\$75,000
Landscape Architect	\$55,000
Permits	\$3,000
Grading & Drainage	\$300,000
Irrigation and planting	\$371,000
Electrical & Lighting	\$50,000
Total Estimated Cost	\$854,000

Estimated Annual Costs	
Landscape Maintenance	\$60,000
Water	\$12,000
Electricity	\$12,000
Total	\$84,000
Possible increase in monthly assessments	\$1.06

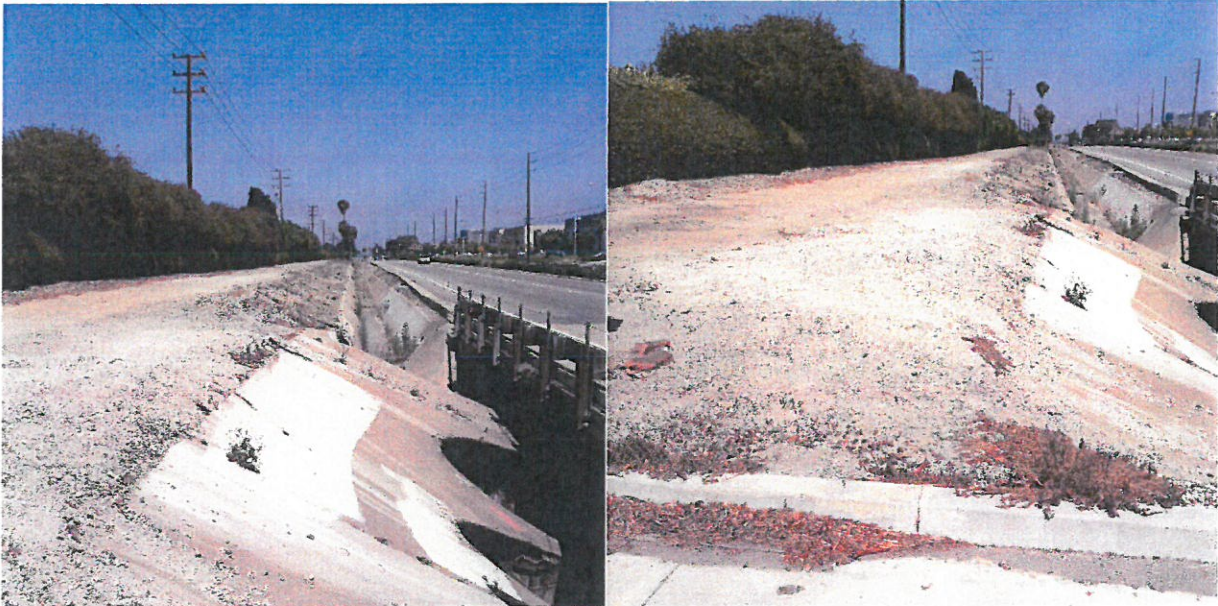
The Committee discussed the following options:

1. Improve the land
 - a. At an estimated cost of \$854,000
 - b. Estimated annual maintenance of \$84,000 (possible mostly assessment increase of 1.06)
2. Leave the land as is (subject to possible City request to GRF to improve the land)
 - a. Land was acquired by GRF in 2001 at a cost of \$15,000, plus associated transaction and deed fees. (Exhibit B)
3. Deed the property to the City

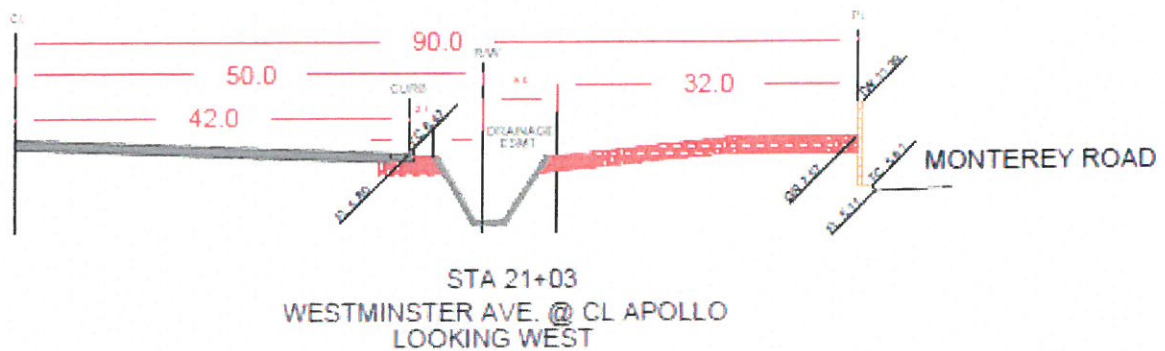
In review of the proposed options, the Committee saw merit in option 3 based upon estimated costs to improve the land. Further, the committee considered some initial statements, where the City may request the deeding of a portion of Trust property for the possible covering of the

existing drainage ditch along Westminster (Trust property line sits at the approximate middle of the drainage ditch)

Typical Existing Conditions



Engineering Cross Section



It was of the unanimous consensus of the Committee to recommend to the Board the authorization of the Executive Director to contact the City Manager and open dialog with the City the possibility of deeding all of the land from the exterior of wall sections L & M to the City.

Such action could lead to possible options by the City to improve and maintain the land at the City's expense.

I move to authorize the Executive Director to contact the City Manager to open dialog with the City for the consideration of a quit claim deed between GRF and the City of Trust property from the exterior of proposed wall sections L & M and Westminster.

RESOLUTION/MOTION ACTION RECORD**022316.b.xi.**

Resolution Type: Approve action Pertaining to: Trust Property, area outside wall "Westminster"

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

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BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: FINANCE COMMITTEE
SUBJECT: APPROVE JANUARY FINANCIAL STATEMENTS
DATE: FEBRUARY 23, 2016
CC: FILE

At the regular meeting of the Finance Committee on February 16, 2016, the Committee duly moved to recommend to the Golden Rain Foundation Board of Directors acceptance of the January 2016 Financial Statements for audit.

Board Action:

I move that the GRF Board of Directors accept the January 2016 Financial Statements for audit.

RESOLUTION/MOTION ACTION RECORD**022316.c.i.**

Resolution Type: Approve Financial Statements

Pertaining to: January 2016

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____

Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:

	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Doderio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

Controller's Financial Recap – January 2016

As of the one-month period ended January 2016, the financial reports indicate that GRF is in a favorable financial position with a surplus of \$144,753.

Major variances are:

Salaries & Wages	27,290	Vacancies of key positions in ITS, News, Physical Properties & Service Maintenance.
Temporary Agency Fees	(2,665)	Temps used to fill key vacant positions
Employment Taxes & Benefits	26,479	Workers' Comp \$15K; Empl. Taxes \$5K
Supplies	22,786	Budget exceeded actual expenditures
Facilities Rentals & Maintenance	15,032	\$7K - Janitorial
Fuel & Oil	13,284	Budget exceeded actual expenditures
News Advertising Income	(17,779)	(\$16K) – Display advertising
SRO Labor Cost Recovery	50,835	Actual labor exceeded budget

Reserve & Capital Expenditures:

Projects	Fund Balance	Approved	TTD Expenditures	Commitments	Uncommitted
Reserves	\$6,392,590	\$2,986,261	\$732,332	\$318,531	\$3,406,329
Capital Improvements	1,324,299	706,352	438,888	475,679	617,947

P.O. Box 2069
Seal Beach CA 90740

Description			
	Current Assets:		
1122000	Cash & cash equivalents	350,202	
	Non-Restricted Funds	411,813	
	Receivables	502,428	
	Prepaid expenses	426,055	
	Inventory of maintenance supplies	<u>416,074</u>	
	Total Current Assets		2,106,571
	Designated deposits		
1211000	Contingency Operating Fund	706,642	
	Reserve Fund	6,392,590	
1212500	Capital Improvement Fund-GRF	1,324,299	
1213000	Liability Deductible & Hazard Fund	<u>202,571</u>	
	Total designated deposits		8,626,102
	Notes Receivable		
1411000	Notes Receivable	<u>14,428</u>	
	Total Notes Receivable		14,428
	Fixed Assets		
	Land, Building, Furniture & Equipment	30,705,940	
	Less: Accumulated Dep'n	<u>(20,852,492)</u>	
	Net Fixed Assets		9,853,449
	Other Assets		
	Premium on Municipal Bonds		<u>12,840</u>
	Total Assets		<u><u>20,613,389</u></u>

