



## **STRATEGIC PLANNING AD HOC COMMITTEE MINUTES**

### **Friday, July 28, 2017**

The regular meeting of the Strategic Planning Ad Hoc Committee was held on Friday, July 28, 2017. The meeting was called to order at 1:00 p.m., by Chair Stone, in Conference Room A, followed by the Pledge of Allegiance.

#### **ROLL CALL**

	Ms. L. Stone, Chair	Mr. W. Gould, Advisory Director
	Ms. K. Rapp, Vice-Chair	Ms. S. Hopewell
	Mrs. C. Damoci	Mr. B. Lukoff
Present:	Ms. S. Fekjar, Advisory Director	Mr. S. McGuigan
Absent:	Ms. L. Perrotti	
Staff and	Ms. P. Snowden, GRF Representative, Mutual Two	
Guests:	Mrs. J. Reed, GRF Representative, Mutual Four	
	Ms. S. Massa-Lavitt, Mayor of Seal Beach	
	Mr. R. Ankeny, Executive Director	
	Ms. B. Shuler, Finance Manager	
	Mr. M. Weaver, Facilities Director	
	Ms. K. Lukina, Recording Secretary	
	Two Shareholders/Members	

#### **CHAIR'S ANNOUNCEMENTS**

Chair Stone welcomed Committee members, and guests, and recognized the attendees - the Executive Director Randy Ankeny, the Director of Finance Barbara Shuler, the Facilities Director Mark Weaver, and the Recording Secretary Katya Lukina.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Strategic Planning Ad Hoc Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting, and as a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized

by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in August, 2017.

### **RULES OF ORDER**

Chair Stone asked everyone to turn off their cell phones, and wait to be addressed.

### **CHAIR'S REPORT**

Per Chair Stone's suggestion, Committee members discussed whether Strategic Planning Ad Hoc Committee should look into space planning. Following a brief discussion, the Committee decided to continue fulfilling its purpose by studying and providing recommendations to the Board to preserve and improve the Trust Property.

### **APPROVAL OF MINUTES**

Minutes of May 2, 2017, special minutes of May 11, 2017, special minutes of May 18, 2017, and special minutes of May 31, 207 were approved as presented.

### **SHAREHOLDER/ MEMBER COMMENTS**

One shareholder/member spoke on the item pertaining to the Committee's area of purview.

### **APPOINTMENT OF COMMITTEE VICE-CHAIR**

Chair Stone nominated K. Rapp for Vice-Chair. There being no further nominations, Ms. Rapp was declared, by acclamation, Vice-Chair of the Strategic Planning Ad Hoc Committee.

### **OLD BUSINESS**

#### **Clubhouse Revitalization Project**

The Executive Director provided Committee members with updates on this matter. He also stated that once the bids are received and gone through the Finance Committee within the next few weeks, the Clubhouse Revitalization Project will start moving forward.

Upon discussing the latest ten-year projects plan for 2018, Chair Stone asked the Executive Director to add the Amphitheater at \$100,000 under "wants" column, add the Clubhouse Revitalization Project, in different colors, and bring revised projects plan to the next scheduled meeting.

The Chair also advised Committee members to re-evaluate 2018 projects, prioritize them as needed, and discuss at the next scheduled meeting.

Five-year Streets Plan

The facilities Director provided the Committee with the updates on a five-year streets plan, as presented, and stated that the schedule was put together based on bids received. He also stated that more information will become available each year, as numbers tighten up.

**NEW BUSINESS**Mural Project, Clubhouse Four

Following a brief discussion, the Committee concurred to forward the Mural project at Clubhouse Four to the Recreation Committee.

**STAFF REPORTS**Executive Director

The Executive Director spoke on various items pertaining to the agenda, and provided the Committee with updates on Clubhouse revitalization, and streets project.

Facilities Director

The Facilities Director spoke on various items pertaining to the agenda, and provided the Committee with updates on streets project, and removal of the trees on St. Andrews Dr.

**PRESIDENT'S COMMENTS**

The President spoke on various items pertaining to the agenda, and welcomed new Committee members.

**SHAREHOLDERS/ MEMBERS COMMENTS**


There were no comments made by shareholders/members at the time of the meeting.

**COMMITTEE MEMBER COMMENTS**

Seven Committee members commented on various items pertaining to the agenda.

**ADJOURNMENT**

The Chair adjourned the meeting at 1:54 p.m.



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Linda Stone, Chair  
Strategic Planning Ad Hoc Committee  
KL 07.28.2017

**RECAP OF MOTIONS AND ACTIONS TAKEN AT THE STRATEGIC PLANNING  
AD HOC COMMITTEE SPECIAL MEETING**

**ACTIONS**

- There being no objections, Chair Stone declared the reading of the Quorum Notification be dispensed with by unanimous consent;
- Ms. Rapp was declared, by acclamation, Vice-Chair of the Strategic Planning Ad Hoc Committee;
- The Committee concurred to forward the Mural project at Clubhouse Four to the Recreation Committee.

**MOTIONS**

- The minutes of May 2, 2017, special minutes of May 11, 2017, special minutes of May 18, 2017, and special minutes of May 31, 207 were approved as presented;
- The meeting was adjourned at 1:54 p.m.