P.O. Box 2069
Seal Beach CA 90740

Description		
Liabilities & Stockholders Equity		
Current Liabilities:		
Accounts payable	523,033	
Project Commitments	794,210	
Accrued payroll & payroll taxes	605,927	
Accrued expenses	347,720	
Accrued property taxes	110,647	
Total Current Liabilities	2,381,537	
Total Liabilities		2,381,537
Stockholders' Equity		
Mutuals' Beneficial Interest		
3211000 Contingency Operating Reserve Equity	706,643	
3212000 Reserve Equity	6,074,059	
3394000 Capital Fund Equity	848,620	
3310000 Beneficial Interest in Trust	4,602,614	
Total Mutuals' Beneficial Interest		12,231,935
Membership interest		
Membership certificates of 844 shares @ \$200 par value, and 5,764 shares @ \$250 par value, authorized, issued and outstanding	1,609,800	
Additional paid-in-capital	4,865,923	
Total Paid-in-Capital		6,475,723
Excess Income		
Current Year	6,988	
3910000 Excess Income / (Expense) YTD	(482,794)	
Total Excess Income		(475,806)
Net Stockholders' Equity		18,231,852
Total Liabilities & Stockholders' Equity		20,613,389

2

**Golden Rain Foundation
Cash Flow Activity - All Reserves
For the Month of January 2016**

	Contingency Operating Fund	Reserve Fund	Capital Improvement Fund	Committed Funds	Liability Insurance Fund	Other Restricted	Nonrestricted Funds	Total
Balance 12/31/2015	706,642	6,290,766	1,288,673	(0)	202,571	-	81,004	8,569,656
Funded: Assessments		75,000						75,000
Funded: Membership Fees collected (40)		34,477	34,477					68,954
Funded: M17 Lease Fees collected (10)		1,730	1,730					3,460
Funded: Interest on Funds		2,421						2,421
Progress Payments on CIP								-
Expenditures		(11,805)	(581)					(12,386)
Commitments								-
Replenish funds for Donated Assets								-
Net Monthly Claims								-
Disbursement to Mutuals								-
Transfers between funds								-
Interest Income Allocation							330,809	330,809
Net Monthly Activity								-
Balance 1/31/2016	706,642	6,392,590	1,324,299	(0)	202,571	-	411,813	9,037,914
 Net Activity	 -	 101,824	 35,626	 -	 -	 -	 330,809	 468,258

Golden Rain Foundation
Quick Balance Sheet Analysis
For the Period Ended January 31, 2016

SELECTED BALANCE SHEET ITEMS

	Current Balance	Prior Month	Increase (Decrease)
Cash In Bank	350,202	496,961	(146,759)
Current Assets	10,732,673	10,594,085	138,588
Current Liabilities	2,381,537	2,469,359	(87,822)
Current Ratio	4.51	4.29	
Designated Deposits:	9,037,915	8,569,657	468,258
Reservet Fund			
Liability & Disaster Insurance Fund			
Capital Improvement Fund			
Contingency Operating Fund			
General Operating Fund			
Other Restricted Fund			
Committed Fund			

RESULT OF OPERATIONS

Current Month	Actual	Budget	Variance	%
Income	1,264,774	1,235,602	29,172	2.36
Expense	1,177,004	1,292,586	115,582	8.94
Net Materials Recovery(Pass Thru)	0	0	0	
Excess Income or (Expense)	87,770	(56,984)	144,754	
Year To Date	Actual	Budget	Variance	%
Income	1,264,774	1,235,602	29,172	2.36
Expense	1,177,004	1,292,586	115,582	8.94
Net Materials Recovery(Pass Thru)	0	0	0	
Excess Income or (Expense)	87,770	(56,984)	144,754	

Full Time Equivalents		
For the Month	Average YTD	Planned - 2016
150.30	150.30	158.47

2016 Reserve Expenditures

Center	Description	2016 Reserve Study	Prior Approved	Current Approved	Adjusted Approved	Prior Expenditures	YTD EXPENDITURES		TTD Expenditures	Remaining Balance
							Jan	Total		
30	Replacement of two automatic doors- Admin. Building (751-15)		15,000		15,000	0		0	0	15,000
34	St. Andrews & North Gate Server Replacements (Incl. 10% contingency)		3,300		3,300	0		0	0	3,300
34	Server Rack Cabinet UPS Backup Power Unit (Incl. 10% contingency)		3,300		3,300	0		0	0	3,300
34	Replace Wireless Access Points at Clubhouses (Incl. 10% contingency)		8,800		8,800	0		0	0	8,800
34	SANS Audit Equipment: Network and Systems- Replacement		17,501		17,501	0	11,405	11,405	11,405	6,096
35	Replace Interior Light Fixtures	3,584	-		0	0		0	0	0
36	Replacement of Carpeting (first Floor & Stairs) (745-15-0701)		13,115		13,115	10,421		0	10,421	2,695
37	Replace Lighting Signage	20,478	-		0	0		0	0	0
48	Paint Exterior Flatwork	4,505	-		0	0		0	0	0
48	Replace Water Storage Tanks	12,287	-		0	0		0	0	0
48	Replace Solar Panels	28,055	-		0	0		0	0	0
48	Install New Pool Heater (755-15)		19,800		19,800	0		0	0	19,800
53	Paint Wood Siding & Trim	14,130			0	0		0	0	0
53	Paint Interior Flatwork	25,393			0	0		0	0	0
54	Paint Door Surfaces	2,765			0	0		0	0	0
54	Replace Automatic Pedestrian Door	3,276			0	0		0	0	0
54	Replace New Water Heater	4,352			0	0		0	0	0
54	Replace Lobby and Hallway Furniture	5,120			0	0		0	0	0
54	Replace Wall Divider Covering	10,444			0	0		0	0	0
54	Paint T-Bar Ceiling Panels	12,901						0	0	0
54	Replace Conference Room Furniture	97,373						0	0	0
54	Recover Partitions		6,000		6,000	0		0	0	6,000
54	Floor Remodel (750-15)	148,773		800	800	0	400	400	400	400
56	Paint Exterior Ironwork	3,840						0	0	0
56	Paint Exterior Flatwork	10,239						0	0	0
74	Paint Exterior Flatwork	11,724						0	0	0
79	Repair Concrete and Wood Shoreline at Pond	2,560						0	0	0
79	Refurbish Golf Course Greens	10,239						0	0	0
79	Community Landscape Remodel	10,239						0	0	0
79	Community Concrete Flatwork	25,598						0	0	0
79	Community Asphalt Seal Coat- Parking Lots	38,038						0	0	0
79	Community Asphalt Seal Coat-Street Phase 4	51,195						0	0	0
79	Street resurfacing, St. Andrews Drive		760,000		760,000	0		0	0	760,000
79	56 Trees Replaces in street medians		125,000		125,000	0		0	0	125,000
79	Main Gate Beautification - Globe (730-15B)		163,270		163,270	104,940		0	104,940	58,330
79	Globe - Replacement of Continents (743-15)		180,000		180,000	0		0	0	180,000
79	Perimeter wall sections B (591-01B-B)		350,000		350,000	31,732		0	31,732	318,268
79	CH3/Library- concrete replacement (747-15-0718)		50,000		50,000	41,114		0	41,114	8,886
79	Perimeter wall sections A (591-01B-A)		494,000		494,000	440,914	1,016	1,016	441,930	52,070
79	Perimeter wall sections J & K (591-01B-JK)		702,900		702,900	72,176		0	72,176	630,724
79	St. Andrews Gate Improvements (723-14)		50,000		50,000	9,190		0	9,190	40,810
79	Westminster Wall Section L & M/ Engineering (668-11B)	1,650,000	23,475		23,475	9,025		0	9,025	14,450
Total Planned Reserve Expenditures		2,207,108	2,985,461	800	2,986,261	719,511	12,821	12,821	732,332	2,253,929

2016 Capital Plan

Center	Description	Prior Approved	2016 Budget	Additional Approved	Adjusted Approved	Prior Expenditures	YTD EXPENDITURES		TTD Expenditures	Remaining Balance
							Jan	Total		
32	Barcode label printer	1,000			1,000	0		0	0	1,000
32	Pallet Racking System (2016 Approved Capital- Purchased in 2015)		3,000		3,000	2,831		0	2,831	169
34	CH4 Technology Enhancements	44,000			44,000	0		0	0	44,000
34	Jenark System	225,017			225,017	220,149	-450	-450	219,699	5,318
34	Main Server Room Modifications (734-15 - Server Room Mods)	6,600			6,600	5,938	15	15	5,953	647
34	Second Server/Rm Mods (744-15 - Second Server Rm System)	60,000			60,000	50,508		0	50,508	9,492
34	Surveillance Cameras (2016 Approved Capital)		13,000		13,000	0		0	0	13,000
34	Visual Display Solutions	22,000			22,000	0		0	0	22,000
36	6 Work Stations and 1 Reception (745-15-0701)	20,000			20,000	16,455		0	16,455	3,545
37	Paychex Time Clocks (2) (2016 Approved Capital)		5,200		5,200	0		0	0	5,200
37	Repeater, hardware, license & programming (2016 Approved Capital)		5,000		5,000	0		0	0	5,000
37	Sound Proofing Panels @ Main Gate Lobby (2016 Approved Capital)		2,000		2,000	0		0	0	2,000
40	Special Events Trailer & Equipment (2016 Approved Capital)		6,900		6,900	0		0	0	6,900
45	18 4X8 Portable Stage Risers with Carts (2016 Approved Capital)		13,635		13,635	0		0	0	13,635
45	Movie Projector & DVD Player (2016 Approved Capital)		26,000		26,000	0		0	0	26,000
48	Engineering and architectural (2016 Approved Capital)		25,000		25,000	0		0	0	25,000
70	Inspector Vehicles (1) electric (2016 Approved Capital)		10,000		10,000	0		0	0	10,000
70	Physical Property 4 Workstations (758-15) (2016 Approved Capital- Purchased in 2015)		13,000		13,000	9,135		0	9,135	3,865
74	Maintenace Vehicles (2) electric (2016 Approved Capital)		20,000		20,000	0		0	0	20,000
79	ADA Improvement Main Parking Lot (710-14)	109,000			109,000	94,201		0	94,201	14,799
79	Landscape CH3 Library Patio	6,000			6,000	0		0	0	6,000
79	Resales Office Remodel (725-14)	70,000			70,000	40,107		0	40,107	29,893
Total Planned Capital Acquisitions		563,617	142,735	0	706,352	439,322	-435	-435	438,888	267,464

YTD Collected and Allocated Membership Fees: 36,207

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BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: FINANCE COMMITTEE
SUBJECT: APPROVE CAPITAL FUNDS TRANSFERRED TO RESERVE FUNDS
DATE: FEBRUARY 23, 2016
CC: FILE

At the regular meeting of the Finance Committee on December 16, 2014, the Committee discussed the need to carry over funds from the 2014 capital budget to finance various projects still in progress at year-end and for projects that were approved by the Board of Directors in 2014 that had not been started prior to year-end. It was the Committee's intention to move all unused funds for these projects to the Reserve fund upon completion of these projects.

In 2015, several projects were approved using capital improvement funds that qualify as replacements and therefore, more appropriately should be reclassified as reserve projects. Projects include Globe (replacement of continents), perimeter wall sections and the St. Andrews gate improvement projects.

Exhibit A lists all projects described above indicating the remaining funds for each of these projects that remain in the Capital Improvement Fund.

At the regular meeting of the Finance Committee on February 16, 2016, the Committee passed a motion to transfer all remaining funds related to the projects listed in Exhibit A from the Capital Improvement Fund to the Reserve Fund.

Board Action:

I move that the GRF Board of Directors provide authorization to the Executive Director and the Director of Finance to transfer \$966,032 from the Capital Improvement Fund to the Reserve Fund as indicated in Exhibit A. This amount represents unused funds from projects authorized in 2014 and completed in 2015 as well as unused funds from

projects in progress authorized in 2015 as a capital project that should be reclassified as a reserve project.

RESOLUTION/MOTION ACTION RECORD**022316.c.ii.**

Resolution Type: Approve Funds Transfer Pertaining to: Capital to Reserves

Duly adopted at a meeting of the Board of Directors held: 02.23.16

Motion by: _____

Seconded by: _____

Cost Center _____

Capital _____

Operational _____

Reserves _____

VOTE:

YES

NO

ABSTAIN

ABSENT

President Winkler

☐☐☐☐

Director Leah Perrotti

☐☐☐☐

Director Richard Stone

☐☐☐☐

Director Paul Pratt

☐☐☐☐

Director Paula Snowden

☐☐☐☐

Treasurer Linda Stone

☐☐☐☐

Secretary Joy Reed

☐☐☐☐

Director Phil Hood

☐☐☐☐

Director Mary Wood

☐☐☐☐

Director Kathleen Rapp

☐☐☐☐

Director Steven McGuigan

☐☐☐☐

Director Marjorie Dodero

☐☐☐☐

Director Mary Greer

☐☐☐☐

Vice President Carole Damoci

☐☐☐☐

Director Barry Lukoff

☐☐☐☐

Director Phil Friedman

☐☐☐☐

Director Tim Bolton

☐☐☐☐

Director Perry Moore

☐☐☐☐

ATTEST: _____ (Secretary) _____ (Date)

Funds to be Transferred from Capital to Reserves

Center	Description	Total Approved	TTD Expenditures	Remaining Funds	Comments
30	Admin. Building Remodel 2014 (Lighting) (ARB2014)	1,000	0	1,000	Unused funds transferred to Reserves
34	Surveillance Camera Expansion	1,000	1,380	(380)	Deficit transferred to Reserves
37	Automated Pedestrian Gate (719-14) (Completed)	15,000	8,943	6,057	Unused funds transferred to Reserves
37	4 Visitor Admissions Printers	4,000	0	4,000	Unused funds transferred to Reserves
37	Portable security cameras for outdoor use	558	409	149	Unused funds transferred to Reserves
79	Globe - Replacement of Continents (743-15)	180,000	0	180,000	From 2015 Capital projects
79	Perimeter wall sections R (591-01B-R) (Completed)	10,156	9,910	246	Project transferred from Capital to Reserves
79	Perimeter wall sections A (591-01B-A)	439,700	386,614	53,086	Project transferred from Capital to Reserves
79	Perimeter wall sections J & K (591-01B-JK)	702,900	69,076	633,824	Project transferred from Capital to Reserves
79	Westminster Wall Section L & M/ Engineering (668-11B)	23,475	2,500	20,975	Project transferred from Capital to Reserves
79	Landscape Improve.- Canoe Brook/El Dorado (713-14) (Completed)	26,777	26,777	1	Unused funds transferred to Reserves
79	In-Rd Light Plan-St.Andrews-Lighted Crosswalk(702-14) (Completed)	80,750	80,750	0	Unused funds transferred to Reserves
79	St. Andrews Improvement @ Tam O'Shanter (721-14) (Completed)	59,463	49,400	10,063	Unused funds transferred to Reserves
79	Street Painting (708-14-PS) (Completed)	56,494	58,494	(2,000)	Unused funds transferred to Reserves
79	St. Andrews Gate Improvements (723-14)	50,000	9,190	40,810	Project transferred from Capital to Reserves
79	Del Monte Drive Removal & Replacement (722-14) (Completed)	154,234	145,733	8,501	Unused funds transferred to Reserves
79	Bridge Repairs @ Burning Tree & Del Monte (3361-14P) (Completed)	4,380	4,380	0	Unused funds transferred to Reserves
79	Re-Roofing Community Facilities Buildings - CH1 (711-14) (Completed)	90,000	90,000	0	Unused funds transferred to Reserves
79	Paint Front Gate Security Building (716-14) (Completed)	15,000	6,850	8,150	Unused funds transferred to Reserves
79	Paint Exterior Resales Building (718-14) (Completed)	5,000	3,450	1,550	Unused funds transferred to Reserves
Total Planned Capital Acquisitions		1,919,887	953,855	966,032	

EXHIBIT A



Golden Rain Foundation

Leisure World, Seal Beach

BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: FINANCE COMMITTEE
SUBJECT: DRAWDOWN OF BUDGET CONTINGENCY FUND
DATE: FEBRUARY 23, 2016
CC: FILE

At the regular meeting of the Finance Committee on February 16, 2016, the Committee discussed option of funding the Budget Contingency fund from GRF excess income from 2015 in accordance with Policy 5528-31 – Refund of Excess Income. The Committee agreed that the Budget Contingency fund, with a year-end balance of \$706,642 should be drawn down to a balance of \$500,000 and that the remainder of the funds be transferred to the Reserve fund.

Board Action:

I move that the GRF Board of Directors approved the draw-down of the Budget Contingency fund to \$500,000 and that the remainder of funds be transferred to the Reserve Fund.

RESOLUTION/MOTION ACTION RECORD**022316.c.iii.**

Resolution Type: Approve financial transaction Pertaining to: Drawdown of budget contingency fund

Duly adopted at a meeting of the Board of Directors held:

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)



COMMITTEE ACTION REQUEST

TO: GRF BOARD OF DIRECTORS
FROM: INFORMATION TECHNOLOGY COMMITTEE
SUBJECT: REQUEST FOR ADDITIONAL FUNDS FOR AXSERION CONVERSION
DATE: FEBRUARY 23, 2016
CC: FILE

At the regular meeting of the Information Technology Committee on February 9, 2016, the Committee discussed the need for additional funds to bring the Axserion project to implementation.

On July 28, 2015, the Golden Rain Foundation Board of Directors approved funds in the amount of \$42,000 to purchase a computerized maintenance management systems (CMMS) as part of the Jenark project migrating from the Great Plains and Adapt systems.

In August 2015, a contract was signed with Axserion for the purchase of a CMMS software package that included 27 user licenses, 21 hours of training and 68 hours of implementation for a total contract value of \$27,850. The billing rate is \$150 per hour and covers both telephone meeting times and programming hours.

The software conversion project commenced in August 2015 immediately following the signing of the contract. The conversion team consisted of the ITS Manager (who was delegated to be the internal training manager), Controller, Accounting Supervisor and the Purchasing Manager. Shortly after the project began, the ITS Manager left the company resulting in no ITS representation or delegated training manager on the conversion team.

The remaining members of the project team continued to work with the vendor in planning and developing the robust system the software has to offer and have concluded that the amount of hours purchased in the initial contract were not sufficient to build a software package to its full functionality without in-house IT support. Due to the fact in-house IT support was crucial as the project leader as well as the training manager, significantly more time has been spent on the project than initially planned.

The following is a recap of total hours and dollars spent through December 31, 2015 on the conversion project:

	Contract	Actual Expenditures
Licenses	14,500.00	14,871.25
Training & Implementation	13,350.00	21,802.50
Total	27,850.00	36,673.75
Approved Funding		42,000.00
Remaining funds available as of 12/31/2016		5,326.25

Although the project is progressing favorably, additional hours are needed to bring the project to implementation. Before implementation, key tasks must be completed such as finalizing the draft process flows and coding scripts for work order, purchase order and inventory transaction processing, building queries and developing reports, training users of the system and making minor adjustments to the process flows prior to implementation. Training the staff will be performed in-house whereas the remaining tasks will require the vendor's time in the form of frequent telephone meetings with the conversion team and developing queries, reports, modifying scripts and adjusting the process flows.

Estimated additional funding to complete this initial project is:

Estimated additional funds needed:	Hours	
January planning and development	50.0	7,500.00
February planning and development	46.7	7,000.00
March planning and development	43.3	6,500.00
April planning and development	26.7	4,000.00
Contingency	33.3	5,000.00
Less remaining funds		(5,326.25)
Total Estimated Add'l Funds needed	200.0	24,673.75

Please note that the software has the potential of performing many more functions than will be utilized immediately following implementation. In order to further utilize the software, additional funding will be requested in the future to implement these further enhancements of the system. We believe that the Axxerion software will provide many years of utilization with enhanced efficient processes and will prove to be a very wise investment over the years.

The ITS Committee approved an additional \$25,000 for the Axxerion project pending Finance committee funding approval. At its meeting on February 16, 2016, the Finance Committee confirmed that sufficient funds are available from the Capital Improvement Fund to meet this request.

Action Requested:

Funding approval from the Capital Improvement fund, not to exceed \$25,000, to cover estimated remaining costs of the Axxerion software conversion project.

RESOLUTION/MOTION ACTION RECORD**022316.d.i.**

Resolution Type: Approve funding Pertaining to: Axserion software conversion project

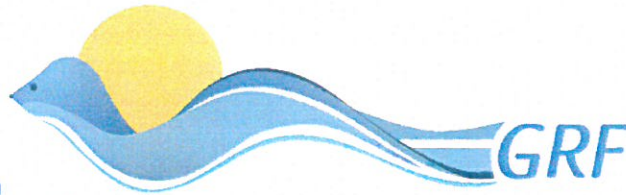
Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)



BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: PHYSICAL PROPERTY COMMITTEE
SUBJECT: DUAL PARKING LOT LIGHTS AND POLE DAMAGED
DATE: FEBRUARY 15, 2016
CC: FILE

During a weather related event on January 31, 2016, (See attached Incident Report) light pole number 4, was damaged to the extent of being non repairable.



At its February 3, 2016 meeting, the Physical Properties Committee unanimously approved to recommend to the Board, Kess Construction for replacement of the Trust asset, at a cost not to exceed \$6,568 (Exhibit A)

At its February 16, 2016 meeting, the Finance Committee reviewed Reserve funds and determined that GRF has sufficient Reserve funds to accommodate the replacement of the Trust asset as noted.

I move to approve the replacement of light pole and fixture number 4, Asset ID 0605, and authorize the President to sign a contract with Kress Construction, in an amount not to exceed \$6,568. Funding to replace the asset as noted through Reserves.

RESOLUTION/MOTION ACTION RECORD**022316.e.i.**

Resolution Type: Approve contract

Pertaining to: Replacement of Light Pole 4/CH6

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

Golden Rain Foundation13531 St. Andrews Drive, Seal Beach, CA 90740
(562) 594-4754 FAX (562) 431-8206**INCIDENT REPORT****CONFIDENTIAL**

DATE: 1-31-16		TIME: 2:50 P.M.	
ACTIVE () INACTIVE () PENDING ()		REPORTED BY: GRANT WINFORD, TRANSPORTATION	
FIRST NAME:		LAST NAME:	
MUTUAL:		APT.:	
ADDRESS: CLUBHOUSE SIX, 1661 E GOLDEN RAIN ROAD			
LOCATION OF OCCURRENCE: PARKING LOT			
SBPD CALLED: YES () NO (X)		REPORT NO.: N/A	
NAME OF OFFICER: N/A		BADGE NO.: N/A	
FORWARD TO:			
FIRE / SAFETY COORDINATOR (X)		PHYSICAL PROPERTY (X)	
SOCIAL SERVICES ()		BIO HAZARD (X)	

SYNOPSIS:

A LIGHT POLE WAS KNOCKED DOWN BY THE HIGH WINDS.

NARRATIVE:

LIGHT POLE NUMBER FOUR IN THE CLUBHOUSE SIX PARKING LIGHT WAS KNOCKED DOWN BY THE HIGH WINDS. THE BASE OF THE POLE WAS RUSTED.

CAMERA # 655 **DESCRIPTION OF PICTURES:**

PATROL OFFICER: J. JHU	DATE: 1-31-16	TIME: 2:50 P.M.
WATCH COMMANDER: B. THOMPSON	DATE: 1-31-16	TIME:
APPROVED BY: B. CANTY	DATE: 1-31-16	TIME:

EXHIBIT A



1394 Scotch Circle
Placentia, CA. 92870

PROPOSAL

DATE	2/8/16
PROPOSAL #	1

TO

Mr. Kevin Black
Physical Properties,
Seal Beach, Ca. 90740

QUICK SCOPE OF WORK	ALLOWANCES	AMOUNT
Physical Property parking lot lighting Replace damaged parking lot light pole arms and fixtures. Base of pole had become rotten from rust. Concrete base and bolts all seem to be in good condition. Provide pole with base, arms and new LED light fixtures. New LED light fixtures do not match the damaged one. Provide crane to lift pole. Deposit is required to order pole and light fixtures. (4,172.00) Material, Labor, crane service Cost of project including Material, Labor, crane service Excludes: GRF permit City permit Modification to concrete base or bolts if required, both seems to be in good condition.		\$ 6,568.00

TOTAL

TOTAL WITH FEE'S	\$ 6,568.00
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J.C. Kress Construction Inc.
1394 Scotch Circle, Placentia Ca. 92870

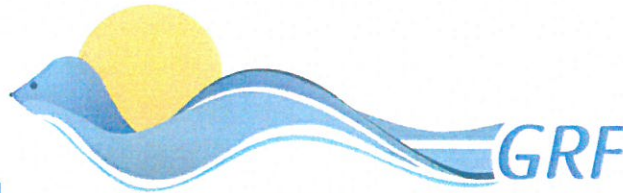
COMPONENT INVENTORY
GOLDEN RAIN FOUNDATION

threshold = 2,500

AS OF: 1/1/2015

AS OF: 1/1/2015

CATEGORY / COMPONENT	ID#	APPROXIMATE QUANTITY	LIFE IN YRS		CURRENT COST	ANNUAL DEPRE	RESERVES			MONTHLY CONTRIBUTION	
			USEFUL	REMAIN			ACTUAL	REQUIRED	SURPLUS/ (DEFICIT)	CURRENT	RECOMMEND
INFRASTRUCTURE											
ROOF/DECKS											
roof-healthcare	0101	tenant responsibility	n/a	n/a	0	0	0	0	0	0.00	0.00
STRUCTURE											
foundations/structural frame	0201	1 healthcare building	30+	30+	0	0	0	0	0	0.00	0.00
structural pest control	0202	tenant responsibility	n/a	n/a	0	0	0	0	0	0.00	0.00
PAINT											
exterior flatwork	0301	17,800 sq ft	10	5	14,250 ¹	1,425	4,460	7,125	(2,665)	104.61	105.66
wood trim	0302	6,200 sq ft	4	2	9,900 ¹	2,475	3,099	4,950	(1,851)	72.68	73.41
doors-paint	0303	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
parking stripes	0304	630 spaces	3	2	7,550 ⁴	2,517	1,576	2,517	(941)	36.96	37.33
curbs	0305	18,000 lin ft	3	2	20,700 ⁴	6,900	4,320	6,900	(2,580)	101.31	102.32
ironwork-exterior	0306	2,000 sq ft	4	2	2,700 ¹	675	845	1,350	(505)	19.82	20.02
MECHANICAL											
gate operator-swing arm	0401	1 operator	10	5	3,000 ¹	300	939	1,500	(561)	22.02	22.24
gate operators-barrier	0402	2 operators	10	5	6,000 ¹	600	1,878	3,000	(1,122)	44.05	44.49
electrical generators-overhaul	0403	2 generators	20	5	5,000 ⁴	250	2,348	3,750	(1,402)	55.06	55.61
PLUMBING											
potable piping	0501	unknown	n/a	n/a	0	0	0	0	0	0.00	0.00
drainage/sewer piping	0502	unknown	n/a	n/a	0	0	0	0	0	0.00	0.00
gas piping	0503	lifetime	30+	30+	0	0	0	0	0	0.00	0.00
sewage ejection pumps	0504	2 pumps	10	5	7,000 ⁴	700	2,191	3,500	(1,309)	51.39	51.90
ELECTRICAL											
cctv system-cameras	0601	36 cameras	10	5	61,200 ⁴	6,120	19,156	30,600	(11,444)	449.29	453.78
cctv system-monitor	0602	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
cctv system-recorder	0603	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
lighting-exterior walkway	0604	70 fixtures	20	2	24,500 ⁴	1,225	13,804	22,050	(8,246)	323.75	326.99
lighting-parking lot	0605	55 fixtures	25	12	52,250 ⁴	2,090	17,089	27,170	(10,161)	398.93	402.82
lighting-shuffleboard courts (ch2)	0606	21 fixtures	25	12	18,900 ⁴	756	6,153	9,828	(3,675)	144.30	145.74
below grade electrical lines	0607	unknown	n/a	n/a	0	0	0	0	0	0.00	0.00
marquee	0608	1 marquee	20	0	100,000 ³	5,000	62,602	100,000	(37,398)	1,468.26	1,482.95
traffic lights	0609	4 traffic lights	30+	30+	0	0	0	0	0	0.00	0.00



Golden Rain Foundation

Leisure World, Seal Beach

BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: PHYSICAL PROPERTY COMMITTEE
SUBJECT: CLUBHOUSE SIX HEAT PUMP
DATE: JANUARY 18, 2016
CC: FILE

Two (2) of six (6) heat pumps at Clubhouse 6, units 3 and 6, have required several service calls over the past year and are now considered beyond their useful life. At its February 3, 2016, meeting, the Physical Property Committee (PPC) reviewed proposal for the replacement of the units:

Greenwood Heating and Air	\$	10,650
Alpine Heating and Air	\$	12,900
Associated Heating and Air	\$	19,396

The Committee unanimously approved to recommend to the Board, Greenwood Heating and Air per their estimate 1312, dated November 24, 2015, at cost not to exceed \$10,650 (Exhibit A).

At its February 16, 2016 meeting the Finance Committee reviewed Reserve funds and determined that GRF has sufficient Reserve funds to accommodate the replacement of the Trust asset as noted, Asset ID 0404, units 3 and 6 (See Exhibit B).

I move to approve the replacement of two (2) Heat Pumps at Clubhouse 6, Asset ID 0404, units 3 and 6 and authorize the President to sign a contract with Greenwood Heating and Air, in an amount not to exceed \$10,650. Funding to replace the asset as noted through Reserves.

RESOLUTION/MOTION ACTION RECORD**022316.e.ii.**

Resolution Type: Approve contract

Pertaining to: Replacement of Heat Pumps/CH6

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

EXHIBIT A

GREENWOOD**HEATING & AIR INC.**

8940 Electric St. Cypress Ca 90630

714-821-7070 fax 714-821-0338

Estimate

Date	Estimate No.
11/24/15	1312

Customer		Job Address	
Golden Rain Foundation P.O. Box 2069 Seal Beach, CA 90740		Club House 6 Unit #3 & Unit #6 Seal Beach, CA 90740	
E-mail Address		Estimator	Phone
Dennell			562-431-6586 x352
Item	Description		Total
Total	Estimate to replace existing heat pump package unit to include the following: - Remove existing system and dispose of properly - Crane lift old unit down - Crane lift new unit up - Heat pump package unit York BHZ060AZS 5-ton single phase 208-230 electrical 3 phase R-410A freon - Blow open drain lines to ensure no cloggs or leaks. - Revisions to roof top duct work as needed - Reconnect to existing power source - Reconnect to existing thermostat - Labor and materials needed to install to manufacturers specifications - Permits and all testing required Labor and Materials		4,650.00
	Estiamte to replace existing roof top heat pump and indoor air handler as follows: - Remove existing system and dispose of properly - Crane lift old unit down - Crane lift new unit up - Heat pump split system on roof York YHJD60S43S3 5-ton single phase 208-230 electrical 3 phase R-410A freon - Installation of biflow filter drier to catch and debri in line set. - Reconnect to existing power source - Reconnect to existing thermostat - Remove existing air handler - Rental of lift as needed - Reconnect to existing plenum and duct work. - Installation of secondary drain pan - Blow open drain lines to ensure no cloggs or leaks - Labor and materials needed to install to manufacturers specifications - Permits and all testing required		
10% Deposit. Balance due upon completion.			Total

GREENWOOD

HEATING & AIR INC.

8940 Electric St. Cypress Ca 90630
714-821-7070 fax 714-821-0338

Estimate

Date	Estimate No.
11/24/15	1312

Customer Golden Rain Foundation P.O. Box 2069 Seal Beach, CA 90740		Job Address Club House 6 Unit #3 & Unit #6 Seal Beach, CA 90740	
E-mail Address Dennell		Estimator	Phone 562-431-6586 x352
Item	Description		Total
Total	Labor and Materials		6,000.00
10% Deposit. Balance due upon completion.			Total \$10,650.00

EXHIBIT B

EXHIBIT A

COMPONENT INVENTORY GOLDEN RAIN FOUNDATION

threshold = 2,500

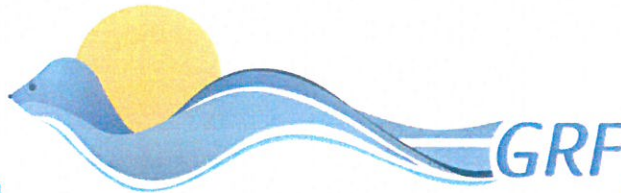
AS OF: 1/1/2015

AS OF: 1/1/2015

CATEGORY / COMPONENT	ID#	APPROXIMATE QUANTITY	LIFE IN YRS		CURRENT COST	ANNUAL DEPRE	RESERVES			MONTHLY CONTRIBUTION	
			USEFUL	REMAIN			ACTUAL	REQUIRED	SURPLUS/ (DEFICIT)	CURRENT	RECOMMEND
CLUBHOUSE #6											
ROOF/DECKS											
modified cap sheet roof	0101	10,000 sq ft	20	10	40,000 ¹	2,000	12,520	20,000	(7,480)	293.65	296.59
STRUCTURE											
foundations/structural frame	0201	1 building	30+	30+	0	0	0	0	0	0.00	0.00
structural pest control	0202	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
canopies	0203	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
PAINT											
exterior flatwork	0301	8,200 sq ft	10	1	10,000 ²	1,000	5,634	9,000	(3,366)	132.14	133.47
doors-lacquer	0302	34 sides	12	8	3,400 ¹	283	709	1,133	(424)	16.64	16.80
interior flatwork	0303	11,400 sq ft	10	5	9,100 ¹	910	2,848	4,550	(1,702)	66.81	67.47
ironwork-exterior	0304	1,500 sq ft	4	1	3,750 ¹	938	1,761	2,813	(1,052)	41.30	41.72
t-bar ceiling panels	0305	4,000 sq ft	20	10	4,800 ¹	240	1,802	2,400	(898)	35.24	35.59
MECHANICAL											
elevator-mechanical	0401	1 elevator	25	10	2,500 ¹	100	939	1,500	(561)	22.02	22.24
elevator-cab remodel	0402	1 cab	20	14	4,000 ¹	200	751	1,200	(449)	17.62	17.80
pedestrian door openers	0403	4 doors	20	5	6,400 ¹	320	3,005	4,800	(1,795)	70.48	71.18
hvac: dual pack	0404	6 dual packs	18	8	90,100 ⁴	2,783	17,424	27,833	(10,409)	408.66	412.75
PLUMBING											
distribution piping	0501	all	40	20	31,500 ¹	788	9,860	15,750	(5,890)	231.25	233.56
drainage/sewer piping	0502	operating budget	30+	30+	0	0	0	0	0	0.00	0.00
fire sprinklers	0503	lifetime	30+	30+	0	0	0	0	0	0.00	0.00
water heaters	0504	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
drinking fountain	0505	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
ELECTRICAL											
fire alarm system	0601	1 system	20	15	4,000 ¹	200	626	1,000	(374)	14.68	14.83
lighting-emergency/exit	0602	7 fixtures	20	15	2,650 ⁴	133	415	663	(248)	9.73	9.83
lighting-exterior	0603	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
electrical system panels	0604	1 panel	30+	30+	0	0	0	0	0	0.00	0.00

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BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: PHYSICAL PROPERTIES COMMITTEE
SUBJECT: PHYSICAL PROPERTY CONFERENCE AND BREAK ROOM FLOORING
DATE: FEBRUARY 15, 2016
CC: FILE

The flooring in the Physical Property Conference and Break Room, Reserve ID 0702 has required ongoing repairs over the last two years and is in need again. Due to the amount of lifted tiles it has been determined the flooring should be replaced. The Physical Property Department requested quotes from three (3) contractors and received two (2) quotes for this project and they are as follows:

Bixby Plaza Carpets & Flooring	\$7,987.00
Old Town Flooring	\$ 7,325.96
Golden State Surfaces	no bid

At its February 3, 2016 meeting the Physical Properties Committee reviewed bids and recommended the Board award a contract to Old Town Flooring (See Exhibit A for type flooring) for a cost of \$7,325.96 and add contingency for possible subfloor repair for a total not to exceed \$8,100.

At its February 16, 2016 meeting the FC determined funds are available to accelerate reserve funding for this project.

I move to award a contract to Old Town Flooring in the amount of \$7325.96, to replace the Physical Property Conference and Break Room flooring, Asset ID 0702, with a total including contingencies not to exceed \$8,100, funding coming from Reserves and authorize the President to sign the contract.

RESOLUTION/MOTION ACTION RECORD**022316.e.iii.**

Resolution Type: Approve contract Pertaining to: Replace Physical Properties confence & break room flooring

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Doderio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

EXHIBIT A

D & G Flooring, Inc./Old Town Flooring

760-241-3665

714-730-3567

160 E. Main Street

Tustin, CA 92780

Lic #753995

Estimate

Date	Estimate #
1/29/2016	7295

Name / Address
Golden Rain Foundation P.O. Box 3519 Seal Beach, CA 90740 C/O George Hurtado

			Project
Description	Qty	Cost	Total
Project Site - 1661 Golden Rain Rd. S.B. 90740 Areas - Conference Room, Break Room (Clubhouse 5 - Physical Property)			
Naviva LVT - Color Jet LVT - NT15007 - Style European Oak 727 Net SF x 7% overage = 50 ctns at 15.8 SF = 790	790	4.18	3,302.20T
Traditional Wall Base - 4" x 4' with toe. Color - To be selected	162	1.08	174.96T
Cove Base Adhesive.	3	5.75	17.25T
Web Crete - floor leveler	3	26.38	79.14T
Prep floor as required. Install new LVT. (over existing floor) Install new Cove Base Clean floor	727	4.25	3,089.75T
Shipping and Handling		120.00	120.00T
Subtotal			\$6,783.30
Sales Tax (8.0%)			\$542.66
Total			\$7,325.96

Phone #
714-730-3567

EXHIBIT B

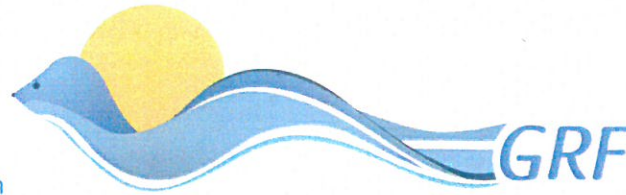
COMPONENT INVENTORY GOLDEN RAIN FOUNDATION

threshold = 2,500

AS OF: 1/1/2015

AS OF: 1/1/2015

CATEGORY / COMPONENT	ID#	APPROXIMATE QUANTITY	LIFE IN YRS		CURRENT COST	ANNUAL DEPRE	RESERVES			MONTHLY CONTRIBUTION	
			USEFUL	REMAIN			ACTUAL	REQUIRED	SURPLUS/ (DEFICIT)	CURRENT	RECOMMEND
ELECTRICAL											
cctv system-cameras	0601	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
cctv system-monitors	0602	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
cctv system-recorders	0603	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
fire alarm system	0604	1 system	20	15	4,000 ¹	200	626	1,000	(374)	14.68	14.83
lighting-exit signs	0605	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
lighting-exterior	0606	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
electrical panels/transformers	0607	1 panel	30+	30+	0	0	0	0	0	0.00	0.00
FLOORING											
carpeting	0701	550 sq yd	10	3	17,600 ⁴	1,760	7,713	12,320	(4,607)	180.89	182.70
vinyl-squares	0702	1,000 sq ft	30	10	6,000 ²	200	2,504	4,000	(1,496)	58.73	59.32
RECREATION FACILITIES											
furnishings-offices	0801	10 offices	15	7	88,550 ¹	5,903	29,565	47,227	(17,662)	693.42	700.35
restrooms	0802	5 restrooms	20	10	9,800 ⁴	490	3,068	4,900	(1,832)	71.94	72.66
kitchen-staff lunch room	0803	1 kitchen	20	10	6,950 ⁴	348	2,175	3,475	(1,300)	51.02	51.53
café furnishings	0804	1 café	10	9	15,000 ³	1,500	939	1,500	(561)	22.02	22.24
MISCELLANEOUS											
fire extinguishers	0901	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
vending machines	0902	leased	n/a	n/a	0	0	0	0	0	0.00	0.00



BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: PHYSICAL PROPERTIES COMMITTEE
SUBJECT: PURCHASING FLOOR REPLACEMENT
DATE: FEBRUARY 15, 2016
CC: FILE

During the cleanup day at the Service Maintenance Yard, it was determined the flooring in the Purchasing Supervisors office and back room are in need of replacement. The Physical Property Committee (PPC), at its January 6, 2016 meeting, reviewed two (2) quotes from three (3) contractors asked to bid on this project and they are as follows:

Golden State Surfaces	\$4,545.00
Old Town Flooring	\$6,549.39
Bixby Plaza	No Bid

The Committee unanimously approved to recommend to the Board, Golden State Surfaces, per their proposal, dated November 8, 2015, at cost not to exceed \$4,545 (Exhibit A)

At its February 16, 2016 meeting the Finance Committee reviewed Reserve funds and determined that GRF has sufficient Reseve funds to accommodate the replacement of the Trust asset as noted.

I move to remove and replace the flooring in the Purchasing Supervisor's office and back room at the Purchasing Department using funds from operations and to authorize the President to sign a contract with Golden State Services for an amount not to exceed \$4,545.

RESOLUTION/MOTION ACTION RECORD**022316.e.iv.**

Resolution Type: Approve contract Pertaining to: Replace Physical Properties confence & break room flooring

Duly adopted at a meeting of the Board of Directors held: **02.23.16**Motion by: _____ Seconded by: _____
Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

EXHIBIT "A"



Proposal

November 8, 2015

Golden Rain Foundation
Attn: George Hurtado

Re: **Purchasing – Office, Reception and Back Office**

Provide and Install the following floor finishes:

Areas Included: Three areas

Remove and dispose existing sheet vinyl and carpet (based on one layer, non-ACM)

Skim coat concrete substrate with Ardex Feather Finish as needed

Mannington sheet vinyl, style Realities, color Homestead Hickory 5644

Sheet vinyl seams to be heat welded

Provide and install Burke 4" rubber topset base.

Skim coat concrete substrate with Ardex Feather Finish as needed

Base Bid	\$ 4,095.00
Skim Coat	\$ 450.00

Total	\$ 4,545.00
-------	-------------

Included: Tax, freight. Monday – Saturday installation.

Excluded: Removing existing vinyl tile.
Evening or Sunday Installation.
Removing or replacing furniture or equipment
Floor Floating, floor leveling, floor grinding or floor scraping except as noted above.
Containment, Maintenance, Cleaning and Protection of floor finishes.

Sincerely,

Steve Gaydos

Steve Gaydos
Account Manager

COMPONENT INVENTORY
GOLDEN RAIN FOUNDATION

threshold = 2,500

AS OF: 1/1/201

AS OF: 1/1/201

CATEGORY / COMPONENT	ID#	APPROXIMATE QUANTITY	LIFE IN YRS		CURRENT COST	ANNUAL DEPRE	RESERVES			MONTHLY CONTRIBUTION	
			USEFUL	REMAIN			ACTUAL	REQUIRED	SURPLUS/ (DEFICIT)	CURRENT	RECOMMEND
ELECTRICAL											
cctv system-cameras	0601	6 cameras	10	5	10,200 ⁴	1,020	3,193	5,100	(1,907)	74.88	75.63
cctv system-monitor	0602	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
cctv system-recorder	0603	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
lighting-emergency	0604	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
lighting-exit signs	0605	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
lighting-interior	0606	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
lighting-maintenance yard	0607	13 fixtures	20	10	5,850 ⁴	293	1,831	2,925	(1,094)	42.95	43.38
FLOORING											
carpeting	0701	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
RECREATION FACILITIES											
furnishings-maintenance shop	0801	allowance	10	9	12,000 ²	1,200	751	1,200	(449)	17.62	17.80
purchasing warehouse	0802	allowance	10	9	10,000 ²	1,000	626	1,000	(374)	14.68	14.83
furnishings-office	0803	1 multi office area	15	8	34,150 ¹	2,277	9,977	15,937	(5,960)	234.00	236.34
restrooms	0804	3 restrooms	20	10	13,250 ⁴	663	4,147	6,625	(2,478)	97.27	98.25
kitchen	0805	1 kitchen	20	10	6,150 ⁴	308	1,925	3,075	(1,150)	45.15	45.60
picnic tables	0806	6 picnic tables	20	10	4,500 ⁴	225	1,409	2,250	(841)	33.04	33.37
benches	0807	6 benches	20	10	3,000 ⁴	150	939	1,500	(561)	22.02	22.24
carpenter shop	0808	allowance	20	10	60,000 ²	3,000	18,781	30,000	(11,219)	440.48	444.88
welding shop	0809	allowance	20	10	40,000 ²	2,000	12,520	20,000	(7,480)	293.65	296.59
MISCELLANEOUS											
fire extinguishers	0901	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
firehoses	0902	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
washer & dryer	0903	operating budget	n/a	n/a	0	0	0	0	0	0.00	0.00
ice machine	0904	1 ice machine	10	5	3,500 ⁴	350	1,096	1,750	(654)	25.69	25.95
hydraulic lift	0905	1 hydraulic lift	10	5	10,000 ²	1,000	3,130	5,000	(1,870)	73.41	74.15
roll-up doors	0906	7 doors	25	5	35,000 ²	1,400	17,529	28,000	(10,471)	411.11	415.23



BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: PHYSICAL PROPERTY COMMITTEE
SUBJECT: RED CURBS AT FIRE HYDRANTS
DATE: FEBRUARY 15, 2016
CC: FILE

At its December 1, 2015 meeting the Security Bus and Traffic committee duly moved and approved to recommend to the Physical Properties Committee a request to extend no parking zones at fire hydrant locations from 15' as centered on the fire hydrant, to 15 feet either side of the fire hydrant, to comply with California Vehicle Code Section 22514:

CVC 22514. No person shall stop, park, or leave standing any vehicle within 15 feet of a fire hydrant except as follows:

(a) If the vehicle is attended by a licensed driver who is seated in the front seat and who can immediately move such vehicle in case of necessity.

(b) If the local authority adopts an ordinance or resolution reducing that distance. If the distance is less than 10 feet total length when measured along the curb or edge of the street, the distance shall be indicated by signs or markings.

(c) If the vehicle is owned or operated by a fire department and is clearly marked as a fire department vehicle.

At its February 3, 2016 meeting, the Physical Property Committee (PPC) reviewed existing red curb no parking zones at fire hydrants located upon Trust Streets. A total of 70 possible locations were called out from the Master Plan (See Exhibit A) with an estimated cost of \$2,000 to extend the red curbing in front of fire hydrants from 15' to 30'. The PPC unanimously agreed to comply with California Vehicle Code Section 22514 and requested the Finance Committee (FC) review funding for this project.

Note: Compliance with CVC 22514 may eliminate up to seventy parking spaces.

At its February 16, 2016 meeting, the FC reviewed this request and unanimously agreed non-budgeted operational funds funds are available for this project.

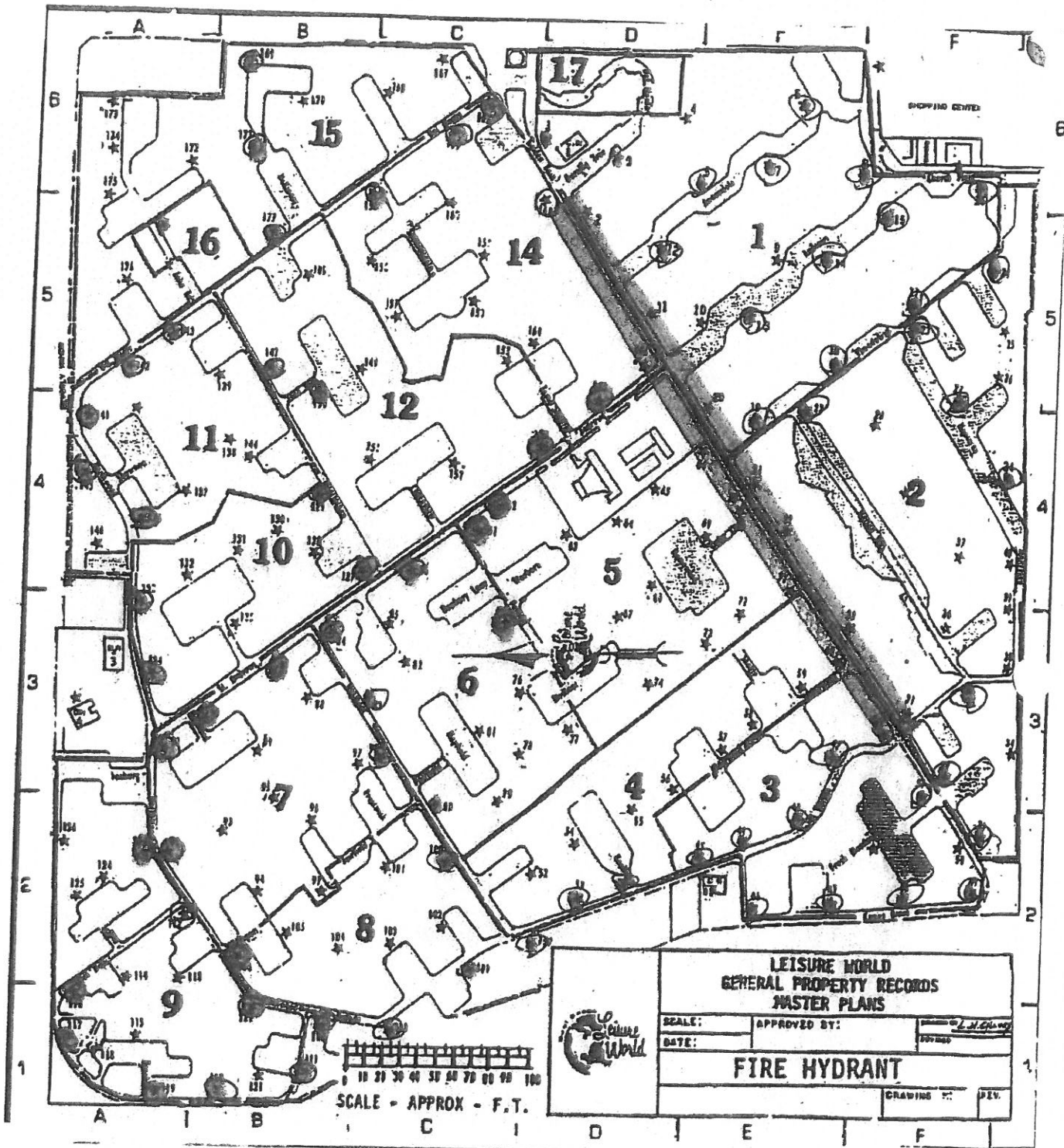
I move to approve the marking of red curbs at fire hydrant locations upon Trust streets for compliance with CVC 22215. The Executive Director and Facilities Director are authorized to initiate the required actions in an amount not to exceed \$2,000. Funding through Operations.

RESOLUTION/MOTION ACTION RECORD**022316.e.v.**Resolution Type: Approve action Pertaining to: Extend red "No Parking" Curbs at fire hydrants
Duly adopted at a meeting of the Board of Directors held: **02.23.16**Motion by: _____ Seconded by: _____
Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

EXHIBIT A



Possible 70 locations effected = aprox. 2,100 ln ft

Estimated cost per last year's street painting contract. Estimated cost \$2,000



MEMO

TO: BOARD OF DIRECTORS
FROM: RECREATION COMMITTEE
SUBJECT: DOG PARK, COMMITTEE ACTION REPORT
DATE: FEBRUARY 11, 2016
CC: FILE

In response to a petition for the addition of a dog park upon Trust Property, the Recreation Committee sought the conceptual approval of the Board to research this matter. At the March 2015 meeting of the Board, the Board did move and approve as follows:

Conceptual Approval – Dog Park

Ms. Snowden MOVED, seconded by Ms. Rapp-

TO approve the concept as reported in the attached report and authorize the Recreation Committee to continue the development of site selection and costs including the costs of architectural and engineering plans and documents to be presented as part of the 2016 budget process.

Thirteen Board members spoke on the motion.

The motion passed with 14 yes votes and one abstention (Mr. DeMarco).

With the Boards conceptual approval, the RC appointed a Subcommittee to thoroughly review the concept of the addition of a dog park upon Trust Property. The Subcommittee brought forth its finding noting possible site locations, costs of improvements required to construct a dog park and possible annual operational expenditures.

At its February 8, 2016 meeting of the RC, the committee duly moved and approved:

Mr. Hood MOVED, seconded by McGuigan and passed with one NO vote (Perrotti) –

TO accept the concept in development of a dog park on Golden Rain Trust property be discontinued due to the lack of an available appropriate area that would ensure the comfort, safety, size, health, and well-being of those animals and people using the area, as well as those in the immediate vicinity of its location.

The action by the Committee shall be deemed closure of the proposed project, until such time directed by the Board to reconsider.

RESOLUTION/MOTION ACTION RECORD**022316.f.i.**

Resolution Type: Approve action

Pertaining to: Dog Park

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)

BOARD ACTION REQUEST

TO: BOARD OF DIRECTORS
FROM: RECREATION COMMITTEE
SUBJECT: PICKLE BALL COURT TRIAL
DATE: FEBRUARY 12, 2016
CC: FILE

At its February 8, 2016 meeting of the Recreation Committee, the Committee reviewed options to provide Pickleball as an amenity on Trust property for a trial basis in Clubhouse Six on Sundays during the hours of 8:00 a.m. until 4:00 p.m. due to the low table tennis attendance on that day and time.

Pickleball is a racquet sport that combines elements of badminton, tennis, and table tennis. Two, three, or four players use solid paddles made of wood or composite materials to hit a perforated polymer ball, similar to a wiffle ball, over a net.

Example, Pickleball being played on a basketball court with temporary court markings



The center area where the table tennis tables are setup in Clubhouse Six will be used as the temporary test location to test adding pickle ball as an amenity upon Trust property. The Committee has set Sunday at Clubhouse 6, from 8:00 a.m to 4:00 p.m. for the trial period.

The estimated setup time for Janitorial will be approximately two hours with no additional cost as the setup will be provided by the Clubhouse Six Custodian.

The following equipment will need to be purchased to setup one pickle ball court:

- 1-Postable net
- 6-rolls of Floor tape
- 8-Wood pickle ball paddles
- 2-Indoor balls sets (six pack)

Some additional safety netting may be required and will need to be determined upon review of Pickleball play. The Recreation Committee determined only moderate funds in an not to exceed \$800.00 were required for the proposed trial period.

Upon approval of the Board, the Pickleball trial period will run every Sunday from March 6, 2016 to December 25, 2016 for a six month period.

I move to approve the use of Clubhouse Six on Sundays between the hours of 8:00 a.m. To 4:00 p.m. from March 6, 2016 to December 25, 2016 for 6 month review and trial period for the activity of Pickleball.

RESOLUTION/MOTION ACTION RECORD**022316.f.ii.**

Resolution Type: Approve Use of CH6 Pertaining to: Pickle ball trial period

Duly adopted at a meeting of the Board of Directors held: **02.23.16**

Motion by: _____ Seconded by: _____

Cost Center _____ Capital _____ Operational _____ Reserves _____

VOTE:	YES	NO	ABSTAIN	ABSENT
President Winkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Leah Perrotti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Richard Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paul Pratt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Paula Snowden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Linda Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Joy Reed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Kathleen Rapp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Steven McGuigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Marjorie Dodero	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Mary Greer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Carole Damoci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Barry Lukoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Phil Friedman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Tim Bolton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Perry Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: _____ (Secretary) _____ (Date)